

TOWN OF  
**RICHMOND**  
M A S S A C H U S E T T S

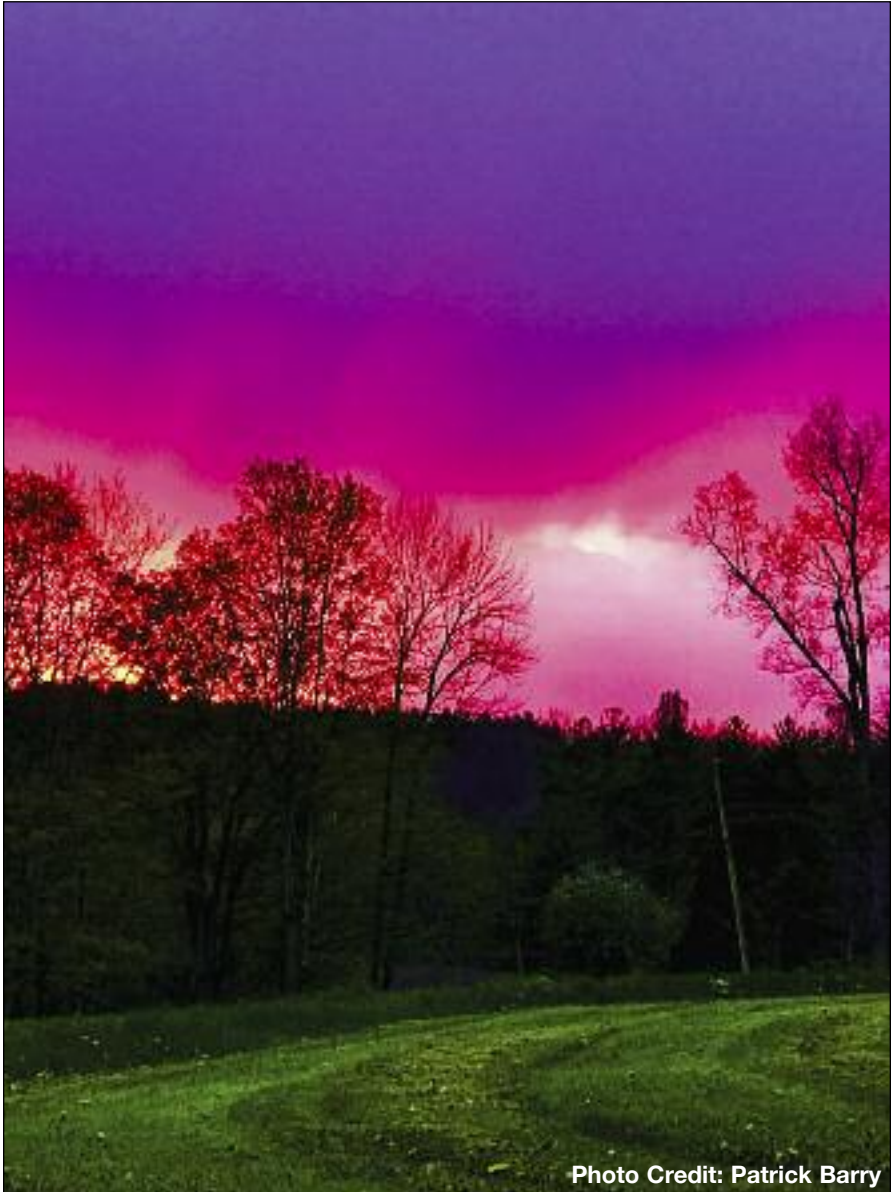


Photo Credit: Patrick Barry

ANNUAL REPORT 2021



## **RICHMOND TOWN HALL**

Monday through Thursday – 8:30 am – 4:00 pm  
Friday – 8:30 – 12:30 pm

**(413) 553-7793**

**Town Administrator** – Danielle Fillio

**Treasurer/Tax Collector** – Paul A. Lisi, Jr.  
Monday through Wednesday – 8:30 – 4:00  
Friday – 8:30 – 12:30 pm

**Town Clerk** – Angela Garrity

**Town Accountant** – Angela Garrity

**Administrative Asst.** – Claudia Ryan

**COA Director** – Phyllis LeBeau  
Monday through Thursday – 9:00 am – 3:00 pm

**Board of Selectmen**

2nd and 4th Wednesday – 6:00 pm

**Board of Assessors**

2nd Wednesday – 6:00 pm

**Board of Health**

1st Tuesday – 6:00 pm

**Planning Board**

2nd Monday – 6:30 pm

**Conservation Commission**

2nd Tuesday – 7:00 pm

**Building Inspector/Zoning Enforcement Officer** – Paul Greene  
1st, 2nd and 4th Wednesday – 10:30 am - 12:00 pm

**Chief of Police** – William Bullett  
(442-3693)

2nd and 4th Wednesday – 7:30 pm

**Animal Control Officer**

John Drake  
413-464-2148



# In Memoriam



*Each year we honor town officers and employees  
who have passed away.*

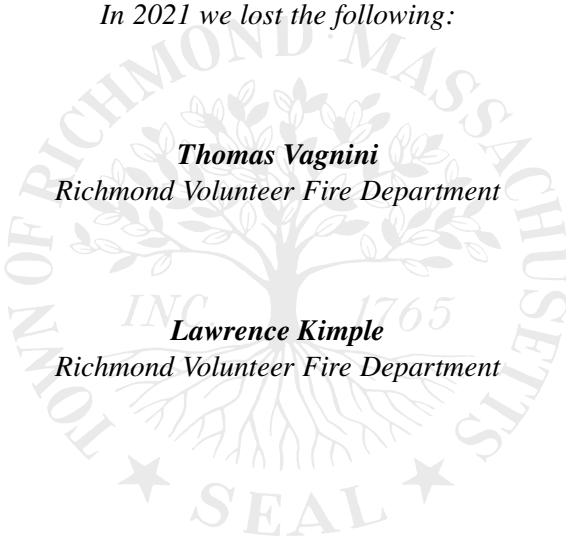
*In 2021 we lost the following:*

***Thomas Vagnini***

*Richmond Volunteer Fire Department*

***Lawrence Kimple***

*Richmond Volunteer Fire Department*



*This town report is dedicated to their memory.*

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# Town of Richmond

Massachusetts

## *ANNUAL REPORTS* of the Town Officers



For the Year Ending  
December 31, 2021

FY 2021 Tax Rate – \$ 12.72  
FY 2021 Total Valuation – \$ 422,360,856  
FY 2021 Total Tax Levied – \$ 5,372,430

Population Local Census – 1,493  
Population Federal Census 2010 – 1,407  
Registered Voters – 1,259  
Area of Town – 19.07 Square Miles



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## **DIRECTORY OF TOWN OFFICIALS**

### **ELECTED TOWN OFFICIALS**

#### **Selectmen**

Roger W. Manzolini, 2023

Neal Pilson, 2022  
Chair

Alan B. Hanson, 2024

#### **Berkshire Regional Transit Authority Delegate**

Neal Pilson

#### **Board of Health**

Andrew Fisher, 2021  
Fred Schubert, 2022

Peter Cohen, 2023  
Chair

Louise Maron, 2022  
Anthony Segal, 2024

#### **School Committee**

Ina Wilhelm, 2023

Adeline Ellis, 2023  
Chair

Kimmie Leeco, 2024

#### **Finance Committee**

John Mason, 2022  
Patricia Callahan, 2022

Robert Gniadek, 2023  
Chair

Stevan Patterson, 2024  
Robert Youdelman, 2024

#### **Planning Board**

Katherine Keenum, 2022  
Douglas Bruce, 2023

John Hanson, 2023  
Chair

Richard Bell, 2024  
Peter Lopez, 2026

#### **Berkshire Regional Planning Commission Delegate**

Frederick Schubert (Alternate)

#### **Library Trustees**

Nanci McConnell, 2022

Kathryn Wilson, 2023  
Chair

Katherine Keenum, 2024

#### **Moderator**

William Martin, 2022

#### **Deputy Moderator**

vacant

*\* The date following each name denotes the expiration of the term of office.*

## **APPOINTED TOWN BOARDS/COMMISSIONS**

### **Board of Appeals**

Richard Stover, 2022  
Wendy Laurin, 2022

William Martin, 2021  
Chair  
Robert Gniadek (alternate)

Peter Killeen, 2024  
Mark Gross, 2024

### **Assessors**

Diane Pero, 2022

Jeffrey Daigle, 2021  
Chair

Raymond Supranowicz, 2021

### **Budget Advisory Committee**

Board of Selectmen  
Alan B. Hanson, 2021  
Roger W. Manzolini, 2023  
Neal Pilson, 2022

Finance Committee  
John Mason, 2022  
Patricia Callahan, 2022  
Stevan Patterson, 2024  
Robert Yodelman, 2024

### **Conservation Commission**

Patrick Seckler, 2024  
Adam Weinberg, 2024  
Daniel Scorpa, 2024

Co-Chairs  
Ron Veillette, 2021

Robert Dahlen, 2024  
Nick Martinelli, 2024  
John Scorpo, 2024

### **Registrars of Voters**

Claudia Ryan, 2024

John Ryan, 2024

### **Library Trustees**

Nanci McConnell, 2022

Kathryn Wilson, 2023  
Chair

Katherine Keenum, 2024

### **Historical Commission**

Amy Diamond, 2022  
Allison Edwards, 2021

William Edwards, 2021  
Virginia Larkin, 2022  
Gloria Morse, 2024

Melanie Madea-Dignum, 2021  
Frieda Pilson, 2022

### **Recreation Committee**

Doug Bruce

Jeff Konowitch  
Chair

Mike Harke

**APPOINTED TOWN BOARDS/COMMISSIONS (Continued)**

**Road Advisory Committee**

Chairman, Board of Selectmen – Neal Pilson  
Chairman, Conservation Commission – Ron Veillette  
Chairman, Planning Board – John Hanson  
Chairman, Finance Committee – Robert Gniadek  
DPW Superintendent – Peter Beckwith  
Tree Warden – Adam Weinberg

**TOWN OFFICERS**

*\* As of January 1, 2021*

**Town Administrator** - Danielle Fillio  
**Administrative Assistant** - Claudia Ryan  
**Animal Control Officer** - John Drake  
**Assessors' Clerk** - Mary Stodden  
**Board of Health Agent** - Valerie Bird  
**Chief Procurement Officer** - Danielle Fillio  
**Conservation Agent** - Shep Evans  
**Constables** - Eric Latimer, John Ryan  
**Custodian of Town Hall** - Jessica Lisi  
**Emergency Management Director** - Steve Traver  
**Emergency Management Assistant Director** - Chris Porter  
**Fence Viewers** - Alan B. Hanson, Roger W. Manzolini, Neal Pilson  
**Field Driver** - Vacant  
**Fire Chief** - Steve Traver  
**Hazardous Waste Response Coordinator** - Steve Traver  
**Highway Department** - Peter Beckwith - **Superintendent**, Brian Hoskeer Jr.,  
Edward Flynn, Jason Joyner  
**Inspector of Buildings** - Paul Greene; **Assistant** - Brian Duval  
**Inspector of Gas and Plumbing** - Robert Gennari  
**Asst. Inspector of Gas and Plumbing** - Robert Krupski  
**Inspector of Oil Burners** - Steve Traver  
**Inspector of Wiring** - Thomas Grizey  
**Library Director** - Kristin Smith  
**Police Chief** - William Bullett  
**Sewer Operations** - Thomas Grizey, Horice Brazie, Danielle Fillio  
**Superintendent of Cemeteries** - Stephen Parsons  
**Superintendent of Dutch Elm and Gypsy Moth** - Peter Beckwith  
**Town Accountant** - Angela Garrity



**APPOINTED OFFICERS** *(Continued)*

**Town Clerk** - Angela Garrity

**Town Collector** - Paul A. Lisi, Jr.

**Town Counsel** - Elizabeth Goodman

**Treasurer/Custodian of Tax Title Property** - Paul A. Lisi, Jr.

**Tree Warden** - Adam Weinberg

**Veterans' Agent** - John Herrera

**Zoning Enforcement Officer** - Paul Greene





# WARRANT FOR THE ANNUAL TOWN MEETING



# DRAFT ONLY

Commonwealth of Massachusetts  
Berkshire, ss

To any of the Constables of the Town  
of Richmond in said County,  
Greetings:

In the name of said Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Richmond qualified to vote in town affairs to meet in the Consolidated School of said Richmond on **May 18, 2022, at 7:30 PM**, and then and there to act upon the following:

\*\*\*\*\*

**[Consent Calendar- Articles 1-3]**

**ARTICLE 1** - To see if the Town will vote to authorize the Selectmen to determine the manner of repairing the highways and caring for the cemeteries for the year.

**ARTICLE 2 - REVOLVING FUND LIMITS.** To see if the Town will vote, pursuant to the provisions of Section 53E 1/2 of Chapter 44 of the General Laws, to authorize the spending limits of the revolving funds outlined below. Expenditures from said funds shall not exceed the amount of funds received in the respective accounts or authorized below, shall come from any funds received by the respective boards and officers for performing services, shall be used solely for the purpose of coordinating and carrying out the programs delineated and shall be approved by a majority vote of the respective boards or officers.

- Inspectional Services - \$20,000**
- Council on Aging - \$5,000**
- Board of Health - \$2,500**
- Wetland Protection - \$5,000**
- Municipal Building or Property Rental - \$10,000**

**ARTICLE 3** - To see if the Town will vote to appropriate and accept any monies appropriated for use by the Massachusetts Highway Department for Chapter 90 highway aid and to fund the appropriation by transferring said amounts from available funds. Said funds shall carry over from year to year until spent by the Town and shall be reimbursed by the Commonwealth of Massachusetts in accordance with Chapter 90 of the General Laws. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 4** - To see if the Town will vote to raise and appropriate such sums of money as shall be deemed necessary for the upkeep and repair of the buildings, equipment, highways and cemeteries and for all other charges and expenses of the Town for the year and to set the salaries and compensation of all elected officers of the Town as provided by Section 108 of Chapter 41 of the General Laws. [Fiscal Year 2022 amounts are shown for comparative purposes. Please see the Explanations section following this warrant for more information] *(Recommended for Approval by the Finance Committee)*

[LINE ITEMS] *(see explanations)*

**ARTICLE 5** - To see if the Town will vote to raise and appropriate the sum of \$350,000.00 for the debt service payment for the New Town Hall Library Building

**ARTICLE 6** - To see if the Town will vote to raise and appropriate the sum of \$4,022,871 for the support of the school. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 7** - To see if the Town will vote to amend the Zoning Bylaws by adding a new Section 14, Recreational, Educational and Research Use of Open Space and Conservation Land, and revising Section 4.8 A and Section 4.8 B. The Purpose of the Amendment is to provide for the recreational, educational and research use of open space and conservation land. This article is presented by the planning Board. Full Text can be viewed on line or in the Town Clerks Office.

**TWO-THIRDS MAJORITY REQUIRED**

**ARTICLE 8** - To see if the Town will vote to amend the Zoning Bylaws by adding a new Section 14, Recreational, Educational and Research Use of Open Space and Conservation Land, and revising Section 4.8 A and Section 4.8 B. The Purpose of the Amendment is to provide for the recreational, educational and research use of open space and conservation land. This article is presented by the residents of Perry's Peak Road. Full Text can be viewed on line or in the Town Clerks Office.

**TWO-THIRDS MAJORITY REQUIRED**

**ARTICLE 9** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$170,000 for the purchase of a new Backhoe *(Recommended for Approval by the Finance Committee)*

**ARTICLE 10** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$50,000 for the installation of monitoring wells at the Landfill per DEP requirement *(Recommended for Approval by the Finance Committee)*

**ARTICLE 11** -To see if the Town will vote to transfer from Certified Free Cash the sum of \$45,000 to cover the cost of a fulltime employee for the ambulance. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 12** - To see if the Town will vote to transfer and appropriate the sum of \$80,000 from the ambulance receipts account to the ambulance expense account for the operation of the Richmond Ambulance service, the maintenance of the town ambulance, and for payments to Comstar and to other ambulance services providing backup and advanced life support to the Richmond Ambulance service, with any unexpended balance to be returned to the ambulance reserve account. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 13** - To see if the Town will vote to transfer from available funds the sum of \$225,571 to operate the sewer enterprise fund. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 14** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$20,000 to the reserve fund. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 15** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$35,000 to the Other Post-Employment Benefits Liability Trust Fund, established under the provisions of M.G.L. Ch. 32B, Section 20. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 16** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$10,000 for the conservation land fund. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 17** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$5,000 for a fuel emergency assistance program administered under a contract with Berkshire Community Action Council for the benefit of low-income Richmond residents. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 18** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$15,000 for the treatment of weeds in Richmond Pond. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 19** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$600 to support the Town's contribution to the All-Pond Goose Management Plan for Richmond Pond. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 20** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$225,000 to General Stabilization fund.

**TWO-THIRDS MAJORITY REQUIRED**

*(Recommended for Approval by the Finance Committee)*

**ARTICLE 21** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$30,000 to Town Hall Stabilization fund.

**TWO-THIRDS MAJORITY REQUIRED**

*(Recommended for Approval by the Finance Committee)*

**ARTICLE 22** - To see if the Town will vote to raise and appropriate the sum of \$300 which will be applied to cover prior fiscal years invoices. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 23** - To authorize the Selectmen to carry out the terms of (1) a Boundary Line Agreement and Deed between the Town of Richmond and the Richmond Congregational Church confirming the boundary line between the existing Town Hall property at 1529 State Road, Richmond MA and the existing Richmond Congregational Church property; and 2) in relation to the same property, to enter into an agreement regarding easements for Water, Parking and Access between the Town of Richmond and the Richmond Congregational Church. These agreements were approved by the Board of Selectmen subject to approval by vote of the Town Meeting. True copies of these agreements are on file with the Richmond Town Clerk and available for viewing at the Town Clerk's office or copies can be requested through the Town Clerk's office. If approved, at a later date, the Selectmen will request that Town Meeting approve the layout of Church Lane as a public way in accordance with all applicable law, or take any other action in relation hereto.

**ARTICLE 24** - To see if the Town will vote to transfer form certified free cash the sum of up to \$25,000 for a survey to be completed for the layout of Church Lane. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 25** - To see if the Town will vote to transfer form certified free cash the sum of \$40,000 to cover the 25% match for a Town-wide stormwater assessment grant throughout town.

**ARTICLE 26** - To see if the Town will vote to amend the Town Bylaws Chapter X Miscellaneous Provisions SECTION 7. "Areas designated as the Richmond Tennis Court shall be for the sole use of Town residents and the Selectmen may charge a fee or establish a no-fee system for stickers for use of the Town Tennis Court" to read as follows:  
"Areas designated as the Richmond Tennis Court shall be for the sole use of Richmond and West Stockbridge residents and the Selectmen may charge a fee or establish a no-fee system for stickers for use of the Town Tennis Court"

**ARTICLE 27** - To see if the Town will vote to amend the portion of the Town Bylaws Chapter III, Town Officers Section 1 which reads "The elected officers of the Town shall be three (3) Selectmen, three (3) School Committee members, ....." to read as follows;

"The elected officers of the Town shall be three (3) Selectmen, five (5) School Committee members,....."

**ARTICLE 28** -To see if the Town will vote to amend the Zoning Bylaws by deleting

Section 4.9 Temporary Moratorium on Medical Treatment Centers in its entirety.

**TWO-THIRDS MAJORITY REQUIRED**

**ARTICLE 29** - To see if the Town will vote to amend the Zoning Bylaws by deleting Section 4.10 Temporary Moratorium on Marijuana Establishments in its entirety.

**TWO-THIRDS MAJORITY REQUIRED**

You are also directed to notify and warn the inhabitants of Richmond qualified to vote in town affairs to meet in the Town Hall on Saturday, May 21, 2022, at 11:00 AM, to bring in votes for the following Town Officers:

- One Member of the Board of Selectmen- 3-year term
  - Two Member of the Board of Health- One 3-year term, One 2-year term
  - One Member of the Finance Committee- 3-year term
  - One Member of the Board of Library Trustees- 3-year term
  - One Members of the Planning Board- 5-year term
  - Town Moderator- 1-year term
- And the polls may close at 7:00 PM.

And you will serve the warrant by posting up true and attested copies hereof, one at the Richmond Town Hall, one at the Richmond Post Office, one at the Bartlett's Orchard bulletin board and one at the Richmond Shores Civic Association bulletin board, seven days at least before the time of said meeting.

Given under our hands this     th day of May 2022.

Neal Pilson, *Chairman*  
Alan Hanson  
Roger Manzolini  
Board of Selectmen

I have posted up true and attested copies hereof, one at the Richmond Town Hall, one at the Richmond Post Office, one at the Bartlett's Orchard bulletin board, and one at the Richmond Shores Civic Association bulletin board.

---

Constable

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Date



## EXPLANATIONS

### Introduction

As is the custom, we are providing a brief explanation of each article and line item in the warrant.

### Budget Summary

The proposed Fiscal Year 2023 budget, including the operation of the sewer system, the ambulance, and several proposed capital improvements, is \$8,342,251, or an increase of \$604,904 (7.8%). The Selectmen and the Finance Committee continue to present to you a balanced budget that does not rely on the use of reserves to fund operational costs while providing the services residents expect from town government. This year's budget includes a 3% salary increase for all non-school employees as well as increases in our pension assessment, and health insurance costs. However, once again you will see that many of our non-salary related line items have been level funded (or even reduced in some cases) from their Fiscal Year 2022 levels. The School Committee's Fiscal Year 2022 request from the town budget is \$4,022,871, an increase of \$52,604, or 1.3% over total school appropriations in 2022.

The proposed Fiscal Year 2023 Sewer Budget is \$225,571 This budget funds the costs of operating the system as well as debt payment associated with the system's design and construction. All these costs are borne by the users of the system.

The breakdown of the revenues that will be required to meet the proposed expenditures for Fiscal Year 2023 are as follows:

	Source of Revenue	Percentage of Total Revenue
Real and Personal Property Taxes (Tax Levy)	\$5,861,904	70%
Non-Property Tax (State Aid, Local Receipts, Other)	\$2,480,347	30%
<b>Total</b>	<b>\$8,342,251</b>	<b>100%</b>

Again this year, Town Meeting consideration of the warrant articles will be done using the "consent calendar" approach. The Moderator will ask the town meeting attendees for permission to consider Articles 1-3 together, which will allow discussion of any of the articles under a single motion and will ask for a vote on all three articles on the same motion. In addition, in order to save time at the town meeting, the Moderator will not read all of the line items, but will read the heading of each section of line items and ask for any "holds" for each section. He will reserve any held line items for further discussion after seeking approval of any "non-held" line items and then proceed to discuss and vote

on any held line items individually. For more information about the town budget process, please contact the Selectmen's Office.

### **Consent Calendar- Articles 1-3**

#### **Article 1- Repair highways and care for cemeteries**

This is a standard article from year to year authorizing the Selectmen to supervise the highways and cemeteries.

#### **Article 2- Revolving Funds**

This article establishes revolving funds that receive certain revenues and it authorizes expenditure of these funds without further appropriation. This article also establishes the limits of each revolving fund.

#### **Article 3- Transportation Bond**

This is a standard article allowing the Town to spend a state grant for road construction and repair. The Town's share for fiscal year 2022 was \$164,389.00.

#### **Article 4- Line Items**

This article raises and appropriates the funds for the general operational expenses of the town. Only items that are raised and appropriated from taxes appear in this article. Items that call for other methods of funding, such as transfers between accounts, require separate articles. Also, pursuant to Section 108 of Chapter 41 of the General Laws, we have shown each elected officer's salary below each applicable line item on the warrant.

### **GENERAL GOVERNMENT**

1. Assessors Salaries: \$3,600 - These are the annual salaries of the Assessors with \$1200 per Assessor. No change from Fiscal Year 2022.
2. Assessors Expenses: \$18,700- This account pays for the Assessors' office supplies, map updating, software licenses, and other expenses. No change from Fiscal Year 2023.
3. Assessor Contracted Services: \$38,200- This account pays for the contract between the Town and Regional Resource Group (a private contractor), for the Assessing services it provides to the Town. This is year three of a three-year contract.
4. Audit: \$15,000- To be used to fund the annual audit of the town's books using the town's outside auditor, Thomas P. Scanlon, CPA. No change from Fiscal Year 2022.
5. Longevity/Vacation Buyout: \$7,500 - We provide longevity stipends to employees after a certain number of years of service. Four employees are eligible for longevity. All non-school employees are eligible for one week of vacation buy back.



6. Moderator Salary: \$500- The Moderator is entitled to a \$500 salary in FY23.
7. Selectmen Salaries: \$5,250- These are the annual salaries of the Selectmen at \$1,750 per Selectman. No change from Fiscal Year 2022.
8. Selectmen Expenses: \$4,500- This account pays for meetings, mileage, trainings, dues, and other expenses of the Selectmen. No change from Fiscal Year 2022.
9. Town Clerk Salaries: \$21,855- This is the salary line for the Town Clerk, who is the town's official record keeper and license issuer. This includes the assistant salary and a 3% increase.
10. Town Clerk Expenses \$10,000- This pays for software licensing, maintenance of voting machines and poll pads, mileage, dues, and other Town Clerk expenses. No Changes from Fiscal Year 2022
11. Treasurer/Collector Salary: \$74,919 - This is the annual salary of the Treasurer/Collector, who manages the town's financial transactions, provides benefits management for all employees, including payroll, and oversees properties placed in Tax Title, and collects all personal and property, motor vehicle excise taxes and sewer fees. This represents a 3% increase from FY22.
12. Treasurer/Collector Expenses: \$24,000- This account pays for meetings, conferences, mileage and other expenses of the Treasurer/Collector. Tax Collection services was added to this budget line rather than keep it separate for more accurate accounting.
13. Tax Collector Assistant Salary: \$6,500- This is the base salary for the Assistant to the Tax Collector, who assists the Tax Collector with some of the basic functions of the collector's office including database management, and the collection of taxes. No change from Fiscal Year 2022.
14. Town Accountant Salary: \$59,485- This is the annual salary of the Town Accountant, who maintains the town's accounts, prepares the weekly warrant that the Selectmen sign to approve payment of the town's bills, and who files regular reports with the Department of Revenue. This amount includes a 3% increase.
15. Town Accountant Expenses: \$2,000- This account pays for training, meetings, mileage, and other expenses of the Town Accountant.
16. Administrative Assistant: \$20,000- This is the annual salary of the Administrative Assistant, who answers the phones at Town Hall, assists residents, and serves as general clerical staff for all offices and now includes the Board of Health, and Conservation. This is the additional raise agreed to prior to Covid when the Town agreed to split the raise incrementally over two years.

17. Town Counsel: \$35,000- This amount is used for Town Counsel and Special Town Counsel services, who advise and defend the town in legal matters. \$5,000 increase from Fiscal Year 2022 due to the increased number of lawsuits against the town.
18. Town Report: \$4,000- This is the cost of printing the annual town report.
19. Town Hall: \$31,000- This account pays for utilities, routine maintenance, cleaning, septic pumping, and other goods and services at the Town Hall. \$3,500 increase from Fiscal Year 2022 To more accurately reflect town spending.
20. Elections and Board of Registrars: \$8,000- This account pays for the expenses involved in conducting elections, registering voters, and maintaining the street list. This is an increase of \$1,400 based on the number of elections held in the fiscal year.
21. Town Administrator: \$84,872- This is the annual base salary of the Town Administrator, who oversees the day-to-day operations at Town Hall, supervises Town Staff and Sewer personnel, serves as the Harbormaster, and the Sewer Administrative Officer. Work related to the oversight of sewer operations is compensated from the sewer enterprise budget. This is a contracted position.
22. Town Administrator Expenses: \$3,000- This account pays for meetings, conferences, mileage and other expenses of the Town Administrator. No change from Fiscal Year 2022.
23. Conservation Commission: \$4,600- This account pays for meetings, conferences, mileage, supplies and other expenses of the Conservation Commission. No change from Fiscal Year 2022
24. Conservation Agent: \$21,218- This line item is to fund the services of the Conservation Agent. No change from Fiscal Year 2022.
25. Historical Commission: \$500- This account pays for copying, membership, meetings and other expenses of the Historical Commission. No change from Fiscal Year 2022.
26. Planning Board: \$285- This account pays for annual subscriptions, meetings, and other expenses of the Planning Board. No change from Fiscal Year 2022.
27. IT Services: \$25,000- This account is for our contracted IT services. It covers the expenses related to server maintenance and support, workstation maintenance and support, and overall IT support for all town owned buildings.
28. Technology Hardware: \$10,000- This account is used to pay for the replacement and/or repair of workstations, copiers, printers, etc., in all town owned buildings excluding the school. No change from Fiscal Year 2022.

29. COA Director/Administrative Assistant-\$28,929- This is the annual salary for the Council on Aging Director/Administrative Assistant position. The Administrative Assistant provides office support to the Town Administrator, Treasurer, Board of Health, as well as others as needed.

30. Council on Aging: \$4,800- This account pays for the various programs offered by the COA, including senior lunches, health programs and the van program. No change from Fiscal Year 2022. The council also receives funding from a state grant and has access to a revolving fund.

31. Veterans' Agent Salary: \$500. This is the annual salary for the Town's Veterans' Agent, now contracted through the City of Pittsfield.

32. Stationery and Office Supply: \$9,000- This account pays for paper, pens, pencils, postage, toner, and similar expenses at Town Hall. No change from Fiscal Year 2022.

33. Banking Services: \$200- This account pays for banking fees and charges. No change from Fiscal Year 2022.

34. Town Facility Maintenance: \$25,000- This account helps to pay for routine maintenance for all town facilities. This includes an increase for required maintenance to landfill per Department of Environmental Protection.

35. Legal Advertising: \$5,000- This account pays for the many legal ads that the town runs each year, ranging from invitations for bids to notices of public hearings. No change from Fiscal Year 2022.

36. Training: \$6,000- This pays for most training/continuing education opportunities for town officers and employees. Reduction of \$4,000 from Fiscal Year 2022

37. Office Equipment and Software Support: \$20,700- This pays for regular software purchases, service contracts, office equipment and furniture, and related expenses. No change from Fiscal Year 2022

38. Website Hosting: \$1,900. This is the annual cost of hosting our Town's website and includes technical support. No change from Fiscal Year 2022.

## **PROTECTION OF PERSONS AND PROPERTY**

39. Police Chief Salary: \$2,000- This is the annual salary of the Police Chief, who issues firearms permits, arranges traffic details, and other matters. This includes a 3% increase

40. Deputy Police Chief Salary: \$1,339 This is the annual salary of the Deputy Police

Chief, who issues firearms permits, arranges traffic details, and other matters under the supervision of the Police Chief. No change from Fiscal Year 2022

41. Police Department Expenses: \$1,000- This account pays for the equipment and supplies used by the department, such as badges and firearm licensing supplies. No change from Fiscal Year 2022.

42. County Communications: \$13,767- This account pays Richmond's share of the Berkshire County Sheriff's Department to operate the 911 emergency dispatch system. This is a 3% increase from Fiscal Year 2022.

43. Constable Salaries: \$1,300- This is the salary account from which we pay the Constables if they are needed to direct traffic or for performing similar duties on Town owned roads.

44. Constable Expenses: \$1,250- This account pays for Constable mileage, shirts, radios, and other expenses.

45. Animal Control Officer Salary: \$5,000- This is the annual salary for the Animal Control Officer.

46. Animal Control Officer Expenses: \$1,000- This pays for snares, gloves, rabies shots, boarding of animals and other expenses of the Animal Control Officer. No change from Fiscal Year 2023.

47. Fire Department: \$68,000- This account pays for fuel, truck and equipment maintenance, training, stipends and other expenses of the Fire Department. This is a \$2,500 increase to cover the increase in costs of hose testing, and increase in per call stipends.

48. Fire House Rent: \$14,400- This account pays the rent to the Trustees of the Volunteer Fire Department for use of the building. No change from Fiscal Year 2022.

49. Emergency Management: \$5,000- This account pays for equipment and supplies for this department, which provides assistance and direction during natural disasters, storms and other emergencies. No change from Fiscal Year 2022

50. Fire Chief/EMD Salary- \$16,883. This is the annual salary of the Fire Chief/EMD which is a part-time, non-benefit eligible position. 3% increase from Fiscal Year 2022.

51. Tree Warden: \$7,500- These funds are used for contracting with a tree service to remove problem trees. No change from Fiscal Year 2022.

52. Building Inspector Salary: \$7,903- This is the Building Inspector's annual salary. This is a 3% increase from Fiscal Year 2022.

53. Building Inspector Expenses: \$4,500- This account pays for training, expenses and mileage of the Building Inspector and Assistant. No change from Fiscal Year 2022.

54. Assistant Building Inspector: \$300- This is the annual salary of the Assistant Building Inspector, who fills in if the Building Inspector is not available or has a conflict of interest. No change from Fiscal Year 2022

55. Zoning Enforcement Officer Salary: \$4,232- This is the annual salary of the ZEO, who ensures that building projects and proposed uses conform to the Zoning Bylaw. 3% increase over Fiscal Year 2022.

56. Zoning Enforcement Officer Expenses: \$1,000- This account pays for meetings, mileage and other expenses of the ZEO. No change from Fiscal Year 2022.

57. Inspection Services: \$100- This is for inspections by the plumbing, wiring, gas and oil burner inspectors and their alternates on projects, such as town projects, where there is no fee tendered. They receive \$30 per inspection. All other compensation for the inspectors comes from the revolving inspection account, where fees for services are paid to the town and are turned around and paid to the inspectors. No change from Fiscal Year 2022.

## **HEALTH & HUMAN SERVICES**

58. Board of Health Salaries: \$850- This is the annual salary account to be divided among five board members. No change from Fiscal Year 2022.

59. Board of Health Expenses: \$6,685- This account pays for meetings and other expenses of the Board of Health. \$2,500 increase for private well testing & \$500 increase for more accurately reflecting the Town needs.

60. Board of Health Agent Salary: Has been deleted- Services previously done by the agent will now be done by Public Health Alliance.

61. Board of Health Agent Expenses: \$1,200- This pays for the mileage, supplies and other expenses of the agent.

62. Board of Health Contracted Services: \$22,150- This account covers the cost of additional inspectional services provided to the Board of Health by the Berkshire Public Health Alliance contractual increase. As well as increase in duties due to the discontinuance of Community Health.

63. Animal Inspector: \$200- This pays for the salary of the Animal Inspector, who performs the annual farm animal census and, also is responsible for the quarantine of animals suspected of having rabies.

64. Stray Animals: \$100- This account will help pay any costs associated with retrieving stray animals, usually farm animals. No change from Fiscal Year 2022.

65. Rubbish Disposal: \$235,000- This account pays for the collection and disposal of the town's garbage and recyclables, as well as participation in any regional Household Hazardous Waste collection days. This is a \$20,000 increase from Fiscal Year 2022 due to a re-negotiated contract extension for trash collection and HHW fees.

66. Community Health: Community Health Association is no longer in service as of July 1, 2022

67. Veterans' Aid: \$9,000- This account pays for financial assistance to veterans as required by state law. The State reimburses the Town for 75% of the assistance costs.

68. Nuisance Abatement: \$500- This account provides funds to address public health matters that are an immediate threat to public health and safety. No change from Fiscal Year 2022.

## **HIGHWAYS**

69. Machinery Maintenance: \$60,000- This account pays for the upkeep and repair of equipment and trucks. \$2,500 increase to accurately reflect town needs.

70. Road Construction: \$125,000- This account, combined with state transportation bond funds, pays for road construction and re-construction. No change from Fiscal Year 2022.

71. Road Maintenance: \$30,000- This account pays for routine road maintenance. No change.

72. Town Garage: \$11,250- This account pays for heating fuel, and other expenses at the Town Garage. No change

73. Winter Roads: \$140,000- This account pays for the plowing and sanding of the roads, including the costs of salt and sand. No change

74. Gravel Roads: \$55,000- This account pays for the maintenance of the gravel roads. No change from Fiscal Year 2022.

75. Salaries \$250,755- This account is used to pay the road crew salaries and includes summer help, sick and vacation pay. This includes 3% salary increase.

76. Overtime: \$24,750 – This account covers costs of overtime in the department. No change

77. Fuel: \$30,000 This account covers the costs of fuel. Reduced by \$3,500 to more accurately reflect the town needs.

78. Utilities: \$10,080– This covers the costs of utilities such as electric, cable, phone, and internet.

79. Private Roads: \$3,500- These funds are used to help Richmond Shores and the Whitewood Association maintain their private roads, pursuant to Chapter X of the Town Bylaws. No change from Fiscal Year 2022.

80. Beaver Control-\$3,500- This is the account to handle the beaver related problems that the town has had for many years. Much of this funding pays for an agreement with a contractor to maintain several water control devices in water bodies where beavers have set up housekeeping. No change from Fiscal Year 2022.

81. Town Beach: \$18,000- This account pays for the lifeguards and equipment costs involved in running the Town Beach.

## **CULTURE & RECREATION**

82. Recreation Committee: \$3,750- This account pays for the various recreation programs offered by the town, except for the Town Beach, which is operated by the DPW and funded under a separate line item. The committee also has access to a type of revolving fund that allows it to receive and expend program fees. No change from Fiscal Year 2022.

83. Memorial Day: \$200- This account pays for flowers, markers and flags for Memorial Day. No change from Fiscal Year 2022.

84. Library: \$68,365- This account pays the salaries and operating costs of the Library. This account has been increased by \$2,882 over Fiscal Year 2022.

85. Library Rent: \$12,000- This is for the annual rent for the library building. The Town is entering year 3 of a 3-year lease in July. No change from Fiscal Year 2022.

## **EMPLOYEE BENEFITS**

86. Berkshire County Retirement: \$233,713- This account is Richmond's share paid to the Berkshire County Retirement System to cover the town's municipal employees. Teachers are covered under a separate retirement system administered by the state. This is a \$11,375 increase from Fiscal Year 2022 due to an increase in the annual assessment.

87. Group Insurance: \$129,503- This account pays for the town's share of the health insurance, dental insurance, life insurance for non-school employees. The cost for school personnel is included in the school budget. This line is estimated based on the number of anticipated policies for the coming year Rates went down and Town received a premium holiday in Fiscal Year 2022.

## **TOWN INSURANCE**

88. Insurance and Bonding: \$120,000- This account pays for the Town's insurance policies, including motor vehicle, property, public liability, worker's compensation, and officers' bonds. .

## **UNCLASSIFIED**

89. Berkshire Regional Planning Commission: \$1,169- This is the county's regional planning agency that reviews projects and assists cities and towns on planning and zoning matters. This account was decreased by \$6 over Fiscal Year 2022.

90. Cemetery Superintendent Salary: \$9,318- This is the annual salary of the Cemetery Superintendent who maintains the town's cemeteries. This is an increase of 3% from Fiscal Year 2022.

91. Cemetery Expenses: \$2,000- This account pays for the equipment and supplies in maintaining the cemeteries. No change from Fiscal Year 2022.

92. Unemployment Reserve: \$2,500- This amount will help to cover the town's liability if a non-school employee files an unemployment claim. No change from Fiscal Year 2022.

93. Medicare: \$42,000- This account pays the town's matching share of Medicare costs.

94. Group Purchasing: \$600- This pays for the town's membership in the regional group purchasing program. No change from Fiscal Year 2022.

95. Richmond Pond Ramp Monitors: \$10,000- This pays the wages for the summer boat ramp monitors who under state regulation are required to certify that all water vessels launched from the state boat ramp are free from weeds and zebra mussels. The State of Massachusetts provides funding to offset some of the costs associated with the administration of this program.

96. Miscellaneous Expenses: \$700: This pays for miscellaneous expenses that cannot be justified by any other funding source. No change from Fiscal Year 2022.

**Article 5 To see if the Town will vote to raise and appropriate the sum of \$350,000 to pay for debt service for the new Town Hall, Library Community Center.**  
*(Recommended for Approval by the Finance Committee)*

## **Article 6 - School Budget: \$4,022,871**

This represents a 1.3% increase over the Town's Fiscal Year 2022 school appropriation. While the total school budget exceeds the amount to be voted, the difference will be made up through



the use of School choice monies, grants, and other school revenues. Below is a comparison of the accounts between the Fiscal Year 2022 budget and the proposed budget for Fiscal Year 2023. Each account group has several sub-accounts which are not shown for space reasons. A full breakdown of the budget can be viewed on the school's web-site: [www.richmondconsolidatedschool.org](http://www.richmondconsolidatedschool.org)

	<b>FY 2022</b>	<b>FY 2023</b>
School Committee Accounts	\$14,330	\$16,830
Superintendent Accounts	\$109,985	\$113,414
Special Education Accounts	\$548,262	\$527,391
Principal Accounts	\$146,451	\$158,775
Supply Accounts	\$37,275	\$38,000
Teaching Accounts	\$1,620,049	\$1,675,415
Library Services	\$10,910	\$10,925
Professional Development Accounts	\$31,300	\$28,800
Technology Accounts	\$20,000	\$24,000
Health Accounts	\$59,881	\$63,481
Transportation Accounts	\$279,696	\$254,448
Activity Advisor	\$20,000	\$20,000
Tuition Accounts	\$644,007	\$523,464
Food Service Supervisor	\$61,972	\$58,382
Operations & Maintenance Accounts	\$263,590	\$283,425
Employee Benefits and Insurance Accounts	\$581,569	\$581,569
Unemployment Accounts	\$5,000	\$5,000
Contingency Accounts	\$10,992	\$116,201
<b>Total</b>	<b>\$4,465,267</b>	<b>\$4,499,520</b>

**Amount raised and appropriated by the town**    **\$3,970,267**                      **\$4,022,871**

School choice, grants and pre-school revenue    \$495,000                      \$476,649

*(Recommended for Approval by the Finance Committee)*

**Article 7** – To see if the Town will vote to amend the Zoning Bylaws by adding a new Section 14, Recreational, Educational and Research Use of Open Space and Conservation Land, and revising Section 4.8 A and Section 4.8 B. The Purpose of the Amendment is to provide for the recreational, educational and research use of open space and conservation land. This article is presented by the planning Board. Full Text can be viewed on line or in the Town Clerks Office.

**Article 8** – To see if the Town will vote to amend the Zoning Bylaws by adding a new Section 14, Recreational, Educational and Research Use of Open Space and Conservation Land, and revising Section 4.8 A and Section 4.8 B. The Purpose of the Amendment is to provide for the recreational, educational and research use of open space and conservation land. This article is presented by the residents or Perry’s Peak Road. Full Text can be viewed on line or in the Town Clerks Office.

**Article 9 – Highway Dept. Backhoe \$170,000**

This article will fund the purchase of a new backhoe to replace the existing backhoe which is getting harder to repair and get parts for as well as to better meet the needs of our department. (Recommended for Approval by the Finance Committee)

**Article 10** – To see if the Town will vote to transfer from Certified Free Cash the sum of \$50,000 for the installation of monitoring wells at the Landfill per DEP requirement (Recommended for Approval by the Finance Committee)

**Article 11** – To see if the Town will vote to transfer from Certified Free Cash the sum of \$45,000 to cover a portion of the cost to fund two fulltime employees for the ambulance. (Recommended for Approval by the Finance Committee)

Richmond and West Stockbridge will collaborate and fund two town funded ambulance service Mondays thru Fridays during the regular workday. Volunteers will continue to provide service at all other times.

**Article 12 – Ambulance Account: \$80,000**

The Ambulance Account is composed of the fees received from operating the Ambulance Service and pays for vehicle replacement, maintenance, training, stipends, and payments to County Ambulance when it sends an ambulance in lieu of or to supplement our service and for other Ambulance Service expenses. This \$30,000 increase will cover additional costs of the new program. (Recommended for Approval by the Finance Committee)

**Article 13 – Sewer Enterprise Fund: \$225,571**

This will fund all expenses, salaries and debt service associated with the operation of the sewer system. A detailed breakdown of the budget is included in the Warrant. The revenues to fund the sewer come from fees and betterments from the users (department receipts). Any funds not expended in upcoming fiscal year will revert to the sewer enterprise and become retained earnings available for spending in future years. (Recommended for Approval by the Finance Committee)

**Article 14 – Reserve Fund: \$20,000**

This funds unexpected expenses after the approval of the Finance Committee. No change of from Fiscal Year 2022. (Recommended for Approval by the Finance Committee)

**Article 15 – OPEB: \$35,000** This will continue to fund the Other Post-Employment Benefits Liability Trust Fund, established under the provisions of M.G.L. Ch. 32B, Section 20. No change from Fiscal Year 2022 (Recommended for Approval by the Finance Committee)

**Article 16 – Conservation Land Trust Fund: \$10,000**

This appropriation goes into a fund that can purchase land for conservation purposes. This is an increase of \$9,500 from Fiscal Year 2022 (Recommended for Approval by the Finance Committee)

**Article 17 – Fuel Emergency Assistance Program: \$5,000**

This is a fund to help low income Richmond residents in times of emergency. We are able each winter to supplement the amount given to low income residents who receive federal fuel assistance funds through Berkshire County Community Action.

*(Recommended for Approval by the Finance Committee)*

**Article 18 – Treatment of Weeds in Richmond Pond: \$15,000**

Systemic and spot treatment of Richmond Pond to control invasive species. No change from Fiscal Year 2022. *(Recommended for Approval by the Finance Committee)*

**Article 19 – All Pond Goose Management Plan: \$600**

This article will fund a portion of the Richmond Pond Association’s Goose Management Plan to be implemented in the summer of 2023.

*(Recommended for Approval by the Finance Committee)*

**Article 20** – To see if the Town will vote to transfer from Certified Free Cash the sum of **\$225,000** to General Stabilization fund.

**TWO-THIRDS MAJORITY REQUIRED**

*(Recommended for Approval by the Finance Committee)*

**Article 21** – To see if the Town will vote to transfer from Certified Free Cash the sum of **\$30,000** to Town Hall Stabilization fund.

**TWO-THIRDS MAJORITY REQUIRED**

*(Recommended for Approval by the Finance Committee)*

**Article 22** – To see if the Town will vote to raise and appropriate the sum of **\$300** which will be applied to cover prior fiscal years invoices. *(Recommended for Approval by the Finance Committee)*

**Article 23** – To authorize the Selectmen to carry out the terms of (1) a Boundary Line Agreement and Deed between the Town of Richmond and the Richmond Congregational Church confirming the boundary line between the existing Town Hall property at 1529 State Road, Richmond MA and the existing Richmond Congregational Church property; and 2) in relation to the same property, to enter into an agreement regarding easements for Water, Parking and Access between the Town of Richmond and the Richmond Congregational Church. These agreements were approved by the Board of Selectmen subject to approval by vote of the Town Meeting. True copies of these agreements are on file with the Richmond Town Clerk and available for viewing at the Town Clerk’s office or copies can be requested through the Town Clerk’s office. If approved, at a later date, the Selectmen will request that Town Meeting approve the layout of Church Lane as a public way in accordance with all applicable law, or take any other action in relation hereto.

**Article 24** – To see if the Town will vote to transfer form certified free cash the sum of up to \$25,000 for a survey to be completed for the layout of Church Lane. (Recommended for Approval by the Finance Committee)

**Article 25** – To see if the Town will vote to transfer form certified free cash the sum of **\$40,000** to cover the 25% match for a town-wide stormwater assessment grant.

**Article 26** – To see if the Town will vote to amend the Town Bylaws Chapter X Miscellaneous Provisions SECTION 7. To read as follows: “Areas designated as the Richmond Tennis Court shall be for the sole use of Town residents and the Selectmen may charge a fee or establish a no-fee system for stickers for use of the Town Tennis Court” to read as follows:

**Article 27** – To see if the Town will vote to amend the portion of the Town Bylaws Chapter III, Town Officers Section 1 which reads “The elected officers of the Town shall be three (3) Selectmen, three (3) School Committee members, .....

“The elected officers of the Town shall be three (3) Selectmen, five (5) School Committee members,.....”

This was at the request of the School Committee to add 2 new members

Articles 28 and 29 are at the request of the planning board to remove articles that are no longer valid

**Article 28** – To see if the Town will vote to amend the Zoning Bylaws by deleting Section 4.9 Temporary Moratorium on Medical Treatment Centers in its entirety.

**Article 29** – To see if the Town will vote to amend the Zoning Bylaws by deleting Section 4.10 Temporary Moratorium on Marijuana Establishments in its entirety.



# TOWN DEPARTMENTS





## BOARD OF ASSESSORS

The Board of Assessors, along with our assessing staff provided under contract by Regional Resource Group, continues to assure the fair taxation of all Richmond properties. Regional Resource Group came on board June 1, 2017 and is handling the day to day management of the office as well as evaluation and tax rate setting.

During the past year, we continued to reorganize and update assessment records. Our GIS/Public Access System is online and offers access to town maps, property record cards and sales information. Other efforts included inspecting property after building permits are processed, auditing property files for accuracy and completeness and updating map changes.

Our Board strives to build and maintain good public relations. We provide our residents with:

- Abutters lists required for any property additions or alterations;
- Mailings to those eligible for special tax classifications and exemptions;
- Assistance in completing forms for residents who are eligible for exemptions;
- Current property ownership information by processing registered deeds, name and address changes and other related information.
- Motor Vehicle Excise Abatements;
- Information on a host of tax and property assessment issues.

As the town's principal revenue generator, the Assessors continue to review properties subject to taxation. We plan to enhance tax revenues by:

- Identifying second homeowners and businesses whose personal property are subject to taxes;
- Making sure that new construction is monitored and assessed, and that property given a certificate of occupancy is correctly assessed and taxed accordingly;

Other office activities included:

- Processing parcel divisions and other map changes;
- Processing and reviewing all abatement requests;
- Processing personal property forms, chapter land applications, exemption applications;
- Preparing various Department of Revenue Reports.

*Respectfully submitted*

**Jeff Daigle, Chair**  
Richmond Board Of Assessors



## BOARD OF HEALTH

In 2021 the Covid-19 pandemic has been the focus of the Board of Health. The challenge of the Delta and Omicron variants has added more concern and has prompted mandates that all town employees must wear masks; that all employees of establishments in Richmond that serve the public at large are required to wear masks and all patrons must wear masks.

A blanket mandate that all town employees must be vaccinated was modified to encourage such vaccinations.

The urging of vaccinations for all residents was the board's major concern during the year. To that end the Community Health Association of Richmond and West Stockbridge (CHA) worked to set a vaccination site located in the parking lot of Bartlett's Farm Stand on Swamp Road. We appreciated Bartlett's help with the pop-up clinic.

The Board Learned of a new program - The Drug-user Health Program. This program is designed to assist EMT personal dealing with Opioid overdoses and how to use Narcan in such cases. The Board subsequently approved the program with the understanding this effort was confined to work with EMT workers and not any local clinic.

The Board and the CHA's nurse worked with and advised the Richmond School on the use of masks and testing protocols.

The Board approved the current plans for the septic system designed for the new municipal building.

The on-line permitting system is working well, and the Health Agents Valerie Bird and Ed Fahey from the Berkshire Alliance have worked out exceedingly well now that John Olander has stepped back.

During the year, the Alliance approved 24 septic construction permits; witnessed 17 perc tests; witnessed 36 Title 5 inspections; reviewed 15 septic system plans and issued 5 food preparation permits.

The Board has continued a close association with CHA. For more information please see Emilie Jarrett's report of the CHA's activities.

*Respectfully submitted,*

**Peter Cohen  
Andrew Fisher  
Louise Maron  
Anthony Segal  
Fred Schubert**



## **BOARD OF SELECTMEN / SEWER COMMISSIONERS**

**I**t continues to be an honor to serve the residents of Richmond as your Selectmen. We are continuing to adapt to a “new normal” way of life as the pandemic restrictions begin to be lifted. Even during the unknowns and uncertainties it was another busy year. Accomplishments and highlights of the past year include:

Responding to COVID requirements, our Select Board meetings were made available to Richmond residents via the Zoom format and attracted much wider attendance and participation. When in-person attendance restrictions were lifted, the Board continued with a hybrid format (live and by Zoom) and meetings continued to be well attended.

We had a record turnout at our annual Town Meeting when authorization to borrow for our new Town Hall/Library building was approved by residents. Bidding on the project will take place in 2022.

The Dublin bridge project finally got underway late in 2021 with anticipated completion in the Spring of 2022. The Town received an additional \$150,000 from the State for a total of \$650,000 under the small bridge grant.

The town also has received an initial advance of \$211,626 under the Federal government ARPA program and expects to receive a total of \$423,252 before the end of 2022 which can be used to help fund a variety of important Town projects.

We are working closely with the Housatonic Valley Association for a stream crossing evaluation rating for over 300 culverts located in Richmond.

We also launched a shared services program covering our Fire Chief with West Stockbridge which has seen great success.

We thank all the hard-working employees, elected, and appointed officials who help to make Richmond the town that we are all proud of.

**Neal Pilson, *Chairman***

**Alan Hanson**

**Roger Manzolini**

*Board of Selectmen/Sewer Commissioners*





## **BUILDING DEPARTMENT**

For the calendar year 2021 the Town of Richmond approved 124 building permits.

Cross payments from permits : \$38,965.00

- New Homes 5
- Additions 12
- Renovations 18
- Accessory Dwellings 11
- Roofing 30
- Wood Stoves 18
- Solar 10
- Tents 12
- Other 8

If you have any questions or are unsure if you need a permit, please feel free to call me at 413-446-0964.

*Respectfully Submitted*

**Paul Greene**  
Richmond Building Inspector





## **CEMETERY SUPERINTENDENT**

**T**here were 3 burials this year.

*Respectfully submitted,*

**Steve Parsons**  
Cemetery Superintendent





## COMMUNITY HEALTH ASSOCIATION

**M**y main public health nursing role in 2021 has been responding to the ongoing COVID-19 pandemic as a case investigator and contact tracer for Richmond and West Stockbridge. I continue to work closely with the Massachusetts Department of Public Health and local boards of health in providing up-to-date guidance and safety education for our residents.

The Community Health Association of Richmond and West Stockbridge (CHARWS) continued to offer weekly blood pressure screenings, office visits, and home visits. I completed 217 office and clinic evaluations along with 81 home visits in 2021. I provided all of the communicable and infectious disease surveillance follow-up as required by the Department of Public Health. The in person programs were put on hold this year due to the pandemic.

January started off with the pandemic raging throughout Berkshire County and vaccinating residents was the main priority. From January to June, I participated as a vaccinator at the Berkshire Community College COVID-19 vaccination site run by the Berkshire Vaccine Collaborative. Cases were dropping as summer approached. However, the Delta variant was then identified and cases increased. To help increase vaccination rates, the Richmond Board of Health, CHARWS, and the Berkshire Vaccine Collaborative sponsored COVID-19 vaccination clinics at Bartlett's Orchard in Richmond in July and August.

Flu vaccination clinics started in late September. Between home visits, school clinics and public based clinics, we administered 394 vaccinations.

In November, COVID-19 vaccinations were approved for those between the ages of 5-11 years. The Berkshire Vaccine Collaborative and CHARWS held two clinics at the Richmond School. I was also a vaccinator at many of the Berkshire County elementary school clinics. By the end of December, 53% of the 5-11 year old population in Richmond received at least one dose. In West Stockbridge, 70% of the 5-11 year old population received at least one dose.

Due to the increase in demand for COVID-19 vaccinations as the highly transmissible Omicron variant was identified, the Berkshire Vaccine Collaborative held a clinic at Berkshire County Community College on December 18 where I was a vaccinator. There were 1031 vaccinations administered.

From January through December there were 59 confirmed COVID-19 cases in Richmond and 57 confirmed cases in West Stockbridge. The total number of COVID-19 cases since the beginning of the pandemic are 81 for Richmond and 80 for West Stockbridge. Cases are quickly climbing in Massachusetts as we enter 2022.

Contributions received in 2021 totaled \$29,938.00. Thank you very much to everyone who contributed.

*Respectfully submitted,*

**Emilie Jarrett,**  
RN BSN, Director



## CONSERVATION COMMISSION

The mission of the Richmond Conservation Commission is to administer the Mass Wetlands Protection Act and Regulations (MGL Ch.131 Sec40 and 310 CMR 10.00), the Richmond Local Wetland Bylaw and the Richmond Regulations adopted under the Berkshire Scenic Mountains Act (MGL Ch.131 Sec.39A). The Commission serves to protect and conserve the quality of the environment, fisheries and wildlife habitat, natural communities and aesthetics of the Town by regulating activities that could negatively impact sensitive resource areas, including wetlands, streams and ponds, riparian areas, steep slopes and mountain tops.

Permit applications and overall activity: In 2021, Commission activity increased substantially in spite of the constraints associated with the COVID 19 pandemic. In all, there were 97 Wetlands or Scenic Mountains filings, discussions or deliberations, emergency permits or enforcement actions compared to 59 in 2020, plus the first full year of an entirely new non criminal enforcement Bylaw and associated written citation and fine imposition capability. As a result, the Commission has been able to resolve several minor infractions and has initiated a significant enforcement effort on a major Scenic Mountain violation.

In 2020, the Commission issued an Enforcement Order and Non-criminal Citations carrying substantial fines against the Mass Department of Conservation and Recreation (DCR) and their subcontractors for carving a new woodland access road up through the Lenox Mountain Forest to support an upgrade to the power lines running to the Fire Tower on the ridge. This work was done without a permit or any advance communication to the Town or to View Drive property owners directly impacted. The Commission has insisted on a professionally prepared restoration plan and is pleased to have received a preliminary draft with representations from DCR that work is expected to begin during the coming 2022 growing season.

Requests for Determination of Applicability (RDA) accounted for 30 of this year's Wetlands Protection and Scenic Mountains filings. These requests all involve site visits by Commission members and advertised deliberations by the Commission following presentation by the applicant. In each case, the Commission determines whether a fairly simple project may go forward as proposed, perhaps with a few conditions. In complex or large-scale projects, where serious alteration of sensitive areas may be expected, the Commission often requires the Applicant to file a fully engineered Notice of Intent.

A Notice of Intent (NOI) is a more extensive presentation of proposed work, including detailed calculations of sensitive area impacts, steps to be taken to repair or compensate for these impacts, often including engineered solutions for storm water management and repair or replacement after Wetland or Scenic Mountain resource area alteration or damage. In the most complex cases, the Commission has the authority to require applicants to provide for independent consultants to advise the Commission, to suggest special permit conditions and to propose alternative solutions to the most serious issues. In 2021 the Commission received and processed 14 new or amended Notices of Intent. When an NOI is processed, the Commission holds an advertised public hearing and issues an Order of Conditions which

spells out the conditions under which the work may go forward. When a permitted project has been completed, the permit holder is required to request certification from the Commission that all the conditions in the permit have been fulfilled. In 2021, the Commission received 9 such requests and issued 8 Certificates of Compliance.

Emergency Certifications have frequently been issued by the Commission to protect human health/safety and public property. Generally, these have involved work to control and/or limit damage to public or private infrastructure by beavers or unexpected violent storms, and the repairs are completed in a week or two. In 2021, the Commission issued six Emergency Certifications.

The Commission is an advisor, when called upon by the Board of Selectmen or Zoning Board of Appeals concerning applications for Special Permits, Variances or Appeals of earlier decisions by other Town permit granting authorities. In 2021 the Conservation Commission considered and issued comments or made recommendations on six such matters. Resident Education & Assistance: The Commission would like to ask all residents, whether full-time residents, week-end home owners or pure landowners, to use the resources of the Commission to educate themselves on the Wetlands Protection Act, the Richmond Wetlands By-law and the Berkshire Scenic Mountains Act regulations adopted by Richmond. To this end, The Richmond Conservation Commission prepared and mailed to all property owners a summary educational brochure on the Mass Wetlands Protection Act including Richmond's own unique regulations. Through education, the Commission can help residents plan and execute projects as expeditiously as possible while ensuring compliance with regulations that safeguard our natural environment and promote scenic beauty.

Conservation Land: In 2020 the Commission joined with the Richmond Land Trust and the Berkshire Natural Resources Council to purchase approximately 325 acres of the Berkshire Farm land, along the ridge at the New York border. This land contains the headwaters of both Sleepy Hollow Brook and Scace Brook. Year after year, this conservation effort will protect and ensure the sustainability of both watersheds, preserving the scenic value of the mountainside, and providing recreational opportunities for hiking and wildlife study and enjoyment. Early in 2021, acting with approval of the Selectboard, the Commission took ownership of a wetland parcel on the shore of Richmond Pond that had been scheduled to be sold at auction. The objective was the permanent conservation of this land that had been identified as habitat of state-listed rare wildlife by the Mass Division of Fisheries & Wildlife (DFW) Natural Heritage & Endangered Species Program.

*Respectfully submitted,*

**Ronald Veillette** - Chairman  
**Harley Keisch** - Vice Chairman  
**Bob Dahlen** - Member, **Pat Seckler** - Member  
**Dan Scorpa** - Member, **Adam Weinberg** - Member  
**John Scorpa** - Associate Member  
**Alison Cole** - Associate Member  
**Shepley W. Evans** - Agent



## COUNCIL ON AGING

The Council on Aging, in cooperation with the West Stockbridge Council on Aging, provides diverse services to the senior population of Richmond. Among these is transportation, which provides rides to and from medical appointments, social engagements, shopping expeditions and others. This important aspect of the Council's commitment to the health and well-being of Richmond's seniors is made possible only with the dedication of its volunteer drivers. During the height of the COVID-19 pandemic, all transportation was done by Deb St. John, the West Stockbridge van driver. The Councils are grateful to her for maintaining our ability to offer this valuable service.

The Council owes a debt of gratitude to them and to Peter Beckwith, the Highway Superintendent, whose invaluable assistance helps to assure the successful, smooth running of the Annual COA picnic.

The bi-monthly newsletter, Just Older Youth, published by the COA Director, Phyllis LeBeau, and made possible with funding from the Massachusetts Executive Office of Elder Affairs, provides an ongoing source of important information on topics of particular interest to seniors, as well as announcements of upcoming special events hosted by the COA. During this unusual time of Pandemic, the newsletter has been dedicated to providing information on staying safe, staying healthy and updates on official notices from the Governor's office.

The following changes to the normal operation of the COA were in response to the restrictions imposed by the COVID-19 Pandemic.

In 2021, with the Pandemic still in effect, the COA was able to hold only two events in cooperation with the West Stockbridge Council on Aging: The Annual August Picnic and a Winter Holiday Dinner in December at Pleasant and Main restaurant in Housatonic.

The COA was able to bring back exercise classes as the intensity of the Pandemic waned somewhat.

Special Friends of the Third Grade Program. The COA and the Richmond Consolidated School match seniors with a third grader to encourage interaction between the two age groups. The group meets monthly at the school for a planned activity and lunch, designed to broaden mutual understanding.

Mr. Peter Cohen stepped down as Chair and resigned from the Committee. We thank him for his excellent work for the COA for many years and will miss him. The members of the Council on Aging Committee are:

Mr. John Zick, Chair (West Stockbridge)  
Ms. Betsy Bemis  
Ms. Patricia Malnati  
Ms. Linda Mitchell  
Ms. Joanna Stengel

*Respectfully submitted,*

**Phyllis LeBeau, Director**



## CULTURAL COUNCIL

For the 2022 grant cycle the Richmond Cultural Council (RCC) received \$5,000 in funds to distributed from the Massachusetts Cultural Council and an additional \$776 in funding from canceled events in the previous cycle . The RCC received requests over \$18,000 in funding from 29 applicants. We are proud to support 17 cultural events in 2022. Look for a highlight of upcoming events every-other month in the Richmond Record. Long-time chair Cathy Gamberoni and longtime TreasurerTheresa Fasano , who have both retired from their positions on the council. We thank them for their service and support for the town of Richmond and its' residents.

### Cultural events granted funding:

"How to Grieve the Living: a solo show"	Brentano Amy	\$300.00
Field Trip to Eric Carle Museum of Picture book Art	Richmond Consolidated School	\$400.00
2022 Fall Festival of Shakespeare	Shakespeare & Company, Inc.	\$250.00
Indigenous Peoples: We are Still Here	Osher Lifelong Learning Institute	\$250.00
Pittsfield Shakespeare in the Park	Pittsfield Shakespeare, Inc.	\$350.00
The Black Legacy Project	Music in Common, Inc.	\$200.00
A Story for the Season	Berkshire Children's Chorus	\$100.00
Author Visit with James Preller	Richmond Consolidated School	\$500.00
Women in Roots music series	TapRoot Sessions	\$100.00
Stockbridge Sinfonia:		
Celebration of 50 Years of Community Music	The Stockbridge Sinfonia, Inc.	\$100.00
Hip Hop Dance Chair Exercise for Seniors!	MUSIC Dance.edu	\$500.00
Amazing Adaptations	Richmond Free Public Library	\$480.00
Speak Little Forest	St John Meghan	\$250.00
ALL THAT JAZZ: A Musical Enrichment Program	Berkshire Music School, Inc.	\$500.00
BTG PLAYS! Summertime	Berkshire Theatre Group, Inc.	\$100.00
ARTcentric:Berkshires at Richmond Consolidated School	IS183, Inc.	\$500.00
Great East Festival	Richmond Consolidated School	\$700.00

*Respectfully submitted by:*

**Richmond Cultural Council**

Current Council members are:

Co-Chairs: **Bridgette Stone and Emily Cohen**

Treasurer: **Emily Cohen**

Secretary: **Sarah Novak**

Publicity: **Susan Sacher**

Member: **Amity Winters**



## **DEPARTMENT OF PUBLIC WORKS**

The winter of 2020/2021 went as follows:

- October: 2.1" Snowfall. High of 76 and a low of 18. First Snowfall was on 10/30 of 2.1".
- November: 1" snow fall. High of 74 and low of 18.
- December: 16.9" snow fall with a high of 61 and low of -4.
- January: 8.4" snow fall with a high of 38 and low of -5.
- February: 13.25" snow fall with a high of 46 and low of 0.
- March: .25" snow fall with a high of 73 and low of 6.
- April: 2.25" snow fall with a high of 73 and low of 20. Last snowfall was on 4/21 of .3".
- A total of 44 inches.

In March, the temperatures started to rise thawing out the gravel roads. They became wet and on/off soft. The Highway Department added stone when needed to try and keep roadways passable.

In April, a constant rain delayed our spring maintenance but between rain days we added gravel where needed and graded them for the summer. This year we once again rented a 12-ton vibrating roller to compact our gravel roads. During this time, we also performed all preparations needed to open the Town Beach for the residents. After grading was completed the crew focused on roadside mowing using the two bush hogs and boom mower.

July 2021 was a very busy time in Richmond! 17 out of 31 days it rained for a total of 10.75 inches. A quick 2.1 inches of rainfall caused flash flooding July 14 resulting in serious damage to Swamp Road, washing it out and closing one lane. Aided by West Stockbridge Highway, Swamp road was temporarily repaired and open to traffic again. Then on July 25, the same result happened after 1 inch of rain in 15 minutes. This Time D&M Landscaping and Excavation helped us repair. And finally, on July 29, another 1.3 inches of rain within an hour washed the road out for a third time within 2 weeks. The roadway remained temporarily repaired until a full reconstruction of the north bound lane was completed by Joe Wilkinson & Sons Excavation September 8-14. The Highway Department then spent August, September and October repairing gravel roads, and swales.

In September, the Highway Department welcomed a new employee, Brett Smith. Brett is local, growing up right here in Richmond. He previously worked for two local companies, D&M Landscaping and Excavating and Kevin Holden Tree. Brett is a young man who is always eager and willing to jump in with whatever needs to be accomplished.

In October and into November the Highway Department blew leaves out of ditches, waterways, and along roadways for drainage purposes. They also prepped all the winter equipment for the upcoming Winter.

The Small Bridge Grant project along Dublin Road made a lot of head way this year. In 2019 Richmond was awarded a Grant through the Small Bridge Program for \$500,000.00. After a



year of Covid19 delays our project was awarded a one year extension and an additional \$150,000.00. In June C.D.Davenport was awarded the contract for replacement. After months of discussions and review with MassDOT, a final bridge design was approved. The project started in November with closing the roadway to begin removal of old pipes and installation of an aluminum open bottom arch and road opened on January 31\ 2022. They will be returning in the spring to repave the road surface and landscaping to finalize the project.

I want to extend my thanks to the highway crew, Brian Hoskeer, Edward Flynn, Brett Smith and Rick Latimer for all their hard work. I also would like to thank our two Lifeguards, Rain Hajjar, and Mia Smith for keeping a watchful eye out at our Town Beach.

*Respectfully Submitted,*

**Peter Beckwith, Jr.**  
Highway Superintendent





## **EMERGENCY MANAGEMENT DIRECTOR**

**A**s the director I still urge everyone to sign up for code red it's the fastest way to be notified in case of a emergency. We still test the sirens the last Saturday of ever month. Stay Safe.

*Respectfully submitted,*

**Stephen Traver**

Director, Richmond Emergency Management





## FENCE VIEWERS

The fence viewers were not called this year to help resolve any fence-line dispute. Given that there were no calls is indicative of Richmond's good neighbor relationships for which we are grateful. Your fence viewers are available to help resolve any fence line dispute; however, determining property boundaries (lines) is not within our job description. Should you encounter a fence-line issue, please call and we'll do whatever we can to bring about a solution.

*Respectfully submitted,*

**Roger Manzolini**  
**Alan Hanson**  
**Neal Pilson**  
*Fence Viewers*



## INTERIM FIELD DRIVERS

We were called to action once in 2021. On July 3rd, horses were reported loose along Osceola road. Selectman Neal Pilson responded and 3 horses were quickly rounded up by the owner Jennifer Sabino and led back to their paddock. All worked out well and no one was injured. Thanks to the neighbors in that area that notified authorities.

A field driver position remains open to anyone interested in having fun when you least expect it!

*Respectfully submitted,*

**Alan Hanson**  
**Roger Manzolini**  
*Field Drivers*





## FINANCE COMMITTEE

The Budget Advisory Committee, consisting of the Finance Committee members and the Selectmen, worked with Town Administrator, Danielle Fillio and Town Hall staff to develop the Town's Fiscal Year 2022 Operating and Capital budgets over a series of meetings. Due to Covid-19 restrictions our meetings were entirely held via Zoom video conference. While not as effective as in-person meetings, particularly with document distribution, the meetings were efficient and effective. We were able to complete our deliberations on schedule and recommended a proposed FY22 Town Budget to be presented and voted on at the regularly scheduled Town Meeting on May 19, 2021.

Once again, the Committee had to consider an unacceptably large budget increase submitted by the School Committee. The increase of \$437,000, equating to 11.8%, did contain some unavoidable large Special Education expenses which contributed to the escalation. After several meetings with the School Committee and Administrators during which they presented numerous reductions in the amount of budget support from the town, we agreed to recommend for approval an increase of \$332,000 or 9.1%. However, the Budget Advisory Committee members were in agreement that increases of this level will not be sustainable in the future and informed School administrators of our position.

The FY22 budget, approved by voters, included a modest, 1.7% increase in total Departmental and Unclassified budgets with a larger increase of 13.7% in Articles to be Raised (from Property Taxes). The major factors in the increase of the Articles to be Raised of \$520,000 were the aforementioned \$332,000 increase in the School budget and the net increase in debt service of \$189,000 (estimated new town hall debt service of \$340,000 less the final school debt service payment of \$151,000).

The budget approved by town voters at the town meeting totaled \$7.7 million of expenditures. The estimated revenues needed to support those expenditures included \$5.8 million in property taxes, an increase of 9.2% from FY21, and other non-property tax revenue of \$1.8 million, a decrease of 2.5% from FY21. The property tax rate after the approval of the budget in May was expected to rise to \$13.81 per thousand from \$12.71.

Subsequently, two additional things occurred that affected the tax rate. At the Annual Tax Classification Hearing, held on December 15, 2021, a \$98,000 increase in the amount of property taxes to be raised was presented by the Town Administrator. The increase resulted from a change in several FY22 budget assumptions and unanticipated FY22 expenses. These included legal fees for tax taking, School Choice Charges higher than expected and lower than expected new property tax growth.

At the Hearing, the Board of Assessors presented the results of their required revaluation of town properties used to develop the new tax rate. When factoring in the new, higher property values the tax rate increased to \$12.74 per thousand rather than the expected

\$13.81. However, the amount of property taxes to be raised by the town is still \$7.8 million; \$7.7 million approved at Town Meeting plus the \$98,000 increase presented at the December 15th hearing.

One important number that the Committee pays particular attention to is the Excess Levy Capacity. This number represents the amount property taxes can go up (above 2 1/2 percent) without the need for an override vote. As a result of our FY22 budget, our Excess Levy Capacity declined from \$250,000 to \$43,000. This will put additional burdens on our future budgets beginning in FY23.

The Committee would like to thank Danielle for guiding us through all of challenges we encountered during the FY22 budget development and approval process. We appreciate the continuing efforts of all town employees during these stressful times.

Finally, the Committee would like to recognize John Mason who recently stepped down from his Finance Committee position. John has been an invaluable member of the Committee for nearly 30 years. His insights, analyses and contributions have been instrumental in guiding the town's finances during those years and into the future.

*Respectfully submitted,*

**Robert Gniadek, Chair**  
**Pat Callahan**  
**Stevan Patterson**  
**Bob Youdelman**





## **FIRE DEPARTMENT & AMBULANCE SERVICE**

**I**n 2021 we responded to 409 calls 234 Fire calls 175 Ambulance calls. 60 Fire calls were Mutual aid out of town. We have a two year agreement with West Stockbridge for shared service with the Fire Departments which is working Excellent This year we received a \$10,500 dollar grant from the state in which I purchased 5 inch hose to replace the old hose which is starting to fail doing annual hose testing this hose was donated to us 10 years ago by Great Barrington Fire .Would like to Thank all the members for all the hard work they put in on 24/7 all year long Excellent Job!!!!!!

*Respectfully submitted,*

**Stephen Traver,**  
Chief





## **FREE PUBLIC LIBRARY**

In 2021 the Richmond Free Public Library provided patrons with access to a variety of materials and provided interesting programs even during the ongoing Covid pandemic.

To provide access to all during the pandemic, the library offered curbside and homebound delivery service as well as welcomed walk-in patrons.

Through collection development and access to statewide materials via Interlibrary Loan, in FY2021 the Richmond Free Public Library circulated:

- 9,381 books (The pandemic didn't stop Richmond book lovers from reading books!)
- 449 print periodicals
- 552 audio books
- 3,072 videos
- 1,233 E-books
- 1,115 downloadable audios
- 18 downloadable videos
- 3 materials in electronic format
- 86 museum passes & miscellaneous items like Hotspots and puzzles.

In 2021 our adult programs (which followed Covid safety guidelines) included:

- A monthly book discussion group
- A monthly film discussion group
- One-on-One Zoom tutorials
- Read for Seeds - where patrons read books and received seeds.
- A "Lively World Series" which is an author/lecture series facilitated by Ruth Bass in memory of Milton Bass. The "Lively World Series" brought four special guests to the library. In March, Dr. Donald T. Rodbell gave a talk on "A Geologist's Perspective of Global Climate Change." In September, Dr. Carole Owens gave a talk on the Mahicans of Stockbridge. In October, Marilyn Peterson Haus gave a reading and talk on her book "Half of a Whole." Lastly, Carolyn Kay Brancato gave a talk on her latest novel, "The Night Belongs to the Maquis: A World War II Novel."
- Winter Solstice Drop In

For children, the library held the following programs:

- A live animal presentation, "Wingmasters: World of Owls" which was funded by the Richmond Cultural Council.
- Summer Take and Make Crafts (provided by South Berkshire Kids)
- An Independent Summer Reading program
- Halloween Take and Make Crafts

The library provided our patrons with access to the Ancestry database and the library provided

children with access to online e-books through TumbleBooks.

The library wishes to thank our wonderful 2021 volunteers: Patsy Alvarez, Adam Bruce, Doug Bruce, Jan Hartford, Katherine Keenum, Kathy Korte, Nanci McConnell, Lily Rotenberg, Rosie Rotenberg, Brenda Vallandingham, and Kathryn Wilson.

The library wishes to thank the following volunteer organizations for their continuing support: the Budget Advisory Committee, the Board of Selectmen, the Finance Committee, the Friends of the Richmond Library, the Library Board of Trustees, the Richmond Building Committee, the Richmond Cultural Council, the Richmond Garden Club and the Richmond Record.

And as always, I wish to thank the 2021 Richmond Library staff: Lucy Bruce, Peter Cohen, Deborah Evans, Angeli Faggioni, Monique Mielke, Candy Mountain and Lily Rotenberg.

*Respectfully submitted,*

**Kristin Smith**  
Director







## FRIENDS OF THE RICHMOND LIBRARY

The Friends of the Richmond library is a 501(c) (3) Ch.180 tax exempt corporation whose sole purpose is to support and enhance library service at the Richmond Free Public Library by fundraising and volunteering.

As of the end of December 2021 we had eighty members. The board meets annually in June. We also meet virtually via email to discuss projects and purchases for the library throughout the year.

The present board members are:

Candy Mountain – President  
Jan Hartford – Vice President  
Nanci McConnell – Treasurer  
Kathryn Wilson – Clerk  
Melissa Roller – Member at large  
Karel Fisher – Member at large

This year we raised money by selling Richmond photo cards, 01254 hats, Deneen Pottery mugs, birdhouses and benches built by a local craftsman, our annual membership drive, the sale of lunch bags donated by Blue Q and our book sale area.

For our activities we renewed the library’s website, and provided seasonal raffle baskets. Every time a patron comes to the library, they have an opportunity to put a ticket in the can for a chance to “win” the seasonal basket. This is not a fund raiser but just a bit of fun during these trying times.

We purchased a large portable sun shade, so that library programs could be held outside. In the spring we purchased a variety of seeds for the library’s “Read for Seeds” program. We purchased the library a case of bottled water, Halloween craft supplies and provided U.S. postage stamps.

And lastly we sent financial support to the Richmond Garden Club to thank them for the lovely planters that they maintain in the front of the library.

*Respectfully Submitted,*

**Candy Mountain**  
Friends of the Richmond Library  
President



## Library Time Line Highlights

- 1892 - The Richmond Free Public Library is established. The Rev. T.C. Luce is Librarian and the books are kept in the parsonage's study.
- 1902 - Mrs. Abbie Barnes is appointed Librarian and the books are moved to her living room.
- 1908 - First year library rent is recorded.- \$70.00 to Mrs. Barnes for care and rent for the library.
- 1914 - Abbie Barnes dies. Ida Barnes is appointed Librarian.
- 1933 - A tea party is held on the library lawn
- 1937 - The four rural schools are closed and the new Consolidated School is opened in September. School is just south of the library.
- 1943 - Ida H. Barnes resigns due to illness.  
It is hoped that the town will vote to build a wing on the new school for the library.
- 1943 - Books are moved to the south room of the Consolidated School, with the understanding that this arrangement is only for the duration of the war.
- 1944 - Katherine Annin appointed librarian.
- 1946 - Committee appointed at Town Meeting to plan for new library building. Which was approved, but no money was appropriated.
- 1946 - Francis Wright appointed librarian.
- 1948 - Library moved from school to the Moore house. Library room needed for classes.
- 1959 - Library moves to the basement of the Consolidated School. Library closed for 6 months.
- 1960 - Library reopens in new room in the Consolidated School.
- 1964 - Francis Wright retires.
- 1964 - Katherine Annin reappointed librarian.
- 1965 - Mrs. Jane Hooker is hired as assistant.
- 1967 - Library hires part time typists.
- 1969 - A new checkout desk is acquired.
- 1971 - School committee needs the library space for classrooms. Library future uncertain.
- 1973 - Library is moved to two upstairs rooms on the north side of the Consolidated School.
- 1975 - Katherine Annin retires.
- 1975 - Barbara Rawson is appointed librarian.
- 1979 - Library closed for month of January, for weeding of the adult collection. The rooms are also insulated and a drop ceiling installed.
- 1987 - "Project Caring" grant received, books on tape, music and tape players purchased.
- 1989 - School Library Program ended cause of lack of funds.
- 1990 - Barbara Rawson Brouker retires.
- 1990 - Rebecca O. Spencer appointed Director.
- 1990 - Bookmobile visits cut back to every 9 weeks.
- 1992 - English Author Lynn Reid Banks comes to Richmond Free Public Library.
- 1992 - Rebecca Spencer resigns.
- 1992 - Lynn G. Sciacca appointed library Director.
- 1993 - Lynn G. Sciacca resigns.
- 1993 - Mary Ann Sicotte appointed Director.
- 1993 - Candy Mountain hired as Assistant Director.
- 1993 - School Library program reinstated.
- 1995 - Completion of the first Long Range Plan.
- 1996 - Library moved from school to former gas station/ craft shop. School needed the room the library was in for classes.
- 1996 - The Friends of the Richmond Library is established.



## **HISTORICAL COMMISSION**

**R**ichmond Historical Commission had another tough year due to Covid 19 and the availability of our members to meet, we were unable to have any meetings. Some of the ongoing activities and projects went forward anyway.

We did set out the Memorial Flags at the Veterans graves in the four cemeteries and at the Memorial stones at the Richmond Consolidated school, with help of plenty of fresh air and volunteers. Thanks also to Bob Barnes for getting us the flags at the last minute.

Five of our older Center Cemetery stones, starting from 1837, we damaged last fall, when a car rolled over in the cemetery, it must have been a sight as the Phebe Redington Salmon stone flew about 20 feet on impact, shattering a perfectly good stone into pieces. You can't even rest in pace here.

We have received several requests for family information, from the Town Clerk and the Library, on did they live here, or were they born, married, or died here. Several cemetery requests for are they buried here, and which cemetery. One was for I would like to know more about what my great-great grandfather down to the smallest detail.

I have done 2 zoom meetings with Preservation Massachusetts and Massachusetts Historical Commission. Learned a lot at these sessions. From these meetings, we need a lot more technical support, than what our commission has. There are now a lot more fascinating aspects to the Massachusetts Cultural Resource Information System, M.A.C.R.I.S. forms, which we need to continue to fill out and file. With the information found in writing the History of Richmond Pond and the Massachusetts Preservation meetings we now have more forms to fill out as the early camps and cottages now need to have forms made for them. This years State project is for us to work more closely with other town-boards. A new focus is in preserving the existing stone walls mostly hidden in meadows and woodland. One large development 80+ acres, have many stonewalls within it. These stone walls are protected under the State laws, but few know it or abide by the law. The contractor putting in the driveway did contact us about the wall near where the driveway was being put in.

The Richmond Pond Association and Richmond Historical Commission have been working on a Book "The Gem of Richmond", the history of Richmond Pond. This has been a long three-year joint project, under the editor Ken Kelly's leadership, with several other wonderful expert people, without their help it never would have been finished. It was finally finished late December 2021 and had since been printed for 2022. A lot on new information about the pond, camps and cottages turned up to make a great wealth of information on the history of the pond.

One very nice donation was a framed map of Richmond from the 1876 Atlas, from the Gartner Brown family, which will be hung in the new town hall.

Another great box came from Debbie, the granddaughter of the Mace family containing memorabilia from Peirson Place. more wonderful item's for further displays at the new town hall.

Finding out more about local properties though deeds is also fascinating when doing research on even some newer properties and house you never know what will turn up in deeds from old road to furnaces and radiators.

We always look forward to helping you with Historical questions.

*Respectfully submitted,*

**Gloria Morse, Chair**





## **HISTORICAL SOCIETY**

### **2021 - Our Twenty Ninth Year**

**O**UR PURPOSE: *“To promote and foster a greater knowledge and appreciation of the history of the Town of Richmond, Massachusetts, through research, lectures, exhibits, acquisitions and preservation of historical materials, sites, and other means.”*

Since our official founding June 19, 1992 the Richmond Historical Society has been able to highlight so much of the unique history of our town with exhibits, maps, other artifacts and events.

With this same spirit we will continue to preserve the Northeast Schoolhouse and, as much as possible, the original classroom as it appeared when the school closed in 1937. COVID has stalled our plans but when it is safe to do so, we will reopen the Heritage Room to another showing of Richmond photographs never seen by the public and other interesting historical objects.

This is all due to your generous support. Thank you!

#### **Gifts:**

Eileen Martin- Children's books; three older school desks (one left handed); crank phone.  
Karen Slavinski - Antique fire bell.  
Phoebe Mace - Documents from the Mace family archives.  
Tom Casey- Collection of various Richmond printed booklets, maps, and framed vintage Richmond map prints.  
The Richmond Gardeners have resumed planting and maintaining the floral tubs.  
We are thankful for these gifts.

We continue to apply for grants to help with the expense of replacing the deteriorating roof and re-pointing the chimney of the Northeast Schoolhouse.

Please Note: The society is making plans to utilize the second room on the lower level in a more beneficial way. We have a safe that no longer meets our needs. This safe is our first obstacle and we are offering it free for the taking. Approximate size is 36" x 40" by 5'. Can you help us give it a new home? Please call board member Bill Edwards at 413-698-3458 for more information.

We are a fully tax deductible 501(c)3 non- profit organization. The Northeast Schoolhouse is listed on the National Register of Historic Places.

*Respectfully submitted,*

#### **Officers:**

Virginia Colton Larkin, *President*,  
Gloria Smith Morse, *Vice President*  
*Treasurer*, Stedman Stephens  
*Secretary*, Janice Hartford

#### **Board Members:**

William Edwards  
John Hamilton  
Margaret McMahan  
Martyn McMahan  
Kristen Smith  
Carol Stephens



## MUNICIPAL BUILDING COMMITTEE

At the May 2021 Annual Town Meeting and May 2021 Town Election, the residents of Richmond overwhelmingly approved the development of a new Town Building to include our Town Offices, the Richmond Free Public Library and a Community Center multi-purpose room.

In July 2021, the Phase 2 Building Committee was formed, with 13 members. Contracts were developed and signed with Dan Pallotta (P-Three) as our Owners Project Manager and Curtis Edgin (Caolo and Bienek) as our designer/architect. The Committee began to meet in early August of 2021.

Over the following months, the Committee met 11 times. Plans for the building and the site were finalized and detailed. New cost estimates were produced and required town approvals were pursued.

As part of the approval process, three presentations were made to the Town Conservation Commission; a Notice of Intent (NOI) was filed and the project was approved with some conditions on planting and wetland protection. The Committee met with and presented requirements to the School Committee, the Planning Board, the Board of Health and the Board of Selectmen. All approvals that were required were received.

In December the detailed engineering documents were complete and the project was prepared to be sent out for bid.

While much of the project so far has gone just as expected, we have had a few surprises. One unexpected factor is that the land most suited for the septic system is considerably further away from the building than we had expected. Another unexpected item is the need for the Building to have a separate fire protection system. We had expected to share the school's system, but the topography of the land and the distance between the building made this impractical.

An early bid process in January 2022 was cancelled due to errors in the bid "front end" contract details, and as of this writing we are preparing for a new bid round to take place in March and April 2022.

The project remains on track, if a few weeks behind our most optimistic plan, and the Committee will be prepared to update the town residents at the May Town Meeting.

*Respectfully submitted,*

**Pat Callahan, Chair**



## PLANNING BOARD

1. New Residential Home Construction - A review of housing construction trends for the last 15 years shows an average of two houses built per year. This rate is below the desired rate for a health community growth rate. This rate continued this year with two new houses built or started. The rate of new residential home construction continues to be lower than the long term historical average and lower than neighboring communities.
2. Building Lots - Endorsed three land plans that created two additional lots by subdividing an existing lot on Town roads. This rate of lot subdivision was the same as last year and less than the average rate for the past fifteen years.
3. Zoning By- Law Changes - The Planning Board recommended approval of a zoning amendment at the annual Town meeting, providing for the by right use of open space and conservation land for recreation, education and research in all districts.

*Respectfully submitted,*

**John Hanson, Chairman**  
**Richard Bell**  
**Katherine Keenum**  
**Douglas Bruce**  
**Peter Lopez**





## **POLICE CHIEF**

**I**n accordance with the Massachusetts gun control act of 1998 I have issued Fire Arms Identification Cards or Licenses to Carry Firearms to all qualified applicants during the period of January 1, 2021 and December 31, 2021.

I have also coordinated road details with other departments when the State Police were unable to supply coverage. Also handled all correspondence from the Commonwealth of Mass. and other agencies.

Thanks to all our constables for their support and cooperation in the handling of town warrants and voting day observations.

Listing of our current constables:

Eric (Rick) Latimer  
Ryan Malumphy  
John Ryan  
Patrick Barry

As always, our thanks to the Massachusetts State Police for their continued quick response and the professional handling of all the towns law enforcement requirements.

I will continue to hold office hours at the town hall every 2nd and 4th Wednesday of each month from 7:30 PM to 9:00 PM so that residents can bring any questions they have, obtain permits and any other information they may require.

I look forward to continuing to be of service to the town as Chief of Police.

*Respectfully submitted,*

**William H. Bullett**  
Chief of Police







## RECREATION COMMITTEE

The Richmond Recreation Committee (RRC) this year's members have been Jeff Konowitch (Chair), Doug Bruce (secretary) and Mike Harke. We are still short a couple of members with one waiting in the wings (Brad Havill). Due to the Covid-19 virus we have not been able to do much this year, but things are looking up. All events and programs were cancelled last year but this year we have been able to bring back our youth basketball program with a brief hiatus although small in numbers the kids are enthusiastic. We appreciate our coaches Erika Dubis and Pat and Errin Roney.

We are also looking into bringing back our annual Ping Pong tourney this spring and our late spring running event.

The RRC is also working on a plan with some residents and the COA to repair the tennis courts and add Pickle Ball lines to that court to give more people an opportunity to get out and exercise.

The RRC wants to encourage all to get out and take advantage of the beautiful outdoor spaces that the town of Richmond has to offer. We would like to thank the Selectmen and School Committee for keeping our children safe throughout the year and helping us to get back to running our programs again.

*Respectfully Submitted,*

**Jeff Konowitch**  
Chairman





## **RICHMOND CONSOLIDATED SCHOOL**

Richmond Consolidated School  
Shaker Mountain School Union #70

**T**he 2020-21 School Year was a challenging one. With the exception of one week at the beginning of the school year, we kept our school open throughout this pandemic. That's a testament to the hardworking staff, thoughtful students, and our wonderful families. Thank you all for your tremendous efforts in keeping our school and community safe.

Before the start of the New Year, principal Jill Pompei announced her resignation. We miss her. We conducted an exhaustive search and selected Dan Weston as our principal.

The School Committee has been meeting on-line. Please feel free to join our monthly meetings.

Please also feel free to reach out to me by phone or email. I look forward to working with you and the School Committee to support students.

*Respectfully submitted,*

**Peter W. Dillon, Ed.D.**  
Superintendent





## RICHMOND POND ASSOCIATION

COVID-19 again prevented meeting in person. The RPA met monthly using the Zoom format with good attendance. The RPA's annual meeting was held July 27th, in person, and was hosted at Camp Arrow Wood. The camp staff led tours for the many attendees.

The former Lakeside Christian Camp, initially named by Mill Town as The Camp at Bousquet, was subsequently rebranded as Camp Arrow Wood. They have been making renovations to the property and applied for permits from Pittsfield's Conservation Commission to make improvements to the athletic fields. They have also been working on a master plan for remediation work that needs to be done to the dam. Their 2022 summer camp sessions will span from late June to mid-August. The coed sports themed overnight camp will be for children between the ages of 8-15. Carrie Holland, managing director for Mill Town, is the voting member for the camp. Jon Millburg, director of construction, is the alternate. Both have been actively involved with the RPA.

With the Town's financial support, the RPA and the Town continued the vendor's management of invasive weeds. The pond's invasive weeds were treated on June 8th with good success. However, the planned test treatment of the native tape-weed could not be done, as the Town had not filed for the necessary permits through Natural Heritage. The Town is working on this, and hopes to have the permits ready for tape-weed treatment in summer 2022, in addition to the regular treatment for invasive weeds.

The canal restoration initiative began on June 22nd. A 3-year permit was issued by the Conservation Commission and Natural Heritage, and Aquatic Roots was contracted by RPA for this project. The first phase of the project began at the outflow of the canal into the Pond and back to the Shore Road bridge. A 10-foot-wide path was created to help promote access for boating and swimming. The weeds were hand-pulled by scuba divers; support staff in kayaks transported the weeds to shore. The weeds harvested were removed away from the Pond for composting. Weeds harvested were primarily Elodea, a native weed, and Brittle Naiad, which is invasive. These were carefully removed. A second harvesting was done August 17th. The next phase of the project, in summer 2022, will be to harvest a channel of weeds from the Shore Road bridge back to Town Beach Road.

RPA officer elections were held in the fall, with most reelected. Susan Benner declined to be re-nominated to serve as vice president due to work obligations, though she continues to serve as the voting member for Whitewood. Laura Rosenthal of South Pond Farm was elected to serve as vice president.

### **Ongoing:**

- RPA volunteers conducted tributary monitoring, with testing done twice this summer.

Lab results after a heavy rainstorm showed higher than average E. coli counts, especially at Tracy Brook and Whitewood Brook. The beaver dam at Tracy Brook Wildlife Sanctuary was partially breached, bringing high water and debris into the Pond. All beaches are tested weekly for E. coli. The beach at Richmond Shores tested positive once for E. coli and was closed, but was able to re open the next day when its next test was satisfactory.

- Cyanobacteria testing was done bi-weekly, paid for by the RPA. While cyanobacteria are present at deeper levels, the amounts did not approach concern thresholds. Ongoing monitoring is again planned for 2022.
- The Town funded and managed the public boat ramp monitors. This year, they were able to staff the boat ramp with sufficient monitors and hire lifeguards for the town beach.
- RPA's goose management plan was continued for its third year. In general, the overall goose population was lower than it has been for the past two years. The decision to continue with the current management plan for 2022 will be discussed in spring and likely will continue.
- The Town has been working with Camp Russell to schedule the restoration of the deteriorated detention basin at the camp.
- The RPA website and Facebook page were regularly updated. Pond updates were submitted monthly for the Richmond Record. The Lakes and Ponds Association held their symposium by Zoom in the fall.
- The annual "Developments at Richmond Pond" funding solicitation newsletter was distributed in July. Contributions starting July 1, 2021 were down somewhat from the previous year.
- With the help of many volunteers, and start-up funding by the RPA and several sponsors, the picture book, *The Gem of Richmond - A History of Richmond Pond*, was finalized, and was published in January 2022. With over 165 books pre-ordered, its initial press run of 300 sold out, and a second printing was ordered. Its 30-chapter Table of Contents is posted on the RPA's website, [www.richmondpondassociation.org](http://www.richmondpondassociation.org).

*Respectfully submitted,*

**Ken Kelly**, President  
**Laura Rosenthal**, Vice President  
**Carl Foote**, Treasurer  
**Doreen Donovan**, Secretary



## **SCHOLARSHIP COMMITTEE**

Fifty years have passed since the Anita Chapman Scholarship Fund was established. The Founding Members were Pat Malnati, Hazel Dickson, Betty Bartlett, Nancy Benedict and Ruth Bass. The organization continues today with the sole purpose of assisting young people with their education or training following high school graduation. The monetary awards may be used for education or training at a college, junior college, or vocational school or any other full time program considered appropriate. Presently the committee oversees the administration of eight named scholarships. The 13 awards given this year totaled \$19,000.

Three awards were given from the Anita Chapman Scholarship Fund: The Thomas M. Mooney Scholarship In Memory of Barbara L. Morey in the amount of \$3,000 went to Cara Freadman. Another \$3,000 award given in Honor of Betty Bartlett went to Jennifer Evans and a \$1,000 award given In Memory of Anthony Vagnini was given to Emily Hellekov.

The Morray Award, given In Honor of Maze and Jerry Morray, was shared between Lucy Hoffman and Seth Wyatt, with each receiving \$3,000.

The Joyce C. Spence Award of \$500 was awarded to Sara Rawson. A special thanks to the Richmond PTO for their continued support of this award. A \$750 William A. and Hazel B. Dickson Scholarship went to Talia Caine. Mrs. Dickson is remembered for her work in Richmond Community Health.

The Sara MacDonald Scholarship, established in honor of a teacher who first taught at a one-room school in Richmond, is invested by the town and administered by the scholarship committee. Mollie Weinberg received the \$750 MacDonald award.

The remaining scholarship funds are privately invested. Two scholarships of \$1,400 each were given by the Richmond Volunteer Fire Department/Malnati Family Fund. These went to Ella Smith and Micaela Bartlett. Two awards of \$500 each were given from the Helen and Harold Kingsley Memorial Scholarship and went to Tyanna Thomas and Evan Smith. Aimee Green received the \$200 George Kingsley Scholarship. The Fire Department/Malnati awards are funded in part by proceeds from the annual chicken barbecue.

An awards committee, made up of representatives from five Richmond civic organizations, chooses the winners for all of the scholarships. All recipients are full-time Richmond residents who are either entering college or are already enrolled. The awards committee's decisions are based mainly on academic achievement and community service, with some consideration given for need.

The Anita Chapman Scholarship Committee, which administers the awards procedure and is in charge of investing the monies for three of the funds, wishes to thank the Richmond

Congregational Church for continued and generous support of these scholarships. We thank those of you who have contributed this past year as well and would like to especially recognize Balderdash Cellars for sponsoring a fund raising event to honor the 50th Anniversary of the establishment of the Anita Chapman Scholarship Fund.

In accordance with IRS regulations, donations made to the Anita Chapman Scholarship Fund, Inc. are tax deductible based on the organizations 501(c)(3) status as a public charity. More information is available from Elizabeth Gniadek, treasurer or from Jan Hartford.

*Respectfully submitted,*

**Jan Hartford**

*Chair, Anita Chapman Scholarship Committee*





## SCHOOL COMMITTEE

The Richmond Consolidated School Committee is comprised of three members elected for three year terms at the Town Election in May. The School Committee meets the second Tuesday of each month. School Committee agendas and meeting minutes are posted on the Richmond Town web site. Agendas are also posted 48 hours prior the scheduled meeting in the notice box outside town hall. Following state corona virus pandemic protocols, school committee meetings were held via zoom this year.

Responsibilities of the Richmond School Committee include:

- Evaluating the superintendent Developing and overseeing of the school budget
- Advocating for the school system with citizens and the town government
- Establishing policies in accordance with state law and regulations

The mission of the RCS School Committee is to support an educational environment that encourages positive self-esteem, critical thinking, responsibility, mutual respect, citizenship, and a lifelong love of learning.

The Richmond Consolidated School welcomes students from preschool through eighth grade. Their commitment to academic achievement, social integration, and arts appreciation provides students with a solid, beneficial foundation for lifelong learning and success.

During 2021, the School Committee began updating RCS's policy handbook to align with the Department of Elementary and Secondary Education's policies.

The School Committee sincerely thanks and honors Dewey Wyatt for his service to RCS as chair of the School Committee for 12 years. Dewey led the School Committee with understanding of diverse opinions to guide all through the problem/solution process. We honor his commitment, leadership skills, and his directive to always put our children's needs first.

The School Committee welcomes Dan Weston, who became RCS's principal in May, 2021. The resignation of Jill Pompei in December 2020 led to a search committee and the appointment of Mr. Weston.

The School Committee also welcomes Kimmie Leeco who took Dewey Wyatt's seat. We look forward to Kimmie's input at meetings.

We recognize and are grateful to the RCS's staff, faculty and administrators who skillfully maneuvered us through another COVID pandemic year.

Cristina Lenfest, RCS nurse, in collaboration with county and state officials, implemented a COVID-19 intervention policy to keep our RCS community safe. Natalie Gingras maintained stability during the principal transition and Tammy continued to provide nourishing meals for our students. All meals during the pandemic were free. In addition to her daily responsibilities, Mary Shook wrote and received grants, bolstering services for special needs students.

The RSC would be remiss without recognizing the leadership of Dr. Dillon during the second year of the pandemic. Dr. Dillon collated all COVID data, made decisions with a clear understanding of variables, continued to support high academic expectations, and did so with a positive attitude and a splash of humor.

Multitasking and flexibility gained new meaning during this year.

Each year the Richmond School Committee encourages the community to attend School Committee meetings. Your input is valued.

*Respectfully submitted,*  
**Adeline Ellis, Chair**  
**Ina Wilhelm**  
**Kimie Leeco**







## **TAX COLLECTOR UNAUDITED**

The table below shows the outstanding receivables as of June 30, 2021 – the end of fiscal year 2021. These figures are drawn from the Collector’s records as of June 30, 2021.

### **Real Estate Taxes**

Levy of 2021	\$56,152.03
Levy of 2020	\$6,186.43
Levy of 2019	\$5,050.73
Levy of Prior Years	\$4,975.54
<b>Total</b>	<b>\$72,364.73</b>

### **Personal Property Taxes**

Levy of 2021	\$4,336.64
Levy of 2020	\$56.23
<b>Total</b>	<b>\$4,392.87</b>

### **Motor Vehicle Excise Taxes**

Levy of 2021	\$37,721.42
Levy of 2020	\$1,492.54
Levy of 2019	\$2,523.42
Levy of 2018	\$771.04
Levy of Prior Years	\$543.75
<b>Total</b>	<b>\$43,052.17</b>

### **Sewer Betterment Quarterly Payments**

**Total outstanding for all levy years \$2,244,812.92**

### **Sewer Operation & Maintenance Annual Payments**

**Total outstanding for all levy years \$3,491.38**

*Respectfully submitted,*

**Paul A. Lisi, Jr.**  
Treasurer/Collector



## TOWN CLERK

There was one Annual Town meeting, one Special Town Meeting and the Annual Town Election.

May 21, 2021	Annual Town Meeting	306 out of 1245 voters attended (24%)
Sept 15, 2021	Special Town Meeting	37 out of 1252 voters attended (02%)

The clerk's office registered 1 birth, 3 marriages, and 13 deaths in the Town of Richmond. We also licensed 294 dogs for the fiscal year. At the end of the fiscal year Richmond had 1245 registered voters and a total of 1493 residents. Thank you to our townspeople who responded to the Annual Street Listing/census.

I could not do my job as your Town Clerk without the help of Assistant Town Clerk Claudia Ryan, and especially Town Administrator Danielle Fillio our Highway Superintendent Peter Beckwith and his staff for helping to keep our voting area safe to protect our workers and residents. I would have never been able to do it without them. We have a great team working for you at Town Hall.

It has been an honor to serve the Town of Richmond.

*Respectfully submitted,*

**Angela Garrity**  
Town Clerk



## TREASURER'S REPORT UNAUDITED

Beginning Balance 07/01/2019	\$3,733,892.46
Receipts	\$9,153,902.58
Payments	\$8,595,208.75
Ending Balance 06/30/2020	\$4,292,586.29

### Outstanding Loans

Sewer Project	\$2,214,655.84
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*Respectfully submitted,*

**Paul A. Lisi, Jr.**  
Treasurer/Collector





## **TOWN ACCOUNTANT REPORT**

To the Honorable Board of Selectmen and Citizens of Richmond.

Following is the Town Accountant's Annual Report for the Fiscal Year ending June 30, 2021.  
The Individual reports provided are listed below:

Unaudited Combined Balance Sheet

Expense Report

Revenue Report

*Respectfully submitted,*

**Angela Garrity**  
Town Accountant



**TOWN OF RICHMOND**  
**Unaudited Combined Balance Sheet 07/01/2020 - 06/30/2021**

	General Fund	Special Revenue Funds	Govern Grant Funds	Capital Project Funds	Sewer Fund	Trust Fund	Agency Fund	Long Term Debt Group
<b>ASSETS</b>								
Cash	1,589,220.32	697,334.41	-17,047.10	0.00	879,515.69	1,126,514.88	17,053.61	0.00
Receivables	8,425.61	3,750.00	0.00	272,575.50	2,243,463.63	0.00	0.00	0.00
Property Taxes	83,522.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Allowance for Abate & Exempt	-77,473.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tax Liens	66,816.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Excise	42,701.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A - User Charges   Liens	0.00	81,547.80	0.00	0.00	47,045.11	0.00	0.00	0.00
Amts Prov for Pay of Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,214,655.84
<b>TOTAL ASSETS</b>	<b>1,713,213.11</b>	<b>782,632.21</b>	<b>-17,047.10</b>	<b>272,575.50</b>	<b>3,170,024.43</b>	<b>1,126,514.88</b>	<b>17,053.61</b>	<b>2,214,655.84</b>
<b>LIABILITIES</b>								
Other Liability	8,425.61	3,750.00	0.00	272,575.50	0.00	0.00	0.00	0.00
Payroll Withholdings	0.00	0.00	0.00	0.00	0.00	0.00	-21,944.65	0.00
Tailings	2,066.87	0.00	0.00	0.00	0.00	0.00	1,985.76	0.00
Def Rev Prop Tax	6,049.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Def Rev Tax Liens	66,816.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Def Rev MV Excise	42,701.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00
L - User Charges   Liens	0.00	81,547.80	0.00	0.00	47,045.11	0.00	0.00	0.00
Bonds Payable	0.00	0.00	0.00	0.00	2,243,463.63	0.00	0.00	2,214,655.84
<b>TOTAL LIABILITIES</b>	<b>126,059.66</b>	<b>85,297.80</b>	<b>0.00</b>	<b>272,575.50</b>	<b>2,290,508.74</b>	<b>0.00</b>	<b>-19,958.89</b>	<b>2,214,655.84</b>
<b>FUND BALANCES</b>								
Reserved for Encumbrances	432,690.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reserved for Expenditures	253,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reserved for Deficits	-28,634.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Designated	0.00	697,334.41	-17,047.10	0.00	614,397.75	1,126,514.88	37,012.50	0.00
Undesignated	929,498.12	0.00	0.00	0.00	265,117.94	0.00	0.00	0.00
<b>TOTAL FUND BALANCES</b>	<b>1,587,153.45</b>	<b>697,334.41</b>	<b>-17,047.10</b>	<b>0.00</b>	<b>879,515.69</b>	<b>1,126,514.88</b>	<b>37,012.50</b>	<b>0.00</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>1,713,213.11</b>	<b>782,632.21</b>	<b>-17,047.10</b>	<b>272,575.50</b>	<b>3,170,024.43</b>	<b>1,126,514.88</b>	<b>17,053.61</b>	<b>2,214,655.84</b>

**TOWN OF RICHMOND**  
**All Departments Revenue Report**  
**7-01-20 to 6-30-21**

**General Property Taxes**

Sale of Fixed Assets	\$ 159,500.00
Personal Property Tax	\$ 296,186.76
Real Estate Tax	\$ 5,181,679.46
Motor Vehicle Excise Tax	\$ 237,049.09
Interest on Taxes & Excise	\$ 23,793.33
Utility Assessment Added to Taxes O&M	\$ 180.00
Utility Assessment Added to Taxes SB	\$ 465.00
Tax Title Redeemed	\$ 13,950.10
<b>Sub-Total General Taxes</b>	<b>\$ 5,912,803.74</b>

**Permits for Services**

Fire Permits	\$ 360.00
Building permits	\$ 22,760.00
Board of Health Permits	\$ 7,700.00
Fire Arm Permits	\$ 987.50
<b>Sub-Total Pemits for Services</b>	<b>\$ 31,807.50</b>

**Other Charges & Miscellaneous**

Tax Collector	\$ 26,281.29
Municipal Lien Fees	\$ 3,375.00
Earnings on Investments	\$ 7,512.38
Town Clerk	\$ 1,365.00
Dog Licenses	\$ 1,509.50
Zoning Board	\$ 1,250.00
Planning Board	\$ 300.00
Fire Dept	\$ 4,205.00
Out of District Tuition	\$ 31,840.00
Miscellaneous Rev	\$ 62,608.87
White Good Collection	\$ 1,087.50
Other Dept Rev	\$ 732.50
Liquor License	\$ 200.00
<b>Sub-Total Other Charges &amp; Miscellaneous</b>	<b>\$ 142,267.04</b>

**Revenue From State (Cherry Sheet)**

Chapter 70	\$ 364,728.00
State Owned Land	\$ 15,345.00
General Govt. State Aid	\$ 117,560.39
<b>Sub-Total State Revenue</b>	<b>\$ 497,633.39</b>

**Revenue from other Governments**

Local Room Tax	\$ 32,877.38
Veteran's Reimbursement Benefits	\$ 6,856.00
<b>Sub-Total other Governments</b>	<b>\$ 39,733.38</b>

**Total General Fund Revenues** **\$ 6,624,245.05**

**SEWER ENTERPRISE**

**Enterprise Revenue**

Sewer User Charges	\$ 66,419.28
Other Departmental Rev	\$ 241,427.73
Investment Income	\$ 150.76
<b>Total Revenue</b>	<b>\$ 307,997.77</b>

**Stabilization Fund As of 06/30/2021**

Stabilization	\$ 328,030.45
Town Building Repair	\$ 68,835.439
<b>Stabilization Fund Balance</b>	<b>\$ 396,865.88</b>

**General Government**

**Treasurer**

Treasurer Salary	\$ 57,973.00
Treasurer Expenses	\$ 8,734.68
Treasurer Assist/Tax Coll Assistance	\$ 3,705.00
Treasurer Tax Title	\$ 28,634.91
Banking Services	\$ 63.00
<b>Sub-Total Treasurer</b>	<b>\$ 99,110.59</b>

**Selectmen**

Selectmen Salaries	\$ 5,250.00
Selectmen Expense	\$ 5,720.00
Training	\$ 680.00
IT Services	\$ 27,671.00
<b>Sub-Total Selectmen</b>	<b>\$ 39,321.00</b>

**Town Administrator**

Town Administrator Salary	\$ 81,600.17
Administrative Assistant	\$ 17,539.00
Town Administrator Expenses	\$ 1,162.19
Miscellaneous Expenses	\$ 341.84
Web Site Hosting	\$ 1,900.00
Town Report Expense	\$ 3,765.00
<b>Sub-Total Town Administrator</b>	<b>\$ 106,308.20</b>

**Town Accountant**

Accountant Salary	\$ 56,070.00
Accountant Expense	\$ 50.00
<b>Sub-Total Town Accountant</b>	<b>\$ 56,120.00</b>

**Assessors**

Assessors Salary	\$ 3,600.00
Assessors Expenses	\$ 10,482.33
Assessors Contracted Services	\$ 37,549.92
<b>Sub-Total State Revenue</b>	<b>\$ 51,632.25</b>

Tax Collector Salary	\$ 16,042.00
Tax Collector Expense	\$ 7,950.27
<b>Sub-Total Tax Collector</b>	<b>\$ 23,992.27</b>

**Town Counsel**

Town Counsel	\$ 30,981.81
Legal Advertising	\$ 2,496.75
<b>Sub-Total Town Counsel</b>	<b>\$ 33,478.56</b>

**Town Clerk**

Town Clerk Salary	\$ 15,595.00
Town Clerk Asst	\$ 3,467.69
Town Clerk Expenses	\$ 1,231.61
Board of Registrars	\$ 7,422.08
<b>Sub-Total Town Clerk</b>	<b>\$ 27,716.38</b>

**TOWN OF RICHMOND**  
**All Departments Expenditure Report**  
**7-01-20 to 6-30-21**

**Conservation Commission**

Con Comm Salary	\$ 21,218.00
Con Comm Expense	\$ 1,783.00
<b>Sub-Total Conservation Commission</b>	<b>\$ 23,001.00</b>

**Planning Board/ZBA**

Berkshire Reg Plan	\$ -
Zonning Officer	\$ 3,988.20
<b>Sub-Total Planning Board/ZBA</b>	<b>\$ 3,988.20</b>



**Town Hall**

Town Building Maintenance	\$ 6,981.62
Town Hall	\$ 33,505.23
Stationary & Office Supply	\$ 7,313.72
Office Equipment	\$ 18,423.61
<b>Sub-Total Town Hall</b>	<b>\$ 66,224.18</b>

**Town Meeting Articles**

Emergency Assistance	\$ 5,000.00
Richmond Pond Ramp Monitors	\$ 9,887.25
Prior Year Invoices	\$ 713.86
Software Purchase	\$ 3,209.00
Goose Pond	\$ 693.33
Technology Hardware	\$ 5,362.10
Consultant	\$ 16,990.24
<b>Sub-Total Special Articles</b>	<b>\$ 41,855.78</b>

**School Dept Special Articles**

HVAC	\$ 22,860.00
Special Education	\$ 58,022.35
<b>Sub-Total School Dept Special Article</b>	<b>\$ 80,882.35</b>

**Education**

School Salaries	\$ 2,041,680.57
School Expenses	\$ 1,577,316.81
<b>Total Education</b>	<b>\$ 3,618,997.38</b>
<b>Total General Government Expenses</b>	<b>\$ 4,191,745.79</b>

**Public Safety**

**Police Department**

Police Chief Salary	\$ 2,534.96
Police Dept Expense	\$ 1,382.40
Deputy Police Chief Salary	\$ -
Constable Expenses	\$ 103.10
<b>Sub--Total Police Department</b>	<b>\$ 4,020.46</b>

**Fire Dept/EMD**

Fire Chief/EMD	\$ 15,913.56
Fire Dept Expense	\$ 58,004.17
Fire House Rent	\$ 14,400.00
County Communications	\$ 13,110.49
Emergency Management	\$ 2,626.62
<b>Sub-Total Fire Dept</b>	<b>\$ 104,054.84</b>

**Ambulance Dept**

Ambulance Expense	\$ 36,445.46
Ambulance Intercept Charges	\$ 3,771.94
<b>Sub-Total Ambulance</b>	<b>\$ 40,217.40</b>

**Building Inspector**

Building Inspector Salary	\$ 7,449.00
Building Inspector Alt	\$ 240.00
Building Inspector Expense	\$ 3,105.00
<b>Sub-Total Building Inspector</b>	<b>\$ 10,794.00</b>

**Animal Control**

Animal Control Salary	\$ 3,333.35
<b>Sub-Total Animal Control</b>	<b>\$ 3,333.35</b>

Tree Warden	\$ 7,400.00
<b>Total Public Safety Expenses</b>	<b>\$ 250,702.40</b>

**Public Works**

**Beach**

Town Beach	\$ 14,900.27
Weed Control	\$ 4,700.00
<b>Sub-Total Total Beach</b>	<b>\$ 19,600.27</b>

**Highway Dept**

Highway Salary	\$ 234,928.38
Overtime	\$ 11,763.19
Beaver Control	\$ 2,268.00
Machinery Maintenance	\$ 67,169.78
Road Construction	\$ 67,561.64
Road Maintenance	\$ 30,486.19
Town Garage	\$ 11,351.03
Gravel Roads	\$ 31,380.11
Private Roads	\$ 828.40
Fuel	\$ 24,887.41
Utilities	\$ 9,704.92
Winter Roads	\$ 125,452.07
<b>Sub -Total Highway Dept</b>	<b>\$ 617,781.12</b>

**Highway Special Article**

Grader	\$ 150,000.00
Engineering RHD	\$ -
<b>Sub - Total Highway Special Article</b>	<b>\$ 150,000.00</b>

**Sanitation**

Rubbish Disposal	\$ 204,018.60
<b>Sub -Total Sanitation</b>	<b>\$ 204,018.60</b>

**Cemetery Dept**

Cemetery Supt Salary	\$ 8,782.80
Cemetery Expenses	\$ 1,319.12
Cemetery Tree Removal	\$ 6,600.00
<b>Sub - Total Cemetery</b>	<b>\$ 16,701.92</b>
<b>Total Public Works Expenses</b>	<b>\$ 1,008,101.91</b>

**Public Health**

**Board of Health**

Board of Health Salaries	\$ 850.00
Board of Health Agent Salaries	\$ 2,472.00
Board of Health Expenses	\$ 1,636.93
Board of Health Contracted Services	\$ 11,500.00
Board of Health Agent Expenses	\$ 1,140.00
<b>Sub - Total Board of Health</b>	<b>\$ 17,598.93</b>

Community Health	\$ 26,050.00
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**Veterans**

Veterans Agent Salary	\$ 500.00
Veterans Aid	\$ 9,492.43
<b>Sub - Total Veterans</b>	<b>\$ 9,992.43</b>

**Council on Aging**

COA Director	\$ 27,268.00
Council on Aging Expenses	\$ 303.09
<b>Sub - Total Council on Aging</b>	<b>\$ 27,571.09</b>

<b>Total Public Health Expenses</b>	<b>\$ 81,212.45</b>
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**Culture And Recreation**

Library	\$ 63,565.00
Library Rent	\$ 12,000.00
Recreation Committee	\$ -
Memorial Day	\$ 102.51
Historical Commission	\$ 429.78
<b>Total Public Health Expenses</b>	<b>\$ 76,097.29</b>

**Debt Services**

Principle School	\$ 147,900.00
Interest School	\$ 2,900.00
<b>Total Debt Services Expenses</b>	<b>\$ 150,800.00</b>

**State And County Charges**

State Assessments - School Choice	\$ 112,411.00
State Assessments - Mosquito Control	\$ 18,288.00
State Assessments - Air Pollution	\$ 663.00
State Assessments - Non Renew Surcharge	\$ 1,020.00
State Assessments - BRTA	\$ 118.00
<b>Total Debt Services Expenses</b>	<b>\$ 132,500.00</b>

**Unemployment/Insurance**

Berkshire County Retirement	\$ 221,710.00
Group Insurance	\$ 77,678.64
Medicare -Town Share	\$ 44,087.24
Unemployment Reserve	\$ 564.70
Insurance & Bonding	\$ 95,345.12
<b>Total Unemployment/Insurance</b>	<b>\$439,385.70</b>

<b>Total General Fund Expenditure</b>	<b>\$ 6,330,545.54</b>
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**Sewer Enterprise**

Salaries	\$ 16,665.58
Sewer Expenses	\$ 7,449.38
<b>Debt Payments</b>	<b>\$ 171,201.28</b>
<b>Total Sewer Enterprise Expenditure</b>	<b>\$ 195,316.24</b>





## **TREE WARDEN**

This past fiscal year's tree budget was exhausted dealing with dead and dying trees. We continue to be proactive in identifying trees in town that seem to be declining with a separate budget that allows us to do so. As we did last year we continue to be vigilant addressing the large Ash tree decline because of the Emerald Ash borer insect and a bacterial disease. This continued combination has made for a death sentence of these native trees. Please feel free to contact me should you notice any stressed, declining or dead trees in the town right of way.

A big thank you to the town highway crew for their help as well as the tree contractors involved over the past year.

*Respectfully submitted,*

**Adam Weinberg**  
Richmond Tree Warden



**2021  
TOWN MEETING  
WARRANTS**





## **WARRANT FOR THE ANNUAL TOWN MEETING**

**TOWN OF RICHMOND  
MINUTES FOR  
ANNUAL TOWN MEETING  
MAY 19, 2021**



Noting there was a quorum, Moderator William Martin called the Annual Town Meeting to order at 8:05 p.m.. Moderator introduced the head table, Selectmen: Roger Manzolini, Al Hanson, Neil Pilson, Town Accountant/Town Clerk Angela Garrity, Town Administrator Danielle Fillio, Robert Gniadek Finance Committee Chairman, Treasurer/Collector Paul Lisi and Town Counsel Elisabeth Goodman. Town Clerk Angela Garrity confirmed that the warrant was posted in a timely manner. The Moderator stated the meeting will go by the rules of Town Meeting Time. He also stated the rules of this meeting: approach the microphone and state name and address; only address the Moderator not the audience; non-voters need to make it known they are not voters before they speak; the Moderator will have Selectman Neil Pilson make the motions and Selectman Roger Manzolini will make the seconds on all articles.

The Moderator introduced Articles 1 through 4.

*Motion by Roger Manzolini and seconded by Neil Pilson.*

### **[Consent Calendar-Articles 1-3]**

**ARTICLE 1** - To see if the Town will vote to authorize the Selectmen to determine the manner of repairing the highways and caring for the cemeteries for the year.

**ARTICLE 2 - REVOLVING FUND LIMITS.** To see if the Town will vote, pursuant to the provisions of Section 53E 1/2 of Chapter 44 of the General Laws, to authorize the spending limits of the revolving funds outlined below. Expenditures from said funds shall not exceed the amount of funds received in the respective accounts or authorized below, shall come from any funds received by the respective boards and officers for performing services, shall be used solely for the purpose of coordinating and carrying out the programs delineated and shall be approved by a majority vote of the respective boards or officers.

**Inspectional Services - \$20,000**

**Council on Aging - \$5,000**

**Board of Health - \$2,500**

**Wetland Protection - \$5,000**

**Municipal Building or Property Rental - \$10,000**

**ARTICLE 3** - To see if the Town will vote to appropriate and accept any monies appropriated for use by the Massachusetts Highway Department for Chapter 90 highway aid and

to fund the appropriation by transferring said amounts from available funds. Said funds shall carry over from year to year until spent by the Town and shall be reimbursed by the Commonwealth of Massachusetts in accordance with Chapter 90 of the General Laws.

*(Recommended for Approval by the Finance Committee)*

**Articles 1-3 Approved Unanimously at 8:15 PM**

**ARTICLE 4** - To see if the Town will vote to raise and appropriate such sums of money as shall be deemed necessary for the upkeep and repair of the buildings, equipment, highways and cemeteries and for all other charges and expenses of the Town for the year and to set the salaries and compensation of all elected officers of the Town as provided by Section 108 of Chapter 41 of the General Laws. [Fiscal Year 2021 amounts are shown for comparative purposes. Please see the Explanations section following this warrant for more information] *(Recommended for Approval by the Finance Committee)*

**Articles 4 Approved Unanimously at 8:25 PM**

**ARTICLE 5** - To see if the Town will vote to borrow or otherwise provide a sum of money up to \$6,800,000.00 for the design, engineering, development, construction, of a new Town Hall, Library Community Center, and for the payment of all costs incidental and related thereto; to determine whether this amount should be raised by borrowing or otherwise, or to take any other action relative thereto.

*2/3 vote required*

**The Moderator explained that Bond Counsel had a very specific way they like the town to approve the borrowing and read the following motion:**

**To see if the Town will appropriate up to 6,800,000 to pay costs of designing, engineering, development, construction, originally equipping and furnishing a new Town Hall, Library Community Center, and for the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount in accordance with G.L. c. 44, §7(1), or any other enabling authority. All sums authorized hereby to be spent under the direction of the Board of Selectmen. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. The additional sum of \$340,000 is appropriated to pay costs of debt service on this borrowing in fiscal year 2022. No amounts shall be borrowed or expended hereunder unless the Town shall have voted to exclude the amounts required to repay any bonds or notes issued pursuant to this vote from the property tax limitations of G.L. c. 59, §21C (also known as Proposition 2½).**

**He then stated that this article required a 2/3rds majority vote for approval and asked if any registered voters wanted a secret ballot to stand. There were more than 10 people in favor for a secret ballot. The voters were told to place their vote in the box up by the Stage of the room. The results were as follows:**



**Article 5 Declared 2/3rds Majority Approved at 9:00 PM  
Yes-270 No-34**

**ARTICLE 6** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$145,000 for the purchase of a new Highway Department Dump Truck (*Recommended for Approval by the Finance Committee*)

**Articles 6 Approved Unanimously at 9:13 PM**

**ARTICLE 7** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$25,000 for the purchase of a new Fire Department Chiefs Car (*Recommended for Approval by the Finance Committee*)

**Articles 7 Approved Unanimously at 9:15 PM**

**ARTICLE 8** - To see if the Town will vote to transfer and appropriate the sum of \$50,000 from the ambulance receipts account to the ambulance expense account for the operation of the Richmond Ambulance service, the maintenance of the town ambulance, and for payments to Comstar and to other ambulance services providing backup and advanced life support to the Richmond Ambulance service, with any unexpended balance to be returned to the ambulance reserve account. (*Recommended for Approval by the Finance Committee*)

**Articles 8 Approved Unanimously at 9:15 PM**

**ARTICLE 9** - To see if the Town will vote to transfer from available funds the sum of \$225,571 to operate the sewer enterprise fund. (*Recommended for Approval by the Finance Committee*)

**Articles 9 Approved Unanimously at 9:16 PM**

**ARTICLE 10** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$20,000 to the reserve fund. (*Recommended for Approval by the Finance Committee*)

**Articles 10 Approved Unanimously at 9:16 PM**

**ARTICLE 11** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$35,000 to the Other Post-Employment Benefits Liability Trust Fund, established under the provisions of M.G.L. Ch. 32B, Section 20. (*Recommended for Approval by the Finance Committee*)

**Articles 11 Approved Unanimously at 9:19 PM**

**ARTICLE 12** - To see if the Town will vote to raise and appropriate the sum of \$3,970,267 for the support of the school. (*Recommended for Approval by the Finance Committee*)

**Articles 12 Approved Unanimously at 8:25 PM**

**ARTICLE 13** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$500 for the conservation land fund. (Recommended for Approval by the Finance Committee)

**Articles 13 Approved Unanimously at 9:20 PM**

**ARTICLE 14** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$5,000 for a fuel emergency assistance program administered under a contract with Berkshire Community Action Council for the benefit of low-income Richmond residents. (Recommended for Approval by the Finance Committee)

**Articles 14 Approved Unanimously at 9:25 PM**

**ARTICLE 15** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$15,000 for the treatment of weeds in Richmond Pond. (Recommended for Approval by the Finance Committee)

**Articles 15 Approved Unanimously at 9:25 PM**

**ARTICLE 16** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$600 to support the Town's contribution to the All-Pond Goose Management Plan for Richmond Pond. (Recommended for Approval by the Finance Committee)

**Articles 16 Approved Unanimously at 9:29 PM**

**ARTICLE 17** - To see if the Town will vote to transfer from Certified Free Cash the sum of \$7,500 which will be applied to the shortfall in the sewer enterprise account.

**Articles 17 Approved Unanimously at 9:30 PM**

On a motion by Alan Hanson and seconded by Neil Pilson, the meeting adjourned at 9:35 PM.

A True Copy Attest:

October 22, 2021

Respectfully submitted,

Town Clerk

Total Registered Voters -1245

Total Voters that Attended- 306

**\*\* Correct Motion was inserted\*\***



## **WARRANT FOR THE SPECIAL TOWN MEETING**

### **TOWN OF RICHMOND MINUTES FOR SPECIAL TOWN MEETING SEPTEMBER 15, 2021**



Noting there was a quorum, Moderator William Martin called the Special Town Meeting to order at 5:00 PM The Moderator stated the subject of each article and asked for the vote on each article and the results were as follows:

**ARTICLE 1-** To see if the Town will vote to transfer from free cash \$50,000 to help cover the costs of Storm debris cleanup and future preparation.

**Majority vote required**

**Articles 1 Approved Unanimously**

**ARTICLE 2-** To see if the Town will vote to amend the vote taken on Article 5 of the May 19, 2021, Annual Town Meeting by removing the language "No amounts shall be borrowed or expended hereunder unless the Town shall have voted to exclude the amounts required to repay any bonds or notes issued pursuant to this vote from the property tax limitations of G.L. c. 59, §21C (also known as Proposition 2½)."

So that the new article and vote will read as follows:

To see if the Town will appropriate up to \$6,800,000 to pay costs of designing, engineering, development, construction, originally equipping and furnishing a new Town Hall, Library Community Center, and for the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount in accordance with G.L. c. 44, §7(1), or any other enabling authority. All sums authorized hereby to be spent under the direction of the Board of Selectmen. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. The additional sum of \$340,000 is appropriated to pay costs of debt service on this borrowing in fiscal year 2022.

**TWO-THIRDS MAJORITY VOTE REQUIRED**

**Article 2 Approved Unanimously and Declared 2/3rds Majority**

*On a motion to adjourn by Nancy McConnell and seconded by John Mason, the meeting adjourned at 5:12pm PM.*

A True Copy Attest:  
October 22, 2021

Respectfully submitted,

Angela Garrity  
Town Clerk

**Total Registered Voters -1252**  
**Total Voters that Attended - 37**





## EMPLOYEE EARNINGS HISTORY

ALIBOZEK, DEBRA J	SCHOOL	TEACHER	96,462.88
ALLEN, THOMAS R.	FIRE	FIRE FIGHTER	504.00
AVERY, SARA ANN	FIRE	FIRE	763.00
BABICH, MEGAN E.	SCHOOL	PARAPROFESSIONAL	22,602.19
BAEHR SMITH, KRISTIN	SCHOOL	LIBRARIAN	25,442.49
BARTLETT, CYNTHIA A.	SCHOOL	PARAPROFESSIONAL	23,797.60
BECKWITH JR., PETER C.	PUBLIC WORKS	HIGHWAY	73,292.58
BEEKER, ROBERTA	SCHOOL	SUBSTITUTE	1,275.00
BELL-DEVANEY, GEOFFREY	SCHOOL	SPED TEACHER	92,722.83
BEMIS, BETSY A.	TOWN	SENIOR WORK-OFF	31.88
BOVARD, CATHERINE A.	SCHOOL	TEACHER	48,217.47
BRAZIE, HORACE	PUBLIC WORKS	SEWER DEPT.	10,284.08
BRODERICK, ERICCA A	SCHOOL	PARAPROFESSIONAL	11,388.72
BRUCE, LUCY C.	LIBRARY	LIBRARY	7,480.88
BULLETT, TRACEY A.	SCHOOL	CUSTODIAN	43,923.83
BULLETT, WILLIAM H	POLICE	POLICE CHIEF	2,053.96
CADORETTE, ELIZABETH C.	SCHOOL	CAFETERIA	1,991.75
CALLAHAN, LISA R	SCHOOL	TEACHER	69,093.38
CARMODY, THOMAS M	PARKS & RECREATION	BOAT RAMP MONITOR	1,702.50
CHESTNA, PHOEBE L	SCHOOL	SPED TEACHER	54,231.94
COCHRANE-HENDEREK, ZACHARY	FIRE	FIRE	136.00
COHEN, PETER	BOARD OF HEALTH	BOARD OF HEALTH	170.00
COHEN, PETER C	LIBRARY	LIBRARY	51.00
CRERAR, SUZANNE M	ELECTIONS	ELECTIONS	123.50
CZERWINSKI, ROBERT K.	FIRE	FIRE	882.00
DAIGLE, JEFFREY	ASSESSORS	ASSESSOR	1,200.00
DESANTIS, KATHERINE	FIRE	FIRE	50.00
DRAKE, JOHN MICHAEL	POLICE	ANIMAL CONTROL OFFICER	3,333.35
DROZD, ALISON M	SCHOOL	PARAPROFESSIONAL	4,530.00
DUNN, TRACY A.	POLICE	POLICE ADMISTRATIVE	650.00
DUVAL, BRIAN P	INSPECTORS	ALTERNATE BUILDING	240.00
EDELMAN III, L. WILLIAM	FIRE	FIREFIGHTER	1,314.00
EURQUHART, CHAMPAGNE L	SCHOOL	PARAPROFESSIONAL	12,862.76
EVANS, DEBORAH	LIBRARY	LIBRARY	630.75
EVANS, DEBORAH M	ELECTIONS	ELECTIONS	123.50
EVANS, SHEPLEY W.	CONSERVATION	CONSERVATION COMM.	21,218.00
FABER, CHRISTINE M.	COUNCIL ON AGING	COA FITNESS INSTRUCTOR	135.00
FANCHER, TRACY	SCHOOL	TEACHER	41,659.14
FILLIO, DANIELLE V.	EXECUTIVE	TOWN ADMINISTRATOR	82,518.22
FISHER, ANDREW	BOARD OF HEALTH	BOARD OF HEALTH	170.00
FLYNN, EDWARD M.	PUBLIC WORKS	HIGHWAY DEPT.	56,016.51
FRYE, KENNETH O	PARKS & RECREATION	BOAT RAMP MONITOR	1,170.00
GARRITY, ANGELA B	FINANCE	TOWN ACCOUNTANT	71,520.00
GENNARI, ROBERT L	INSPECTORS	GAS INSPECTOR	60.00

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GINGRAS, NATALIE	SCHOOL	PRINCIPAL'S ADMIN. ASST.	38,850.84
GREENE, PAUL	INSPECTORS	BUILDING INSPECTOR	11,437.20
GRIZEY, THOMAS G	PUBLIC WORKS	SEWER DEPT.	12,444.00
HAJJAR, RAIN ROSE	PARKS & RECREATION	LIFE GAURD	4,785.00
HANAVAN, RUTH E	SCHOOL	SUBSTITUTE	7,229.76
HANSON, ALAN	EXECUTIVE	SELECTMEN	1,750.00
HARTFORD, JANICE A	ELECTIONS	ELECTION WORKER	185.25
HELLESKOV, EMILY Z.	LIBRARY	LIBRARY AIDE	637.50
HERNANDEZ, ENOC ELEAZAR	FIRE	FIREFIGHTER	234.00
HOLCOMB, TRACY L	SCHOOL	SPEECH PATHOLOGIST	91,653.98
HOSKEER JR, BRIAN H.	PUBLIC WORKS	HIGHWAY	54,864.30
HOSLEY, KELSEY J.	SCHOOL	PARAPROFESSIONAL	23,308.42
HOSLEY, KIMBERLY J	SCHOOL	TEACHER	88,333.82
HOUSMAN, DAVID J	SCHOOL	PARAPROFESSIONAL	5,096.10
HYDON, WILLIAM M.	TOWN	SENIOR WORK-OFF	37.20
JERVAS, TAMMY J	SCHOOL	SCHOOL LUNCH	46,972.90
JEZAK, JESSICA R.	SCHOOL	PARAPROFESSIONAL	25,273.32
JONES, JEANNE L	SCHOOL	TEACHER	71,925.55
JOYNER, JASON Z	PUBLIC WORKS	HIGHWAY	47,157.03
KANZ, RACHEL J	SCHOOL	TEACHER	91,542.50
KEUMA-HIPWELL, CAROL	SCHOOL	CAFETERIA	12,111.89
KNOX, JEREMY A. B.	FIRE	FIREFIGHTER	288.00
KÖHLER, ROGER L.	SCHOOL	TEACHER	79,539.18
KOKOEFER, SHARON M	SCHOOL	OCCUPATIONAL	39,432.55
KUSTER, KIMBERLEY	SCHOOL	TEACHER	67,363.08
LANE, AMY J	FINANCE	TREASURER	3,090.00
LAPIERRE, MICHAEL W	SCHOOL	NIGHT CUSTODIAN	1,658.50
LAPLANTE, KIMBERLY A	SCHOOL	CAFETERIA	1,030.75
LARKIN, VIRGINIA	TOWN	SENIOR WORK-OFF	31.88
LARMON, ANDREA L.	SCHOOL	AUTISM SPECIALIST	12,850.00
LATIMER, ERIC	PUBLIC WORKS	HIGHWAY DEPT.	19,992.71
LEBEAU, PHYLLIS	COUNCIL ON AGING	COA DIRECTOR	27,763.00
LEE, CAROLINE R	SCHOOL	PARAPROFESSIONAL	12,758.51
LENFEST, CRISTINA M.	SCHOOL	SCHOOL NURSE	60,881.22
LISI, JESSICA L.	TOWN	TOWN CUSTODIAN	10,900.00
LISI JR., PAUL	FINANCE	TREASURER	73,520.00
MACDONALD, PAMELA	SCHOOL	FRENCH TEACHER	56,277.31
MAKOWSKI, JAMES F.	PARKS & RECREATION	BOAT RAMP MONITOR	3,377.25
MANZOLINI, ROGER W	EXECUTIVE	SELECTMEN	1,750.00
MANZOLINI, ROGER W.	TOWN	SENIOR WORK-OFF	24.00
MARION, BEVERLY J.	TOWN	SENIOR WORK-OFF	31.88
MARION, MELVIN J.	TOWN	SENIOR WORK-OFF	31.88
MARON, LOUISE	BOARD OF HEALTH	BOARD OF HEALTH	170.00
MCMAHON, MARGARET M	ELECTIONS	ELECTIONS	71.50
MCMAHON, MARGARET M.	TOWN	SENIOR WORK-OFF	41.44
MCMAHON, MARTYN M.	TOWN	SENIOR WORK-OFF	112.94
MIELKE, MONIQUE M	LIBRARY	LIBRARY	2,168.79

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MORSE, GLORIA D	ELECTIONS	ELECTIONS	516.75
MORSE, LAWRENCE P.	FIRE	FIRE	72.00
MOUNTAIN, CANDACE F	LIBRARY	LIBRARY	6,752.88
MULLEN, JOY C	SCHOOL	MUSIC TEACHER	87,500.86
MULLETT, KATARA JOLEE	TAX COLLECTOR	ASST.	1,065.00
NAVENTI, BRIGID M.	SCHOOL	CAFETERIA	658.75
NAVIN, ROBERT E	FIRE	FIRE	468.00
O'DONNELL, ANNA M.	SCHOOL	TEACHER	50,140.56
OLANDER, JOHN	BOARD OF HEALTH	BOARD OF HEALTH AGENT	2,472.00
ONEIL, LINDA	SCHOOL	SUBSTITUTE TEACHER	2,167.50
OSTRANDER, HEATHER M.	SCHOOL	SCIENCE TEACHER	84,029.37
PADILLA, JULIA A.	SCHOOL	TEACHER	48,139.43
PALARDY, DAVID N.	TOWN	SENIOR WORK-OFF	189.00
PARSONS, STEPHEN	CEMETERY	CEMETERY SUPER.	8,932.80
PERKINS, HEATHER G.	FIRE	FIREFIGHTER	1,868.00
PERO, DIANE S	ASSESSORS	ASSESSOR	1,200.00
PHELPS, JAY F	FIRE	FIRE	885.00
PHELPS, JOYCE E	ELECTIONS	ELECTIONS	484.25
PHELPS, TROY A.	FIRE	FIRE FIGHTER	1,188.00
PILSON, NEAL H.	EXECUTIVE	SELECTMEN	1,750.00
PLANT, DAVID L	SCHOOL	BUS MONITOR	9,234.00
POMPI, JILL A.	SCHOOL	PRINCIPAL	58,369.30
PORTER, CHRISTOPHER P	FIRE	FIRE	1,206.00
PUTNAM, ROBERT R	SCHOOL	INTERIM PRINCIPAL	34,061.50
REED, JESSICA A	SCHOOL	SPANISH TEACHER	12,325.00
RENFREW, SHARON	SCHOOL	TEACHER	94,824.66
RENTON, MICHAEL T.	FIRE	FIRE	72.00
ROMANO, GILL L.	SCHOOL	TEACHER	79,342.31
RYAN, CLAUDIA A.	EXECUTIVE	ADMIN. ASSISTANT	21,544.44
RYAN, JOHN J.	POLICE	CONSTABLE	255.75
RYAN, MARIE Y.	FINANCE	ASST. TOWN CLERK	696.00
SABOURIN, JULIA B.	SCHOOL	TEACHER	61,593.10
SAGENDORPH, GARY W.	FIRE	FIRE	349.00
SCHUBERT, FREDERICK W	BOARD OF HEALTH	BOARD OF HEALTH	170.00
SCHULTZ, BRIAN S	FIRE	FIRE	2,058.00
SCOTT, AMY M.	SCHOOL	ADMINISTRATIVE	38,236.12
SEGAL, ANTHONY	BOARD OF HEALTH	BOARD OF HEALTH	170.00
SHARPE, ANDREW B	PARKS & RECREATION	BOAT RAMP MONITOR	300.00
SHIMELONIS, ERIC J	FIRE	AMBULANCE	400.00
SHOOK, MARY E.	SCHOOL	SPED TEACHER	47,499.94
SILVAGNI, CHRISTOPHER A	FIRE	FIRE	1,278.00
SILVAGNI, MICHAEL J.	FIRE	FIRE	216.00
SILVEIRA, MANUEL E	SCHOOL	CUSTODIAL HELP	17,725.02
SMITH, ELIZABETH T	SCHOOL	TEACHER	81,599.44
SMITH, ERIC N	FIRE	FIRE	720.00
SMITH, MIA D	PARKS & RECREATION	LIFE GUARD	900.00
SMITH, MICHELLE	SCHOOL	TEACHER	90,460.80

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STENGLE, JOANNA H	ELECTIONS	ELECTIONS	175.50
STENGLE, JOANNA H.	TOWN	SENIOR WORK-OFF	31.88
STORIE, MICHAEL	FIRE	FIRE	378.00
STROCK, JENEVRA	SCHOOL	DIRECTOR OF SPEC. ED.	4,581.20
SUPRANOWICZ, RAYMOND	ASSESSORS	ASSESSOR	1,200.00
TRAVER, STEPHEN H	FIRE	Fire Chief	16,075.56
WATERMAN-SPTIZER, KIMBERLY	SCHOOL	CAP PROGRAM	1,550.00
WEEDEN, ERIN M	SCHOOL	PARAPROFESSIONAL	26,542.32
WEINBERG, MOLLY M	SCHOOL	SUBSTITUTE	1,515.00
WENTWORTH, DOUGLAS S.	SCHOOL	SCHOOL PSYCHOLOGIST	80,447.10
WESTON, DANIEL JAY	SCHOOL	PRINCIPAL	21,649.32
WHITE, AUSTIN M.	FIRE	EMT	2,028.00
WHITNEY, JOHN H.	TOWN	SENIOR WORK-OFF	24.00
WILSON, KATHERINE S.E.	PARKS & RECREATION	LIFE GUARD	3,510.00
WINTER, MICHAEL J	FIRE	FIREFIGHTER	468.00
WOJTKOWSKI, SANDRA J	SCHOOL	PARAPROFESSIONAL	22,420.73
WYATT, DAVID M.	FIRE	FIRE FIGHTER	4,390.00
YURFEST, NOAH M	SCHOOL	SUBSTITUTE	1,275.00
ZIGMAND, RONNA E.	SCHOOL	TEACHER	77,819.61
	Number of Records	157	3,221,181.37