

BOARD OF SELECTMEN/ SEWER COMMISSIONERS

Zoom Only

January 10, 2024 6:00 PM

Present – Alan Hanson, Roger Manzolini, Neal Pilson, Danielle Fillio

1. Discussion and Vote on Room Rental Policy and Rates – The Board reviewed the Room Rental Policy for the new Town Hall Community Room and Kitchen which was distributed to them along with the rates. They had no comments other than they like the way it was written and felt the policies and rates were fair. Roger made a motion to adopt the Room Rental Policy with rates. Neal seconded the motion and the vote was unanimous.
2. Discussion and Review of Town Hall RFP – The Board began to review the Town Hall RFP page by page. Main topics discussed were evaluation criteria, timing of the bidding process, and minimum bid amount. Danielle was asked to take all their comments back to Town Counsel for review and to provide another clean draft for review at the next meeting.
3. Board of Health Appointments – Katy Broggi and Linda Collins Mitchell were presented to the Select Board with recommendations from the Board of Health and their Agent. After a brief question and answer for both candidates, the Select Board unanimously voted to appoint both Katy Broggi and Linda Collins Mitchell to the Richmond Board of Health until May of 2024.
4. Appointment of Assistant Town Clerk – Danielle explained that as part of Heathers job description she was to be the Assistant Town Clerk. She asked the Board to formally appoint her as such so that she can do marriage intentions, allow residents to vote and swear people in once appointed. Al made a motion to appoint Heather Lorange as Assistant Town Clerk, Neal seconded the motion. The vote was unanimous.
5. Town Administrator Updates – The solar award letter was sent to M.L. Schmitt along with the contract. Once it is received back, the town will know the anticipated start time. Substantial completion is by July 15th. Pat Callahan and Bob Gniadek are assisting with tax documents to receive reimbursement from the state.

Letters were sent to Church Lane residents seeking voluntary easements so that the new layout of the roadway can be recorded in the Registry of Deeds.

The punch list of items still needing to be completed at Town Hall was discussed.

The Building Inspector will be sending another letter to Mr. Bohlman at 159 Williw Road to begin initiating fines again for non-compliance of zoning bylaws.

Heather and Danielle are drafting a Short-term Rental Bylaw based on the examples previously shown to the Board.

6. Public Comment – Dick Stover thanked Roger for having the church parking lot plowed and Danielle for giving an update on 159 Williwow. He asked for someone to check on the outdoor lights on the old Town Hall building to have them turned off. He also stated that he would like town employees to park on the opposite side of the parking lot so that residents can park closer.
7. Selectmen Matters – Al explained that he received a call from West Stockbridge asking the Town to provide them with \$10,000 so that a study can be done about potentially sharing Fire and EMS services with West Stockbridge and Stockbridge. After a brief discussion there was a consensus to have Danielle inform them that Richmond does not currently have those funds available to offer.

Al asked Danielle to see if the book box outside of old Town Hall could be moved to the new building for more use.

8. Adjournment – 7:21 PM