



## **RICHMOND BUILDING COMMITTEE**

**Tuesday, June 6, 2023 at 6:00 pm (via Zoom)**

**Attendees:** Pat Callahan, Roger Manzolini, Kathryn Wilson, Mark Gross, Dick Stover, Chris May, Mellisa Roller, Kristin Smith, Gloria Morse, Stephanie Beling, Bob Gniadek, Nate Steele

**Guests:** Katherine Keenum, Rudi Hall (CBA), Dan Pallota (P3), Curtis Edgin (CBA), Neal Pilson, Danielle Fillio

**Approval of minutes of May 2, 2023 – APPROVED (by roll call)**

**Construction Update by OPM (Dan Pallota):** We are in good shape, regarding the building project budget. If we don't have any unexpected items, then we will stay within the budget. No changes to the budget are "in the wings". We hold back money until the "punch list" is completed, holding back 5% or a lesser amount until C.O. is received.

### **Review and approve submitted invoices:**

DJT invoice #12 for \$688,781.17 was APPROVED (by roll call) by the committee to be recommended to the Board of Selectmen to approve at their meeting next week.

### **Review Change Orders:**

There are no new change orders this month.

Upcoming change orders:

1. We will be approving the change order (time and materials) for \$10,800 for EV conduit allowing us to eventually put in several EV stations in the parking lot. The details (regarding supplier and consumer pay structure) will be decided at a future date.
2. A change order will be made to reflect the cost of the wall which will be built out to allow the tv screens to be flush with the wall.
3. A change order will be made to reflect the cost of a rail installed near the floor on the wall below the stage curtain in order to keep chairs from hitting the curtain.

Status reports:

1. Security systems (access control and security cameras) – all things have been ordered.
2. AV – the plan is still being decided as we don't want to overdesign for the size of this room.
3. Generator – the concrete pad was poured yesterday, and the generator is ready for delivery. It should be installed by the electrician in one to two weeks after the pad is "cured". This will NOT hold us back for opening day.
4. Solar – we are still waiting for the Interconnect agreement from Eversource.
5. Landscaping – Town Hall (Danielle) is set up to accept donations for landscaping and other items (solar, lobby furniture....). Thank-you letters will be sent to all who donate with appropriate IRS language for

tax write off. Water taps will be available for watering the new plantings and a town employee will be responsible for the watering. The hose bibs will have a locking mechanism to prevent tampering.

6. Moving of Veterans Memorial -- Nate spoke to a veterans representative regarding moving the Veterans Memorial. The stone in front of RCS may be too heavy to move so the vet rep suggests leaving it in place. Nate suggests that the library could have research materials and/or older RCS students could do a research project on veteran records for those vets listed on the memorial.
7. Ice rink -- Roger is still thinking about an area for ice skating rink in a low area.
8. Lightning protection? – Questions were raised about lightning protection for the new building. Lightning protection is not recommended, required or planned at this time, but it can be added later if deemed necessary.

**Next meeting: Tuesday, July 11, 2023** at 5:00 pm (walk-through) and 6:00 pm (in-person meeting). *Pat will check with GC to see if we can have another walk-through before our next meeting. If that is approved, we will have a walk-through (for committee members only) at 5:00 pm followed by an in-person meeting at 6:00 pm at the old Town Hall. She will post appropriate notice for the walk-through to comply with open meeting laws. Kathryn will do the same for Library Trustees so that they can also attend.*

**Meeting adjourned at 6:40** -- approved by roll call vote

Minutes submitted by K. Wilson