



MEETING NOTICE

There will be a meeting of the
EXECUTIVE COMMITTEE
of the
BERKSHIRE REGIONAL PLANNING COMMISSION
Thursday, January 06, 2022 at **4:00 p.m.**

This will be a **Virtual Meeting** as allowed by Ch. 20 of the Acts of 2021 suspending certain provisions of the Open Meeting Law, G.L. c.30 sec.20.

Join Zoom Meeting
<https://us02web.zoom.us/j/3926128831>
Meeting ID: 392 612 8831

Phone: 646.558.8656, 301.715.8592, 312.626.6799, 669.900.9128, 253.215.8782, 346.248.7799

Meeting materials are posted on BRPC's website: www.berkshireplanning.org.
Click on the calendar of events, then the meeting name and follow link to materials.

AGENDA

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of the Executive Committee Meeting of December 2, 2021* (4:05)
- III. Financial Reports (4:10)
 - A. December Expenditures Report *
 - B. Accounts Receivable Report
 - C. Line of Credit Report
 - D. Update on Retirement Legislation
 - E. Other
- IV. Delegate & Alternate Issues (4:15)
- V. Items Requiring Action* (4:20)
 - A. Approval of Modified Personnel Pay Plan
 - B. Approval to Submit Grant Application to the Massachusetts Office of Travel and Tourism
 - C. Approval of Environmental Notification Form comments about the Lenox Valley Waste Transfer Facility, Lenox
 - D. Other
- VI. Committee Reports (4:30)

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B

Please Note:

For information regarding postponements or cancellations on the day of a scheduled meeting, please call Berkshire Regional Planning Commission at (413) 442-1521, x5

- A. Finance Committee
- B. Brownfield Committee
- C. Commission Development Committee
- D. MPO
- E. Other

- VII. Executive Director's Report (4:40)
 - A. Report on New Contracts / Agreements
 - B. Berkshires Tomorrow Inc. (BTI) Update
 - C. Staff Updates
 - D. West – East Passenger Rail
 - E. Northern Tier Passenger Rail Study
 - F. Rural Policy Advisory Commission Update
 - G. MicroTransit Survey
 - H. District Local Technical Assistance (DLTA)
 - I. Community One Stop for Growth Applications
 - J. COVID-19 Rapid Test Kits
 - K. Other

- VIII. Old Business (4:55)
 - A. Office Space Update
 - B. Employee Handbook
 - C. Other

- IX. New Business (5:05)
 - A. Gubernatorial Election
 - B. January Commission Meeting
 - C. Employee Handbook

- X. Adjournment (5:15)

Attachments:

- Unapproved Minutes of the December 2, 2021, Executive Committee Meeting
- December Expenditures Report
- December Receivables Report
- December Line of Credit Report
- Personnel Pay Plan
- Lenox Valley Waste Transfer Facility ENF Summary
- Unapproved Minutes of the December 9, 2021, Finance Committee Meeting
- FY21 BRPC Audit Management Letter
- Unapproved Minutes of the December 14, 2021 Commission Development Committee Meeting
- Resume Linda Mitchell
- Resume Ludia Shulman
- DLS Rapid Test Announcement
- Memo – November 2021 Technical Assistance

* Items Requiring Action