

Richmond Public Library Trustee Meeting

Thursday, Dec. 8, 2022 at 10:00 am (via Zoom)

Attendees: Kathryn Wilson, Nanci McConnell, Katherine Keenum, Kristin Smith, Candy Mountain

Approval of Nov 2022 meeting minutes: approved with changes

Director's Report:

New Library Website upgrade: continuing to add and update website with information

Library Personnel: no change from November

Covid 19 updates: no changes from last month. Film Club and Book Club are meeting online.

Past Events: none

Upcoming Events:

Solstice celebration on 12/22 – Kathryn, Katherine, Nanci and Jan Hartford will bring baked goods. Nanci will decorate for the holidays.

School vacation week (Tues 12/27 and Thurs 12/29) – from 2-4 pm, the library will have a drop in for kids with stories, puzzles, and games. Lily and Rosie (young staff and volunteers) will help.

Survey patrons for hours for library – there is a paper survey in the library now. The trend by most is 9-1 or 9-5. We need to have at least one evening for the state requirements. Kathryn is working on putting the survey on Survey Monkey so that we can send a link to the town via the newsletter.

Budget: next month, we will discuss the budget for FY 23-24

Building update:

Progress report – all attendees at this meeting are up to date

Next steps:

- **Furniture:** Candy has looked at and revised the KI order. Because what we want is different from their standard items, the costs are much higher. Candy has sent in another order for bid to Brodart (also part of the Mass Consortium) to see if their prices are better. She has worked with them before. They have 48" high shelves on casters as a standard item. We can order from any vendor because Friends are paying, but the Mass Consortium affiliation can help with prices. We may need volunteers or hire a company to assemble the bookcases and/or anchor the wall bookcases.
- **New building Walk-thru!** Next Wednesday 12/14 at 2:30 pm! Meet at the library at 2:15 or at the new building. All trustees, Kristin and Candy are invited.

Friends update:

Basket winner: Joyce Phelps

Next meeting: Thursday January 12, 2023 at 10:00 am (via Zoom)

Meeting adjourned at 10:47 am