

Richmond Free Public Library Trustee Meeting

2821 State Road, Richmond, MA

July 14, 2022 at 10:00 am

Approval of June 16, 2022 meeting – **approved**

Director's Report:

- **Library Personnel:**
 - Thinking about new staffing numbers and spacing and hours for when the new building is completed.
 - Nanci will investigate what other library's volunteer ("ambassadors to the library") have as duties and hours and what their benefits might be.
 - New survey for the library should include resident input on hours and days for new building
- **Covid updates:**
 - No changes in policy but Covid variant may change that
- **New website**
 - Kasha should be ready to show the new website to us by next week. We will change to the new website by August 1st
- **Lively World events:**
 - author Betsy Dovyvenas -- June 23 – 19 people attended
 - author Kevin O'Hara -- Thurs. July 7 – 41 people attended
 - Animal Experience: Sat. July 9th – 48 people attended
- **South Berkshire Kids reading program** – each Tuesday in July (10 am) – this program is not taking off – maybe Covid concerns about the small space in the children's room or maybe the "competition" from other area library children's programs
- **"Take and Make crafts"** are very popular!
- **Upcoming events:** nothing planned for the immediate future. Kristin has a lot of state reports due to MBLC before September so this is a busy time.

Building Committee update:

- Pat Callahan suggests ordering library furniture ASAP because of the long lead time.
- Kristin asked about colors and wants to do a weekly walk thru once the building walls are up.
- Kristin and Kathryn visited two libraries to look at their furnishings on Monday (South Hadley and Erving) and reported on their findings. Suggestion of using carpet squares so that stained/damaged sections can be replaced as needed.
- Discussion of furnishing ideas. Candy has investigated placement of new furnishings, moving our existing pieces, and costs involved. This is a "work in progress" and Kathryn and Candy will meet to discuss further. Kristin and Kathryn will reach out to Curtis to ask questions about window height, etc.

Pay equity: discussion postponed until the next meeting

Friends report: Candy is working on membership renewals. Nanci is working on a volunteer recruitment and schedule. Kathryn is looking into setting up a Venmo account for the Friends for membership payments.

Next Meeting: Thursday, August 11, 2022 at 10:00 am at the library

Meeting adjourned: 12:42 pm