



RICHMOND PHASE 2 BUILDING COMMITTEE

• Tuesday March 8, 2022 • 6:00 PM

Members in attendance: Pat Callahan, Kathryn Wilson, Stephanie Beling, Kristin Smith, Bob Gniadek, Nate Steele, Gloria Morse, Mark Gross, Chris May (missing: Melissa Roller, Roger Manzolini, Dick Stover)

Guests: Curtis Edgin, Ron Veillette, Katherine Keenum, Neal Pilson, Nanci McConnell, Claudia Ryan, Clarence Fanto, Danielle Fillio

1. Approval of minutes of Feb 8 meeting - approved
2. Approval of minutes of Feb 16 meeting - approved
3. Review new bidding timeline
 - With the fastest possible timeline, we would have had to accept or reject the final bid numbers one week before the annual town meeting. We are going to slow down and push back the deadlines by a few weeks so that we don't end up needing to make a decision about the General Contractor bid acceptance just a week before the town meeting.
 - New bid acceptance date will be about two weeks after annual town meeting. The General Contractor bids will be in by May 4th and we will have up to 30 days to accept/reject those bids. That will allow us to present to the town residents at the Annual Town Meeting (Town Meeting on May 18th at 7:30 at RCS, Baby Town Meeting on Saturday May 14th at 10:00 am). This will allow us to be transparent to town residents and we can, if needed, request money be moved from free cash or stabilization fund at the beginning of the town meeting.
 - Anyone (contractors and the general public) can view the bid specs and the incoming bids through the website ProjectDog.com
 - New timeline:
 - March 17 - ads for bids on this project will be in the Central Register by this date
 - March 23 - plans available on ProjectDog.com
 - April 13 - Subcontractor bids due - sent in electronically through ProjectDog.com
 - April 19 - Phase 2 Building Committee Meeting
 - May 4 - General Contractor bids due - sent in electronically through ProjectDog.com
 - May 14 and May 18 - Baby Town Meeting and Annual Richmond Town Meeting
 - June 3 - our acceptance/rejection of bids deadline
4. Meeting adjourned at 6:22 pm
5. **Next meeting:** Tuesday April 19th at 6:00 pm on Zoom