

## Richmond Library Trustee meeting minutes Oct 20, 2022 at 10:00 am (on Zoom)

**Attendees:** Kathryn Wilson, Nanci McConnell, Katherine Keenum, Kristin Smith, Candy Mountain

**Approval of Sept 2022 minutes:** APPROVED

### **Director's Report:**

- **New library website:** calendar items and photos are being added. We can take this off of the agenda for the November meeting
- **Personnel:** Lily will be away for a month and her shifts are being covered by others. John may need coverage this winter for evening sports commitments.
- **Covid 19 updates:** if either Candy or Kristin gets sick, the library may need to close. Masks are not being worn by staff, but are sometimes put on if patrons come in with a mask on. We will leave this topic on the agenda for the coming months.
- **Current events:** Fall Crawl of local libraries – some patrons have come in and are excited about this program, planning their visits to many Berkshire libraries. It runs this week and continues through 10/22/22.
- **Upcoming events:**
  - **RCS Town Trunk or Treat on Friday 10/28** from 5-6. Kristin will have a table there, giving out crafts, and will have the new building model as many could have questions, excited about the visible construction.
  - **Halloween treats – Sat 10/29 9-2:00** – free Bartlett's cider donuts and coupon for one free book from the book sale room will be given out to all who come in (Friends are paying for the donuts).
  - Ruth may have a Lively World event in December, TBA. Her November event is not happening.
- Budget – on track for the year so far

### **New Building report:**

- Next steps
  - Candy and Kristin are meeting on Zoom today (10/20) at 11:00 with KI (Pittsfield supplier) to discuss shelving needs.
  - Re furniture/shelving needs: we may have fewer DVDs out on shelves in the new building since we have a large collection and circulation is down since the many patrons joined streaming services during the pandemic. But most DVDs have circulated within the last 5 years, so we might have some older titles on shelves in the storage room that could be fetched by staff when requested. Canopy is a video streaming service that is available through the Boston Public Library to any Massachusetts resident with a Boston Library card (available to all online). We could/should make available instructions on how to get a Boston Library card and how to use Canopy.

Motion is made and seconded and approved to enter into **Executive Session** to conduct a strategy session in preparation for negotiations with nonunion library personnel and NOT to return to Open Session following the Executive Session.

**Approved unanimously.**

**Meeting adjourned at 10:45 am**

**Next meeting:** Thursday, November 17, 2022 at 10:00 am (via Zoom)