

Richmond Planning Board Meeting
Town Hall
Minutes
September 11, 2023

Members present: Richard Bell, Douglas Bruce, John Hanson (Chairman), Katherine Keenum, Pete Lopez

Other person present: Heather Brown, Foresight Land Services, Inc., Pittsfield

The meeting opened at 6:31 P.M.

1. Heather Brown presented a surveyor's plan, a \$50.00 check, and an *Application for a Determination of Planning Board Jurisdiction and for Endorsement that Planning Board Approval under Subdivision Control Law Is Not Required, Form A (ANR)* on behalf of Thaddeus and Cynthia Welch to subdivide property at 350 West Road to create one new building lot of 4.72 acres. A question arose about the wording "Proposed Common Driveway" on the plan where only the existing driveway was shown. Ms. Brown assured the Board that the Welches understood that a separate application to the Board for a special permit would be required in future for a common driveway. Mr. Hanson entertained a motion to endorse the application for an ANR with the condition that a separate special permit was required for a common driveway. Mr. Bell seconded. The vote to approve was unanimous (5-0). Copies of the plans were signed, and Ms. Keenum undertook to convey the check to the Town Treasurer.
2. Mr. Hanson entertained a motion to approve the minutes of May 15, 2023. Mr. Bell so moved. Mr. Bruce seconded. The vote approve was unanimous (5-0).
3. The following officers of the Planning Board were elected:
 - Chairman: Doug Bruce. Mr. Bell made the motion to nominate. Mr. Lopez seconded. The vote to approve was unanimous (5-0).
 - Vice Chairman: John Hanson. Mr. Bell made the motion to nominate. Mr. Bruce seconded. The vote to approve was unanimous (5-0).
 - Clerk: Katherine Keenum: Mr. Hanson made the motion to nominate. Mr. Lopez seconded. The vote to approve was unanimous (5-0).
 - Delegate to the Berkshire Regional Planning Commission: Pete Lopez. Mr. Hanson made the motion to nominate. Ms. Keenum seconded. The vote to approve was unanimous (5-0).

The meeting adjourned at 7:02 P.M.

Respectfully submitted

Katherine Keenum, Clerk