



## Richmond Building Committee

**April 18, 2023 at 6:00 pm (via Zoom)**

**Attendees:** Pat Callahan, Kathryn Wilson, Mark Gross, Stephanie Beling, Gloria Morse, Dick Stover, Chris May, Kristin Smith, Bob Gniadek

**Guests:** Dan Pallotta (P3), Michelle Butler, Angela Garrity, Rebecca Ducharme (P3), David Tierney

Meeting called to order: 6:02 pm

**Back-up Generator:** a new larger generator is being ordered in order to power up the entire building. This new generator will also start faster than the original generator order, so that will be helpful in case of emergency fire protection use.

A **Change Order Request** is being submitted due to additional costs related to generator, transfer switch, and the extra work to install this larger unit and transfer switch.

These costs will be paid from the contingency fund, leaving approximately \$170K in that fund, a little more than half of the original contingency fund amount.

The GC has agreed to revisit these additional costs in July to see if there are any additional costs, especially due to any delays in the delivery of the new generator.

The transfer switch order will not delay this project as it has been found to be available.

**Change Order Request dated 3/13/23 for \$61,238.49 was APPROVED** by roll call vote by this committee for recommendation to the Board of Selectmen for their approval for payment.

Meeting adjourned at 6:20 pm

**Next meeting: May 5, 2023** – Site visit at 5:00 pm (for Committee Members and Town officials only) and 6:00 pm (in person) at the old Town Hall