

TOWN OF  
**RICHMOND**  
M A S S A C H U S E T T S



ANNUAL REPORT 2024



## **RICHMOND TOWN HALL**

Monday, Tuesday, Thursday – 8:00 am – 4:00 pm  
Wednesday – 8:00 am – 6:00 pm

**(413) 553-7793**

**Town Administrator** – Danielle Fillio

**Treasurer/Tax Collector** – Amy Lane-Carmody

**Town Clerk** – Angela Garrity

**Town Accountant** – Angela Garrity

**Administrative Assistant/COA Director/  
Assistant Town Clerk** – Heather Lorange

### **Board of Selectmen**

2nd and 4th Wednesday – 6:00 pm

### **Board of Assessors**

2nd Wednesday – 5:00 pm

### **Board of Health**

1st Tuesday – 5:00 pm

### **Planning Board**

2nd Monday – 6:30 pm

### **Conservation Commission**

2nd Tuesday – 6:30 pm

**Building Inspector/Zoning Enforcement Officer** – Paul Greene

**Chief of Police** – William Bullett

**Deputy Chief of Police** – Patrick Barry  
413-441-1106

### **Animal Control Officer**

John Drake  
413-464-2148



# In Memoriam



*Each year we honor town officers and employees  
who have passed away.*

*In 2024 we lost the following:*

**Marie Deinlein Truran**

*1916 – 2024*

*Old Post Cane, for Richmond Seniors*

**Thomas Grizey**

*1942 – 2024*

*Civil Defense*

*Emergency Management Director*

*Wiring Inspector*

**Virginia C. Larkin**

*1931 – 2024*

*Richmond Historical Commission*

**Noreen Blair**

*1939 – 2024*

*Former Richmond Historical Commission*

**Cindi Morrison**

*1945 – 2024*

*Former Library Trustee*

**Gene Silvagni**

*1946 – 2024*

*Former Fire Chief*

*This town report is dedicated to their memory.*

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# Town of Richmond

## Massachusetts

### *ANNUAL REPORTS* of the Town Officers



For the Year Ending  
December 31, 2024

FY 2024 Tax Rate – \$ 9.73  
FY 2024 Total Valuation – \$ 643,605,146.00  
FY 2024 Total Tax Levied – \$ 6,262,278.07

Population Local Census – 1,476  
Population Federal Census 2020 – 1,407  
Registered Voters – 1,309  
Area of Town – 19.07 Square Miles



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## **DIRECTORY OF TOWN OFFICIALS**

### **ELECTED TOWN OFFICIALS**

#### **Selectmen**

Roger W. Manzolini, 2026

Neal Pilson, 2025  
Chair

Alan B. Hanson, 2027

#### **Berkshire Regional Transit Authority Delegate**

Neal Pilson

#### **Board of Health**

Katy Broggi, 2026  
Linda Mitchell, 2027

Laurence Cohen, 2026  
Chair

Mehernosh Khan, 2027

#### **School Committee**

Tom Forstner, 2025  
Nate Steele, 2025

Ina Wilhelm, 2026  
Chair

Kimmie Leeco, 2027  
Karen Youdelman, 2026

#### **Finance Committee**

Patricia Callahan, 2025  
Eileen Martin, 2025

Robert Gniadek, 2026  
Chair

Stevan Patterson, 2027  
Robert Youdelman, 2027

#### **Planning Board**

Richard Bell, 2029  
John Hanson, 2025

Douglas Bruce, 2026  
Chair

Katherine Keenum, 2027  
Peter Lopez, 2026

#### **Berkshire Regional Planning Commission Delegate**

Neal Pilson

#### **Library Trustees**

Nanci McConnell, 2025

Kathryn Wilson, 2026  
Chair

Katherine Keenum, 2027

#### **Moderator**

William Martin, 2025

#### **Deputy Moderator**

Vacant

*\* The date following each name denotes the expiration of the term of office.*

## **APPOINTED TOWN BOARDS/COMMISSIONS**

### **Board of Appeals**

Richard Stover, 2025  
Wendy Laurin, 2025  
Robert Gniadek (alternate)

William Martin, 2025  
Chair

Peter Killeen, 2025  
Mark Gross, 2025  
Robert Harrison, 2025

### **Assessors**

Jeffrey Daigle, 2027  
Chair

Raymond Supranowicz, 2026

### **Budget Advisory Committee**

#### *Board of Selectmen*

Alan B. Hanson, 2024  
Roger W. Manzolini, 2026  
Neal Pilson, 2025

#### *Finance Committee*

Patricia Callahan, 2025  
Eileen Martin, 2025  
Stevan Patterson, 2024  
Robert Youdelman, 2024

### **Conservation Commission**

Rebecca Lord, 2025  
Karen O'Donnell, 2025

Co-Chairs  
Thomas Potter, 2025  
Ernie Smith, 2025

Patrick Seckler, 2025  
Ron Veillette, 2025

### **Registrars of Voters**

Claudia Ryan, 2025

John Ryan, 2025

### **Historical Commission**

Allison Edwards, 2025  
William Edwards, 2025

Virginia Larkin, 2025  
Gloria Morse, 2025

Melanie Madea-Dignum, 2025  
Frieda Pilson, 2025

### **Recreation Committee**

Doug Bruce, Secretary  
Brad Havill

Jeff Konowitch  
Chair

Mike Harke  
Andy Leeco

### **Road Advisory Committee**

Chairman, Board of Selectmen – Neal Pilson

Chairman, Conservation Commission – Tom Potter, Ernie Smith

Chairman, Finance Committee – Doug Bruce

DPW Superintendent – Peter Beckwith

Tree Warden – Adam Weinberg

## **TOWN OFFICERS**

*\* As of January 1, 2024*

**Town Administrator/CPO** - Danielle Fillio

**Administrative Assistant/COA Director/Assistant Town Clerk** - Heather Lorance

**Animal Control Officer** - John Drake

**Assessors' Clerk** - Mary Stodden

**Board of Health Agent** - Valerie Bird

**Conservation Agent** - Kim Wetherell

**Constables** - Eric Latimer, John Ryan, Patrick Barry

**Emergency Management Director** - Steve Traver

**Emergency Management Assistant Director** - Chris Porter

**Facilities & Maintenance Manager** - Bob Hammer

**Fence Viewers** - Alan B. Hanson, Roger W. Manzolini, Neal Pilson

**Field Drivers** - Alan B. Hanson, Roger W. Manzolini, Neal Pilson

**Fire Chief** - Steve Traver

**Highway Department Superintendent** - Peter Beckwith

Garrett Barsalou, Edward Flynn, Travis Searing, Brett Smith

**Inspector of Buildings/Zoning Enforcement** - Paul Greene; **Assistant** - Brian Duval

**Inspector of Gas and Plumbing** - Robert Gennari

**Asst. Inspector of Gas and Plumbing** - Robert Krupski

**Inspector of Oil Burners** - Steve Traver

**Inspector of Wiring** - Nick Fredsall

**Asst. Inspector of Wiring** - Henry Blanchard

**Library Director** - Kristin Smith

**Police Chief** - William Bullett

**Deputy Police Chief** - Patrick Barry

**Sewer Operations** - Peter Beckwith, Horace Brazie, Forest Borden

**Superintendent of Cemeteries** - Peter Beckwith & Rich Atwood, Plot Manager

**Superintendent of Dutch Elm and Gypsy Moth** - Peter Beckwith

**Town Accountant** - Angela Garrity

**Town Clerk** - Angela Garrity

**Town Counsel** - Elizabeth Goodman

**Town Treasurer/Collector** - Amy Lane-Carmody

**Tree Warden** - Adam Weinberg

**Veterans' Agent** - Amanda Bates



## WARRANT FOR THE ANNUAL TOWN MEETING



# DRAFT ONLY

Commonwealth of Massachusetts  
Berkshire, ss

To any of the Constables of the Town  
of Richmond in said County,  
Greetings:

In the name of said Commonwealth, you are hereby directed to notify and warn the inhabitants of the Town of Richmond qualified to vote in town affairs to meet in the Consolidated School of said Richmond on **May 21, 2025, at 7:30 PM**, and then and there to act upon the following:

### [Consent Calendar- Articles 1-3]

**ARTICLE 1** - To see if the Town will vote to authorize the Selectmen to determine the manner of repairing the highways and caring for the cemeteries for the year.

**ARTICLE 2 - REVOLVING FUND LIMITS.** To see if the Town will vote, pursuant to the provisions of Section 53E 1/2 of Chapter 44 of the General Laws, to authorize the spending limits of the revolving funds outlined below. Expenditures from said funds shall not exceed the amount of funds received in the respective accounts or authorized below, shall come from any funds received by the respective boards and officers for performing services, shall be used solely for the purpose of coordinating and carrying out the programs delineated and shall be approved by a majority vote of the respective boards or officers.

**Inspection Services - \$20,000**

**Council on Aging - \$5,000**

**Board of Health - \$2,500**

**Wetland Protection - \$5,000**

**Municipal Building or Property Rental - \$10,000**

**ARTICLE 3** - To see if the Town will vote to appropriate and accept any monies appropriated for use by the Massachusetts Highway Department for Chapter 90 highway aid and to fund the appropriation by transferring said amounts from available funds. Said funds shall carry over from year to year until spent by the Town and shall be reimbursed by the Commonwealth of Massachusetts in accordance with Chapter 90 of the General Laws.  
(Recommended for Approval by the Finance Committee)

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**ARTICLE 4** - To see if the Town will vote to raise and appropriate such sums of money as shall be deemed necessary for the upkeep and repair of the buildings, equipment, highways and cemeteries and for all other charges and expenses of the Town for the year and to set the salaries and compensation of all elected officers of the Town as provided by Section 108 of Chapter 41 of the General Laws. [Fiscal Year 2025 amounts are shown for comparative purposes. Please see the Explanations section following this warrant for more information] *(Recommended for Approval by the Finance Committee)*

[LINE ITEMS]

| EXPENDITURES                              | FY2025 | DRAFT   | Increase/ |
|-------------------------------------------|--------|---------|-----------|
| GENERAL GOVERNMENT                        |        | FY 2026 | Decrease  |
| 1 Assessors Salaries                      | 3,600  | 3,600   | -         |
| 2 Assessors Expenses                      | 21,500 | 28,500  | 7,000     |
| 3 Assessors Contracted Services           | 44,220 | 44,220  | -         |
| 4 Audit                                   | 15,000 | 15,000  | -         |
| 5 Longevity & Vacation Buyout             | 12,000 | 10,000  | (2,000)   |
| 6 Moderator Salary                        | 500    | 500     | -         |
| 7 Selectmen Salaries                      | 5,250  | 5,250   | -         |
| 8 Selectmen Expenses                      | 4,500  | 4,500   | -         |
| 9 Town Clerk Salary                       | 17,390 | 17,912  | 522       |
| 10 Town Clerk Expenses                    | 9,000  | 9,000   | -         |
| 11 Treasurer/Collector Salary             | 66,950 | 70,297  | 3,347     |
| 12 Treasurer/Collector Expenses           | 13,000 | 13,000  | -         |
| 13 Tax Title Expense                      | 4,000  | 4,000   | -         |
| 14 Town Accountant Salary                 | 63,109 | 65,002  | 1,893     |
| 15 Town Accountant Expenses               | 1,500  | 1,500   | -         |
| 16 Admin Asst/COA/Asst Town Clerk         | 53,560 | 55,167  | 1,607     |
| 17 Town Counsel/Legal Services            | 35,000 | 20,000  | (15,000)  |
| 18 Town Report                            | 4,000  | 4,000   | -         |
| 19 Town Hall                              | 50,000 | 50,000  | -         |
| 20 Elections and Voter Registration       | 10,000 | 8,000   | (2,000)   |
| 21 Town Admin                             | 88,730 | 92,723  | 3,993     |
| 22 Town Admin Expenses                    | 3,000  | 3,000   | -         |
| 23 Conservation Commission Expenses       | 3,500  | 3,500   | -         |
| 24 Conservation Agent Salary              | 24,000 | 24,720  | 720       |
| 25 Historical Commission                  | 500    | 500     | -         |
| 26 Planning Board                         | 285    | 285     | -         |
| 27 IT Services                            | 22,000 | 22,000  | -         |
| 28 Technology Hardware/ Software Purchase | 22,000 | 22,000  | -         |
| 29 Council on Aging                       | 2,500  | 2,500   | -         |
| 30 Veterans Agent Salary                  | 500    | 500     | -         |
| 31 Stationery and Office Supply           | 7,000  | 7,000   | -         |

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|    |                               |         |         |       |
|----|-------------------------------|---------|---------|-------|
| 32 | Town Facility Maintenance     | 25,000  | 25,000  | -     |
| 33 | Legal Advertising             | 5,000   | 5,000   | -     |
| 34 | Training                      | 4,000   | 4,000   | -     |
| 35 | Office Equipment              | 3,500   | 3,000   | (500) |
| 36 | Website Hosting               | 1,900   | 1,900   | -     |
|    | General Government - Subtotal | 647,494 | 647,076 | (418) |

**PROTECTION**

|    |                                      |         |         |          |
|----|--------------------------------------|---------|---------|----------|
| 37 | Police Chief Salary                  | 2,400   | 2,400   | -        |
| 38 | Deputy Police Chief Salary           | 2,000   | 2,000   | -        |
| 39 | Police Department Expenses           | 1,000   | 1,000   | -        |
| 40 | County Communications                | 14,756  | -       | (14,756) |
| 41 | Constable Expenses                   | 500     | 500     | -        |
| 42 | Animal Control Officer Salary        | 5,000   | 5,000   | -        |
| 43 | Animal Control Officer Expenses      | 500     | 500     | -        |
| 44 | Fire Department Expenses and On Call | 79,500  | 94,756  | 15,256   |
| 45 | Fire House Rent                      | 14,620  | 24,000  | 9,380    |
| 46 | Emergency Management                 | 3,500   | 3,500   | -        |
| 47 | Fire Chief Salary                    | 17,912  | 17,912  | -        |
| 48 | Tree Warden                          | 7,500   | 7,500   | -        |
| 49 | Building Inspector Salary            | 8,384   | 8,600   | 216      |
| 50 | Building Inspector Expenses          | 4,500   | 4,800   | 300      |
| 51 | Alternate Building Inspector         | 300     | 300     | -        |
| 52 | Zoning Enforcement Officer           | 4,489   | 4,580   | 91       |
| 53 | Zoning Enforcement Expenses          | 500     | 500     | -        |
| 54 | Inspection Services                  | 100     | 100     | -        |
|    | Protection- Subtotal                 | 167,461 | 177,948 | 10,487   |

**HEALTH & HUMAN SERVICES**

|    |                                     |         |         |         |
|----|-------------------------------------|---------|---------|---------|
| 55 | Board of Health Salaries            | 850     | 850     | -       |
| 56 | Board of Health Expenses            | 4,000   | 4,000   | -       |
| 57 | Board of Health Contracted Services | 24,460  | 23,133  | (1,327) |
| 58 | Stray Animals                       | 100     | 100     | -       |
| 59 | Rubbish Disposal                    | 249,107 | 249,107 | -       |
| 60 | Veterans' Aid                       | 9,500   | 9,500   | -       |
|    | Health- Subtotal                    | 288,017 | 286,690 | (1,327) |

**HIGHWAYS**

|    |                       |         |         |       |
|----|-----------------------|---------|---------|-------|
| 61 | Machinery Maintenance | 70,000  | 75,000  | 5,000 |
| 62 | Road Construction     | 125,000 | 125,000 | -     |
| 63 | Road Maintenance      | 32,500  | 38,500  | 6,000 |
| 64 | Town Garage           | 12,900  | 12,900  | -     |
| 65 | Winter Roads          | 160,000 | 160,000 | -     |

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*Richmond Annual Town Report - 2024*

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|    |                    |         |         |         |
|----|--------------------|---------|---------|---------|
| 66 | Gravel Roads       | 55,000  | 55,000  | -       |
| 67 | Salaries           | 298,667 | 313,467 | 14,800  |
| 68 | OT                 | 30,000  | 33,000  | 3,000   |
| 69 | Fuel               | 42,000  | 40,000  | (2,000) |
| 70 | Utilities          | 12,060  | 12,800  | 740     |
| 71 | Private Roads      | 3,500   | -       | (3,500) |
| 72 | Beaver Control     | 4,000   | 5,000   | 1,000   |
| 73 | Town Beach         | 18,000  | 18,000  | -       |
|    | Highways- Subtotal | 863,627 | 888,667 | 25,040  |

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**CULTURE & RECREATION**

|    |                                |        |        |       |
|----|--------------------------------|--------|--------|-------|
| 74 | Recreation Committee           | 3,750  | 3,750  | -     |
| 75 | Memorial Day                   | 200    | 200    | -     |
| 76 | Library                        | 78,786 | 80,574 | 1,788 |
|    | Culture & Recreation- Subtotal | 82,736 | 84,524 | 1,788 |

**EMPLOYEE BENEFITS**

|    |                             |         |         |          |
|----|-----------------------------|---------|---------|----------|
| 77 | Berkshire County Retirement | 247,546 | 233,450 | (14,096) |
| 78 | Group Insurance             | 194,000 | 210,000 | 16,000   |
|    | Employee Benefits- Subtotal | 441,546 | 443,450 | 1,904    |

**TOWN INSURANCE**

|    |                          |         |         |   |
|----|--------------------------|---------|---------|---|
| 79 | Insurance and Bonding    | 130,000 | 130,000 | - |
|    | Town Insurance- Subtotal | 130,000 | 130,000 | - |

**UNCLASSIFIED**

|    |                                        |        |        |        |
|----|----------------------------------------|--------|--------|--------|
| 80 | Berkshire Regional Planning Commission | 1,198  | 1,198  | -      |
| 81 | Cemetery Superintendent Salary         | 2,500  | 2,500  | -      |
| 82 | Cemetery Expenses                      | 10,500 | 10,500 | -      |
| 83 | Unemployment Reserve                   | 2,500  | 2,500  | -      |
| 84 | Medicare                               | 45,000 | 53,000 | 8,000  |
| 85 | Group Purchasing                       | 800    | 800    | -      |
| 86 | Richmond Pond Ramp Monitors            | 5,000  | 10,000 | 5,000  |
| 87 | Misc Expenses                          | 700    | 700    | -      |
|    | Unclassified- Subtotal                 | 68,198 | 81,198 | 13,000 |

**Line Item Budget - TOTAL**

**2,689,079      2,739,553      50,474**

**Articles - TOTAL**

**5,625,114      5,985,696      360,582**

**LINE ITEMS & ARTICLES -TOTAL**

**8,314,193      8,725,249      411,056**

**OTHER EXPENDITURES**

|                      |         |         |          |
|----------------------|---------|---------|----------|
| Cherry Sheet Charges | 157,888 | 144,594 | (13,294) |
|----------------------|---------|---------|----------|

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*Richmond Annual Town Report - 2024*

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|                                   |                  |                  |                |
|-----------------------------------|------------------|------------------|----------------|
| Cherry Sheet Offsets              | 354,386          | 322,508          | (31,878)       |
| Overlay                           | 40,014           | 50,000           | 9,986          |
| Tax Title                         | -                | -                | -              |
| Snow & Ice Deficit                |                  | 40,000           | 40,000         |
| Grant Reimbursements Receivable   |                  |                  | -              |
| Other                             | 0                | 0                | -              |
| <b>Other Expenditures - TOTAL</b> | <b>552,288</b>   | <b>557,102</b>   | <b>4,814</b>   |
|                                   |                  | -                |                |
| <b>ALL EXPENDITURES - TOTAL</b>   | <b>8,866,481</b> | <b>9,282,351</b> | <b>415,870</b> |
| <b>REVENUES</b>                   | <b>FINAL</b>     | <b>Draft</b>     |                |
|                                   | <b>FY2026</b>    | <b>FY2026</b>    |                |
| <b>1-STATE AID</b>                |                  |                  | -              |
| Cherry Sheet                      | 1,067,900        | 1,040,517        | (27,383)       |
|                                   |                  | -                |                |
| <b>2-OTHER REVENUES</b>           |                  |                  | -              |
| Local Receipts                    | 572,500          | 572,500          | -              |
| School Building Assistance        | -                | -                | -              |
| Hancock Tuition                   |                  |                  | -              |
| Revolving                         |                  |                  | -              |
| <b>3-TRANSFERS</b>                |                  |                  |                |
| From Stabilization                | 124,000          | 0                | (124,000)      |
| From Cemetery Perpetual Care      | 0                | 0                | -              |
| From Ambulance Receipt Acct       | 210,000          | 100,000          | (110,000)      |
| From Sewer Enterprise Fund        | 226,000          | 236,000          | 10,000         |
| From Overlay Surplus              | -                | -                | -              |
| From Free Cash                    | 225,423          | 620,000          | 394,577        |
| From Other                        | 0                | 0                | -              |
| <b>Total</b>                      | <b>785,423</b>   | <b>956,000</b>   | <b>170,577</b> |
| <b>NON PROPTAX REVENUE- TOTAL</b> | <b>2,425,823</b> | <b>2,569,017</b> | <b>143,194</b> |
| <b>PROPERTY TAX REVENUE</b>       | <b>6,440,658</b> | <b>6,713,334</b> | <b>272,676</b> |
|                                   |                  | -                |                |
| <b>ALL REVENUES - TOTAL</b>       | <b>8,866,481</b> | <b>9,282,351</b> | <b>415,870</b> |
| <b>REVENUES to EXPENSES</b>       | <b>0</b>         | <b>0</b>         |                |

**ARTICLE 5** - To see if the Town will vote to raise and appropriate the sum of **\$390,501** for the debt service payment for the New Town Hall Library Building (*Recommended for Approval by the Finance Committee*)

**ARTICLE 6** - To see if the Town will vote to transfer from available funds the sum of **\$39,699** for the debt service payment for the New Town Hall Library Building *(Recommended for Approval by the Finance Committee)*

**ARTICLE 7** - To see if the Town will vote to transfer from Certified Free Cash the sum of **\$100,000** to cover the cost of Ambulance Salaries. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 8** - To see if the Town will vote to transfer and appropriate the sum of **\$100,000** from the ambulance receipts account to the ambulance expense account for the operation of the Richmond Ambulance service, the maintenance of the town ambulance, and for payments to County Ambulance and to other ambulance services providing backup and advanced life support to the Richmond Ambulance service, with any unexpended balance to be returned to the ambulance reserve account. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 9** - To see if the Town will vote to transfer from available funds the sum of **\$236,000** needed to operate the sewer enterprise fund. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 10** - To see if the Town will vote to raise and appropriate the sum of **\$4,592,996** for the support of the school. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 11** - To see if the Town will vote to transfer from Certified Free Cash the sum of **\$5,000** to the Other Post-Employment Benefits Liability Trust Fund, established under the provisions of M.G.L. Ch. 32B, Section 20. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 12** - To see if the Town will vote to transfer from Certified Free Cash the sum of **\$20,000** to the reserve fund. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 13** - To see if the Town will vote to transfer from Certified Free Cash the sum of **\$6,000** for a fuel emergency assistance program administered under a contract with Berkshire Community Action Council for the benefit of low-income Richmond residents. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 14** - To see if the Town will vote to transfer from Certified Free Cash the sum of **\$5,000** for the treatment of weeds in Richmond Pond. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 15** - To see if the Town will vote to transfer from Certified Free Cash the sum of **\$9,000** to preserve deteriorating vital records books. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 16** - To see if the Town will vote to transfer from Certified Free Cash the sum of **\$75,000** into the Highway and Public Safety Stabilization account. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 17** - To see if the Town will vote to transfer from Certified Free Cash the sum of **\$400,000** to partially fund a new Fire Truck. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 18** - To see if the Town will vote to raise and appropriate the sum of **\$6,500** to make temporary repairs on private ways including roads which are part of Richmond Shores Association and Whitewood Association. *(Recommended for Approval by the Finance Committee)*

**ARTICLE 19 - Petition Article** To see if the Town will vote to Modify Chapter X, Section 10.6 of the Town By-laws by eliminating the following: “and shall be expended only upon the expenditure of an equal amount for care and maintenance of roadways by the petitioning abutters or their association. No cash deposit shall be required of the abutters and funds shall be kept in separate accounts: one to be maintained by the Town Treasurer and one to be maintained by the abutters. The Selectmen may accept contributions of volunteer labor in lieu of part or all of the required match, with the value of the contributions to be determined by the Selectmen.”

You are also directed to notify and warn the inhabitants of Richmond qualified to vote in town affairs to meet in the Town Hall on Thursday, May 22, 2025, at 11:00 AM, to bring in votes for the following Town Officers:

|                   |         |
|-------------------|---------|
| Board of Health   | 3 years |
| Board of Health   | 3 years |
| Finance Committee | 3 years |
| Finance Committee | 3 years |
| Library Trustee   | 3 years |
| Moderator         | 1 year  |
| Planning Board    | 5 years |
| Select Board      | 3 years |
| School Committee  | 3 Years |
| School Committee  | 3 Years |

Question 1.

Shall the Town of Richmond be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the notes issued in order to pay costs associated with the purchase of a new Fire Truck, and for the payment of all costs incidental and related thereto?

And the polls may close at 7:00 PM.

And you will serve the warrant by posting up true and attested copies hereof, one at the Richmond Town Hall, one at the Richmond Post Office, one at the Bartlett's Orchard bulletin board and one at the Richmond Shores Civic Association bulletin board, seven days at least before the time of said meeting.



# EXPLANATIONS

## Introduction

As is the custom, we are providing a brief explanation of each article and line item in the warrant.

## Budget Summary

The proposed Fiscal Year 2026 budget, including the operation of the Richmond Shores sewer system, the ambulance, and several proposed capital expenditures, is \$9,282,351, or an increase of \$415,870, 4.7%. The Selectmen and the Finance Committee continue to present to you a balanced budget that does not rely on the use of reserves to fund operational costs while providing the services residents expect from town government. This year's budget includes a 3% salary increase for non-school employees as well as increases in our insurance assessment. However, once again you will see that many of our non-salary related line items have been level funded (or reduced in some cases) from their Fiscal Year 2025 levels. The School Committee's Fiscal Year 2026 request from the town budget is \$4,592,996, an increase of \$183,505, or 4.16% over total school appropriations in Fiscal Year 2025.

The proposed Fiscal Year 2026 Sewer Budget is \$236,000. This budget funds the costs of operating the system as well as debt payment associated with the system's design and construction. All these costs are borne by the users of the system. The \$10,000 increase will be taken from Sewer Free Cash to help offset the expense increase as Pittsfield will now be billing correctly.

The breakdown of the revenues that will be required to meet the proposed expenditures for Fiscal Year 2026 in comparison to Fiscal Year 2025 are as follows:

| Source of Revenue                 |             |             | Percent   | 2026          |
|-----------------------------------|-------------|-------------|-----------|---------------|
|                                   | 2025        | 2026        | change of | Percentage of |
|                                   |             |             | Revenues  | Total Revenue |
| Real and Personal                 | \$6,440,658 | \$6,713,334 | 4.2%      | 72.3%         |
| Property Taxes (Tax Levy)         |             |             |           |               |
| Non-Property Tax (State Aid,      | \$2,425,823 | \$2,569,017 | 5.9%      | 27.7%         |
| Local Receipts, Transfers, Other) |             |             |           |               |
| Totals                            | \$8,866,481 | \$9,282,351 | 4.7%      | 100%          |

Again this year, Town Meeting consideration of the warrant articles will be done using the "consent calendar" approach. The Moderator will ask the town meeting attendees for permission to consider Articles 1-3 together, which will allow discussion of any of the articles under a single motion and will ask for a vote on all three articles on the same motion. In addition, in order to save time at the town meeting, the Moderator will not read all of the line items but will read the heading of each section of line items and ask for any "holds" for each section. He will reserve any held line items for further discussion after seeking approval of any "non-held" line items and then proceed to discuss and vote on any held line items individually. For more information about the town budget process, please contact the Selectmen's Office.

## **Consent Calendar- Articles 1-3**

### **Article 1- Repair Highways and Care for Cemeteries**

To see if the Town will vote to authorize the Selectmen to determine the manner of repairing the highways and caring for the cemeteries for the year.

### **Article 2- Revolving Fund Limits**

To see if the Town will vote, pursuant to the provisions of Section 53E 1/2 of Chapter 44 of the General Laws, to authorize the spending limits of the revolving funds outlined below. Expenditures from said funds shall not exceed the amount of funds received in the respective accounts or authorized below, shall come from any funds received by the respective boards and officers for performing services, shall be used solely for the purpose of coordinating and carrying out the programs delineated and shall be approved by a majority vote of the respective boards or officers.

**Inspection Services - \$20,000**

**Council on Aging - \$5,000**

**Board of Health - \$2,500**

**Wetland Protection - \$5,000**

**Municipal Building or Property Rental - \$10,000**

### **Article 3- Transportation Bond**

This is a standard article allowing the Town to spend a state grant for road construction and repair. The Town's share for Fiscal Year 2025 is estimated to be \$291,294.94.

### **Article 4- Line Items**

This article raises and appropriates the funds for the general operational expenses of the Town. Only items that are raised and appropriated from taxes appear in this article. Items that call for other methods of funding, such as transfers between accounts, require separate articles. Also, pursuant to Section 108 of Chapter 41 of the General Laws, we have shown each elected officer's salary below each applicable line item on the warrant. *(All line items below are recommended for Approval by the Finance Committee)*

## **GENERAL GOVERNMENT**

1. Assessors Salaries: \$3,600- These are the annual salaries of the Assessors with \$1200 per Assessor. No change from Fiscal Year 2025.
2. Assessors Expenses: \$28,500- This account pays for the Assessors' office supplies, map updating, contracted services, software licenses, and other expenses. \$7,000 increase from Fiscal Year 2025 per increased costs of software programming.
3. Assessor Contracted Services: \$44,220- This account pays for the contract between the Town and Regional Resource Group (a private contractor), for the assessing services it provides to the Town. No change from Fiscal Year 2025.

4. Audit: \$15,000- To be used to fund the annual audit of the Town's books using the Town's outside auditor, Thomas P. Scanlon, CPA. No change from Fiscal Year 2025.
5. Longevity/Vacation Buyout: \$10,000- We offer longevity stipends to employees after a certain number of years of service. Three employees are eligible for longevity. Also, all non- school personnel are eligible for one week buy-back vacation. 16.7% decrease of \$2,000 from Fiscal Year 2025 as less people qualify for longevity.
6. Moderator Salary: \$500- The Moderator is entitled to a \$500 salary. No change from Fiscal Year 2025.
7. Selectmen Salaries: \$5,250- These are the annual salaries of the Selectmen at \$1,750 per Selectman. No change from Fiscal Year 2025.
8. Selectmen Expenses: \$4,500- This account pays for meetings, mileage, trainings, dues, and other expenses of the Selectmen. No change from Fiscal Year 2025.
9. Town Clerk Salaries: \$17,912- This is the salary line for the Town Clerk, who is the Town's official record keeper and license issuer. This line includes a 3% salary increase of \$522 over Fiscal Year 2025.
10. Town Clerk Expenses: \$9,000- This pays for software licensing, maintenance of voting machines and poll pads, mileage, dues, and other Town Clerk expenses. No change from Fiscal Year 2025.
11. Treasurer/Collector Salary: \$70,297- This is the annual salary of the Treasurer/Collector, who manages the Town's financial transactions, provides benefits management for all employees including payroll, oversees properties placed in Tax Title, and collects all personal, property, motor vehicle excise taxes and sewer fees. 5% increase of \$3,347 over Fiscal Year 2025 with the hiring of a new Treasurer/Collector in 2024.
12. Treasurer/Collector Expenses: \$13,000- This account pays for meetings, conferences, mileage and other expenses of the Treasurer/Collector. No change from Fiscal Year 2025.
13. Tax Title Expense: \$4,000- This is used to cover legal costs of the tax taking process. Fees are collected once a closing and pay-off are completed. This can, however, take years. No change from Fiscal Year 2025.
14. Town Accountant Salary: \$65,002- This is the annual salary of the Town Accountant, who maintains the Town's accounts, prepares the weekly warrant that the Selectmen sign to approve payment of the Town's bills, and who files regular reports with the Department of Revenue. 3% increase of \$1,893 over Fiscal Year 2025.
15. Town Accountant Expenses: \$1,500- This account pays for training, meetings, mileage, and other expenses of the Town Accountant. No change from Fiscal Year 2025.

16. Administrative Assistant/COA Director/Assistant Town Clerk: \$55,167- This is a combined position. 3% increase of \$1,607 over Fiscal Year 2025.
17. Town Counsel: \$20,000- This amount is used for Town Counsel and Special Town Counsel services, who advise and defend the Town in legal matters. 42.9% decrease of \$15,000 from Fiscal Year 2025 to reflect actual Town spending more accurately.
18. Town Report: \$4,000- This is the cost of printing the Annual Town Report. No change from Fiscal Year 2025.
19. Town Hall: \$50,000- This account pays for utilities, routine maintenance, cleaning, and other goods and services at the Town Hall/Library. No change from Fiscal Year 2025.
20. Elections and Board of Registrars: \$8,000- This account pays for the expenses involved in conducting elections, registering voters, and maintaining the street list. 20% decrease of \$2,000 from Fiscal Year 2025 due to the number of upcoming elections.
21. Town Administrator: \$92,723- This is the annual base salary of the Town Administrator (a contracted position) who oversees the day-to-day operations at Town Hall, supervises Town Staff, and serves as the Harbormaster. 4.5% salary increase of \$3,993 over Fiscal Year 2025.
22. Town Administrator Expenses: \$3,000- This account pays for meetings, conferences, mileage and other expenses of the Town Administrator. No change from Fiscal Year 2025.
23. Conservation Commission: \$3,500- This account pays for meetings, conferences, mileage, supplies and other expenses of the Conservation Commission. No change from Fiscal Year 2025.
24. Conservation Agent: \$24,720- This line item is to fund the services of the Conservation Agent. 3% increase of \$720 over Fiscal Year 2025.
25. Historical Commission: \$500- This account pays for copying, membership, meetings and other expenses of the Historical Commission. No change from Fiscal Year 2025.
26. Planning Board: \$285- This account pays for annual subscriptions, meetings, and other expenses of the Planning Board. No change from Fiscal Year 2025.
27. IT Services: \$22,000- This account is for our contracted IT services currently with Brainspiral Technologies. It covers the expenses related to server maintenance and support, workstation maintenance and support, and overall IT support for all Town-owned buildings. No change from Fiscal Year 2025.
28. Technology Hardware and Software: \$22,000- This account is used to pay for the replacement and/or repair of workstations, copiers, printers, including any software purchases, in all Town-owned buildings. No change from Fiscal Year 2025.

29. Council on Aging: \$2,500- This account pays for the various programs offered by the COA, including senior lunches, health programs and the van program. The Council also receives funding from a state grant and has access to a revolving fund. No change from Fiscal Year 2025.

30. Veterans' Agent Salary: \$500- This is the annual salary for the Town's Veterans' Agent, now contracted through the City of Pittsfield. No change from Fiscal Year 2025.

31. Stationery and Office Supply: \$7,000- This account pays for paper, pens, pencils, postage, toner, and similar expenses at Town Hall. No change from Fiscal Year 2025.

32. Town Facility Maintenance: \$25,000- This account pays for routine maintenance for all Town facilities and properties. No change from Fiscal Year 2025.

33. Legal Advertising: \$5,000- This account pays for the many legal ads that the Town runs each year, ranging from invitations for bids to notices of public hearings. No change from Fiscal Year 2025.

34. Training: \$4,000- This account pays for most training/continuing education opportunities for Town officers and employees. No change from Fiscal Year 2025.

35. Office Equipment: \$3,000- This account pays for office equipment and furniture, and related expenses. 14.3% decrease of \$500 from Fiscal Year 2025 to reflect actual Town spending more accurately.

36. Website Hosting: \$1,900- This is the annual cost of hosting our Town's website and includes technical support. No change from Fiscal Year 2025.

## **PROTECTION OF PERSONS AND PROPERTY**

37. Police Chief Salary: \$2,400- This is the annual salary of the Police Chief, who issues firearms permits, arranges traffic details, and other matters. No change from Fiscal Year 2025.

38. Deputy Police Chief Salary: \$2,000- This is the annual salary of the Deputy Police Chief, who issues firearms permits, arranges traffic details, and other matters under the supervision of the Police Chief mainly during the winter months. No change from Fiscal Year 2025.

39. Police Department Expenses: \$1,000- This account pays for the equipment and supplies used by the department, such as badges and firearm licensing supplies. No change from Fiscal Year 2025.

40. County Communications: \$0- This account formerly paid for Richmond's share of the Berkshire County Sheriff's Department to operate the 911 emergency dispatch system. 100% decrease of \$14,756 from Fiscal Year 2025. This amount has been added to Fire Department expenses due to increased equipment maintenance costs (see Item #44).

41. Constable Expenses: \$500- This account remains to pay for Constable uniforms as they still work the elections. Salaries are paid for out of the Elections budget. No change from Fiscal year 2025.
42. Animal Control Officer Salary: \$5,000- This is the annual salary for the Animal Control Officer. No change from Fiscal Year 2025.
43. Animal Control Officer Expenses: \$500- This pays for gloves, rabies shots, boarding of animals and other expenses of the Animal Control Officer. No change from Fiscal Year 2025.
44. Fire Department: \$94,756- This account pays for fuel, truck and equipment maintenance, training, stipends and other expenses of the Fire Department. This amount includes \$14,756 from Item #40 to cover the increase in costs of equipment maintenance. 19.2% increase of \$15,256 over Fiscal Year 2025.
45. Fire House Rent: \$24,000- This account pays the rent to the Trustees of the Volunteer Fire Department for use of the building. 64.2% increase of \$9,380 over Fiscal Year 2025 per lease agreement.
46. Emergency Management: \$3,500- This account pays for equipment and supplies for this department, which provides assistance and direction during natural disasters, storms and other emergencies. No change from Fiscal Year 2025.
47. Fire Chief/EMD Salary: \$17,912- This is the annual salary of the Fire Chief/EMD which is a part-time, non-benefit eligible position. No change from Fiscal Year 2025.
48. Tree Warden: \$7,500- These funds are used for contracting with a tree service to remove problem trees. No change from Fiscal Year 2025.
49. Building Inspector Salary: \$8,600- This is the Building Inspector's annual salary. 2.6% increase of \$216 over Fiscal Year 2025.
50. Building Inspector Expenses: \$4,800- This account pays for training, expenses and mileage of the Building Inspector and Alternate. 6.7% increase of \$300 over Fiscal Year 2025.
51. Alternate Building Inspector: \$300- This is the annual salary of the Alternate Building Inspector, who fills in if the Building Inspector is not available or has a conflict of interest. No change from Fiscal Year 2025.
52. Zoning Enforcement Officer Salary: \$4,580- This is the annual salary of the ZEO, who ensures that building projects and proposed uses conform to the Zoning Bylaw. 2% increase of \$91 over Fiscal Year 2025.
53. Zoning Enforcement Officer Expenses: \$500- This account pays for meetings, mileage and other expenses of the ZEO. No change from Fiscal Year 2025.

54. Inspection Services: \$100- This is for inspections by the plumbing, wiring, gas and oil burner inspectors and their alternates on projects such as Town projects, where there is no fee tendered. They receive \$45 per inspection. All other compensation for the inspectors comes from the revolving inspection account where fees for services are paid to the Town and are turned around and paid to the inspectors. No change from Fiscal Year 2025.

## **HEALTH & HUMAN SERVICES**

55. Board of Health Salaries: \$850- This is the annual salary account to be divided among five board members. No change from Fiscal Year 2025.

56. Board of Health Expenses: \$4,000- This account pays for meetings and other expenses of the Board of Health. No change from Fiscal Year 2025.

57. Board of Health Contracted Services: \$23,133- This account covers the cost of additional inspectional services provided to the Board of Health by the Berkshire Public Health Alliance. 5.4% decrease of \$1,327 from Fiscal Year 2025. This is a contractual service.

58. Stray Animals: \$100- This account will help pay any costs associated with retrieving stray animals, usually farm animals. No change from Fiscal Year 2025.

59. Rubbish Disposal: \$249,107- This account pays for the collection and disposal of the Town's garbage and recyclables, as well as participation in the regional Household Hazardous Waste collection days. No change from Fiscal Year 2025.

60. Veterans' Aid: \$9,500- This account pays for financial assistance to veterans as required by state law. The State reimburses the Town for 75% of the assistance costs incurred assisting veterans. No change from Fiscal Year 2025.

## **HIGHWAYS**

61. Machinery Maintenance: \$75,000- This account pays for the upkeep and repair of equipment and trucks. 7.1% increase of \$5,000 over Fiscal Year 2025 due to the increased cost of replacement parts.

62. Road Construction: \$125,000- This account, combined with state transportation bond funds, pays for road construction and re-construction. No change from Fiscal Year 2025.

63. Road Maintenance: \$38,500- This account pays for routine road maintenance. 18.5% increase of \$2,500 over Fiscal Year 2025 due to line painting cost increases.

64. Town Garage: \$12,900- This account pays for heating fuel, and other expenses at the Town Garage. \$1,650 increase from Fiscal Year 2025.

65. Winter Roads: \$160,000- This account pays for the plowing and sanding of the roads, including the costs of salt and sand. No change from Fiscal Year 2025.

66. Gravel Roads: \$55,000- This account pays for the maintenance of the gravel roads. No change from Fiscal Year 2025.

67. Salaries: \$313,467- This account is used to pay the road crew salaries. 5% increase of \$14,127 over Fiscal Year 2025.

68. Overtime: \$33,000- This account covers the costs of overtime in the department. 10% increase of \$3,000 over Fiscal Year 2025.

69. Fuel: \$40,000- This account covers the costs of fuel used by multiple Town departments. 4.8% decrease of \$4,200 from Fiscal Year 2025 to reflect actual Town spending more accurately.

70. Utilities: \$12,800- This covers the costs of utilities such as electric, cable, phone, and internet. 6.5% increase of \$740 increase from Fiscal Year 2025.

71. Private Roads: \$0- These were budgeted funds to assist Richmond Shores and the Whitewood Association in maintaining their private roads, pursuant to Chapter X of the Town Bylaws. Funding is required to be approved annually by Special Article per Chapter X, Section 10.6 of the Town By-laws.

72. Beaver Control: \$5,000- This is the account to handle the beaver-related problems that the Town has had in recent years. Much of this funding pays for an agreement with a contractor to maintain several water control devices in water bodies where beavers have set up housekeeping. 25% increase of \$1,000 over Fiscal Year 2025.

73. Town Beach: \$18,000- This account pays for the expected lifeguards and equipment costs involved in running the Town Beach. No change from Fiscal Year 2025.

## **CULTURE & RECREATION**

74. Recreation Committee: \$3,750- This account pays for the various recreation programs offered by the Town, except for the Town Beach, which is operated by the DPW and funded under a separate line item. The committee also has access to a type of revolving fund that allows it to receive and spend program fees. No change from Fiscal Year 2025.

75. Memorial Day: \$200- This account pays for flowers, markers and flags for Memorial Day. No change from Fiscal Year 2025.

76. Library: \$80,574- This account pays the salaries and operating costs of the Library. 2.3% increase of \$1,788 over Fiscal Year 2025.

## **EMPLOYEE BENEFITS**

77. Berkshire County Retirement: \$233,450- This account is Richmond's share paid to the Berkshire County Retirement System to contribute towards the expected retirement costs of Town's municipal employees. Teachers are covered under a separate retirement system administered by the state. 5.7% decrease of \$14,096 from Fiscal Year 2025 due to a decrease in the annual assessment.

78. Group Insurance: \$210,000- This account pays for the Town's share of the health insurance, dental insurance, life insurance for non-school employees. The cost for school personnel is included in the school budget. \$16,000 increase from Fiscal Year 2025. This line is estimated based on the number of anticipated policies for the coming year and an 8.2% rate increase.

#### **TOWN INSURANCE**

79. Insurance and Bonding: \$130,000- This account pays for the Town's insurance policies, including motor vehicle, property, public liability, worker's compensation, and officers' bonds. No change from Fiscal Year 2025.

#### **UNCLASSIFIED**

80. Berkshire Regional Planning Commission: \$1,198- This is the county's regional planning agency that reviews projects and assists cities and towns on planning and zoning matters. No change from Fiscal Year 2025.

81. Cemetery Superintendent Salary: \$2,500- This is the annual salary of the Cemetery Plot Manager. No change from Fiscal Year 2025.

82. Cemetery Expenses: \$10,500- This account pays for the equipment and supplies in maintaining the cemeteries. No change from Fiscal Year 2025.

83. Unemployment Reserve: \$2,500- This amount will help to cover the Town's liability if a non-school employee files an unemployment claim. No change from Fiscal Year 2025.

84. Medicare: \$53,000- This account pays the Town's matching share of Medicare costs. 17.8% increase of \$8,000 over Fiscal Year 2025.

85. Group Purchasing: \$800- This pays for the Town's membership in the regional group purchasing program. No change from Fiscal Year 2025.

86. Richmond Pond Ramp Monitors: \$10,000- This pays the wages for the summer boat ramp monitors who under state regulation are required to certify that all water vessels launched from the state boat ramp are free from weeds and zebra mussels. The State of Massachusetts provides partial funding of the costs associated with the administration of this program. 100% increase of \$5,000 over Fiscal Year 2025 to reflect actual Town spending more accurately.

87. Miscellaneous Expenses: \$700- This pays for miscellaneous expenses that may arise and cannot be covered by any other funding source. No change from Fiscal Year 2025.

#### **Article 5- Debt Service Payment: \$390,501**

To see if the Town will vote to raise and appropriate the sum of \$390,501 for the debt service payment for the New Town Hall Library Building. (Recommended for Approval by the Finance Committee)

**Article 6-Real Estate Fund: \$39,699**

To see if the Town will vote to transfer from Real Estate Funds the sum of \$39,699 for the debt service payment for the New Town Hall Library Building. This is the proceeds from the sale of the old Town Hall which is legally required to be used towards the Debt Service Payment of Town buildings. *(Recommended for Approval by the Finance Committee)*

**Article 7- Ambulance Salaries: \$100,000**

To see if the Town will vote to transfer from Certified Free Cash the sum of \$100,000 to cover the cost of Ambulance Salaries. *(Recommended for Approval by the Finance Committee)*

**Article 8- Ambulance: \$100,000**

To see if the Town will vote to transfer and appropriate the sum of \$100,000 from the ambulance receipts account to the ambulance expense account for the operation of the Richmond Ambulance service, the maintenance of the Town ambulance, and for payments to County Ambulance and to other ambulance services providing backup and advanced life support to the Richmond Ambulance service, with any unexpended balance to be returned to the ambulance reserve account. *(Recommended for Approval by the Finance Committee)*

**Article 9- Sewer Enterprise Fund: \$236,000**

To see if the Town will vote to transfer from available funds the sum of \$236,000 needed to operate the Sewer Enterprise Fund. The \$10,000 increase will be taken from Sewer Free Cash to help offset the expense increase as Pittsfield will now be billing correctly. *(Recommended for Approval by the Finance Committee)*

**Article 10- School Budget: \$4,592,996**

This represents a 4.16% increase over the Town's Fiscal Year 2025 school appropriation. While the total school budget exceeds the amount to be voted, the difference will be made up through the use of School Choice monies, grants, and other school revenues. Below is a comparison of the accounts between the Fiscal Year 2025 budget and the proposed budget for Fiscal Year 2026. Each account group has several sub-accounts which are not shown for space reasons. A full breakdown of the budget can be viewed on the school's website: [www.richmondconsolidatedschool.org](http://www.richmondconsolidatedschool.org)

|                                   | <b>FY 2025</b> | <b>FY 2026</b> |
|-----------------------------------|----------------|----------------|
| School Committee Accounts         | \$12,830       | \$12,700       |
| Superintendent Accounts           | \$71,985       | \$76,834       |
| Special Education Accounts        | \$571,967      | \$576,221      |
| Principal Accounts                | \$206,033      | \$213,107      |
| Supply Accounts                   | \$40,000       | \$38,000       |
| Teaching Accounts                 | \$1,759,479    | \$1,879,969    |
| Library Services                  | \$10,990       | \$13,200       |
| Professional Development Accounts | \$29,300       | \$24,800       |
| Technology Accounts               | \$24,000       | \$27,500       |
| Health Accounts                   | \$71,367       | \$73,456       |
| Transportation Accounts           | \$278,069      | \$295,226      |
| Activity Advisor                  | \$22,500       | \$22,500       |
| Tuition Accounts                  | \$904,887      | \$902,711      |

|                                                   |                    |                    |
|---------------------------------------------------|--------------------|--------------------|
| Food Service Supervisor                           | \$51,328           | \$53,382           |
| Operations & Maintenance Accounts                 | \$334,031          | \$328,620          |
| Employee Benefits and Insurance Accounts          | \$651,350          | \$698,501          |
| Unemployment Accounts                             | \$5,000            | \$5,000            |
| Contingency Accounts                              | \$10,000           | \$46,743           |
| <b>Total</b>                                      | <b>\$5,055,116</b> | <b>\$5,288,470</b> |
| Less School choice, grants and pre-school revenue | \$645,625          | \$695,474          |

**Amount raised and appropriated by the Town    \$4,409,491    \$4,592,996**

*(Recommended for Approval by the Finance Committee)*

**Article 11- OPEB: \$5,000**

Transferred from Free Cash will continue funding towards the Other Post-Employment Benefits Liability Trust Fund, established under the provisions of M.G.L. Ch. 32B, Section 20.

*(Recommended for Approval by the Finance Committee)*

**Article 12- Reserve Fund: \$20,000**

Transfer Free Cash to the Reserve Fund. This funds unexpected expenses with the approval of the Finance Committee. *(Recommended for Approval by the Finance Committee)*

**Article 13- Fuel Emergency Assistance Program: \$6,000**

This is a fund to help low-income Richmond residents in times of emergency. Each winter we are able to supplement the amount given to low-income residents who receive Federal fuel assistance funds through Berkshire County Community Action. *(Recommended for Approval by the Finance Committee)*

**Article 14- Treatment of Weeds in Richmond Pond: \$5,000**

Systemic and spot treatment of Richmond Pond to control invasive species. No monies were spent in Fiscal Year 2025 and will be carried forward. Any additional funds needed will be covered by the Richmond Pond Association. *(Recommended for Approval by the Finance Committee)*

**Article 15- Vital Records Restoration: \$9,000**

To see if the Town will vote to transfer from Certified Free Cash the sum of \$9,000 to preserve deteriorating vital records books. *(Recommended for Approval by the Finance Committee)*

**Article 16- Highway and Public Safety Stabilization: \$75,000**

To see if the Town will vote to transfer from Certified Free Cash the sum of \$75,000 into the Highway and Public Safety Stabilization account. *(Recommended for Approval by the Finance Committee)*

**Article 17- New Fire Truck: \$400,000**

To see if the Town will vote to transfer from Certified Free Cash the sum of \$400,000 to partially fund a new Fire Truck. This \$400,000 is for the partial payment of the Fire Truck Replacement (Engine 1 - 1998 KME Pumper Truck). The remaining amount of \$390,000 will be funded through borrowing using Massachusetts State House Notes. The debt payments on that borrowing will need a debt exclusion vote that exempts the debt payments from proposition 2 ½ override requirements. *(Recommended for Approval by the Finance Committee)*

**Article 18- Temporary Repairs on Private Ways: \$6,500**

To raise and appropriate the sum of \$6,500 to make temporary repairs on private ways including roads which are part of Richmond Shores Association and Whitewood Association. This is required to be voted on separate from Town Budget every year.

**Article 19- Petition Article**

To see if the Town will vote to Modify Chapter X, Section 10.6 of the Town By-laws by eliminating the following: “and shall be expended only upon the expenditure of an equal amount for care and maintenance of roadways by the petitioning abutters or their association. No cash deposit shall be required of the abutters and funds shall be kept in separate accounts: one to be maintained by the Town Treasurer and one to be maintained by the abutters. The Selectmen may accept contributions of volunteer labor in lieu of part or all of the required match, with the value of the contributions to be determined by the Selectmen.”

You are also directed to notify and warn the inhabitants of Richmond qualified to vote in Town affairs to meet in the Town Hall on Thursday, May 22, 2025, at 11:00 AM, to bring in votes for the following Town Officers:

|                   |         |
|-------------------|---------|
| Board of Health   | 3 years |
| Finance Committee | 3 years |
| Library Trustee   | 3 years |
| Moderator         | 1 year  |
| Planning Board    | 5 years |
| Select Board      | 3 years |
| School Committee  | 3 Years |

**Ballot Question 1**

Shall the Town of Richmond be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the notes issued in order to pay costs associated with the purchase of a new Fire Truck, and for the payment of all costs incidental and related thereto?

**Debt Exclusion Vote –**

A Yes vote on this question allows the Town to exempt the debt payment amount from Proposition 2 ½ requirements. This means that the annual debt payment amount is not included in the calculations towards any future proposition 2 ½ override vote. The Town historically has excluded their debt payments for the School Renovation Project and the Town Hall Library Project.



# TOWN DEPARTMENTS





## **AMBULANCE**

**R**ichmond Fire Departments ambulance had a great year in 2024, with growth continuing. Over the year we responded to over 200 calls with the majority of the calls equally split between West Stockbridge and Richmond. Calls ranged from medical emergencies, traumatic injuries, motor vehicle crashes, cardiac arrests and standby responses for events throughout our response zone. Our ambulance also responded to Lenox, Lee, Stockbridge and Great Barrington. These mutual aid responses show the dedication our community has in supporting each other, and Richmond Fire takes great pride in the relationships it has with its neighboring towns and services.

Much like the rest of the county, and EMS in general, we continue to struggle with staffing. We have had some turnover with our paid staff and finding certified EMTs to help in off hours remains difficult. However, we do have a great group of volunteers first responders who have stepped up to help fill open shifts when our paid staff needs time off as well as responding during off hours. The hours outside paid time continue to be a struggle and currently we are working closely with the town administration to figure out how to improve our coverage outside the paid hours Monday through Friday. I look forward to the future and where this path may lead us.

Our fire department and ambulance remain grateful for our neighboring communities who continue to help us by providing mutual aid in a timely fashion when we are not available. County Ambulance, Southern Berkshire Ambulance, Action Ambulance and Lenox Fire Department, to name a few, assure that our medical calls are covered when we are unable to respond.

We are grateful for the continued support shown by the town. Moving forward, we hope to continue to grow and aim to provide the best service possible to the residents and visitors of our town and surrounding communities.

*Respectfully submitted,*

**Brian Schultz, B.S. EMT-P**  
EMS Director





## **BOARD OF ASSESSORS**

The Board of Assessors, along with our assessing staff provided under contract by Regional Resource Group, continues to assure the fair taxation of all Richmond properties. Regional Resource Group came on board June 1, 2017 and is handling the day to day management of the office as well as evaluation and tax rate setting.

During the past year, we continued to reorganize and update assessment records. Our GIS/Public Access System is online and offers access to town maps, property record cards and sales information. Other efforts included inspecting property after building permits are processed, auditing property files for accuracy and completeness and updating map changes.

Our Board strives to build and maintain good public relations. We provide our residents with:

- Abutters lists required for any property additions or alterations;
- Mailings to those eligible for special tax classifications and exemptions;
- Assistance in completing forms for residents who are eligible for exemptions;
- Current property ownership information by processing registered deeds, name and address changes and other related information.
- Motor Vehicle Excise Abatements;
- Information on a host of tax and property assessment issues.

As the town's principal revenue generator, the Assessors continue to review properties subject to taxation. We plan to enhance tax revenues by:

- Identifying second homeowners and businesses whose personal property are subject to taxes;
- Making sure that new construction is monitored and assessed, and that property given a certificate of occupancy is correctly assessed and taxed accordingly;

Other office activities included:

- Processing parcel divisions and other map changes;
- Processing and reviewing all abatement requests;
- Processing personal property forms, chapter land applications, exemption applications;
- Preparing various Department of Revenue Reports.

*Respectfully submitted,*

**Jeff Daigle**, Chair  
Richmond Board of Assessors



## BOARD OF HEALTH

The Board of Health has changed during the past two years. We are almost all new members except Laurence Cohen.

As a result of the death of Peter Cohen and Tony Siegel, as well as the resignation of Andy Fisher and Louise Maron, we had to re-form a new board. I would like to express my gratitude for the work of our predecessors. Among their challenges, they managed to navigate the Covid 19 crisis.

On board now is Mehernosh Khan, MD, Richard Rosenfeld, MD, Linda Mitchell RN, and Katy Broggi.

For some time now, The Board of Health has become less involved in the day-to-day management of what were formerly issues which required its direct attention. For example, we once were in attendance for the inspection of septic systems. We also permit food purveyors and monitor the water in Richmond Pond for contamination. These responsibilities have been assumed by the Berkshire Public Health Alliance and their representative/agent Valerie Bird. The Alliance is still subordinate to the BOH.

This year, the Board has been directly involved with decisions regarding abandoned properties or properties that are otherwise unsafe for habitation. This includes pest infestation and other items which could jeopardize public health. Also, we are involved in decisions regarding spraying local wetlands in response to mosquito-borne illnesses, although fortunately we have not had to make any impactful, and possibly thorny decisions this past year.

Fees collected this year generated \$9525 for the Town of Richmond

|                                  |                          |
|----------------------------------|--------------------------|
| Food - 6                         | Septic installers -10    |
| Mobile Food - 12                 | Perc Tests - 9           |
| Recreation camp for children - 1 | Trash Haulers - 3        |
| Septage Hauler - 4               | Title 5 inspections - 15 |
| Septic installations - 19        | Well permits - 8         |

*Respectfully submitted,*

**Laurence D Cohen, Chairman**



## **BOARD OF SELECTMEN / SEWER COMMISSIONERS**

We are honored to serve as your Selectmen in these challenging times for our County and the Town of Richmond.

Our beautiful new Town Hall/Library/Community Room has had a wonderful first year. The Community room has become a central location for our town gatherings, meetings and functions including a wonderful concert featuring the piano gifted to the Town by Seth Hoffman and his family.

The handsome library has been in constant use and, as hoped, has become a valuable resource for our students at the Richmond School.

And our new Town Hall features responsive and accessible staff employees who serve our residents on a constant basis.

The Town has entered into the Community Choice Power Supply Program which will allow our residents to take advantage of the group purchase of power by the Program. And, our new solar panels on the Town Hall roof are now connected to the Eversource grid and are in active service reducing our municipal electric bills.

Our long time Fire and EMS Chief, Steve Traver, retired this year and has been replaced by Acting Chief Gerry Cahalan.

We are pleased to report the lengthy Hollow Fields litigation has been settled insuring long term public access to the site.

Odor and noise from Wiseacre, a marijuana farm in nearby West Stockbridge, continues to be an issue for Richmond residents and discussions are underway to resolve that matter.

The remaining dead trees along town roads remain a problem. We removed several trees this past year and expect to continue the program in 2025.

We began planning for extended EMT and Fire service during peak hours (7 AM to 11 PM) with paid responders and hope to announce that new operation in 2025. During the overnight hours we will continue to rely on our volunteers, mutual aid and commercial ambulance service out of Pittsfield.

As usual, the Spring thaw caused headaches for the highway department but otherwise, the resurfacing of Swamp Road and Lenox Road went well.

We had a good year at the Town Beach and Boat Ramp. Both were in active use with minimal issues and complaints.

Major financial challenges are facing small towns throughout the State. The cost of services, replacement equipment, new construction, repairs and personnel continue to rise. Be assured the Select Board will maintain its efforts to provide the leadership and high quality of service Richmond has come to expect.

*Respectfully submitted,*

**Neal Pilson, Chairman**

**Roger Manzolini**

**Alan Hanson**

*Board of Selectmen/Sewer Commissioners*



## BUILDING DEPARTMENT

For the calendar year 2024 the Town of Richmond approved 122 building permits.

Cross payments from permits: \$31,200

|                                     |    |
|-------------------------------------|----|
| • New Homes                         | 4  |
| • Additions                         | 16 |
| • Renovations                       | 14 |
| • Roofing                           | 23 |
| • Solar                             | 15 |
| • Accessory Buildings               | 24 |
| • Windows/doors/siding              | 16 |
| • Misc. Work Tents/Ducts/Insulation | 10 |

If you have any questions or are unsure if you need a permit, please feel free to call me at 413-446-0964.

*Respectfully Submitted,*

**Paul Greene**  
Richmond Building Inspector





## **CEMETERY SUPERINTENDENT**

The Town of Richmond had a total of seven burials and four Plot Sales in 2024. All activity took place in Center Cemetery.

*Respectfully submitted,*

**Peter Beckwith, Jr.**  
Cemetery Department





## CONSERVATION COMMISSION

The mission of the Richmond Conservation Commission is to administer the Mass Wetlands Protection Act and Regulations (MGL Ch.131 Sec40 and 310 CMR 10.00), the Richmond Local Wetland Bylaw (Ch. XII) and the Richmond Regulations adopted under the Berkshire Scenic Mountains Act (MGL Ch.131 Sec.39A). The Commission serves to protect and conserve the quality of the environment, fisheries and wildlife habitat, and aesthetics of the Town by regulating activities that could negatively impact sensitive resource areas, including wetlands, streams and ponds, riparian areas, steep slopes and mountain tops.

The Commission reviewed the following between 1.1.2023 – 12.30.2024

### Wetland Protection Act (WPA)

|                                 |    |
|---------------------------------|----|
| Request for Determination (RDA) | 13 |
| Notice of Intent (NOI)          | 7  |
| Certificate of Compliance (COC) | 1  |
| Emergency Permits               | 2  |
| Enforcement Orders              | 0  |
| Order of Conditions Ext./Amends | 5  |

### Scenic Mountain Act (SMA)

|                                 |   |
|---------------------------------|---|
| Request for Determination (RDA) | 0 |
| Notice of Intent (NOI)          | 1 |
| Certificate of Compliance (COC) | 1 |
| Emergency Permits               | 2 |
| Enforcement Orders              | 0 |
| Order of Conditions Ext./Amend  | 0 |

Wetland Protection Act & Richmond Local Wetland Bylaw - Requests for Determination of Applicability (RDA). These requests involve site visits by Commission members and deliberations by the Commission following presentation by the applicant. In each case, the Commission makes a determination whether the request is jurisdictional and if a Notice of Intent needs to be submitted.

Wetland Protection Act & Richmond Local Wetland Bylaw - Notice of Intent (NOI) is a more extensive presentation of proposed work impacting resource areas, including detailed calculations of impacts, often including complex engineered solutions. In the most complex cases, the Commission has the authority to require applicants to provide for independent consultants to advise the Commission and to suggest special Order of Conditions.

Emergency Certifications have frequently been issued by the Commission to protect human health/safety and public property. Most of these have involved work to control and/or limit damage to ensure public safety.

The Commission is an advisor, when called upon by the Board of Selectmen or Zoning Board of Appeals concerning applications for Special Permits, Variances or Appeals of earlier decisions by other Town authorities.

Resident Education & Assistance: The Commission would like to ask all property owners to use the resources of the Commission to educate themselves on the Wetlands and

Scenic Mountains regulations. Through education, the Commission can help residents execute projects while safeguarding the environment.

The Commission would like to thank Commissioner, Patrick Seckler for his long term service and commitment to the Town of Richmond Commission.

*Respectfully submitted,*

Commissioners:

**Ernie Smith** – Chairman

**Tom Potter** – Vice Chairman

**Patrick Seckler**

**Ronald Veillette**

**Adam Weinberg**

**Karen O'Donnell**

**Rebecca Lord**



## **COUNCIL ON AGING**

The Richmond Council on Aging, in cooperation with the West Stockbridge Council on Aging, provides diverse services to the senior population of Richmond and West Stockbridge. The Council remains committed to the health and well-being of Richmond's seniors.

The 2024 monthly newsletter published by the COA Director, Heather Lorange, was made possible with funding from the Massachusetts Executive Office of Elder Affairs, provided an ongoing source of important information on topics of particular interest to seniors, as well as announcements of upcoming special events hosted by the COA.

The combined COAs were able to host the following events:

- Weekly Exercise Classes: Yoga, Tai Chi, Strength, Line Dance
- Weekly Mahjong
- Monthly Visits by CHP's Urgent Care Mobile Unit
- Monthly Paper Folding Classes
- Tuesday Talk Informational Sessions
- Annual one-time Hip-Hop Dance Chair Exercise Class and Smooth R&B Hip-Hop Line Dance Class (thanks to a grant from the Richmond Cultural Council)
- Blood Pressure Clinics and Flu Vaccine Clinics provided by Berkshire Alliance
- Farmers' Market Coupons
- Annual Summer Luncheon with a wonderful piano/singing performance by John Hamilton
- Annual Winter Holiday Luncheon with performances by the Richmond Consolidated School Jazz Band and pianist/singer John Hamilton. Attendees thoroughly enjoyed the musical performances! And, a special thank you to our luncheon servers from the school and our EMS team!
- Special Friends of the Third Grade Program. The COA and the Richmond Consolidated School match seniors with a third grader to encourage interaction between the two age groups. The group meets monthly at school for a planned activity and lunch, designed to broaden mutual understanding.
- Valentine's Day Collaboration with Richmond Consolidated School to send handmade Valentines to seniors
- Appointment Transportation via COA van

*Respectfully submitted,*

**Heather Lorange**, COA Director  
**Ms. Patricia Malnati**  
**Ms. Linda Mitchell**  
**Ms. Joanna Stengel**  
*Council on Aging*



## **CULTURAL COUNCIL**

The Richmond Cultural Council is part of a network of 329 Local Cultural Councils (LCC's) representing every city and town in Massachusetts under the umbrella of the Massachusetts Cultural Council (MCC). The MCC program is the largest grassroots cultural funding network in the nation, supporting thousands of community based projects in the arts, sciences and humanities every year. The state legislature provides an annual appropriation to the Massachusetts Cultural Council which then allocates funds to each community based on the size of its population. Decisions regarding who receives the grants are made at the community level by a board of municipality appointed volunteers.

In 2024 The Richmond Cultural (RCC) received 42 grant applications, with requests totaling \$24,725.00 in funding. The Massachusetts Cultural Council (MCC) allocated \$5500 dollars for distribution by the RCC. A further \$2,572 in unclaimed funds from the 2023 cycle was allocated by the council. The Council awarded 21 grants totaling \$7,797.00 for local cultural programs. These grants supported a range of projects throughout Berkshire County including plays, concerts, field trips, and exhibits. The Council has provided support for projects sponsored by Richmond entities including Richmond Consolidated School and the Richmond Free Public Library. \$275 was retained by the RCC for administrative expenses. The Cultural Council sponsored a first ever storytelling evening at town hall. This successful community event was attended by over 100 residents.

The Richmond Cultural Council works to promote excellence, inclusion, education, and diversity in the arts, humanities, and science and sciences, fosters a rich cultural life for all Massachusetts residents, and contributes to the vitality of our communities and economy - by approving grants created by and in service to Richmond residents of all ages. Grant applications for 2026 will become available in the fall of 2025. For more information visit <https://massculturalcouncil.org/communities/local-cultural-council-program/>

*Respectfully submitted by:*

**Bridgette Stone**, Co-Chairperson  
**Emily Cohen**, Co-Chairperson and Treasurer  
**Sarah Novak**, Grants Coordinator  
**Amanda Hale**, Member  
**Amity Winters**, Member  
**Jessy Turner**, Member



## **DEPARTMENT OF PUBLIC WORKS**

The winter of 2023/2024 went as follows:

- November: 3.54" snowfall, first accumulation on 11/1. High of 63 , Low 14, Average 36.
- December: 1" snowfall. High of 60, Low 12, Average 35.
- January: 14.75" snowfall. High 50, Low 3, Average 27 .
- February: 3.25" snowfall. High 61, Low 6, Average 30.
- March: 5" snowfall, High 66, Low 16, Average 37 .
- April: 6.25" snowfall, 4/3-4/4, High 74, Low 26, Average 46.

In April, the Highway Department performed spring cleanup, fixed roadsides, gravel roads and chipped fallen debris.

Throughout May and June, grading of the town's 20 miles of gravel roads plus an additional mile of private roads was achieved. This process involved using the grader to rip up the road and lay it back out to a proper crown. A tractor followed with a road rake to remove large rocks and give a fine finish. The roadways were rolled using a rented 12-ton vibratory roller. The process was completed with the spraying of an environmentally safe Magnesium chloride base dust control.

July through September crews worked on general roadside maintenance including mowing roadsides, reshaping and cleaning out storm drainage, and filling potholes.

It was a busy late summer early fall this year for the Department. The Town welcomed a new employee, Garrett Barsalou as Highway Foreman who replaced Edward Flynn who retired in August. Garrett has been a great addition to the team.

In August, working with Williams Paving, the school parking lot was reclaimed, graded then repaved.

In September working with LB Corporation, the Town paved the section of Swamp Road from March Hare to East Road, Yokun Road, and View Drive.

The Town also worked with two separate contractors doing fog seal projects on similarly traveled roads to compare which product worked better. The town worked with Indus for sections of Lenox Mountain Road and Felix A. Marino Co, Inc. for the section of Swamp

Road from East Road to the Pittsfield Town line. The Fog Seal on Lenox Mountain was a much better product for that type of traffic.

Our focus throughout November and December was to prepare and get all winter equipment installed and working to its best ability for the upcoming snow season.

I would like to thank the Richmond Highway & Maintenance Staff Robert Hammer, Travis Searing, Brett Smith and Garrett Barsalou for their dedication and hard work.

*Respectfully Submitted,*

**Peter Beckwith, Jr.**  
Highway Superintendent





## **EMERGENCY MANAGEMENT DIRECTOR**

This year we received another grant from the state for \$2,700.00 in which I bought two Ice Rescue suits for the Fire Department. Be safe.

*Respectfully submitted,*

**Stephen Traver**

Director, Richmond Emergency Management



## **FENCE VIEWERS**

The fence viewers were not called upon this year to settle any agricultural fence disputes, but we remain ready to serve if called upon.

*Respectfully submitted,*

**Roger Manzolini**

**Alan Hanson**

**Neal Pilson**

*Fence Viewers*



## **FIELD DRIVERS**

There was one incident involving the need for a field driver. Roger Manzolini jumped at the chance to round up a loose horse. Other than that, things have been quiet, but the three of us are ready!

*Respectfully submitted,*

**Alan Hanson**

**Roger Manzolini**

*Field Drivers*



## **FINANCE COMMITTEE**

The Finance Committee serves as the official fiscal watchdog for Richmond. Our responsibility is to represent taxpayers and be informed about all aspects of town finances. Town voters select members to serve in order to conduct a thorough review of town finance questions on their behalf. The most significant duty is to advise and make recommendations to town meeting on the budget and other areas of finance. We also have statutory authority to make transfers from the town's reserve fund (a modest contingency fund created as part of the annual budget; \$20,000 in recent years) for extraordinary or unforeseen occurrences. It also approves, with the selectmen, minor budget transfers during the last two months of the fiscal year and the first two months of the new fiscal year in order to close out the town's fiscal year financial records.

In Richmond, the Finance Committee and the Selectmen work together as the Budget Advisory Committee to develop a fiscal year budget. The Budget Advisory Committee utilizes the expertise of Town staff to develop each fiscal year budget. Our Town Administrator, Danielle Fillio works with department managers, as needed, to prepare their operating and capital budgets. Danielle has an innate understanding of Richmond's financial limitations and prepares budgets accordingly. She then puts them together in spreadsheets and notebooks, schedules sessions with department heads for budget presentations and advocates for spending and savings initiatives. The Budget Advisory Committee carefully considers all budget requests, provides suggestions and guidance and ultimately the Finance Committee votes to recommend for approval (or not to approve) all line items and financial articles to town voters at the Annual Town Meeting.

FY25's Operating and Capital budgets were prepared over seven meetings held in February, March and April.

The School Committee's budget continues to be the single largest expenditure in the Town's budget (approximately 2/3 of our operating budget). In addition to funding our Pre-K - 8 school, we pay tuition for students needing special education services as well as tuition to send our high school students to their chosen high school, Lenox, Monument Mountain or, less often, to either of the Pittsfield high schools. Once again, after reviewing the initial budget presented by the School administration we asked them to reduce the amount requested in their warrant article. They were able to reduce their budget resulting in a 4.6% increase.

The FY25 budget, approved by voters, included a 3.8% increase in total Departmental and Unclassified budgets with an increase of 5.4% in Articles to be raised from property taxes.

Richmond's Excess Levy Capacity (the amount property taxes can go up above 2 ½% without the need for an override vote) stood at \$161,036 for FY25.

Although investing town funds is the responsibility of the Treasurer, the Finance Committee, with the Treasurer and Administrator met with the our newly engaged investment advisor, Bartholomew and Company, to understand various investment alternatives. We then provided encouragement to our staff to invest all available funds prudently to take advantage of favorable investment opportunities. As a result, investment income in 2024 totaled \$93,755 compared to \$29,429 in 2023.

We also met with the town's auditing firm, Scanlon & Associates to review the FY23 Audited Financial Statement. The complex and lengthy report provides valuable information about the Richmond's financial condition. The auditor's concluding comment was that Richmond has very sound financial management procedures.

The Committee would once again thank all town employees for their efforts throughout the year.

*Respectfully submitted,*

**Robert Gniadek, Chair**  
**Pat Callahan**  
**Eileen Martin**  
**Stevan Patterson**  
**Bob Youdelman**





## **FIRE DEPARTMENT**

**T**his year we responded to 565 calls - up 54 calls from last year (381 fire calls / 184 ambulance calls). We no longer cover fire calls in West Stockbridge. Ambulance calls are still covered by Richmond. It has been an Honor to serve as your Fire Chief for the last 12.5 years. I will miss all of you!! Thank You for all of your Support.

*Respectfully submitted,*

**Stephen Traver**  
Chief





## **FREE PUBLIC LIBRARY**

2024 was the Richmond Free Public Library's first full year providing service to our patrons in our town's new library. We were pleased to note an increase in circulation, patron visits and program attendance.

Through collection development and access to statewide materials via Interlibrary Loan, the Richmond Free Public Library circulated: books, print periodicals, audio books, music CDs, videos, E-books, downloadable content, museum passes, puzzles and Library of Things items.

In our inaugural year, many community members toured our town's new building and library staff welcomed 150 new library patrons. Our programs also drew 1,275 attendees.

In 2024, our adult programs included: a monthly book discussion, a monthly film discussion, a weekly fiber arts club, a Mary Oliver as Muse writing poetry workshop (partially funded by the Richmond Cultural Council), a summer luncheon facilitated by Holly Freadman, and the Mandala Readings—Holistic Health and Poetry featuring Mehernosh Khan, MD/NMD.

The Lively World Series which is an author/lecture series in memory of Milton Bass brought special guest speakers to the library. Our Lively World programs included: a children's book authors event featuring Becky Cushing Gop and Robert Oakes, a poetry event featuring Dr. Richard Berlin and Barry Sternlieb, an author event featuring Ruth and Elissa Bass, and lastly a memoir event featuring John Hamilton, Richard Reiss and Steve Nelson.

Programs for all ages included: A May the Fourth Be With You event featuring a Star Lab, Wildlife on Wheels (a live animal presentation), Nature Matters (a live animal presentation funded by the Richmond Cultural Council) and Wrap that Holiday Gift.

Programs for Children included: monthly Richmond Consolidated School class visits, a weekly summer game time, a bi-monthly Read with Milo program featuring a therapy dog who listens to children read out loud, Richmond Reads (a weekly story hour facilitated by South Berkshire Kids), a drop-in Election Day story time and craft activity, a drop-in pancake story time following the town's annual pancake breakfast, and a special computer science story time. Oscar prediction ballots, Banned Book Week, Friends give away baskets, and Election Day activities.

Provided Take and Make crafts, scavenger hunts, StoryWalks, and our independent summer reading program.

The library participated in the following town-wide events: the new building open house and the Halloween Trunk or Treat at Richmond Consolidated School.

The library also offered delivery service to homebound patrons and provided additional summer hours to accommodate our liveliest season. Additionally, Library Trustees opened the library as a cooling center on June 19th when the library and town hall were closed for the holiday.

The library wishes to thank our library volunteers: Adam Bruce, Carol Chapman, Judy Gordon, Larry Gordon, Hannah Gross, Jami Grossman, Mirabeth Harke, Jan Hartford, Tora Huntington (who writes the library's page in the Richmond Record), Katherine Keenum, Kathy Korte (and her therapy dog Milo), Cam Looney, Nanci McConnell, Gloria Morse, Andrea Mountain, Candy Mountain, Joyce Phelps, Dolores Roche, Michael Ryan, Luke Saupe, Meryn Smith, Collin Wilson, Katherine Wilson and Sean Wilson.

In addition, we wish to thank the following volunteer organizations: The Budget Advisory Committee, the Board of Selectmen, the Finance Committee, the Friends of the Richmond Library, the Richmond Cultural Council, the Richmond Record and the Library Trustees.

2024 library staff: Deborah Evans (substitute), Angeli Faggioni, Candy Mountain, Madelyn Ritrosky, Kristin Smith and our Building Facilities Manager, Bob Hammer.

*Respectfully submitted,*

**Kristin Smith**  
Library Director





## **FRIENDS OF THE RICHMOND LIBRARY**

The Friends of the Richmond Library is a 501(c) (3) Ch.180 tax exempt corporation whose sole purpose is to support and enhance library service for the Richmond Free Public Library by fundraising and volunteering.

As of the end of December 2024 we had ninety four members. The Annual Meeting for the Friends is held on the second Saturday in June. All members are encouraged to attend because this is their opportunity to voice their opinions and set the direction the Friends will take in the coming year. In addition the board meets virtually via email to discuss projects and purchases for the library throughout the year.

The board members in 2024 were:

|                 |                  |                    |                   |
|-----------------|------------------|--------------------|-------------------|
| Candy Mountain  | – President      | Kathryn Wilson     | – Clerk           |
| Jan Hartford    | – Vice President | Christine Grenoble | – Member at large |
| Nanci McConnell | – Treasurer      | Melissa Roller     | – Member at large |

We continued to focus on purchasing furniture for the new library this year. Many new needed items were purchased, plus new equipment, such as the new 3 in 1 printer/copier/fax. Having a place in town where community members can fax has always been very important to the library. The history area has its own laptop now as well.

Other activities included purchasing seasonal raffle baskets. Every time a patron comes to the library, they have an opportunity to put a ticket in the can for a chance to “win” the seasonal basket. This is not a fund raiser but just a bit of fun for the library’s patrons.

This year we raised money by selling Richmond photo cards, Crane cards, 01254 hats, our annual membership drive, the sale of bags donated by Blue Q and sales from our book sale cart.

We also sent financial support to the annual Library Legislative Breakfast.

*Respectfully submitted,*

**Candy Mountain**  
Friends of the Richmond Library President



## **Library Time Line Highlights**

- 1892 - The Richmond Free Public Library is established. The Rev. T.C. Luce is Librarian and the books are kept in the parsonage's study.
- 1902 - Mrs. Abbie Barnes is appointed Librarian and the books are moved to her living room.
- 1908 - First year library rent is recorded.- \$70.00 to Mrs. Barnes for care and rent for the library.
- 1914 - Abbie Barnes dies. Ida Barnes is appointed Librarian.
- 1933 - A tea party is held on the library lawn
- 1937 - The four rural schools are closed and the new Consolidated School is opened in September. School is just south of the library.
- 1943 - Ida H. Barnes resigns due to illness.  
It is hoped that the town will vote to build a wing on the new school for the library.
- 1943 - Books are moved to the south room of the Consolidated School, with the understanding that this arrangement is only for the duration of the war.
- 1944 - Katherine Annin appointed librarian.
- 1946 - Committee appointed at Town Meeting to plan for new library building. Which was approved, but no money was appropriated.
- 1946 - Francis Wright appointed librarian.
- 1948 - Library moved from school to the Moore house. Library room needed for classes.
- 1959 - Library moves to the basement of the Consolidated School. Library closed for 6 months.
- 1960 - Library reopens in new room in the Consolidated School.
- 1964 - Francis Wright retires.
- 1964 - Katherine Annin reappointed librarian.
- 1965 - Mrs. Jane Hooker is hired as assistant.
- 1967 - Library hires part time typists.
- 1969 - A new checkout desk is acquired.
- 1971 - School committee needs the library space for classrooms. Library future uncertain.
- 1973 - Library is moved to two upstairs rooms on the north side of the Consolidated School.
- 1975 - Katherine Annin retires.
- 1975 - Barbara Rawson is appointed librarian.
- 1979 - Library closed for month of January, for weeding of the adult collection. The rooms are also insulated and a drop ceiling installed.
- 1987 - "Project Caring" grant received, books on tape, music and tape players purchased.
- 1989 - School Library Program ended cause of lack of funds.
- 1990 - Barbara Rawson Brouker retires.
- 1990 - Rebecca O. Spencer appointed Director.
- 1990 - Bookmobile visits cut back to every 9 weeks.
- 1992 - English Author Lynn Reid Banks comes to Richmond Free Public Library.
- 1992 - Rebecca Spencer resigns.



## **Library Time Line Highlights continued**

- 1992 - Lynn G. Sciacca appointed library Director.
- 1993 - Lynn G. Sciacca resigns.
- 1993 - Mary Ann Sicotte appointed Director.
- 1993 - Candy Mountain hired as Assistant Director.
- 1993 - School Library program reinstated.
- 1995 - Completion of the first Long Range Plan.
- 1996 - Library moved from school to former gas station/ craft shop. School needed the room the library was in for classes.
- 1996 - The Friends of the Richmond Library is established.
- 1996 - Mary Ann Sicotte resigns.
- 1996 - Candy Mountain appointed Acting Director. 1996 - Rebecca Spencer reappointed Director.
- 1997 - Library collection is automated. 1997 - Rebecca Spencer resigns.
- 1997 - Candy Mountain appointed Acting Director. 1997 - Lauren Losaw appointed Director.
- 1999 - The Municipal Facilities Committee formed in July begins the steps to plan for a new library building.
- 2000 - Lauren Losaw resigns.
- 2000 - Architect Steve Barry presents the design for new library.
- 2000 - A. Luke Olivieri appointed Director. 2000 - A. Luke Olivieri resigns.
- 2001 - Candy Mountain reappointed Acting Director. State does not approve new library building plan.
- 2002 - Library becomes a mini-net member of CWMARS.
- 2003 - Kristin Smith is appointed Director. Library begins circulating items on-line.
- 2005 - Library receives a grant from the employees of GE Advanced Materials presented by John Krenecki, for children's programs. The library/town hall vote failed at town meeting.
- 2006 - Wireless internet is installed at the library. The former J&J Books space is added to the library space.
- 2010 - Kristin on leave - Candy Mountain appointed Acting Director for 6 months..
- 2015 - "The Lively World Series" is initiated, in memory of Milton Bass.
- 2016 - Library reconfigured by downsizing the book sale area, expanding the fiction, creating a new non-fiction area and creating a Richmond Historical Nook.
- 2017 - Library celebrates it's 125th year.
- 2021 - Town approves the development of a new Town Hall, Library and Community Center
- 2022 - Town approves extra funds to complete the new Town Hall/Library/Community Center
- 2023 - Library moves in to its brand new space.
- 2025 - Candy Mountain retires after 32 years of service.



## **HISTORICAL COMMISSION**

**R**ichmond Historical Commission is a requirement of the Massachusetts State Government. We are appointed by the Selectboard of Richmond, MA.

To help promote History, and the Houses and the Area of Richmond. Also helping to identify the things that might not be known, to help preserve them.

During this last year we lost a long-time member of the Commission Virginia C. Larkin, who served on the board for 37 years. Also, Noreen Blair, who was on the early Historical Commission.

The Richmond Historical Commission is always on the hunt for new information about Richmond's past. Most of the time it is individual members working alone on these projects. During the past several years buildings have been removed without our knowledge. The Deinlein house 800 Lenox Road was one of these. Although it was very old 1800s it was in very poor condition and would have required a fortune to repair and bring it up to code. We would have liked a little more time to study the framing of this building, but it did not happen. We do realize that it was a fire and safety hazard and needed to be dealt with.

We worked with volunteers to set the flags for Memorial Day on the Veterans' graves and removed them in the Fall.

We have with the Richmond Historical Society done the September Housatonic Heritage Walk for the Northeast District. This did promote a lot of interest. We have had people from as far away as California, who had no idea what a one-room schoolhouse was.

Reorganizing our files is still an ongoing process to make these files usable.

We continue to work on the M.A.C.R.I.S. "Massachusetts Cultural Resource Information Files System database". Most of our files are still in computer form and are not filed with the state.

We have answered many queries about people who might have lived in Richmond or who did live here. There are many questions also about older houses and what can be done to save them. Looking up this information, it is fun as you learn more about the people who made Richmond what it is today.

Several years ago, I had a call from a Gerald Watters from Virginia, who was interested in writing a book about the many Towns, Cities, Villages, etc. named Richmond in the United States. I wrote the Chapter for Richmond, MA. Which came early in the book as we were incorporated in 1765. This book came out late Summer 2024. The library has a copy of this book. He thought that school children might be interested to know about

these different places with the same name. There were more than I thought. Given what he asked me to write about, many of these chapters are quite different than our town.

William & Allison Edwards, Melanie Masdea- Dignum, Gloria Morse, Freda Pilson, committee.

*Respectfully submitted,*

**Gloria Morse, Chair**





## **HISTORICAL SOCIETY**

### **2024 - Our Thirty Second Year**

**O**UR PURPOSE: *"To promote and foster a greater knowledge and appreciation of the history of the Town of Richmond, Massachusetts, through research, lectures, exhibits, acquisitions and preservation of historical materials, sites, and other means."*

At our annual meeting and election of officers we had a talk and demonstration on the Stanley Vacuum Bottle. These were made in a factory in Great Barrington.

The Northeast schoolhouse is open once a month throughout the summer for tours and a changing photo exhibit.

One of our monthly tours was arranged by Kristin Smith as an after-school tour of the Northeast schoolhouse

We participated in one Housatonic Heritage tour at the schoolhouse.

We have installed two new flowerpots in the front entrance which have been maintained by the Garden Club under the direction of Karen Youdelman.

Several of us and volunteers placed over 240 flags on our veterans' graves in our cemeteries and the markers in front of the Consolidated school.

We moved the original 1st grade cabinet from the 1937 Consolidated school that was stored in the church to the schoolhouse.

Virginia Larkin, our long-term board member and past president of the society passed away last year.

*Respectfully submitted,*

*Officers:*

**William Edwards**, President

**Gloria Smith Morse**, Vice President

**Joyce Phelps**, Treasurer

**Janice Hartford**, Secretary

*Board Members:*

**Margaret McMahon, Marty McMahon,**

**Kristin Smith, Carol Stephens,**

**Stedman Stephens**



## **PLANNING BOARD**

**T**hrough a vote at Town Meeting, the zoning bylaw was amended to maintain consistency with the general bylaw on short-term rentals that was adopted at that same meeting.

Two approval-not-required (ANR) plans were reviewed. The first plan resolved an ambiguous boundary separating neighboring parcels. The second plan created two lots from one parcel, each with sufficient acreage and frontage to satisfy minimum lot requirements.

The Planning Board dedicated several meetings to amending the zoning bylaw. These amendments will ensure that zoning will comply with Massachusetts General Laws relating to the construction of accessory dwelling units.

No site plans for new construction were submitted for Planning Board review.

*Respectfully submitted,*

**Douglas Bruce, Chairman**  
**Richard Bell**  
**John Hanson**  
**Katherine Keenum**  
**Peter Lopez**





## **POLICE CHIEF**

In accordance with the Massachusetts gun control act of 1998, we, Deputy Chief Patrick Barry and I, processed 61 license applications between January 1, 2024, and December 31, 2024. We processed new and renewal license applications to all Richmond residents that applied. We currently serve approximately 280 active license holders.

We coordinated traffic details with other departments when the state police were unable to supply coverage. We handled all correspondence from the Commonwealth of Massachusetts, and other agencies, and tended to numerous other administrative matters.

We coordinated the staffing of election details with constables, and the posting of warrants. Many thanks to our constables for their support and cooperation in the posting of town warrants and their election day coverage.

Constables:

Eric (Rick) Latimer

John Ryan

Patrick Barry

As always, our thanks to the Massachusetts State Police for their continued quick response and the professional handling of all the towns' law enforcement needs.

We will gladly meet with any resident, as needed, to obtain permits, answer questions, or assist in any other way we can.

I look forward to continuing to serve Richmond as your chief of police.

*Respectfully submitted,*

**William H. Bullett**  
Chief of Police





## **RECREATION COMMITTEE**

The Richmond Recreation Committee (RRC) continued this year with members: Jeff Konowitch (Chair), Doug Bruce (secretary), Mike Harke, Brad Havill, Andy Leeco and Julia Sabourin. Several programs were postponed this year due to the unfortunate problems with the gym floor damage. Our youth basketball program was delayed but it is running on Saturday mornings with a good size group of students. We appreciate our coaches Pat Roney and Bonnie and Luke Lyon and their stalwart assistants. RCS started a volleyball clinic for Richmond students, both beginners and some that are more advanced. Andy Leeco is also running a lacrosse team and using the school fields or the indoor space in inclement weather. Julia Sabourin is going to use the indoor space for a younger group of lacrosse players. There had been a basketball clinic this past summer and they are expecting to return next summer. We are in the early stages of planning a volleyball program for the fall.

We will soon begin planning the Ping Pong tourney this spring and a late spring running event.

Pickle Ball lines on the tennis courts continue to get good use and tennis matches are seen as well.

The RRC wants to encourage all to get out and take advantage of the beautiful outdoor spaces that the town of Richmond has to offer. Once again, we received great collaboration with RCS and Principal Dr. Beth Choquette, the ever-helpful Natalie Gingras and of course Tammy Jervas the incredible chef of the school and the school custodian Tim O'Neil.

We would like to thank the Selectmen and School Committee for keeping our children safe throughout the year and helping us to run all of our programs.

*Respectfully Submitted,*

**Jeff Konowitch**  
Chairman





## RICHMOND CONSOLIDATED SCHOOL

It is with much admiration and gratitude that I share the progress made at Richmond Consolidated School this year. It has been fulfilling to work with such dedicated staff, engaged students, and supportive families in this vibrant community. Together, we completed many goals from our previous report and made strides toward others. Our focus on relationships, multi-tiered system of support, and family engagement has delivered tangible results.

During the latter half of school year 2023-2024, we continued programs like intervention blocks, advisory time, and electives, offering students targeted instruction, peer collaboration in creating a Culture of Care, and opportunities for exploration in Science, Technology, Engineering, Arts, and Mathematics. The adoption of a new K-8 reading curriculum and social studies and civics curriculum for grades 5-8 continues to ensure that all students receive high-quality education. Our commitment to Universal Design for Learning fosters an inclusive environment, while the Culture of Care initiative has empowered students and strengthened school relationships. Training and implementation of these practices remain priorities.

Our 2024-2025 School Improvement Plan focuses on addressing chronic absenteeism, using data to support academic growth, and emphasizing culturally responsive, trauma-informed practices. Professional development and our revived school expectations, CARES—Cooperative, Assertive, Responsible, Empathetic, and Self-Control—continue to support our emerging Culture of Care. Students further shaped our identity by voting on a new Dragon mascot and adopting the teacher created motto, Learners Today, Leaders Tomorrow.

We continue to celebrate community events like Trunk or Treat, Veterans Day Luncheon, and Thanksgiving Dinner, while making important strides in facility improvements, including replacing the gym floor, continuing the work on completing our new heating system, and initiating a facilities audit to plan for the future. The creation of the Campus Enhancement Project Committee to create green spaces that serve as a shared resource for the entire community by making them more accessible for outdoor learning, playing, and exploring, is an ongoing school and community collaborative project.

Our budget priorities reflect our core values of embracing diversity and respect, fostering a community of lifelong learners, and nurturing a culture of care and support. They align with our school improvement plan and vision and mission, ensuring sustainability for these initiatives. Your ongoing support is vital to maintaining the high-quality education and vibrant culture that define Richmond Consolidated School.

Richmond is a unique and exceptional town, and I am honored to be part of this community. I look forward to continuing to serve with enthusiasm and dedication.

*Respectfully submitted,*

**Beth N. Choquette, Ed.D**



## **RICHMOND LAND TRUST**

Thanks to all the generous donors who support the Richmond Land Trust's (RLT) mission of conservation, recreation, and thoughtful development for the town. We were saddened this year to learn of our founding president Carter White's death. His leadership was critical to the success that the organization has experienced over its thirty-five-year history. In his memory, RLT has placed an Adirondack chair on the grounds of the new Town Hall & library.

Beautiful weather and delicious home-baked pies greeted more than a hundred friends at the annual pie social, hosted by the generous and hospitable owners of Butterpaw Farm on Swamp Road. President Rebecca Augur reported on the activities of the year and four board members were re-elected to three-year terms.

Our invaluable conservation partner Berkshire National Resources Council (BNRC) provides professional support for our ongoing stewardship of properties owned and for lands protected by Conservation Restrictions. This year we found evidence of ATV use on one property and posted "No Motorized Vehicle" signs. Just a reminder that people are, of course, invited to hike, bird-watch, picnic, etc. on RLT and BNRC properties. Passive recreation is encouraged. If you haven't taken the newly re-routed and improved trail at Stevens Glen, give yourself the treat of walking through the woods and climbing to the overlook platform for viewing the falls.

Access to Hollow Fields, however, will be limited by a settlement agreement reached through mediation between BNRC and six residents of Perry's Peak Road and approved by the Select Board in November. (See Lauren Broussal's coverage in the December issue of Richmond Record for details.) The strict limitations on number of visitors, a gate required at the entrance, and prohibition of special events like the annual pie social are not the outcomes RLT would have wished for, but probably the settlement is better than the additional aggravation and expense of continued litigation. Richmond Land Trust did make a significant contribution toward the massive legal bills BNRC accumulated over the years of fighting to maintain access to this beautiful reservation, which was purchased in part with the Town's conservation fund, a state grant, and generous gifts from supporters of BNRC and RLT and includes land donated by the Shaw and Robinson families.

In a world facing serious challenges resulting from climate change, we are proud to work as stewards of some of Richmond's natural resources.

*Respectfully submitted,*

**Rebecca Augur, President**  
**John Mason, Co-Treasurer**  
**Kathy Erickson, Co-Treasurer**  
**Glenn Novak, Clerk**



## **RICHMOND POND ASSOCIATION**

The RPA met monthly using the Zoom format from April through October. The RPA's annual meeting was held July 23rd, in person, and was hosted at Camp Russell. The attendees enjoyed a meal of tacos and ice cream and heard reports on initiatives of the past year.

The weed management permitting continues to be challenging, resulting in the Pond not being treated again this year. Jonna Gaberman and Bruce Wintman have been working with the Town and City of Pittsfield on the permitting process. The new permit will include herbicide treatment, weed harvesting, and the annual lake 2 foot drawdown. Weed mapping of the pond will be done prior to any treatment.

RPA officer elections were held in the fall. Re-elected were Louise Brogan as vice president, Laura Rosenthal as treasurer, Jonna Gaberman as the assistant treasurer and Doreen Donovan as secretary. The elections concluded with a continued vacancy for the role of president. We are always looking to grow our association and encourage anyone who is interested in joining the RPA to contact one of the board members. The contact information is on the RPA website.

### **Ongoing:**

- All beaches were tested weekly by their contracted agencies, for E.coli. The Richmond Shores Civic Association beach did test positive once in August for E.coli after a heavy rain storm. The beach was closed and re-tested the next day. The results were back below the recommendation for safe swimming levels.
- Cyanobacteria testing was done bi-weekly by the Lakes & Ponds Association of Western MA, paid for by the RPA. Ken Kelly coordinated the schedule and the volunteers. The levels for cyanobacteria have been below the state threshold. Ongoing monitoring is again planned for 2025.
- The Town funded and managed the public boat ramp monitors. They were able to staff the boat ramp from 6am-6pm, 7 days a week. The beach opened without a lifeguard and the gate was locked at 6 pm. The Town is working on a solution to replace the deteriorated handicap access mat into the swim area.
- Louise Brogan worked with Richmond School's 4th grade class and their teacher Gill Romano on an educational initiative of Richmond Pond. The RPA donated 27 books of "A History of Richmond Pond" to use as study books. After learning about the history, they took a field trip to Richmond Pond which was sponsored by the RPA. This will be an annual event for the 4th grade class and each previous

4th grade class will continue to be included. The students created many different projects to demonstrate their learning.

- Ken Kelly created a file management system for all of the RPA's records. The RPA files had been stored at different locations, now folders have been created and will be stored for public access in Richmond Town Hall's Room 133.
- Alison Dixon from Berkshire Regional Planning Commission met with the RPA and the Town regarding grant opportunities. She is hoping to submit a strong proposal for the Clean Water Act section 319 funding. Her goal would be to have an entire Richmond Pond watershed project. Some projects could include, Lake Street in Whitewood, a conceptual design for the Town beach and possibly even the culvert on the Town Beach road due to the concern with sediment runoff into the Pond. Berkshire Regional Planning Commission would support Richmond Pond and other partners in preparing and administering the grant proposal.
- The RPA website and Facebook page were regularly updated. Bruce Wintman is managing the RPA website. He has updated the calendar and added live links. Pond updates were submitted monthly to Richmond Record. Ken Kelly developed a brochure, "A Self-guided Boat Tour of Richmond Pond." The brochures are available at the boat ramp along with a QR code that is linked to the printed tour on the RPA website.
- The annual "Developments at Richmond Pond" funding solicitation newsletter was distributed by mail in July. Your contributions allow us to continue our mission of keeping Richmond Pond healthy and available for all to enjoy.
- The Gem of Richmond - A History of Richmond Pond, is for sale at Bartlett's. There will be no further publications of the book. Ken Kelly has shared his experience with publishing the book with other lake organizations to encourage similar efforts.
- With Zebra Mussels newly discovered in both of Pittsfield's lakes, the RPA will be looking into additional ways that we can protect Richmond Pond from these destructive species.

*Respectfully submitted,*

**Louise Brogan**, Vice President  
**Laura Rosenthal**, Treasurer  
**Jonna Gaberman**, Assistant Treasurer  
**Doreen Donovan**, Secretary



## **SCHOLARSHIP COMMITTEE**

The Anita Chapman Scholarship Fund was established in 1971 with the sole purpose of assisting young people with their education or training following high school graduation. The awards may be used for education or training at a college, junior college, or vocational school or any other full-time program considered appropriate. The committee managed nine named scholarships in 2024. The 13 awards given totaled \$23,750.

Three awards were given from the Anita Chapman Scholarship Fund. A \$5,000 award was given to Elizabeth Bartlett. The Thomas M. Mooney Scholarship in Memory of Barbara L. Morey in the amount of \$3,000, went to Nya Mielke. An award for \$3,000 given to honor Founding Member Betty Bartlett, was awarded to Ariel Cane.

The Morray Award, given In Honor of Maze and Jerry Morray, was shared between Megan Mitchell and Ella Saupé, with each receiving \$3,600.

The Sara MacDonald Scholarship, established in honor of a teacher who first taught at a one-room school in Richmond, and the Mildred Wheeler Memorial, named for a former Richmond Consolidate School art teacher, are both invested by the town and administered by the scholarship committee. Micah Kanz received the \$750 MacDonald award and Elizabeth Kanz received the \$250 Wheeler award.

The Joyce C. Spence Award of \$800 was given to Anna Rawson. A special thanks to the Richmond PTO for their continued support of this award. A \$1,000 William A. and Hazel B. Dickson Scholarship went to Emily Roller. Mrs. Dickson is remembered for her work in the Richmond Community Health Association.

The remaining scholarship funds are privately invested. One scholarship of \$1,500 was given by the Richmond Volunteer Fire Department/Malnati Family Fund and went to Joe Weinberg. Two awards of \$500 each were given from the Helen and Harold Kingsley Memorial Scholarship and went to Tyler Caine and Noah Hoffman. Olivia May received the \$250 George Kingsley Scholarship. The Fire Department/Malnati awards are funded in part by proceeds from the annual chicken barbecue.

An awarding committee, made up of representatives from five Richmond civic organizations, chooses the winners for all of the scholarships. All recipients are full-time Richmond residents who are either entering college or are already enrolled. The awards committee's decisions are based mainly on academic achievement and community service, with some consideration given for need.

The Anita Chapman Scholarship Committee, Inc. which administers the awards procedure and is in charge of investing the monies for three of the funds, wishes to thank those

of you who have contributed this past year, either directly or through the Scholarship Jug at Bartlett's Orchard.

In accordance with IRS regulations, donations made to the Anita Chapman Scholarship Fund, Inc. are tax deductible based on the organizations 501(c)(3) status as a public charity. Donations may be sent to PO Box 153, Richmond, MA 01254.

*Respectfully submitted,*

**Jan Hartford**  
*President*





## **SCHOOL COMMITTEE**

The Richmond School Committee operates on a rotating basis with three-year terms, elected during the Town Election each May. The committee meets on the third Tuesday of each month, with agendas and meeting minutes posted on the Richmond Town Information Board, as well as the Richmond Town and Richmond Consolidated School websites. Agendas are made available 48 hours prior to scheduled meetings. Starting in September 2024, meetings are conducted in a hybrid format.

The School Committee's responsibilities include hiring and evaluating the Superintendent and Principal, supporting the administrative team, overseeing the school budget, advocating for the school system, establishing policies in compliance with state laws, fostering communication with the superintendent/principal, and promoting educational excellence. Its mission is to support an environment that encourages self-esteem, critical thinking, responsibility, respect, citizenship, and a lifelong love of learning.

Richmond Consolidated School (RCS) serves both Richmond students and choice students (admitted by lottery) from preschool through eighth grade. The school emphasizes academic achievement, social integration, and arts appreciation, providing a strong foundation for lifelong learning and success.

In 2024, the School Committee undertook several initiatives. They updated RCS policies to align with the Department of Elementary and Secondary Education, including non-discrimination policies, civil rights grievance procedures, school nutrition, universal free school meals, and curriculum adoption, reviewed and approved curriculum updates to meet state standards, incorporating Universal Design for Learning, Cultural Care Restorative Practices, the iReady Math Program, the Get Real Curriculum, the National Institute of Health Curriculum, and the Teen Health Program, approved updates to the RCS Handbook, including changes to absenteeism, discipline policies, dress code, breakfast procedures, and rules regarding weapons, cell phones, and personal electronic devices, oversaw capital improvements, including paving the parking lot, replacing the gym floor due to water damage, approved the School Improvement Plan, focusing on academic achievement, equity in education, and social-emotional learning, implemented a Standards-Based Report Card, collaborated with the Civic Leadership Group to develop a fiscally responsible budget that meets students' needs.

Dr. Choquette, serving as both Superintendent and Principal, received an exemplary rating on all evaluation measures.

The Richmond School Committee values community involvement and encourages residents to attend meetings and provide input.

*Respectfully submitted,*

**Ina Wilhelm**, Chair  
**Kimmie Leeco**, Vice Chair  
**Nate Steele**, Secretary  
**Dr. Karen Youdelman**



## TAX COLLECTOR UNAUDITED

The table below shows the outstanding receivables as of June 30, 2024 – the end of fiscal year 2024. These figures are drawn from the Collector's records as of June 30, 2024.

### Real Estate Taxes

|                     |                     |
|---------------------|---------------------|
| Levy of 2024        | \$119,244.30        |
| Levy of Prior Years | \$0.00              |
| <b>Total</b>        | <b>\$119,244.30</b> |

### Personal Property Taxes

|              |                   |
|--------------|-------------------|
| Levy of 2024 | \$988.72          |
| Levy of 2023 | \$544.15          |
| Levy of 2022 | \$74.68           |
| <b>Total</b> | <b>\$1,407.55</b> |

### Motor Vehicle Excise Taxes

|                     |                    |
|---------------------|--------------------|
| Levy of 2024        | \$52,292.62        |
| Levy of 2023        | \$3,076.48         |
| Levy of 2022        | \$1,329.98         |
| Levy of Prior Years | \$3,935.09         |
| <b>Total</b>        | <b>\$60,634.17</b> |

### Sewer Betterment Quarterly Payments

|                                      |                       |
|--------------------------------------|-----------------------|
| Total outstanding for all levy years | <b>\$1,930,094.25</b> |
|--------------------------------------|-----------------------|

### Sewer Operation & Maintenance Annual Payments

|                                      |                    |
|--------------------------------------|--------------------|
| Total outstanding for all levy years | <b>\$13,192.16</b> |
|--------------------------------------|--------------------|

*Respectfully submitted,*

**Amy J. Lane-Carmody**  
Treasurer/Collector



## TOWN CLERK

There was one Annual Town meeting and one Annual Town Election.

|              |                      |                                        |
|--------------|----------------------|----------------------------------------|
| Oct 25, 2023 | Special Town Meeting | 49 out of 1265 voters attended (0.03%) |
| May 15, 2024 | Annual Town Meeting  | 85 out of 1285 voters attended (0.06%) |
| May 16, 2024 | Annual Town Election | 50 out of 1285 voters attended (0.03%) |

I'd like to thank all of the election workers, constables, and the Board of Registrars for all their assistance for the election and town meetings that were held.

The clerk's office registered 7 birth, 9 marriages, and 13 deaths in the Town of Richmond. We also licensed 234 dogs for the fiscal year. At the end of the fiscal year Richmond had 1285 registered voters and a total of 1526 residents. Thank you to our townspeople who responded to the Annual Street Listing/census.

I could not do my job as your Town Clerk without the help of Assistant Town Clerk Heather Lorange, Town Administrator Danielle Fillio and our Highway Superintendent Peter Beckwith and his staff for helping to keep our voting area safe to protect our workers and residents. I would never have been able to do it without them. We have a great team working for you at Town Hall.

It has been an honor to serve the Town of Richmond.

*Respectfully submitted,*

**Angela Garrity**  
Town Clerk





## **TREASURER'S REPORT UNAUDITED**

|                              |                 |
|------------------------------|-----------------|
| Beginning Balance 07/01/2023 | \$ 6,336,590.32 |
| Receipts                     | \$10,866,998.02 |
| Payments                     | \$12,041,323.32 |
| Ending Balance 06/30/2024    | \$ 5,854,046.19 |

### **Outstanding Loans**

|                   |                |
|-------------------|----------------|
| Sewer Project     | \$1,866,243.35 |
| Library/Town Hall | \$6,980,000.00 |

*Respectfully submitted,*

**Amy J. Lane-Carmody**  
Treasurer/Collector





## **TOWN ACCOUNTANT REPORT**

To the Honorable Board of Selectmen and Citizens of Richmond.

Following is the Town Accountant's Annual Report for the Fiscal Year ending June 30, 2024.

The Individual reports provided are listed below:

Unaudited Combined Balance Sheet

Expense Report

Revenue Report

*Respectfully submitted,*

**Angela Garrity**  
Town Accountant



**TOWN OF RICHMOND**  
**Unaudited Combined Balance Sheet 07/01/2023 - 06/30/2024**

|                                                  | General Fund        | Special<br>Revenue<br>Funds | Govern<br>Grant<br>Funds | Capital<br>Project<br>Funds | Sewer<br>Fund       | Trust<br>Fund       | Agency<br>Fund   | Long Term<br>Debt Group |
|--------------------------------------------------|---------------------|-----------------------------|--------------------------|-----------------------------|---------------------|---------------------|------------------|-------------------------|
| <b>ASSETS</b>                                    |                     |                             |                          |                             |                     |                     |                  |                         |
| Cash                                             | 1,499,700.26        | 1,248,474.11                | 307,330.31               | 85,422.10                   | 1,025,238.50        | 1,417,282.38        | 40,224.47        | 0.00                    |
| Receivables                                      | 1,401.15            | 0.00                        | 0.00                     | 66,218.09                   | 1,949,209.51        | 0.00                | 0.00             | 0.00                    |
| Property Taxes                                   | 125,352.24          | 0.00                        | 0.00                     | 0.00                        | 0.00                | 0.00                | 0.00             | 0.00                    |
| Allowance for Abate & Exempt                     | -31,386.97          | 0.00                        | 0.00                     | 0.00                        | 0.00                | 0.00                | 0.00             | 0.00                    |
| Tax Liens                                        | 69,186.87           | 0.00                        | 0.00                     | 0.00                        | 0.00                | 0.00                | 0.00             | 0.00                    |
| Motor Vehicle Excise                             | 17,485.47           | 0.00                        | 0.00                     | 0.00                        | 0.00                | 0.00                | 0.00             | 0.00                    |
| A - User Charges / Liens                         | 0.00                | 217,083.47                  | 0.00                     | 0.00                        | 13,401.78           | 0.00                | 0.00             | 0.00                    |
| Amts Prov for Pay of Bonds                       | 0.00                | 0.00                        | 0.00                     | 0.00                        | 0.00                | 0.00                | 0.00             | 0.00                    |
| <b>TOTAL ASSETS</b>                              | <b>1,681,739.02</b> | <b>1,465,557.58</b>         | <b>307,330.31</b>        | <b>151,640.19</b>           | <b>2,987,849.79</b> | <b>1,417,282.38</b> | <b>40,224.47</b> | <b>8,860,943.12</b>     |
| <b>LIABILITIES</b>                               |                     |                             |                          |                             |                     |                     |                  |                         |
| Other Liability                                  | 1,401.15            | 0.00                        | 0.00                     | 66,218.09                   | 0.00                | 0.00                | 0.00             | 0.00                    |
| Payroll Withholdings                             | 0.00                | 0.00                        | 0.00                     | 0.00                        | 0.00                | 0.00                | 15,616.42        | 0.00                    |
| Tailings                                         | 2,066.87            | 0.00                        | 0.00                     | 0.00                        | 0.00                | 0.00                | 1,985.76         | 0.00                    |
| Def Rev Prop Tax                                 | 93,965.27           | 0.00                        | 0.00                     | 0.00                        | 0.00                | 0.00                | 0.00             | 0.00                    |
| Def Rev Tax Liens                                | 69,186.87           | 0.00                        | 0.00                     | 0.00                        | 0.00                | 0.00                | 0.00             | 0.00                    |
| Def Rev MV Excise                                | 17,485.47           | 0.00                        | 0.00                     | 0.00                        | 0.00                | 0.00                | 0.00             | 0.00                    |
| L - User Charges / Liens                         | 0.00                | 217,083.47                  | 0.00                     | 0.00                        | 13,401.78           | 0.00                | 0.00             | 0.00                    |
| Bonds Payable                                    | 0.00                | 0.00                        | 0.00                     | 0.00                        | 1,949,209.51        | 0.00                | 0.00             | 0.00                    |
| <b>TOTAL LIABILITIES</b>                         | <b>184,105.63</b>   | <b>217,083.47</b>           | <b>0.00</b>              | <b>66,218.09</b>            | <b>1,962,611.29</b> | <b>0.00</b>         | <b>17,602.18</b> | <b>8,860,943.12</b>     |
| <b>FUND BALANCES</b>                             |                     |                             |                          |                             |                     |                     |                  |                         |
| Reserved for Encumbrances                        | 432,702.50          | 0.00                        | 0.00                     | 0.00                        | 0.00                | 0.00                | 0.00             | 0.00                    |
| Reserved for Expenditures                        | 224,500.00          | 0.00                        | 0.00                     | 0.00                        | 0.00                | 0.00                | 0.00             | 0.00                    |
| Designated                                       | 0.00                | 1,248,474.11                | 307,330.31               | 85,422.10                   | 666,467.79          | 1,417,282.38        | 22,622.29        | 0.00                    |
| Undesignated                                     | 840,430.89          | 0.00                        | 0.00                     | 0.00                        | 358,770.71          | 0.00                | 0.00             | 0.00                    |
| <b>TOTAL FUND BALANCES</b>                       | <b>1,497,633.39</b> | <b>1,248,474.11</b>         | <b>307,330.31</b>        | <b>85,422.10</b>            | <b>1,025,238.50</b> | <b>1,417,282.38</b> | <b>22,622.29</b> | <b>0.00</b>             |
| <b>TOTAL LIABILITIES &amp;<br/>FUND BALANCES</b> | <b>1,681,739.02</b> | <b>1,465,557.58</b>         | <b>307,330.31</b>        | <b>151,640.19</b>           | <b>2,987,849.79</b> | <b>1,417,282.38</b> | <b>40,224.47</b> | <b>8,860,943.12</b>     |

**TOWN OF RICHMOND**  
**All Departments Revenue Report**  
**7-01-23 to 6-30-24**

**General Property Taxes**

|                                |                       |
|--------------------------------|-----------------------|
| Personal Property Tax          | \$265,318.74          |
| Real Estate Tax                | \$5,921,205.15        |
| Motor Vehicle Excise Tax       | \$294,866.75          |
| Interest on Taxes & Excise     | \$27,551.45           |
| Tax Title Redeemed             | \$5,844.91            |
| <b>Sub-Total General Taxes</b> | <b>\$6,514,787.00</b> |

**Permits & Fees**

|                                      |                    |
|--------------------------------------|--------------------|
| Fire Permits                         | \$2,695.00         |
| Building permits                     | \$24,496.00        |
| Plumbing Inspector                   | \$6,585.00         |
| Wiring Inspector                     | \$7,980.00         |
| Board of Health Permits              | \$11,955.00        |
| Fire Arm Permits                     | \$962.50           |
| <b>Sub-Total Pemits for Services</b> | <b>\$54,673.50</b> |

**Other Charges & Miscellaneous**

|                                                    |                      |
|----------------------------------------------------|----------------------|
| Tax Collector                                      | \$11,130.54          |
| Municipal Lien Fees                                | \$1,325.00           |
| Earnings on Investments                            | \$93,755.26          |
| Town Clerk                                         | \$1,485.00           |
| Dog Licenses                                       | \$1,190.00           |
| Planning Board                                     | \$150.00             |
| Out of District Tuition                            | \$101,418.50         |
| Miscellaneous Rev                                  | \$13,910.10          |
| White Good Collection                              | \$2,054.07           |
| Other Dept Rev                                     | \$3,917.50           |
| Ambulance-share West Stockbridge                   | \$22,070.97          |
| Liquor License                                     | \$250.00             |
| <b>Sub-Total Other Charges &amp; Miscellaneous</b> | <b>\$ 252,656.94</b> |

**Revenue From State (Cherry Sheet)**

|                                      |                     |
|--------------------------------------|---------------------|
| Charter School Tuition Reimbursement | \$23,009.00         |
| Chapter 70                           | \$521,255.00        |
| State Owned Land                     | \$23,697.00         |
| General Govt. State Aid              | \$129,726.90        |
| Fines RMV                            | \$3,727.50          |
| <b>Sub-Total State Revenue</b>       | <b>\$701,415.40</b> |

**Revenue from other Governments**

|                                  |             |
|----------------------------------|-------------|
| Local Room Tax                   | \$32,695.43 |
| Veteran's Reimbursement Benefits | \$11,394.86 |
| Sub-Total other Governments      | \$44,090.29 |

**Total General Fund Revenues** **\$7,567,623.13**

**SEWER ENTERPRISE**

|                        |                     |
|------------------------|---------------------|
| Enterprise Revenue     |                     |
| Sewer User Charges     | \$48,314.79         |
| Other Departmental Rev | \$175,281.00        |
| Investment Income      | \$14,488.39         |
| <b>Total Revenue</b>   | <b>\$238,084.18</b> |

**Stabilization Fund Balance As of 06/30/2024**

|                                   |                     |
|-----------------------------------|---------------------|
| Stabilization                     | \$435,770.44        |
| Town Building Repair              | \$99,140.51         |
| <b>Stabilization Fund Balance</b> | <b>\$534,910.95</b> |

**TOWN OF RICHMOND**  
**All Departments Expenditure Report**  
**7-01-23 to 6-30-24**

**General Government**

**Treasurer**

|                                      |                    |
|--------------------------------------|--------------------|
| Treasurer / Collector Salary         | \$63,798.54        |
| Treasurer/Collector Expenses         | \$6,446.81         |
| Treasurer Tax Title Expenses         | \$3,233.13         |
| <b>Sub-Total Treasurer/Collector</b> | <b>\$73,478.48</b> |

**Selectmen**

|                            |                    |
|----------------------------|--------------------|
| Selectmen Salaries         | \$5,250.00         |
| Selectmen Expense          | \$1,037.56         |
| Training                   | \$1,677.60         |
| IT Services                | \$18,082.43        |
| Technology Hardware        | \$32,778.93        |
| <b>Sub-Total Selectmen</b> | <b>\$58,826.52</b> |

**Town Administrator**

|                             |             |
|-----------------------------|-------------|
| Town Administrator Salary   | \$85,815.08 |
| Administrative Assistant    | \$7,498.16  |
| Town Administrator Expenses | \$2,052.14  |

|                                     |                     |
|-------------------------------------|---------------------|
| Miscellaneous Expenses              | \$133.80            |
| Web Site Hosting                    | \$1,900.00          |
| Town Report Expense                 | \$3,851.00          |
| Longevity                           | \$6,421.53          |
| Prior Year Invoices                 | \$923.00            |
| <b>Sub-Total Town Administrator</b> | <b>\$108,594.71</b> |

**Town Accountant**

|                                  |                    |
|----------------------------------|--------------------|
| Accountant Salary                | \$61,035.00        |
| Accountant Expense               | \$315.76           |
| <b>Sub-Total Town Accountant</b> | <b>\$61,350.76</b> |

**Assessors**

|                                |                    |
|--------------------------------|--------------------|
| Assessors Salary               | \$2,400.00         |
| Assessors Expenses             | \$9,558.09         |
| Assessors Contracted Services  | \$41,340.00        |
| <b>Sub-Total State Revenue</b> | <b>\$53,298.09</b> |

**Town Counsel**

|                               |                    |
|-------------------------------|--------------------|
| Town Counsel                  | \$20,774.14        |
| Legal Advertising             | \$3,724.80         |
| <b>Sub-Total Town Counsel</b> | <b>\$24,498.94</b> |

**Town Clerk**

|                                |                    |
|--------------------------------|--------------------|
| Town Clerk Salary              | \$16,818.36        |
| Town Clerk Asst                | \$1,876.00         |
| Town Clerk Expenses            | \$5,645.03         |
| Elections & Voter Registration | \$6,006.69         |
| Vital Records Restoration      | \$8,500.00         |
| <b>Sub-Total Town Clerk</b>    | <b>\$38,846.08</b> |

**Conservation Commission**

|                                          |                    |
|------------------------------------------|--------------------|
| Con Comm Salary                          | \$11,183.25        |
| Con Comm Expense                         | \$1,273.32         |
| <b>Sub-Total Conservation Commission</b> | <b>\$12,456.57</b> |

**Planning Board/ZBA**

|                                     |                   |
|-------------------------------------|-------------------|
| Berkshire Reg Plan                  | \$1,197.83        |
| Zonning Officer                     | \$4,359.00        |
| <b>Sub-Total Planning Board/ZBA</b> | <b>\$5,556.83</b> |

**Town Hall**

|                           |             |
|---------------------------|-------------|
| Town Building Maintenance | \$18,479.61 |
|---------------------------|-------------|

|                            |                    |
|----------------------------|--------------------|
| Town Hall                  | \$66,314.57        |
| Stationary & Office Supply | \$9,218.50         |
| Office Equipment           | \$397.82           |
| <b>Sub-Total Town Hall</b> | <b>\$94,410.50</b> |

**Town Meeting Articles**

|                                   |                     |
|-----------------------------------|---------------------|
| Richmond Pond Ramp Monitors       | \$6,170.00          |
| Emergency Assistance              | \$5,000.00          |
| Town Hall Repair                  | \$25,000.00         |
| New Building                      | \$95,231.14         |
| Monitoring Well                   | \$4,459.84          |
| Storm water Assessment            | \$6,836.12          |
| church Lane                       | \$4,012.80          |
| HVAC School                       | \$64,061.00         |
| School Parking Lot                | \$5,567.50          |
| Dump Truck                        | \$145,000.00        |
| Loader                            | \$100,000.00        |
| Sander & Plow                     | \$10,505.00         |
| <b>Sub-Total Special Articles</b> | <b>\$471,843.40</b> |

**Education**

|                        |                       |
|------------------------|-----------------------|
| School Salaries        | \$2,584,781.00        |
| School Expenses        | \$1,505,620.56        |
| <b>Total Education</b> | <b>\$4,090,401.56</b> |

|                                          |                       |
|------------------------------------------|-----------------------|
| <b>Total General Government Expenses</b> | <b>\$5,093,562.44</b> |
|------------------------------------------|-----------------------|

**Public Safety**

|                                    |                   |
|------------------------------------|-------------------|
| Police Department                  |                   |
| Police Chief Salary                | \$2,059.92        |
| Police Dept Expense                | \$923.95          |
| Deputy Police Chief Salary         | \$1,524.80        |
| <b>Sub-Total Police Department</b> | <b>\$4,508.67</b> |

**Fire Dept/EMD**

|                            |                     |
|----------------------------|---------------------|
| Fire Chief/EMD             | \$17,389.92         |
| Fire Dept Expense          | \$68,213.52         |
| Fire House Rent            | \$14,400.00         |
| County Communications      | \$14,326.19         |
| Emergency Management       | \$3,500.00          |
| <b>Sub-Total Fire Dept</b> | <b>\$117,829.63</b> |

**Ambulance Dept**

|                             |                     |
|-----------------------------|---------------------|
| Ambulance Salary            | \$115,594.73        |
| Ambulance Expense           | \$53,172.76         |
| Ambulance Intercept Charges | \$5,105.23          |
| <b>Sub-Total Ambulance</b>  | <b>\$173,872.72</b> |

**Building Inspector**

|                                     |                    |
|-------------------------------------|--------------------|
| Building Inspector Salary           | \$8,139.96         |
| Building Inspector Alt              | \$240.00           |
| Building Inspector Expense          | \$3,295.00         |
| <b>Sub-Total Building Inspector</b> | <b>\$11,674.96</b> |

**Animal Control**

|                                 |                   |
|---------------------------------|-------------------|
| Animal Control Salary           | \$5,000.04        |
| Animal Control Expenses         | \$ -              |
| <b>Sub-Total Animal Control</b> | <b>\$5,000.04</b> |

|                                     |                   |
|-------------------------------------|-------------------|
| Tree Warden                         | \$6,000.00        |
| <b>Total Public Safety Expenses</b> | <b>\$6,000.00</b> |

**Public Works**

|                              |                   |
|------------------------------|-------------------|
| Beach                        |                   |
| Town Beach                   | \$7,207.84        |
| <b>Sub-Total Total Beach</b> | <b>\$7,207.84</b> |

**Highway Dept**

|                                 |                     |
|---------------------------------|---------------------|
| Highway Salary                  | \$283,033.04        |
| Overtime                        | \$24,166.84         |
| Beaver Control                  | \$4,210.00          |
| Machinery Maintenance           | \$70,517.11         |
| Road Construction               | \$82,968.69         |
| Road Maintenance                | \$21,540.27         |
| Town Garage                     | \$11,756.29         |
| Gravel Roads                    | \$33,793.63         |
| Private Roads                   | \$1,707.87          |
| Fuel                            | \$36,859.24         |
| Utilities                       | \$11,738.13         |
| Winter Roads                    | \$97,467.30         |
| <b>Sub - Total Highway Dept</b> | <b>\$679,758.41</b> |

**Sanitation**

|                               |                     |
|-------------------------------|---------------------|
| Rubbish Disposal              | \$257,581.91        |
| <b>Sub - Total Sanitation</b> | <b>\$257,581.91</b> |

**Cemetery Dept**

Cemetery Supt Salary \$6,842.97

Cemetery Expenses \$2,500.00

**Sub - Total Cemetery \$9,342.97**

**Total Public Works Expenses \$953,891.13**

**Public Health**

**Board of Health**

Board of Health Salaries \$340.00

Board of Health Expenses \$2,250.00

Board of Health Contracted Services \$23,033.00

**Sub - Total Board of Health \$25,623.00**

**Veterans**

Memorial Day \$200.00

**Sub - Total Veterans \$200.00**

**Council on Aging**

COA Director \$28,236.00

Council on Aging Expenses \$2,151.95

**Sub - Total Council on Aging \$30,387.95**

**Total Public Health Expenses \$56,210.95**

**Culture And Recreation**

Library \$76,892.77

Library Rent \$4,000.00

Recreation Committee \$807.51

Historical Commission \$65.19

**Total Public Health Expenses \$81,765.47**

**Debt Services**

New Building Debt Payment \$426,950.00

**Total Debt Services Expenses \$426,950.00**

**Unemployment/Insurance**

Berkshire County Retirement \$247,401.00

Unemployment Reserves \$11,045.78

Group Insurance \$154,438.48

Medicare - Town Share \$48,115.54

Insurance & Bonding \$127,243.96

**Total Unemployment/Insurance \$588,244.76**

|                                           |                       |
|-------------------------------------------|-----------------------|
| <b>Total General Fund Expenditure</b>     | <b>\$7,519,510.77</b> |
| <b>Sewer Enterprise</b>                   |                       |
| Salaries                                  | \$15,843.18           |
| Sewer Expenses                            | \$12,921.44           |
| Debt Payments                             | \$170,915.09          |
| <b>Total Sewer Enterprise Expenditure</b> | <b>\$199,679.71</b>   |





## **TREE WARDEN**

We are still dealing with many of our larger town trees aging and becoming hazards as well as the decline of all the Ash trees from the Emerald Ash Borer in conjunction with viral and fungal issues (Ash Yellowing and Ash Anthracnose). We continue to be proactive in identifying trees in town that seem to be declining with a separate budget that allows us to do so. Should you notice distressed trees in the town right of way please contact the tree warden via text- 413-441-7836.

A big thank you to the town highway crew for their help in identifying and removing some trees as well as the tree contractors involved over the past year. Please note should any town ROW trees be in or near a wetland the Richmond Conservation Committee must issue a permit prior to removal.

*Respectfully submitted,*

**Adam Weinberg**  
Richmond Tree Warden



# **2024 TOWN MEETING WARRANTS**





## WARRANT FOR THE ANNUAL TOWN MEETING

TOWN OF RICHMOND  
MINUTES FOR  
ANNUAL TOWN MEETING  
MAY 16, 2024



*Noting there was a quorum, Moderator William Martin called the Annual Town Meeting to order at 7:30pm at Richmond Consolidated School.. Moderator introduced the head table, Selectmen: Roger Manzolini, Alan Hanson, Town Clerk/ Town Accountant Angela Garrity, Town Administrator Danielle Fillio, and Town Counsel Elisabeth Goodman. Town Clerk Angela Garrity confirmed that the warrant was posted in a timely manner. The Moderator stated the meeting will go by the rules of Town Meeting Time. He also stated the rules of this meeting: approach the microphone and state name and address; only address the Moderator not the audience; non-voters need to make it known they are not voters before they speak;*

\*\*\*\*\*

### [Consent Calendar- Articles 1-3]

**ARTICLE 1-** To see if the Town will vote to authorize the Selectmen to determine the manner of repairing the highways and caring for the cemeteries for the year.

**ARTICLE 2- REVOLVING FUND LIMITS.** To see if the Town will vote, pursuant to the provisions of Section 53E 1/2 of Chapter 44 of the General Laws, to authorize the spending limits of the revolving funds outlined below. Expenditures from said funds shall not exceed the amount of funds received in the respective accounts or authorized below, shall come from any funds received by the respective boards and officers for performing services, shall be used solely for the purpose of coordinating and carrying out the programs delineated and shall be approved by a majority vote of the respective boards or officers.

**Inspection Services - \$20,000**

**Council on Aging - \$5,000**

**Board of Health - \$2,500**

**Wetland Protection - \$5,000**

**Municipal Building or Property Rental - \$10,000**

**ARTICLE 3-** To see if the Town will vote to appropriate and accept any monies appropriated for use by the Massachusetts Highway Department for Chapter 90 highway aid and to fund the appropriation by transferring said amounts from available funds. Said funds shall carry over from year to year until spent by the Town and shall be reimbursed by the Commonwealth of Massachusetts in accordance with Chapter 90 of the General Laws. *(Recommended for Approval by the Finance Committee)*

**A motion was made and second to accept Articles 1-3. With no discussion Articles 1-3 Approved Unanimously.**

\*\*\*\*\*

**ARTICLE 4-** To see if the Town will vote to raise and appropriate such sums of money as shall be deemed necessary for the upkeep and repair of the buildings, equipment, highways and cemeteries and for all other charges and expenses of the Town for the year and to set the salaries and compensation of all elected officers of the Town as provided by Section 108 of Chapter 41 of the General Laws. [Fiscal Year 2023 amounts are shown for comparative purposes. Please see the Explanations section following this warrant for more information] *(Recommended for Approval by the Finance Committee)*

[LINE ITEMS]

**A motion was made and second to accept Articles 4. A question was asked by a member of the audience regarding the increase in the town's health insurance. After brief discussion Article 4 Approved Unanimously.**

**ARTICLE 5 -** To see if the Town will vote to raise and appropriate the sum of \$430,200 for the debt service payment for the New Town Hall Library Building *(Recommended for Approval by the Finance Committee)*

**A motion was made and second to accept Article 5. With no discussion Article 5 Approved Unanimously.**

**ARTICLE 6-** To see if the Town will vote to transfer from Certified Free Cash the sum of \$50,000 for the purchase of a new tractor and brush cutter attachments *(Recommended for Approval by the Finance Committee)*

**A motion was made and second to accept Article 6. A question was asked by a member of the audience. After brief discussion Article 6 Approved Unanimously.**

**ARTICLE 7-** To see if the Town will vote to transfer from Certified Free Cash the sum of \$57,000 to cover the cost of a Defibrillator machine and necessary accessories. *(Recommended for Approval by the Finance Committee)*

**A motion was made and second to take no action on Article 7.**

**Article 7 Approved Unanimously to take no action.**

**ARTICLE 8-** To see if the Town will vote to transfer and appropriate the sum of \$210,000 from the ambulance receipts account to the ambulance expense account for the operation of the Richmond Ambulance service, the maintenance of the town ambulance, and for payments to County Ambulance and to other ambulance services providing backup and advanced life support to the Richmond Ambulance service, with any unexpended balance to be returned to the ambulance reserve account. *(Recommended for Approval by the Finance Committee)*

**A motion was made and second to accept Article 8. With no discussion Article 8 Approved Unanimously.**

**ARTICLE 9-** To see if the Town will vote to transfer from available funds the sum of \$226,000 needed to operate the sewer enterprise fund. *(Recommended for Approval by the Finance Committee)*

**A motion was made and second to accept Article 9. With no discussion Article 9 Approved Unanimously.**

**ARTICLE 10-** To see if the Town will vote to raise and appropriate the sum of \$4,409,491 for

the support of the school. *(Recommended for Approval by the Finance Committee)*

**A motion was made and second to accept Article 10. With no discussion Article 10 Approved Unanimously**

**ARTICLE 11-** To see if the Town will vote to transfer from Certified Free Cash the sum of \$75,000 for the School HVAC upgrades. *(Recommended for Approval by the Finance Committee)*

**A motion was made and second to accept Article 11. With no discussion Article 11 Approved Unanimously**

**ARTICLE 12-** To see if the Town will vote to transfer from Stabilization the sum of \$25,000 for the School HVAC upgrades. *(Recommended for Approval by the Finance Committee)*

**TWO – THIRDS VOTE REQUIRED**

**A motion was made and second to accept Article 12. With no discussion Article 12 Approved declared 2/3 voice vote.**

**ARTICLE 13-** To see if the Town will vote to transfer from Certified Free Cash the sum of \$5,000 to the Other Post-Employment Benefits Liability Trust Fund, established under the provisions of M.G.L. Ch. 32B, Section 20. *(Recommended for Approval by the Finance Committee)*

**A motion was made and second to accept Article 13. With no discussion Article 13 Approved Unanimously**

**ARTICLE 14-** To see if the Town will vote to transfer from Certified Free Cash the sum of \$20,000 to the reserve fund. *(Recommended for Approval by the Finance Committee)*

**A motion was made and second to accept Article 14. With no discussion Article 14 Approved Unanimously**

**ARTICLE 15 -** To see if the Town will vote to transfer from Certified Free Cash the sum of \$6,000 for a fuel emergency assistance program administered under a contract with Berkshire Community Action Council for the benefit of low-income Richmond residents. *(Recommended for Approval by the Finance Committee)*

**A motion was made and second to accept Article 15. With no discussion Article 15 Approved Unanimously**

**ARTICLE 16-** To see if the Town will vote to transfer from Certified Free Cash the sum of \$5,000 for the treatment of weeds in Richmond Pond. *(Recommended for Approval by the Finance Committee)*

**A motion was made and second to accept Article 16. With no discussion Article 16 Approved Unanimously**

**ARTICLE 17-** To see if the Town will vote to transfer from Certified Free Cash the sum of \$8,500 to preserve deteriorating vital records books. *(Recommended for Approval by the Finance Committee)*

**A motion was made and second to accept Article 17. With no discussion Article 17 Approved Unanimously**

**ARTICLE 18-** To see if the Town will vote to transfer from Certified Free Cash the sum of \$30,000 to cover the first year start up costs for switching collecting/accounting software.

*(Recommended for Approval by the Finance Committee)*

**A motion was made and second to accept Article 18. With no discussion Article 18 Approved Unanimously**

**ARTICLE 19-** To see if the Town will vote to transfer from Certified Free Cash the sum of \$25,000 for removal or trimming of dead or dying trees town – wide. *(Recommended for Approval by the Finance Committee)*

**A motion was made and second to accept Article 19. With no discussion Article 19 Approved Unanimously**

**ARTICLE 20 -** To see if the Town will vote to create a special Stabilization Fund for the purpose of town needs related to departments of Highway and Public Safety. *(Recommended for Approval by the Finance Committee)*

**TWO – THIRDS VOTE REQUIRED**

**A motion was made and second to accept Article 20. A question was asked by a member of the audience. After a brief discussion Article 20 Approved declared 2/3 voice vote.**

**ARTICLE 21-** To see if the Town will vote to transfer from Town Hall Stabilization the sum of \$89,000 to the newly created Highway and Public Safety Stabilization. *(Recommended for Approval by the Finance Committee)*

**TWO – THIRDS VOTE REQUIRED**

**A motion was made and second to accept Article 21. A question was asked by a member of the audience. After a brief discussion Article 21 Approved declared 2/3 voice vote.**

**ARTICLE 22-** To see if the Town will vote to create a special Stabilization Fund for the purpose of town needs related to Ambulance Department. *(Recommended for Approval by the Finance Committee)*

**TWO – THIRDS VOTE REQUIRED**

**A motion was made and second to accept Article 22. With no discussion Article 22 Approved declared 2/3 voice vote.**

**ARTICLE 23-** To see if the Town will vote to transfer from Town Hall Stabilization the sum of \$10,000 to the newly created Ambulance Stabilization. *(Recommended for Approval by the Finance Committee)*

**TWO – THIRDS VOTE REQUIRED**

**A motion was made and second to accept Article 23. With no discussion Article 23 Approved declared 2/3 voice vote.**

**ARTICLE 24-** To see if the Town will vote to transfer from Certified Free Cash the sum of \$923 for prior Fiscal Year Invoices. *(Recommended for Approval by the Finance Committee)*

**A motion was made and second to accept Article 24. With no discussion Article 24 Approved Unanimously**

**ARTICLE 25 -** To see if the Town will vote to authorize the Select Board to petition the Legislature to enact special legislation which provides that, notwithstanding any general or special law to the contrary, the board of trustees of the town of Richmond Free Public Library may invest any present or future gifts and donations received by and for the library in a sepa-

rate interest-bearing account, or take any other action in relation thereto. (*Recommended for Approval by the Finance Committee*)

**A motion was made and second to accept Article 25. With no discussion Article 25 Approved Unanimously**

**ARTICLE 26** - To see if the Town will vote to accept the provisions of G.L c. 44 Section 54 (b) to allow Town trust funds to be invested in accordance with G.L. c. 203C, the so called “Prudent Investment Rule”, or take any other action in relation thereto. (*Recommended for Approval by the Finance Committee*)

**A motion was made and second to accept Article 26. With no discussion Article 26 Approved Unanimously**

**ARTICLE 27-** To see if the Town will vote to amend the Town Zoning Bylaw by inserting the words “for more than 80 days in a calendar year” to section 4.8 A Permitted Principal Uses 13. Short Term Room Rental Business to read as follows:

13. Short-Term Room Rental Business for more than 80 days in a calendar year provided that:

**TWO – THIRDS VOTE REQUIRED**

**A motion was made and second to accept Article 27.**

**Article 27 Approved declared 2/3 voice vote.**

**ARTICLE 28-** To see if the Town will vote to amend the General Town Bylaw by adding a new section 11 to Chapter X Miscellaneous called Short Term Room Rentals. A copy of this proposed bylaw is on file with the Town Clerk.

**A motion was made and second to accept Article 28. With no discussion Article 28 Approved Unanimously**

***Motion to adjourn the ATM was moved, seconded and approved by unanimous vote at 8:30 p.m.***

A True Copy Attest:  
May 21, 2024

Respectfully submitted,  
Angela Garrity  
Town Clerk

**Total Registered Voters -1285**  
**Total Voters that Attended – 85**



## WARRANT FOR THE SPECIAL TOWN MEETING

### TOWN OF RICHMOND MINUTES FOR SPECIAL TOWN MEETING DECEMBER 11, 2024



*Noting there was a quorum, Moderator William Martin called the Annual Town Meeting to order at 6:20p.m at Town Hall Community Room at 1751 State Road.. Moderator introduced the head table, Selectmen: Alan Hanson, Roger Manzolini and Neil Pilson, Town Clerk/ Town Accountant Angela Garrity and Town Administrator Danielle Fillio. Town Clerk Angela Garrity confirmed that the warrant was posted in a timely manner. The Moderator stated the meeting will go by the rules of Town Meeting Time. He also stated the rules of this meeting: approach the microphone and state name and address; only address the Moderator not the audience; non-voters need to make it known they are not voters before they speak;*

**ARTICLE 1-** To see if the Town will vote to accept General Laws Chapter 59, Section 5, Clause 22I, which authorizes an annual increase in the amount of the exemption granted under General Laws Chapter 59, Section 5, Clause 22, Clause 22A, Clause 22B, Clause 22C, Clause 22E and Clause 22F by the percentage increase in the U. S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) for the previous year as determined by the Commissioner of Revenue, to be effective for applicable exemptions granted for any fiscal year beginning on or after July 1, 2025, or take any action relative thereto. *(Recommended for approval by Finance Committee)*

**A motion was made and second to accept Article 1. With no discussion Article 1 Approved Unanimously.**

**ARTICLE 2-** To see if the Town will vote to accept General Laws Chapter 59, Section 5, Clause 22J, which authorizes an annual increase in the amount of the exemption granted under General Laws Chapter 59, Section 5, Clause 22, Clause 22A, Clause 22B, Clause 22C, Clause 22E, and Clause 22F, by 100% of the personal exemption amount, subject to the conditions in Clause 22J, to be effective for applicable exemptions granted for any fiscal year beginning on or after July 1, 2025, or take any action relative thereto. *(Recommended for approval by Finance Committee)*

**A motion was made and second to accept Article 2. With no discussion Article 2 Approved Unanimously.**

**ARTICLE 3-** To see if the Town will vote to adjust the exemption amount and eligibility factors for the property tax exemptions for senior citizens under Massachusetts General Laws

Chapter 59, Section 5, Clause 41C1/2 to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2024, as follows:

- 1.) By reducing the age of eligibility to 65 (from 70)
- 2.) By adjusting the exemption amount to \$1,000

*(Recommended for approval by Finance Committee)*

**A motion was made and second to accept Article 3. With no discussion Article 3 Approved Unanimously.**

**ARTICLE 4-** To see if the Town will vote to transfer the sum of \$22,070.97 from free cash to the Ambulance Receipts Account. *(Recommended for approval by Finance Committee)*

**A motion was made and second to accept Article 4. With no discussion Article 4 Approved Unanimously.**

**Motion to adjourn the STM was moved, seconded and approved by unanimous vote at 6:25 p.m.**

A True Copy Attest: January 14, 2025

*Respectfully submitted,*

Angela Garrity

Town Clerk

Total Registered Voters — 1348

Total Voters that Attended — 10





## EMPLOYEE EARNINGS HISTORY

|                       |                          |            |
|-----------------------|--------------------------|------------|
| Alibozek Debra        | Teacher                  | 104,962.37 |
| Allen Thomas          | Firefighter              | 860.00     |
| Andrus Michael        | Firefigher               | 120.00     |
| Austin Ellen          | Substitute               | 720.00     |
| Babich Megan          | Paraprofessional         | 15,953.96  |
| Baehr Smith Kristin   | Librarian                | 34,275.33  |
| Barry Patrick         | Constable                | 1,178.40   |
| Barsalou Garrett      | Highway Foreman          | 19,301.25  |
| Bartlett Cynthia      | Paraprofessional         | 26,252.50  |
| Beckwith Jr. Peter    | Hisghway Supertintendent | 94,945.78  |
| Beeker Roberta        | Substitute               | 517.50     |
| Bell-Devaney Geoffrey | SPED Teacher             | 103,730.34 |
| Bennett Cate          | PARA & Substitute        | 5,695.02   |
| Borden Forest         | Sewer Dept               | 4,931.12   |
| Borden Sierra         | Substitute Teacher/Para  | 230.00     |
| Brazie Horace         | Sewer Dept               | 13,218.34  |
| Brazie Paul           | Boat Ramp Monitor        | 4,860.00   |
| Brogan Louise         | Teacher                  | 34,101.03  |
| Bullett Tracy         | Custodian                | 18,350.02  |
| Bullett William       | Police Chief             | 2,149.96   |
| Cahalan Gerald        | Firefighter              | 460.00     |
| Callahan Lisa         | Teacher                  | 96,844.60  |
| Choquette Beth        | Principal                | 147,107.36 |
| Ciempa Tanelle        | EMT                      | 49,935.36  |
| Cohen Laurence        | Boad of Health           | 85.00      |
| Condron David         | Boat Ramp Monitor        | 5,017.50   |
| Cybulski Cali         | Substitute Teacher/Para  | 10,485.00  |
| Czerwinski Robert     | Firefighter              | 1,600.00   |
| Daigle Jeffrey        | Assessor                 | 1,100.00   |
| Dellea Jane           | Substitute Teacher       | 2,181.82   |
| Drake John            | Animal Control Officer   | 4,583.37   |
| Duffy Haley           | EMT                      | 211.00     |
| Duval Brian           | Alt Building Inspector   | 240.00     |
| Dyson Susan           | Substitute Teacher/Para  | 7,015.00   |
| Edelman III L.        | Firefighter              | 1,880.00   |
| Evans Deborah         | Library                  | 232.05     |
| Evans Deborah         | Elections                | 310.27     |
| Faber Christine       | COA Fitness Instructor   | 2,175.00   |

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|---------------------|--------------------------------|------------|
| Faggioni Angeli     | Library                        | 9,033.82   |
| Fenton Abigail      | Substitute Teacher/Para        | 2,932.50   |
| Ferry-Dean Marcella | Paraprofessional               | 915.20     |
| Fillio Danielle     | Town Administrator             | 89,503.37  |
| Flynn Edward        | Highway Department             | 40,769.00  |
| Fredsall Nicholas   | Inspector                      | 7,410.00   |
| Gardner Brooklyn    | Bus Monitor                    | 100.00     |
| Garritty Angela     | Town Accountant                | 79,676.85  |
| Gennari Robert      | Gas Inspector                  | 4,578.00   |
| Gingras Natalie     | Admin. Assistant               | 48,011.04  |
| Girdler Jeanne      | Paraprofessional               | 10,318.13  |
| Goodwin Deborah     | EMT                            | 871.50     |
| Greene Paul         | Building Inspector             | 11,613.18  |
| Gregory Julia       | Teacher                        | 65,775.67  |
| Hallock James       | Firefighter                    | 1,008.00   |
| Grizey Thomas       | Sewer Dept                     | 765.00     |
| Hammer Robert       | Highway Department             | 55,059.94  |
| Hanson Alan         | Selectmen                      | 1,750.00   |
| Hartford Janice     | Elections                      | 232.50     |
| Heath David         | Teacher                        | 26,377.80  |
| Holcomb Tracy       | Speech Pathologist             | 100,532.13 |
| Hollingsworth Jodi  | Treasurer                      | 18,970.98  |
| Holm Christopher    | Firefighter                    | 1,455.75   |
| Hosley Kimberly     | Teacher                        | 97,986.03  |
| Houle Zachary       | SPED Teacher                   | 68,070.59  |
| Housman David       | Paraprofessional               | 13,390.72  |
| Jervas Tammy        | School Lunch                   | 52,604.24  |
| Jezak Jessica       | Paraprofessional               | 31,429.51  |
| Jones Jeanne        | Teacher                        | 86,243.73  |
| Kanz Rachel         | Teacher                        | 106,295.44 |
| Keating Ryleigh     | School Lunch                   | 22,866.08  |
| Knox Jeremy A. B.   | Firefighter                    | 840.00     |
| Kohler Roger        | Teacher                        | 57,693.41  |
| Korte Haley         | Teacher                        | 60,066.84  |
| Kuster Kimberley    | Teacher                        | 89,127.73  |
| Lamke Devin         | Occupational Therapist/Teacher | 56,671.04  |
| Lane-Carmody Amy    | Treasurer                      | 45,771.81  |
| Lebeau Phyllis      | Secretary                      | 1,709.71   |
| Lenfest Cristina    | School Nurse                   | 72,471.70  |
| Lorance Heather     | Administrative Assistant       | 52,502.75  |

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|---------------------------|--------------------------|------------|
| Lucas Paul                | Boat Ramp Monitor        | 3,367.50   |
| Makarski Elyse            | Substitute Teacher       | 9,673.80   |
| Manzolini Roger           | Selectmen                | 1,750.00   |
| Merfeld Johanna           | Substitute Teacher       | 17,361.20  |
| Maron Louise              | Board of Health          | 85.00      |
| Morse Gloria              | Elections                | 1,069.50   |
| Mountain Candace          | Library                  | 9,014.36   |
| Mullen Joy                | Teacher                  | 107,492.25 |
| Navin Robert              | Highway Department       | 460.00     |
| O'Donnell Anna            | Teacher                  | 71,583.37  |
| O'Neil Linda              | Substitute Teacher       | 230.00     |
| O'Neil Timothy            | Custodian                | 25,727.00  |
| Ostrander Heather         | Teacher                  | 100,220.68 |
| Parsons Stephen           | Cemetery Superintendent  | 875.00     |
| Pelltier Connor           | Firefighter              | 800.00     |
| Perkins Heather           | Firefighter              | 6,228.34   |
| Perkins Kimberly          | EMT                      | 80.00      |
| Phelps Joyce              | Elections                | 852.50     |
| Pilson Neal               | Selectmen                | 1,750.00   |
| Pontbriant Christopher    | EMT                      | 4,989.71   |
| Porter Christopher        | Firefighter              | 1,020.00   |
| Porter Jessie             | Firefighter              | 40.00      |
| Psutka Cheyanne           | Substitute Teacher/Para  | 24,946.37  |
| Race Ronald               | Bus Monitor              | 1,196.00   |
| Renfrew Sharon            | Teacher                  | 103,762.11 |
| Renteria Cuenu Samir      | Custodian                | 13,281.00  |
| Ritrosky-Winslow Madelyn  | Library                  | 4,717.20   |
| Rivera, Jr. Rodolfo       | Custodian                | 19,917.52  |
| Romano Gill               | Teacher                  | 89,214.20  |
| Roney Errin               | Paraprofessional         | 28,654.47  |
| Ryan Claudia              | Administrative Assistant | 1,575.00   |
| Ryan John                 | Constable                | 632.00     |
| Sawyer Sarah              | Nurse Substitute         | 3,600.00   |
| Schultz Brian             | EMT                      | 3,642.14   |
| Schwartz Lisa             | Paraprofessional         | 27,558.38  |
| Scott Amy                 | Administrative Assistant | 46,309.12  |
| Searing Travis            | Highway                  | 58,781.21  |
| Senter Keefner Marguerite | School Lunch             | 21,405.46  |
| Shook Mary                | SPED Teacher             | 55,662.66  |
| Silvagni Christopher      | Firefighter              | 1,040.00   |

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|                           |                     |            |
|---------------------------|---------------------|------------|
| Smith Brett               | Highway Department  | 58,718.81  |
| Smith Elizabeth           | Teacher             | 94,390.63  |
| Smith Eric                | Firefighter         | 1,800.00   |
| Smith Michelle            | Teacher             | 99,623.64  |
| Soldato Jacob             | Firefighter/EMT     | 35,676.41  |
| Stengle Joanna            | Elections           | 271.25     |
| Supranowicz Raymond       | Assessor            | 1,100.00   |
| Traver Stephen            | Fire Chief          | 16,158.31  |
| Turczak Ricky             | Boat Ramp Monitor   | 4,860.00   |
| Van Deusen Jeremy         | EMT                 | 1,312.00   |
| Vecchia Michael           | School Psychologist | 25,286.62  |
| Waterman-Spitzer Kimberly | CAP PROGRAM         | 500.00     |
| Weeden Erin               | Paraprofessional    | 29,825.83  |
| Wentworth Douglas         | School Psychologist | 95,486.10  |
| Wetherell Kimberly        | Conservation Agent  | 18,933.50  |
| White Austin              | EMT                 | 6,057.66   |
| Winter Michael            | Firefighter         | 560.00     |
| Wyatt David               | Firefighter         | 3,026.92   |
| Zigmand Ronna             | Teacher             | 103,664.63 |



*Photo Credit:  
Patrick Barry*