

Richmond Library Trustee Minutes

Thursday, June 8, 2023 at 12:00 pm (via Zoom)

Attendees: Nanci McConnell, Kathleen Keenum, Kathryn Wilson, Kristin Smith, Candy Mountain

Approval of May 2023 meeting minutes – approved with time change to Friends Annual meeting time (11 am)

Director's Report:

- Library personnel – nothing new to report
- Budget for Y24 – approved at the May 17th town meeting
- Past events –
 - Lively World event – 3 Authors on Sat June 3rd at 11 am at the church – 37 attendees, 28 books were sold by the authors, program was well received, and Ruth thinks she may do similar programs in the future.
- Upcoming events:
 - Th July 6 at 4 pm – grade 3-5 children's book club (book: "Super Pancake")
 - Sat July 8 at 11 am – Animal event (rain or shine)
 - Sat July 8th – Summer Reading program kickoff
 - All Wednesdays in July (5th, 12th, 19th, 26th) at 10 am – Southern Berkshire Kids Summer Reading program (birth – age 6 years) – library is open just for this 1 hour.
 - July 10th at 2:00 – 3:30 -- Candy is hosting a Genealogy Round Table (with the help of a patron) with tips for folks on how to get started researching their genealogy for free online.
 - Tuesday, August 29th from 3:00 – 5:00 pm – Ice Cream Social – to celebrate the end of reading log collection from the Summer Reading Program
 - Sept 9th – possible Lively World Event TBA

Other:

- Review policy for Artists items to be displayed and sold (suggested 20% donation to the Friends of Richmond Library) – take out "not covered by insurance" – we should have a permission slip for Artists to sign outlining policies – purchaser should make payment directly to the artist. Artist or artwork should have a connection to Richmond. Artwork can be displayed for 3 months or an agreed-upon length of time. The policy will outline how long we will store unsold items after 3-month display. Kristin will update this policy and email the Trustees for approval at July meeting.
- Historical room/items – how will they be accessible? Kristin and Candy will develop a draft policy for the July meeting. Candy will answer questions so we can publicize historical room items.
- Will there be security cameras in the library and historic room? We don't know yet, but there is a sight line to all library areas from the circ desk.

- Raffle baskets to continue? Kristin suggests changing it up by having just a single gift card from a local store instead of a whole basket of goods. We could possibly have a big basket of items for the open house of the new library. Topic to be discussed at the Friends meeting on Saturday.
- Discussion of roles of trustees and director regarding recent events in Great Barrington library – Kristin has contacted MBLC and obtained Pocket Guides for Trustees which will be given to each of us. This topic will be reviewed at a fall meeting.

Building update:

- Progress report from MBC meeting on 6/6
- Next steps: the next Building Committee meeting is on July 11th at 6:00 pm. There will possibly be a tour of the new building at 5:00 pm for the committee and Trustees. Kathryn will need to post that this is a closed meeting once this time/date is confirmed with the GC.

Friends update:

- Furniture ordering for new building – delivery date is set for mid-October. No payment has been requested by Red Thread yet.
- A new Member-at-Large is needed.
- Friends Annual meeting will be held on June 10th at 11 am in the library.

Meeting adjourned at 1:20 pm

Next meeting dates:

Thursday, July 13, 2023 at 11:30 am (via Zoom)

NO MEETING in August 2023

Thursday, September 14, 2023 at 10:00 am (via Zoom)