

SELECTMENS MINUTES WEDNESDAY SEPTEMBER 13, 2023
ZOOM ONLY

Members Present: Alan Hanson -Chair, Neal Pilson, Roger Manzolini

Other Participants- Angela Garrity -accountant/clerk, Danielle Fillio-Town Administrator, Jodi Hollingsworth- Collector/Treasurer, Claudia Ryan, Clarence Fanto, Peter Miller, Peter Stankowski- Interprint executive

Mr. Hanson opened the meeting at 7:00PM

1. One Day Alcohol License and One Day Special Event Permit Pilson- Wedding 9/23/23 4PM-10PM

Mr. Hanson made a motion to approve the Special Event Permit, it was seconded by Mr. Manzolini. Both Mr. Hanson and Mr. Manzolini voted for approval and Mr. Pilson recused himself from the vote. Mr. Hanson made a motion to approve the one-day alcohol permit, it was seconded by Mr. Manzolini. Mr. Hanson and Mr. Manzolini voted to approve the license, Mr. Pilson recused himself from the vote.

2. One Day Special Event Permit- Inn at Richmond 9/30/23 1:30PM-4:30PM

Mr. Manzolini made a motion to approve the permit, it was seconded by Mr. Pilson and passed unanimously by roll call vote.

3. Discussion about Trailer Trucks in Richmond Shores

Mr. Stankowski was present to represent the Interprint Corporation. Mr. Pilson explained what the issues were with tractor trailer trucks driving incorrectly down the Richmond Shore roads. The roads are narrow dirt roads with low hanging wires. The trucks cannot maneuver down these roads, and they have taken down live electrical wires which have caused damage to homes in the area and to the roads. The truckers are using gps systems that wrongly send them down these roads. The town has put up signs to try and tell the drivers that there isn't access to Interprint on those roads. The signs so far have not had much effect on stopping trucks. Mr. Pilson asked Mr. Stankowski what Interprint has done to try and fix the situation of trucks coming to them the wrong way. Mr. Stankowski stated that they are working with Shore residents to try and identify which trucks are coming through the Shores. They then speak with the drivers and contact the trucking companies they work for and attempt to have them come the correct way next time. They have been told that the companies do put the correct driving directions in the paperwork sent to the drivers, but it is one page among many that the drivers receive, they aren't confident that the drivers look at it but rely on the gps. Mr. Stankowski stated that the truckers that attempt to drive through the Shores are young inexperienced drivers and tend to use inexpensive gps systems. Mr. Stankowski stated that the only way to stop all the trucks from attempting to get to Interprint through the Shores it to build a physical barrier that prevents them from driving through. These barriers are ugly and expensive. The other method is just to remain vigilant and get the information to Interprint so that they can contact both the drivers and their companies as to the correct route to take. This method is not foolproof and there will be trucks that try and drive through the Shores. He stated that not all the trucks that are creating issues are heading to Interprint. Mr. Stankowski stated he has contacted the Dept. of Transportation for help with signage directing trucks coming off of the highway and heading to Interprint. There was a discussion about putting up signs that light up on their edges such as the ones that are near Olivia's Overlook, they do get the attention of drivers. There was no final decision made and Mr. Pilson suggested that the discussion be continued to the next meeting.

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4. Discussion of Tax Title Properties

Ms. Hollingsworth explained to the Selectmen about the fact that several of the properties that were scheduled to go into tax title and get posted in the newspaper were for very little amounts of money. Mr. Pilson had asked Ms. Hollingsworth in an earlier phone call if it made financial sense for the town to pay the fees for putting properties with very small tax amounts due into tax title. Ms. Hollingsworth explained that the town will recover all fees that they incur for the process. The fees are added onto the tax bills of the property owners. Mr. Manzolini asked if the owners had all been notified of their past due taxes and that if payment was not made then they would end up in tax title proceedings and it would be posted. She stated that she had sent 4 notices of fact to the owners. She stated that if the properties are sold without having been put into tax title which puts a lien on the property, then the town might not be able to collect all back taxes and fees. Mr. Manzolini stated that if everyone was notified then the town should not differentiate between owners with large tax payments due and ones that have very small payment due. Mr. Hanson and Mr. Pilson stated that they had no problem with either option, so both agreed with Mr. Manzolini that the town should put into tax title all the properties that Ms. Hollingsworth has found to be delinquent.

5. Town Center Discussion

i. Discussion / vote on invoices/change orders

Ms. Fillio stated that there was an outstanding bill for Tierney Construction in the amount of \$297,905.82 that the members had to approve. Mr. Manzolini made a motion to approve the payment , it was seconded by Mr. Pilson and passed unanimously by roll call vote. Ms. Fillio then stated that there was a change order bill that needed to be paid, this was \$21,832. This was for roofing improvements, piping changes required by the utilities and the installation of the projector screen. Mr. Manzolini made the motion to approve it, it was seconded by Mr. Pilson and passed unanimously by roll call vote.

ii. Discussion /status of building

Mr. Manzolini stated the building inside and outside looks very good. There will be a walk-through open to residents on Sunday afternoon September 24 and on Tuesday evening September 26. The movers are coming to the old town hall on Tuesday October 3. Mr. Manzolini was excited to state that the next Building Committee meeting will be held in the new town hall. He stated that there is approximately \$67,000 left in the contingency fund. There are still a few items that need to be purchased and a few smaller projects need finishing. Ms. Fillio stated that the building will be turned over to the town on September 15. She requested that the town hall be closed to the public the first week of October for the move and to allow town employees time to unpack and get organized. She stated that the special town meeting needs to be moved to a different date to allow the bids for the solar installation to be received prior to the meeting. Mr. Pilson asked Ms. Fillio if the next meeting would be Wednesday September 27, she stated it will be then but again it will be zoom only.

6. Discussion and vote regarding Administrative Assistant Job Description and Advertisement

Ms. Fillio stated that she wants to place an ad for an Administrative Assistant and is requesting approval of the board. Mr. Pilson made a motion to approval the placement of the ad, it was seconded by Mr. Manzolini and passed unanimously by roll call vote.

7. Public comment- None

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8. Town Administrator Updates

Ms. Fillio stated she requires from the members authorization for approval of a Chapter 90 grader loan for \$44,292.89. Mr. Manzolini made the motion , it was seconded by Mr. Pilson and passed unanimously by roll call vote.

9. Selectmen Matters- None

10. Sewer Matters- None

11. Mr. Hanson made a motion to adjourn at 8:05 P.M. It was seconded by Mr. Pilson and passed unanimously by roll call vote.

Mr. Hanson-Chair

Date

Mr. Pilson

Date

Mr. Manzolini

Date