

BERKSHIRE REGIONAL PLANNING COMMISSION  
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[www.berkshireplanning.org](http://www.berkshireplanning.org)

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9:30 am

TOWN OF RICHMOND  
TOWN CLERK  
THOMAS MATUSZKO, A.C.P.  
Executive Director

KYLE HANLON, Chair  
JOHN DUVAL, Vice-Chair  
SHEILA IRVIN, Clerk  
MALCOLM FICK, Treasurer

### MEETING NOTICE

A meeting of the Berkshire Regional Planning Commission  
will be held on:

Thursday, September 19 at 5:00 p.m.  
At: The Stationery Factory  
63 Flansburg Ave, Dalton, MA 01226  
SEE MAP ON SEPARATE SHEET

**Meeting Material:** All written materials for the meeting are posted on BRPC's website:  
[www.berkshireplanning.org](http://www.berkshireplanning.org). Click on the calendar date for the meeting and materials available  
will be listed.

### AGENDA

- I. **Opening** (5:00-5:05)
- A. Call to Order
  - B. Roll Call
  - C. Approval of Minutes July 11, 2019 Meeting
- II. **Comments from the Public** (5:05-5:10)
- Members of the public may offer comments regarding topics which are on the agenda or other matters which they wish to bring to the Commission's attention. Comments are limited to no more than three minutes and are to be directed to the Commission.*
- III. **Delegates and Alternate Issues** (5:10-5:15)
- Delegates and Alternates may bring up any issue not on the agenda.*
- IV. **Executive Committee Actions - July 11, 2019 & September 5, 2019** (5:15-5:20)
- The actions taken by the Executive Committee on the Commission's behalf are presented for discussion.*
- V. **Appointment of Berkshire Comprehensive Economic Development Strategy Committee Chair** (5:20-5:25)
- According to BRPC's Bylaws, the Commission must approve Committee Chair. We are requesting approval for Kyle Hanlon to serve as Chair of the Berkshire Comprehensive Economic Development Strategy Committee.*
- VI. **Ratification of Commission Representatives to Related Groups** (5:25-5:30)
- According to BRPC's Bylaws, the Commission must ratify the appointments of members to*

(over)

*special or standing bodies not under that jurisdiction of BRPC. The following people need to be ratified for the identified committees.*

- *Westfield River Wild and Scenic Advisory Committee – Representative: Marie Raftery (Stockbridge Non-Commission member)*
- *Berkshire Metropolitan Planning Organization – Representative: Chair Kyle Hanlon (North Adams); Alternate: Sam Haupt (Peru)*
- *Mohawk Trail Woodlands Partnership Project Advisory Committee – Representative: Kyle Hanlon (North Adams)*

**VII. Presentation of Berkshire County Survey Results (5:30-5:40)**

*Several years ago, we surveyed young adults to determine their attitudes, preferences and needs about living in Berkshire County. We have re-issued the survey. This time we expanded it to include adults. We will present a summary of the results.*

**VIII. Top 10 Work Items (5:40-5:50)**

*Staff will present their top 10 work items for FY2020.*

**IX. Executive Director's Report (5:50–5:55)**

- A. Staffing Update*
- B. Change in Full Commission Meeting Schedule*
- C. Delegate and Alternate Orientation*
- D. New BRPC Logo Concepts*
- E. Outdoor Recreation Plan for Berkshire County*
- F. CDBG Award – Sheffield, New Marlborough & Otis*
- G. SMART Program Proposed Changes*
- H. Other*

**XII. Adjournment (6:00)**

Other interested citizens and officials are invited to attend.

All times listed are estimates of when specific agenda items may be discussed.

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B