

Richmond Free Public Library
2821 State Road, Richmond
Library Trustees' Meeting
February 4, 2020 1:00 pm

Call to order: 1:00 pm

Attendance: Kathryn Wilson, Kristin Smith, Nanci McConnell (by telephone)

Approval of January minutes: delayed; to be done by email

Old Business:

- Kathryn and Candy attended the **Legislative Breakfast** at the Monterey Library on 1/31. Kathryn reported on the information from the speakers.

Director's Report:

- **Jazz program** on January 25th had 17 attendees, fewer than expected. The bad weather may have impacted attendance.
- **Valentine card-making** program on 2/1 had 13 attendees. Program very well received.

New Business:

- **Interim Trustee:** Discussion of interim trustee appointment. Trustees approved the appointment of Katherine Keenum as the interim trustee. Nanci will contact Katherine to let her know (Katherine came to the library during the meeting, so we were able to inform her in person!) Kathryn W will send a letter/email to Danielle and the Selectmen (cc. to Kristin and Nanci) to ask them to approve this appointment.
- **Trustee Chairperson:** Kathryn Wilson will be the new chairperson of the Trustees.
- **Future Trustee meetings** will be held on the first Thursday of the month at 2:00 pm unless other plans are made.
- **Program funding:** The Richmond Cultural Council sent notice that it will fully fund the 10/17/20 Uke program and the Animal program in July 2020.
- **Annual Budget:** Kristin submitted the annual budget and an accompanying email to the town but hasn't heard from the Finance Committee yet.

Municipal Building Committee:

- Kathryn reported on the MBC progress and we looked at the conceptual design and made suggested changes for the designer. Kristin will send the suggestions designer.

Adjourned: 2:30 pm

Next meetings: Thursday March 5th at 2:00 pm

Thursday April 16th at 2:00 pm (delayed because both Kathryn W and Nanci will be traveling in early April)