

BERKSHIRE REGIONAL PLANNING COMMISSION
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www.berkshireplanning.org

KYLE HANLON, Chair
JOHN DUVAL, Vice-Chair
SHEILA IRVIN, Clerk
MALCOLM FICK, Treasurer

RECEIVED
THOMAS MATUSZKO, A.I.C.P.
Executive Director

JUN -2 2020

MEETING NOTICE

There will be a meeting of the
EXECUTIVE COMMITTEE

of the

BERKSHIRE REGIONAL PLANNING COMMISSION

on Thursday, June 4, 2020 at 4:00 p.m.

TOWN OF RICHMOND
TOWN CLERK

Posted 1 pm

This will be a **Virtual Meeting** as allowed by Massachusetts Governor Charlie Baker's Executive Order dated March 12, 2020 suspending certain provision of the Open Meeting Law, G.L. c.30 sec.20.

Information to join the meeting is:

<https://us02web.zoom.us/j/3926128831?pwd=UFRpVTFqSDNCUXYxTDJFVWxieJTZz09>

Meeting ID: 392 612 8831

Password: 624730

Call in information: 312.626.6799, 646.558.8656, 301.715.8592, 346.248.7799, 669.900.9128

Meeting Material: All written materials for the meeting are posted on BRPC's website:

www.berkshireplanning.org. Click on the calendar date for the meeting and materials available will be listed.

AGENDA

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of the Executive Committee Meeting of May 7, 2020* (4:05)
- III. Financial Reports (4:10)
 - A. May Expenditures Report *
 - B. Accounts Receivable Report
 - C. Line of Credit Report
 - D. Other
- IV. Delegate & Alternate Issues (4:15)
- V. Items Requiring Action* (4:20)
 - A. Approval to Submit a Grant Application to the Massachusetts Department of Environmental Protection 604b Water Quality Assessment Program *
 - B. Approval to Submit a Request to the U.S. Forest Service for Forest Stewardship Funds *
 - C. Other*
- VI. Committee Reports (4:45)
 - A. Regional Issues Committee
 - B. Commission Development Committee
 - C. Finance Committee

- D. CEDS Committee
 - E. Other
- VII. Executive Director's Report (4:50)
- A. Report on New Contracts / Agreements
 - B. Guardian Life Contribution to Berkshire Tomorrow, Inc.
 - C. COVID-19 Related
 - D. Berkshires Tomorrow Inc. Update
 - E. East-West Rail
 - F. 120 Day Waiver Request
 - G. BCETF Update
 - H. Transportation Documents
 - I. Massachusetts Attorney General's Small Business Relief Partnership Grant Program
 - J. Other
- VIII. Old Business (5:05)
- A. BRPC Office Re-Opening
 - B. FY 21 Merit Increases
 - C. Other
- IX. New Business (5:15)
- A. Cash Payment to Staff Over Accrual Limits
 - B. Executive Director Review
 - C. Summer Commission Meeting
 - D. Other
- X. Adjournment (5:30)

Attachments:

- Unapproved Minutes of the Executive Committee Meeting of May 7, 2020
- May Expenditures Report
- May Accounts Receivable Report
- Line of Credit Report
- Memo – Executive Committee Agenda Items
- Unapproved Minutes of the Regional Issues Committee of May 20, 2020
- Unapproved Minutes of the Commission Development Committee meeting of May 21, 2020
- Unapproved Minutes of the Finance Committee meeting of May 12, 2020

*** Items Requiring Action**

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B