

# Selectmen's Meeting Minutes

## Wednesday July 12, 2023

### Hybrid Meeting (Town Hall and Zoom)

Members Present: Al Hanson-Chair, Neal Pilson, Roger Manzolini

Other Participants: Angela Garrity-Clerk/Accountant, zoom participants- Claudia Ryan, Holly & Dick Stover, Pat Callahan, Danielle Fillio

Chair Al Hanson opened the meeting at 6:00PM.

1. Town Center Discussion
  - i. Discussion/vote on invoices/change orders

Mr. Manzolini explained to the other members the issues that were discussed and voted on at the July 11, 2023, Building Committee meeting(Mr. Manzolini is a member).

- a. Approval of Dave Tierney invoice for \$444,369.75, there was no discussion on the invoice. A motion was made by Mr. Manzolini , seconded by Mr. Hanson and passed unanimously by roll call vote.
- b. Change Orders- There were 3 change orders that he discussed totaling \$25,756.00
  1. Installation of charging station conduits from the building to the parking lot. This is for getting the parking lot ready for EV charging stations,\$10,841.
  2. Electrical and carpentry work done within the common room space,\$15,504.00.
  3. Site layout Credit- \$589.00

Mr. Manzolini made a motion to accept the changes and invoices. It was seconded by Mr. Pilson and passed unanimously by roll call vote.

- c. Contract for Valley Communications for AV installation. Mr. Manzolini explained that the Building Committee is asking for up to \$112,000 in the contract. The actual contract is for less. Ms. Callahan explained to the selectmen that assisted listening devices are not in the original contract but that many town residents have stated that they need them. The Building Committee wants to be able to provide them for the residents, the cost of these devices would be \$3,000. Mr. Pilson asked if the Building Committee discussed and approved this contract. Ms. Callahan stated that they did. Ms. Callahan stated that Danielle Fillio(Town Administrator) is ok with this system that will satisfy the town's needs. Mr. Manzolini made a motion to accept this contract, it was seconded by Mr. Pilson and passed unanimously by roll call vote.

Mr. Manzolini stated that the contract for Valley Communications and change orders were signed by Mr. Hanson and that the invoice payment for Dave Tierney Construction was signed by all members. He then gave the papers to Ms. Garrity. Ms. Callahan asked Ms. Garrity to please email her copies of the signed contracts so she could distribute them to the proper people.

- ii. Discussion/ status of building

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Mr. Manzolini stated the Building Committee did a walk through and were all pleasantly surprised by how it is progressing, the building looks wonderful. They are expecting that it will be ready mid-September, but they are still saying that it will be an October move in date. He stated that there are 3 more payments due for the completion with Tierney, the architect, and P3 and there is money still budgeted for those payments. The contingency money is almost depleted, less than \$50,000 in it not including the monies earmarked for Valley Communications. In the Committee's opinion everything is going very well. Ms. Callahan stated that there is still a limited budget for furniture, equipment and monies from the leftover funds from the IT utilities budget. She stated that added together there will be some funds for landscaping, solar shades, furniture for the common rooms and moving expenses. They are getting quotes for moving. Mr. Manzolini stated that once everyone is settled in and up and running more shades and blinds will be ordered as needed. Ms. Callahan stated that the project is almost finished and on budget, both she and Mr. Manzolini stated that the contractors are doing a great job.

Ms. Stover stated that a grand opening should be scheduled and planned. Mr. Manzolini stated that the committee didn't want to plan anything until the end was in site but that now is probably the time to start a discussion about a grand opening.

Mr. Pilson asked if the Town Hall portion could be moved into if that is ready prior to the library being totally completed. Ms. Callahan stated that everything needs to be done for a Certificate of Occupancy to be issued prior to anyone moving in. There are a lot of small last-minute items that must be finalized prior to moving in, keys, security systems, etc.

Mr. Hanson asked about volunteers helping with packing and moving to lower the costs. Ms. Callahan stated that the library trustees have volunteers packing books but that volunteers cannot really move heavy boxes and furniture and that it is better to have experienced movers do it.

#### 2. Public Comment

Mr. Stover asked about the mowing on the sides of East Road, complaining about the height of the grass and weeds. He also asked about what the electric company is going to do about the trash and tree stumps left after they work; they did on the poles and wires on East Road. Mr. Pilson stated that the Highway Department is working on mowing the sides of the roads throughout the town and that they will eventually mow on East Road. He stated that he called Eversource and said that they had to cut the stumps shorter than they had left them and he was told that the garbage would be picked up from the sides of the road.

3. Town Administrator Updates: None
4. Selectmen Matters: None
5. Sewer Matters: None

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Mr. Hanson made a motion at 6:26PM to adjourn the meeting. It was seconded by Mr. Pilson and passed unanimously.

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Mr. Hanson-Chair

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Date

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Mr. Pilson

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Mr. Manzolini