

REGULAR MEETING OF THE RIVERVIEW CITY COUNCIL
CITY OF RIVERVIEW, WAYNE COUNTY, MICHIGAN
HELD ON MONDAY, JANUARY 7, 2019 A.D.
IN THE COUNCIL CHAMBERS OF
THE PETER ROTTEVEEL MUNICIPAL BUILDING
14100 CIVIC PARK DRIVE, RIVERVIEW, MICHIGAN 48193-7689

The meeting was called to order at 7:30 p.m.

Presiding: Mayor Swift

Present: Councilmembers Blanchette, Coffey, Towle, Elmer Trombley, James Trombley, Workman

Also Present: City Manager Drysdale, City Clerk Hutchison, Police Chief Rosebohm, Human Resources Director Mayerich, Finance/ Purchasing Director McMahon, Fire Chief Lammers, Information and Technology Director Harper, Parks and Recreation Director Dickman, Department of Public Works Director Webb, Interim Golf Course Operations Manager Kettler, Library Director Frattarelli (7:30 p.m.), Carlisle Wortman Community Development Director Scurto, Charles E. Raines Company City Engineer Sabak, Cornerstone Environmental Group Sr. Project Manager Wintheiser, Project Manager Bowyer, Attorney Pentiuik

The **Pledge of Allegiance** was led by Councilmember Towle.

The **Invocation** was given by Councilmember Workman.

AWARDS AND PRESENTATIONS AND PROCLAMATIONS:

None.

MINUTES:

Motion by Councilmember Coffey, seconded by Councilmember Workman, that the **Minutes** of the Regular Meeting of **December 17, 2018**, and the condensed version for publication, be **Approved as amended**.

Carried unanimously.

PUBLIC HEARINGS:

None.

PUBLIC COMMENTS:

At this time, the Mayor asked if anyone wished to address the City Council. No one spoke.

ORGANIZATIONAL BUSINESS:

Motion by Councilmember James Trombley seconded by Councilmember Elmer Trombley, that the reappointment of Ms. **Deborah Muzzin** to the **Board of Review** to serve a three-year term set to expire **January 1, 2022**, be Approved.

Carried unanimously.

Motion by Councilmember James Trombley, seconded by Councilmember Coffey, that the reappointment of Ms. **Frances Gonzales** as the **Board of Review Alternate** for a three-year term set to expire **January 1, 2022**, be Approved.

Carried unanimously.

CONSENT AGENDA:

Motion by Councilmember Coffey, seconded by Councilmember Elmer Trombley, that the Consent Agenda be Approved as follows:

- Approve Budget Amendments as follows:

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2018/19 Building Maintenance				
Contractual Services	101-442-818.000	\$ 33,000.00	\$ 58,000.00	\$ 25,000.00

JUSTIFICATION: To increase the Building Maintenance line item. This amendment is necessary due to the amount of heating and cooling work that has been needed on City buildings in the 2018/19 fiscal year.

B.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2018/19 Garbage and Rubbish				
Dumpster Rental Fees	226-000-670.090	\$ 3,000.00	\$ 6,000.00	\$ 3,000.00
Dumpsters	226-528-818.031	\$ 5,000.00	\$ 8,000.00	\$ 3,000.00

JUSTIFICATION: To increase both, the revenue and expense accounts, by the same amount. The amendment is necessary due to the increased number of dumpster rentals by citizens. Carried unanimously.

RESOLUTIONS:

Motion by Councilmember James Trombley, seconded by Councilmember Coffey, that Resolution No. 19-01, Adopt **Council Meeting Schedule** for the **2019 Calendar** Year, for Posting Pursuant to Act 267 “Open Meetings Act” P.A. 1976, be Adopted as amended:

RESOLUTION NO. 19-01
ADOPT 2019 SCHEDULE OF CITY COUNCIL MEETINGS
AND STUDY SESSIONS

WHEREAS, that Notification of City Council Meetings of the Riverview City Council from January through December, 2019, shall be published pursuant to Act 267 “Open Meetings Act”, P.A. 1976;

WHEREAS, all regular meetings of the City Council will be held on the first and third Mondays commencing at 7:30 p.m. in the Council Chambers of the Riverview Municipal Building, 14100 Civic Park Drive, Riverview, Michigan 48193, with a Study Session commencing at 7:00 p.m. Such regular meetings shall be open to the public and persons present shall be afforded an opportunity to address the City Council in accordance with regulations and subject to time limitations as prescribed;

January 7 and 22 (Tuesday)	February 4 and 19 (Tuesday)
March 4 and 18	April 1 and 15
May 6 and 20	June 3 and 17
July 1 and 15	August 5 and 19
September 3 (Tuesday) and 16	October 7 and 21
November 4 and 18	December 2 and 16

WHEREAS, in addition to the foregoing, the City Council shall meet in Study Session for the purpose of reviewing written reports and oversee technical or procedural matters affecting the conduct of City affairs. Such meetings are held on the second Monday (and fourth Mondays, if requested by Mayor or City Manager), in the Council Conference Room in the Municipal Building commencing at 7:00 p.m. and open to the public; and

WHEREAS, persons present will be invited to speak after the departmental reports have been reviewed, unless such person advises the Presiding Official at the commencement of the meeting of their desire to speak on a matter then being reported to the Council. Other matters not germane to the committee work of the Council may not be addressed except by suspension of the rule by majority vote of the Committee.

AYES: Mayor Swift, Councilmembers Blanchette, Coffey, Towle, Elmer Trombley, James Trombley, Workman

NAYS: None.

EXCUSED: None.

ADOPTED this 7th day of January, 2019.

ATTEST:

Andrew M. Swift, Mayor

Motion by Councilmember Elmer Trombley, seconded by Councilmember Workman, that Resolution No. 19-02, Adopt **Schedule of City Commission and Board Meetings** for **2018 Calendar Year**, pursuant to Act 267 “Open Meetings Act” PA. 1976, be Adopted as amended.

RESOLUTION NO. 19-02
ADOPT SCHEDULE OF CITY COMMISSION AND BOARD MEETINGS
FOR 2019 CALENDAR YEAR

WHEREAS, that Notification of City of Riverview Commission, Board and Committee Meeting Schedule from January through December, 2019, shall be posted pursuant to Act 267 “Open Meetings Act”, P.A. 1976;

WHEREAS, all regular meetings of the Commission, Board and Committee will be held in the City Hall Conference Rooms as noted below. Such regular meetings shall be open to the public and persons present shall be afforded an opportunity to address the Commission, Board or Committee in accordance with regulations and subject to time limitations as prescribed;

BOARD/COMMISSION/COMMITTEE	MEETING DATE/DAY	TAKES PLACE	TIME
Ad Hoc Audit Committee *City Council Conference Room	2nd Monday December	Annually	6:00 PM
Ad Hoc Civic Engr. Committee – *City Mgrs. Conference Room	TBD	6 mos prior to City Engineer contract expiration date	
Ad Hoc Environmental Engr. Committee *City Mgrs. Conference Room	TBD	6 mos prior to Env Engr contract expiration date	6:00 PM
Ad Hoc Land Preserve Committee *City Mgrs. Conference Room	2nd Monday	Monthly	6:00 PM
Ad Hoc Public Safety Committee *City Mgrs. Conference Room	As Needed	TBD	TBD
Beautification Commission *City Services Conference Room	2nd Tuesday	Monthly	6:00 PM
Board of Review *Council Chambers	February 19 -Organization March 11 - Valuation Appeals March 25 - Valuation Appeals July 16 - Corrections December 10- Corrections		6:00 PM 1:00-9:00 PM 12:00-6:00 PM 6:00 PM 6:00 PM
Board of Zoning Appeals *Council Chambers	2nd Thursday	Monthly	7:30 PM
Building Authority *City Services Conference Room	May & October		7:00 PM
City Planning Commission *Council Chambers	1st & 3rd Thursdays	Bi-monthly	7:30 PM
Economic Development Corp. /Brownfield Redevelopment Auth. *City Mgrs. Conference Room	4th Monday February, April, June, August, October, Annual December	Even months and one Annual	6:00 PM
Election Commission *Council Conference Room	1st Monday of Month prior to election	Prior to each Election	6:45 PM
Election Coordinating Committee *Council Conference Room	Currently inactive	Bi-Annual Odd Years Only	10:00 AM
Land Preserve Committee Meeting *City Manager's Conference Room	2nd Monday	Monthly	5:30 PM
Library Commission *Library Conference Room	3rd Thursday	Monthly (Except July/Aug)	7:00 PM
Local Officers Compensation Commission *City Services Conf. Rm.	February 5	Bi-Annual Odd Years Only	3:00 PM
Recreation Commission *City Services Conference Room	1st Wednesday	Monthly	7:00 PM
Retirement Board of Trustees *Council Conference Room	4th Thursday, except November. December = 2nd Thursday	Monthly	4:00 PM
Riverview Historical Commission	(Currently inactive)		
Senior Recreation Commission	(Currently inactive)		
Taylor Act 179 Authority	1st Wednesday in March	Annually	7:30 PM

WHEREAS, a public notice for a public body shall always be posted at its principal office and any other locations considered appropriate by the public body. Cable television and the City of Riverview website may also be utilized for purposes of posting public notices; and

WHEREAS, if there is a change in the schedule of regular meetings of a public body, there shall be posted at least 18 hours before the meeting the date, time and place of the meeting.

AYES: Mayor Swift, Councilmembers Blanchette, Coffey, Towle, Elmer Trombley, James Trombley, Workman

NAYS: None.

EXCUSED: None.

ADOPTED this 7th day of January, 2019.

ATTEST:

Andrew M. Swift, Mayor

Motion by Councilmember Blanchette, seconded by Councilmember Workman, that Resolution No. 19-03, **Approving Poverty Exemption Application and Poverty Exemption Guidelines and Establish Automatic Approval Based on United States Department of Health and Human Services Guidelines**, be Adopted.

RESOLUTION NO. 19-03
RESOLUTION FOR CITY OF RIVERVIEW
POVERTY EXEMPTION

WHEREAS, the adoption of guidelines for poverty exemptions is required of the City Council;

WHEREAS, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the City of Riverview, Wayne County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) Produce a valid driver's license or other form of identification if requested.
- 3) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 4) Meet the federal poverty income guidelines for the year of application as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body, providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 5) File an Application for Poverty Exemption in its entirety with all requested documentation with the Assessor or Board of Review. It must be accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, Poverty Exemption Affidavit.
- 6) Report in the application the combined assets of all persons residing in the home, not including the primary residence. Combined assets cannot exceed \$30,000.

Assets include but are not limited to, real estate other than the principal residence, personal property (jewelry, art, collections etc.), motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc. Statements must be complete with no missing pages.

- 7) Income included as household income shall be from any and all sources by all persons whether living in the household or not, and shall include but not limited to gifts and contributions, state or federal aid, alimony, pension, insurance benefits, return on investments, and any other forms of compensation received for purposes of establishing exemption eligibility. Statements must be complete with no missing pages.
- 8) Proof of income/assets from the Social Security Administration, Veterans Administration, College/University scholarships, for all persons residing in the home.
- 9) The Board of Review is only allowed to deviate from the established guidelines if there are substantial and compelling reasons. It is required that all "substantial and compelling" reasons be documented.
- 10) If the applicant qualifies for Poverty Exemption, the Board of Review may grant a complete exemption from property taxes, a partial reduction in property taxes, or no reduction as set forth in these guidelines. Approval of the application does not automatically warrant a complete exemption from property taxes. Under no circumstances shall the Board of Review reduce the taxable value lower than that which produces an annual tax equal to 3.5% of an applicant's income plus any property tax credit refund payable by the State of Michigan (1040CR) so as not to reduce applicant's following year income tax refund.
- 11) The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.
- 12) If the primary residence being sought for exemption was purchased within the past two years of this application, homeowner's closing statements must be submitted with application.
- 13) A person who files a claim for Poverty exemption is not prohibited from also appealing the assessment on the property to the Board of Review in the same year.
- 14) Any willful misstatements or misrepresentations made on the application may constitute perjury, which, under the law, is a felony punishable by fine or imprisonment.

The following is the current **2019** federal poverty income guidelines which will be updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

2019 Federal Poverty Guidelines Used in the Determination of Poverty Exemptions

Size of Family Unit	Poverty Guidelines
1	\$ 12,140
2	\$ 16,460
3	\$ 20,780
4	\$ 25,100
5	\$ 29,420
6	\$ 33,740
7	\$ 38,060
8	\$ 42,380
For each additional person	\$ 4,320

The City of Riverview Poverty Exemption Guidelines and Application will be updated annually with the current year Poverty Income Guidelines as established by the United States Department of Health and Human Services without further resolutions. If alternative guidelines are adopted by this governing body a new resolution will be required.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing from/to the claimant.

AYES: Mayor Swift, Councilmember Blanchette, Coffey, Towle, Elmer Trombley, James Trombley, Workman

NAYS: None

EXCUSED: None

ADOPTED this 7th day of January, 2019.

ATTEST:

Andrew M. Swift, Mayor

I, Cynthia M. Hutchison, duly authorized City Clerk of the City of Riverview, do hereby certify the foregoing to be a true resolution adopted by the Riverview City Council at their regular meeting held on January 7, 2019.

(S E A L)

Cynthia M. Hutchison, City Clerk

Motion by Councilmember James Trombley, seconded by Councilmember Blanchette, that Resolution 19-04, **Establishing New Golf Course Rates and Fees for the Period Beginning January 1, 2019**, be Adopted.

RESOLUTION NO. 19-04
RIVERVIEW HIGHLANDS
2019 GOLF RATES

	2019	
GOLF RATES:	Weekday	Weekend
Resident 9	15.00	17.00
Non-Resident 9	17.00	19.00
Resident 18	20.00	24.00
Non-Resident 18	24.00	28.00
SENIOR/JUNIOR RATES:	<i>Mon– Fri until 3 PM Weekends and Holidays after 12 PM</i>	
Senior/Junior Resident 9	9.00	
Senior/Junior Non-Resident 9	11.00	
Senior/Junior Resident 18	14.00	
Senior/Junior Non-Resident 18	16.00	
Evening Golf (Formerly Twilight)	11.00	11.00
Spectator Fee (Formerly Walker)	6.00	6.00
	<i>Available at all times</i>	
Club Rental 9	15.00	15.00

Club Rental 18	20.00	20.00
Pull Cart 9	2.00	2.00
Pull Cart 18	3.00	3.00
Power Cart 9 – 1 person	8.00	8.00
Power Cart 9– 2 people	16.00	16.00
Power Cart 18 - 1 person	14.00	14.00
Power Cart 18 - 2 people	28.00	28.00

	Non Resident	Resident
CART PACKAGES: Per Person		
Non-Profit – Peak	38.00	38.00
9 Hole Cart Package		
Mon– Fri until 3 PM and after 12 PM Weekends and Holidays	21.00	22.00
Senior 9 Hole Cart Package		
Mon– Fri until 3 PM and after 12 PM Weekends and Holidays	15.00	16.00
18 Hole Cart Package		
Mon– Fri until 3 PM and after 12 PM Weekends and Holidays	32.00	34.00
Senior 18 Hole Cart Package		
Mon– Fri until 3 PM Weekends and Holidays after 12 PM	22.00	24.00
G.A.M. – Adult	35.00	
G.A.M. - Junior	0.00	

	2019	
	Spring	Fall
GOLF RATES:		
Resident 9	13.00	12.00
Non-Resident 9	14.00	13.00
Resident 18	16.00	15.00
Non-Resident 18	17.00	16.00

SENIOR / JUNIOR RATES:		
Senior / Junior Resident 9	9.00	8.00
Senior / Junior Non-Resident 9	9.00	8.00
Senior / Junior Resident 18	13.00	12.00
Senior / Junior Non-Resident 18	13.00	12.00
Evening Golf	9.00	8.00
Spectator Fee Available at all times	6.00	6.00
Club Rental 9	15.00	15.00
Club Rental 18	20.00	20.00
Pull Cart 9	2.00	2.00
Pull Cart 18	3.00	3.00
Power Cart 9 - 1 person	x	x
- 2 people	x	x
Power Cart 18 - 1 person	x	x
- 2 people	x	x

	Spring	Fall
CART PACKAGES		
Non-Profit – Peak	0.00	0.00
9 Hole Cart Package		
Monday - Sunday	20.00	19.00
Senior 9 Hole Cart Pkg.,		
Monday - Sunday	14.00	13.00

18 Hole Cart Package	28.00	26.00
Monday - Sunday		
Senior 18 Hole Cart Package	21.00	20.00
Monday - Sunday		
G.A.M. - Adult	35.00	35.00
G.A.M. - Junior	0.00	0.00

AYES: Mayor Swift, Councilmembers Blanchette, Coffey, Towle, Elmer Trombley, James Trombley, Workman
 NAYS: None
 EXCUSED: None

ADOPTED this 7th day of January 2019.

ATTEST:

 Andrew M. Swift, Mayor

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 7th day of January, 2019.

 Cynthia M. Hutchison, City Clerk

Motion by Councilmember James Trombley, seconded by Councilmember Blanchette, that Resolution 19-05, Resolution **Opposing Proposed Wayne County Changes to Community Development Block Grant Program**, be Adopted.

CITY OF RIVERVIEW
 RESOLUTION NO. 19-05

ADOPT RESOLUTION OPPOSING PROPOSED CHANGES TO COMMUNITY DEVELOPMENT
 BLOCK GRANT (CDBG) PROGRAM FUNDING ALLOCATION

WHEREAS, Wayne County has proposed changes to the Wayne County Community Development Block Grant Urban County Program, a 34 Community Consortium that receives funding from the U.S. Department of Housing and Urban Development through the Wayne County Community Development Division, that would include a Request For Proposals (RFP) Hybrid Model, moving away from a Formula Allocation Model; and

WHEREAS, this change would remove the local control of the 34 Communities to decide what eligible programs would best suit the needs of their qualified Low to Moderate Income residents, senior citizen residents, and residents with disabilities; and

WHEREAS, the City feels that this change would significantly reduce the annual allocation to the City and eliminate projects that have benefitted the Low to Moderate Income residents, senior citizen residents, and residents with disabilities of Riverview; and

WHEREAS, over the past 10 Program Years, Riverview has received \$978,984.15 in Federal tax dollars returning to the City; these funds helped qualified residents across the City through the Senior Services Program (\$115,295.00), The Guidance Center (\$40,000.00), the Housing Rehabilitation Program (\$131,000.00), and an Americans with Disabilities Act (ADA) building improvement (\$30,809.69); residents in eligible block groups/neighborhoods have benefited from Street and Sidewalk Improvements (\$326,447.00) and Park and Playground Improvements (\$220,044.31); eligible residents in Colonial Village have benefited from the installation of Smoke and Fire Alarms (\$35,000.00); and

WHEREAS, the City feels that the project emphasis and scoring criteria that Wayne County has outlined for the RFP Hybrid Model will not allow the City to meet a threshold required to

receive a project grant through the new program, thus denying the residents of Riverview to benefit from the Community Development Block Grant Program; and

BE IT RESOLVED that the City of Riverview opposes the changes proposed by Wayne County to the Wayne County Community Development Block Grant Urban County Program that would restrict or reduce funding beyond the Program Year 2018 levels.

BE IT FURTHER RESOLVED that the City Clerk be directed to transmit this resolution to the County Executive, the Clerk of the County Commission, the City’s Elected Representative on the County Commission; to wit: Mr. Joseph Palamara; and the municipal clerks of those participants in the CDBG consortium.

AYES: Mayor Swift, Councilmembers Blanchette, Coffey, Towle, Elmer Trombley, James Trombley, Workman

NAYS: None

EXCUSED: None

ADOPTED this 7th day of January, 2019.

ATTEST:

Andrew M. Swift, Mayor

I, Cynthia M. Hutchison, Clerk for the City of Riverview, Wayne County, Michigan, do hereby certify that the foregoing is a true copy of a resolution adopted by the Riverview City Council.

(S E A L)

Cynthia M. Hutchison, City Clerk

ADMINISTRATION:

Motion by Councilmember Coffey, seconded by Councilmember Elmer Trombley, that Authorization for Execution of **Agreement** for **Landfill Disposal Services** with **Windsor Disposal Services**, be Approved.

Carried unanimously.

Motion by Councilmember James Trombley, seconded by Councilmember Workman, that the Contract with **Wade Shows, Inc.**, to provide a **Carnival** during the **2019 Summerfest** to take place **on June 14, 15, 16, 2019**, be Approved as Amended.

Carried unanimously.

ADJOURNMENT:

Motion by Councilmember Elmer Trombley, seconded by Councilmember Coffey that the meeting be adjourned.

Carried unanimously.

Meeting adjourned at 7:47 p.m.

Andrew M. Swift, Mayor

Cynthia M. Hutchison, City Clerk