

REGULAR MEETING OF THE RIVERVIEW CITY COUNCIL
CITY OF RIVERVIEW, WAYNE COUNTY, MICHIGAN
HELD ON MONDAY, JUNE 21, 2021
THE PETER ROTTEVEEL MUNICIPAL BUILDING
14100 CIVIC PARK DRIVE, RIVERVIEW, MICHIGAN 48193-7689

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Regular Meeting of the Riverview City Council will be held electronically on Monday June 21, 2021, at 7:30 p.m. in accordance with Senate Bill 1108, amending the Open Meetings Act.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Virtual Meeting Option:

Access the meeting room via <https://us02web.zoom.us/j/85958665705>

Directions:

1. Dial: 1.312.626.6799
2. Enter meeting code: 85958665705
3. Enter #

Email Option:

Send your public comment through email at: clerk@cityofriverview.com and your comment will be read at the meeting.

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Rules of Procedure: Any member of the public wishing to comment during the Public Comment on Agenda Items on any agenda item (five-minute time limit) will be allowed to do so remotely by electronic or telephone means set forth above. In order to maintain decorum and/or designee will determine the order of speakers and the appropriate time frame for which comments are allowed.

The meeting was called to order at 7:30 p.m.

PRESIDING: Mayor Swift

PRESENT: Councilmembers Blanchette, Norton, ONeil, Towle, Trombley, Workman

ALSO PRESENT: City Manager Drysdale, Finance/Purchasing Director McMahon Acting for City Clerk, Assistant City Manager/Landfill Director Dobek, Police Chief Beggs, Fire Chief Lammers, Information and Technology Director Harper, Parks and Recreation Director Dickman, Golf Course Director Kettler, Library Director Frattarelli, Carlisle Wortman Community Development Director Scurto, Charles E. Raines Company City Engineer Sabak, Cornerstone Environmental Project Manager Bowyer, City Attorney Morgan

The Pledge of Allegiance was led by Councilmember Blanchette.

The Invocation was given by Councilmember Workman.

AWARDS AND PRESENTATIONS:

None.

MINUTES:

Motion by Councilmember ONeil, seconded by Councilmember Towle, that the Minutes of the Regular Meeting of **June 7, 2021**, and the condensed version for publication, be Approved.
Carried unanimously.

PUBLIC HEARING:

None.

PUBLIC COMMENTS:

The Mayor offered public comments. No one spoke.

ORGANIZATIONAL BUSINESS:

Motion by Councilmember Trombley, seconded by Councilmember Blanchette, that the appointment of Ms. **Maria Alderman** to the **Parks and Recreation Commission** for an unexpired term set to expire **July 31, 2022**, be approved.

Carried unanimously.

Motion by Councilmember Trombley, seconded by Councilmember O'Neil, that Mr. **Bruce Pease** be reappointed to the Riverview **Retirement Board** of Trustees for a three-year term set to expire **July 1, 2024**, be Approved.

Carried unanimously.

CONSENT AGREEMENT:

Motion by Councilmember Towle, seconded by Councilmember Workman, that the **Consent Agenda** be approved as follows:

- Accept a **\$750.00 Grant Award** from the Professional Golf Association (**PGA**) Junior Golf Development Program.
- Ratify **Emergency Sewage Pump Repair at Greentrees Lift Station with Kennedy Industries** for a total cost of **\$7,545.00**
- Award Bid and Authorize Execution of Agreement for Seven (7) **Fire House Bay Door Openers** with **West Metro Door, Inc.**, in the amount of **\$7,300.02**, plus a ten percent (10%) contingency of **\$730.00** for a total amount of **\$8,030.02**.
- Authorize Solicitation of Bid Proposals for **Aggregate** for the **Land Preserve** in concurrence with the Ad Hoc Land Preserve Committee at their meeting of June 7, 2021.
- Authorize Solicitation of Bids for Granulated Activated Carbon (GAC) Change-Out for the Land Preserve.
- Authorize Solicitation of Bids for **Aerial Photography & Digital Mapping Specifications** for the Land Preserve.
- Approve Budget Amendments as follows:

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2020/21 General Fund				
Property Tax Revenue -- Fire Millage	101-000-404.450	\$ 0.00	\$ 452,364.00	\$ 452,364.00
Penalties & Interest -- Delinq Taxes	101-000-404.600	\$ 20,000.00	\$ 25,000.00	\$ 5,000.00
Admin Fee - Property Tax	101-000.640.010	\$ 104,270.00	\$ 111,270.00	\$ 7,000.00
Rental Inspection Fees	101-000-484.000	\$ 30,000.00	\$ 130,000.00	\$ 100,000.00
Other Federal Grants-CARES Act	101-000-528.000	\$ 0.00	\$ 482,826.30	\$ 482,826.30
State Grant - MMRMA RAP Grant	101-000-539.015	\$ 0.00	\$ 26,000.00	\$ 26,000.00
State Revenue - MDOT Reimbursement	101-000-575.310	\$ 20,000.00	\$ 40,000.00	\$ 20,000.00
State Revenue-Personal Property Foreg	101-000-575.330	\$ 111,900.00	\$ 204,000.00	\$ 92,100.00
District Court Reimbursement	101-000-575.655	\$ 71,500.00	\$ 0.00	\$ (71,500.00)
Administrative Fee -- Eng Reviews	101-000-630.090	\$ 25,000.00	\$ 33,000.00	\$ 8,000.00
Ambulance Billings	101-000-680.020	\$ 600,000.00	\$ 475,000.00	\$ (125,000.00)
Sale of Equipment	101-000-670.030	\$ 0.00	\$ 18,500.00	\$ 18,500.00
Proceeds-Debt Financing	101-000-698.100	\$ 0.00	\$ 77,064.00	\$ 77,064.00
Dues & Subscriptions	101-101-802.000	\$ 100.00	\$ 6,200.00	\$ 6,100.00
Destination Downriver Membership	101-101-802.053	\$ 0.00	\$ 5,000.00	\$ 5,000.00
Computer Equipment	101-101-990.000	\$ 0.00	\$ 3,500.00	\$ 3,500.00
Public Relations	101-172-854.00	\$ 0.00	\$ 47,000.00	\$ 47,000.00
Labor Relations	101-210-818.016	\$ 210,000.00	\$ 280,000.00	\$ 70,000.00
Bank Service Charge	101-253-860.000	\$ 0.00	\$ 41,000.00	\$ 41,000.00
Full-Time Salaries	101-301-725.000	\$ 1,785,692.00	\$ 1,710,692.00	\$ (75,000.00)
Part-Time Salaries	101-301-725.100	\$ 107,594.00	\$ 182,594.00	\$ 75,000.00
Deferred Compensation	101-301-725.600	\$ 34,077.00	\$ 50,000.00	\$ 15,923.00
Workers Comp Expense	101-301-735.000	\$ 69,430.00	\$ 53,507.00	\$ (15,923.00)
Full-Time Salaries	101-336-725.000	\$ 88,500.00	\$ 316,000.00	\$ 227,500.00
Part-Time Salaries	101-336-725.100	\$ 725,284.00	\$ 545,000.00	\$ (180,284.00)
Overtime	101-336-725.200	\$ 25,000.00	\$ 77,000.00	\$ 52,000.00
Deferred Compensation	101-336-725.600	\$ 3,900.00	\$ 19,000.00	\$ 15,100.00
Health Insurance Expense	101-336-725.700	\$ 17,177.00	\$ 30,000.00	\$ 12,823.00
GASB 45 OPEB Contribution	101-336-725.950	\$ 22,570.00	\$ 72,805.00	\$ 50,235.00
Operating Supplies	101-336-740.000	\$ 7,500.00	\$ 12,500.00	\$ 5,000.00
Contractual Services	101-336-818.000	\$ 34,000.00	\$ 451,250.00	\$ 417,250.00
Physical Exams	101-336-836.000	\$ 10,000.00	\$ 17,500.00	\$ 7,500.00

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2020/21 General Fund				
City OPEB Contribution	101-442-725.952	\$ 1,258.00	\$ 9,258.00	\$ 8,000.00
Contractual Services	101-442-818.000	\$ 63,000.00	\$ 98,000.00	\$ 35,000.00
Building Inspection Fees	101-448-822.000	\$ 60,000.00	\$ 82,000.00	\$ 22,000.00
Inspector Fees -- Rental Housing	101-448-822.100	\$ 22,000.00	\$ 122,000.00	\$ 100,000.00
Plumbing/Electrical /Mech Inspections	101-448-823.000	\$ 40,000.00	\$ 48,000.00	\$ 8,000.00
Advertising and Delivery	101-751-854.020	\$ 38,500.00	\$ 60,500.00	\$ 22,000.00

JUSTIFICATION: To adjust the general fund revenues and expenditures for year-end purposes.

RESOLUTIONS:

Motion by Councilmember Towle, seconded by Councilmember Blanchette, that Resolution No. **21-15, Establishing the 2021/22 Recreation Department Fee Schedule** for the City of Riverview, be Adopted.

RESOLUTION NO. 21-15
CITY OF RIVERVIEW
RESOLUTION ESTABLISHING THE 2021-22 RECREATION
DEPARTMENT FEE SCHEDULE

WHEREAS, the City Code per Section 31-16 requires adoption of all fees for the Recreation Department by resolution, and,

WHEREAS, the City Council annually reviews and approves a fee schedule for the Recreation Department, and,

WHEREAS, the Recreation Fee Schedule has been reviewed and recommended by the Parks and Recreation Commission, and,

WHEREAS, the City Council has determined that the fees set forth herein are appropriate.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVERVIEW, MICHIGAN, AS FOLLOWS:

1. It is the general policy of the City of Riverview that the Recreation Department will recover one hundred percent (100%) of wage/supply costs for adult programming, and fifty percent (50%) of wage/supply costs for youth and senior citizen programming.
2. It is the general policy of the City of Riverview that the Recreation Department will recover fifty percent (50%) of the Lloyd Carr Park Concession Stand Utilities.
3. The following comprehensive fee schedule for the Recreation Department is hereby approved:

Section A: Program & Rental Fees

	<u>21/22 Fees</u>
Youth Passive Recreation Programs (i.e. craft classes, day camps, summer park programs, preschool programs)	\$6.00-\$70.00
Youth Drop-In Programs (i.e. teen basketball, floor hockey, open swim paddleboats)	\$2.00-\$7.00
Youth Instructional Programs (i.e. swim lessons, tennis lessons, 2nd grade basketball, rollerblading)	\$12.00-\$85.00
Youth Athletic Leagues (i.e. competitive swim, soccer league, junior tennis league, t-ball, junior basketball league)	\$20.00-\$210.00
Youth Special Events (i.e. trips, holiday specials, sports clinics theatre trips.)	\$5.00-\$50.00

Family Special Events (i.e. Christmas light show, theatre trips, professional sporting events)	\$10.00-\$70.00
Adult Drop-In Programs (i.e. tennis mixer night, open basketball open swim, indoor walking, paddleboats)	\$2.00-\$12.00
Adult Instructional/Craft/Home Improvement Programs (i.e. aerobics, country line dance, swim aerobics, yoga, computers)	\$10.00-\$90.00
Senior Citizen Day Trip Programs	\$5.00-\$85.00
Senior Citizen Programming	\$2.00-\$35.00
Supply Fee	\$5.00-\$25.00
Municipal Gym Rental (2 hr. rental)	\$40.00 per hr
Non-Resident	\$50.00 per hr
Additional Room	\$40.00
Deposit	\$100.00
Baseball/Softball Field Rental (Per Game)	\$50.00
Park Use Sport or Private	\$25.00
Community Center Rental Fees	\$300.00 per day
Individuals & Private Organizations	
Community Service Organizations & City Employees	\$50.00 off/day
Dept. Sponsored/ Co-Sponsored Programs	No Fee
Non-Resident Fee	+\$50.00 per Day
Deposit	\$250.00
Sign Fee (Left in Park after Party)	\$50
Special Event Vendor Fees	
Craft / Merchandise	\$25-\$150
Food / Food Truck	\$25-\$250
Civic Group	\$0-\$50

Section B: Non-Resident Fees

Youth, Adult, Senior Non-Residents: Programs and leagues will be opened for non-resident enrollment when space is available at no extra fee. Non-residents will be permitted to register for programs the second week of registration.

Community Center Building Non-Residents: Community Center Building rentals will be open to non-residents at an additional cost of \$50 per day. Non-residents will be permitted to reserve a Community Center Building rental 6 months in advance of rental date.

Section C: Cancellation and Administration Fee:

Cancellation of programs may be done at any time before the second class session. Cancellations are subject to an administration/cancellation fee up to 25% of the cost of the program plus cost of supplies, equipment, materials, jerseys purchased for the program.

Section D: Contracted Services

The Recreation Department contracts out special programs and events (i.e. Karate, Yoga, Aerobics, Line Dancing). The Department will require 15%-25% of the program cost as fees for any contracted recreation program or special event. The fees will be determined based on City services being extended, and determined by the Recreation Director.

Section E: Private Riverview-Based Recreation Associations

The Associations shall set their own registration fees. The Recreation Department will collect late registration fees for private recreation associations, when requested, as a service to participants.

Section F: Rate Reviews

The Riverview Recreation Commission shall review annually all program and league fees proposed by the Recreation Director. Said fees will then be forwarded to the City Council for formal adoption, annually. The Recreation Director, with the approval of the City Manager, shall have the authority to set fees within the range and to prorate fees for late program entry.

AYES: Mayor Swift, Councilmembers Blanchette, Norton, O'Neil, Towle, Trombley, Workman

NAYS: None.

EXCUSED: None.

ADOPTED this 21st day of June, 2021.

This resolution shall take effect on July 1, 2021.

ATTEST:

Andrew M. Swift, Mayor

I, Cynthia M. Hutchison, duly authorized City Clerk of the City of Riverview, do hereby certify the attached Resolution, Adopting the City of Riverview 2021/2022 Recreation Fee Schedule, is a true copy of a resolution adopted by the Riverview City Council at their regular meeting of June 21, 2021.

(S E A L)

Robert McMahon, Finance/Purchasing Director
Acting for City Clerk

ADMINISTRATION:

Motion by Councilmember Workman seconded by Councilmember Towle, that the **Waiver** of Purchasing Manual Section XIII: "**Ethics**," to allow attendance at the Riverview Highlands Invitational **Golf Outing on June 24, 2021**, for the mayor and city council, department heads and employees as designated by the City Manager, be Approved.

Carried unanimously.

Motion by Councilmember Workman, seconded by Councilmember Trombley, that the Cooperative Bid Award for the Purchase of **Cyber Security Services with Darktrace** for a **Four-Year** Total Cost of **\$94,160.00**, be Approved.

Carried unanimously.

Motion by Councilmember Workman, seconded by Councilmember O'Neil, that the appointments of Mayor **Swift** and Councilmembers **Norton** and **Trombley** to the **Veterans' Memorial Committee** be Approved.

Carried unanimously.

ORDINANCES:

None.

OTHER BUSINESS:

None.

CLOSED SESSION:

None.

ADJOURNMENT:

Motion by Councilmember Blanchette, seconded by Councilmember Towle, that the meeting be adjourned.

Carried unanimously.

The meeting Adjourned at 8:04 p.m.

Andrew M. Swift, Mayor

Robert McMahon, Finance/Purchasing Director
Acting for City Clerk