

REGULAR MEETING OF THE RIVERVIEW CITY COUNCIL
 CITY OF RIVERVIEW, WAYNE COUNTY, MICHIGAN
 HELD ON MONDAY, AUGUST 21, 2017 A.D.
 IN THE COUNCIL CHAMBERS OF
 THE PETER ROTTEVEEL MUNICIPAL BUILDING
 14100 CIVIC PARK DRIVE, RIVERVIEW, MICHIGAN 48193-7689

The meeting was called to order at 7:30 p.m.

Presiding: Mayor Pro Tem Blanchette

Present: Councilmembers Coffey, Towle, Elmer Trombley, Workman

Excused: Mayor Swift (Vacation), Councilmember James Trombley (Work)

Also Present: City Manager Drysdale, City Clerk Hutchison, Human Resource Director Mayerich, Police Lt. Diebold, Finance/Purchasing Director McMahon, Information and Technology Director Harper, Director of Solid Waste Bobeck, Recreation Director Dickman, Interim Golf Course Operations Manager Kettler, Charles E. Raines Company Engineer Sabak, Cornerstone Environmental Group Engineer Bowyer, Attorney Hurley

The **Pledge of Allegiance** was led by Councilmember Elmer Trombley.

The **Invocation** was given by Councilmember Coffey.

AWARDS AND PRESENTATIONS AND PROCLAMATIONS:

None.

MINUTES:

Motion by Councilmember Coffey, seconded by Councilmember Workman, that the **Minutes** of the Regular Meeting of **August 7, 2017**, and the condensed version for publication, be **Approved**.
 Carried unanimously.

PUBLIC HEARINGS:

None.

PUBLIC COMMENTS:

At this time, the Mayor asked if anyone wished to address the City Council.

ORGANIZATIONAL BUSINESS:

None.

CONSENT AGENDA:

Motion by Councilmember Elmer Trombley, seconded by Councilmember Workman, that the **Consent Agenda** be Approved as follows:

- Award Cooperative Bid Purchase of a **Voice Logging Recorder** from **DSS Corporation** in the amount of **\$16,840.00** for Police and Fire Departments.
- Award Bid and Authorize Execution of Agreements for **HVAC Services** with **Temperature Unlimited, Inc.**, for normal maintenance and repairs; subject to future budget appropriations.
- Approve Execution of an **Operation Agreement** between the City of Riverview and the **Riverview Co-op Nursery, Inc.**
- Approve Execution of a **Letter of Agreement** between the City of Riverview and the **Riverview Junior Football Association**.
- Approve **Special Events** Applications from the **Downriver League** through Lincoln Park High School for a Downriver League Jamboree on **October 5, 2017**.
- Approve **Special Events** Applications from **Gabriel Richard** High School for a 5K Color Run using City Property on **September 23, 2017**. (Change of Date from June 3, 2017).
- Approve Budget Amendment as follows:

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2017/18 Police				
Judicial Reimbursement	101-000-602.110	\$ 0.00	\$ 1,500.00	\$ 1,500.00
Operating Supplies	101-301-740.000	\$ 18,560.00	\$ 20,060.00	\$ 1,500.00

JUSTIFICATION: To add revenue to the Judicial Reimbursement line item and to add the same dollar amount to the Operating Supplies expense line item.
Carried unanimously.

RESOLUTIONS:

Motion by Councilmember Coffey, seconded by Councilmember Workman, that the resolution **Amending the Community Development/Building and Engineering Fee Schedule**, be Adopted.

RESOLUTION NO. 17-30
AMEND FEE SCHEDULE FOR BUILDING, ENGINEERING
DEPARTMENT AND COMMUNITY DEVELOPMENT DEPARTMENTS

WHEREAS, the City Council desires to establish various fees to be implemented for the City of Riverview Building, Engineering and Community Development Departments;

WHEREAS, the respective Department Heads have proposed the various proposed fees; the

WHEREAS, the City Council determines the proposed Fees to be required to meet the operational and capital needs for the effected Riverview Departments; and

WHEREAS, Section 26-13 of the Riverview City Charter provides for the City Council to establish the listed Fees by City Council Resolution.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverview, Michigan, hereby Adopts the Proposed Fee Schedule as follows:

<u>BUILDING, ENGINEERING AND COMMUNITY DEVELOPMENT FEES:</u>	
<u>FEES:</u>	
GENERAL CONDITIONS:	
Administrative fee per permit application	\$ 20.00
Administrative fee for bond / escrow held	10%
Minimum Permit Fee (Does Not Include Admin Fee)	\$50.00
Work commencing prior to issuance of a permit subject to double permit fees	
Contractor Registration - Includes processing and admin fee (add per State of MI)	\$50.00
Background check for business license application	\$25.00
Permit extension; written request required	\$ 25.00
Permit refund; written request required. Refund does not include \$20 admin fee	
Hydrant Permit (Requires Bond, Water Cost, Meter Rental, Inspections if needed)	\$125.00
INSPECTION FEES: (Includes building, electrical, plumbing & mechanical)	
Residential: Additional, re-inspect, lock-out, all	\$ 50.00
Commercial / Industrial: Additional, re-inspect, lock-out, all	\$ 60.00
Special inspections, Hard to Assess, Off-Day, Hourly, Obstructed (consolidated)	\$ 75.00
C of O Inspection Each: Requires first and final	\$ 50.00
BUILDING PERMIT FEE SCHEDULE:	
Base Fee \$50.00 to \$1,000.00 valuation	\$ 50.00
\$1001-and up = \$40 base + \$10 per each \$1,000 over \$1,000	\$ 10.00
Current fee schedule:	
Base fee \$40 to \$1,000 valuation	
\$ 1,001 - \$ 25,000 = \$ 40 & \$10 per each \$1,000 over \$ 1,000	
\$ 25,001 - \$100,000 = \$ 280 & \$ 8 per each \$1,000 over \$ 25,000	
\$100,001 - \$250,000 = \$ 880 & \$ 6 per each \$1,000 over \$100,000	
\$250,001 - \$500,000 = \$1,780 & \$ 5 per each \$1,000 over \$250,000	
\$500,001 - up = \$3,030 & \$ 4 per each \$1,000 over \$500,000	
DEMOLITION:	
Residential dwelling and accessory building (Includes two inspections)	\$100.00

Demolition Accessory Buildings	\$ 50.00
Multiple dwellings, commercial and industrial (Two inspections)	\$125.00
Industrial:	
First building	\$125.00
Each additional	\$ 50.00
MISC. FEES	
Fence permits (permits are time consuming requiring a review, neighbor agreement, as-built)	\$ 75.00
Sign Face change only (New Category)	\$ 75.00
Permanent Signs (Based on Valuation Chart)	Valuation
Temp Signs, banners, balloons and pendants	(Bond + 10% admin for sign removal)
Swimming Pool Above Ground	\$ 50.00
Swimming Pool In-ground (Requires two inspections)	\$ 90.00
Hot Tubs (Requires two inspections)	\$ 90.00
Donation Box(es) for each new permit	\$ 50.00
Donation Box(es) for each renewal permit	\$ 25.00
Proof General Liability Insurance no less than \$1 million per occurrence.	
ELECTRICAL FEE SCHEDULE:	
Inspections: (See inspection fees above)	
Circuits:	
First Circuit (sign circuit)	\$ 30.00
Each additional circuit	\$ 10.00
Minor repairs, not including new circuits, minimum	\$ 50.00
City Certification for minor wiring on rental units same as above	\$ 50.00
Fixtures, lamps, etc. Installation, alterations, repairs- First 25	\$ 30.00
Each additional 25 (Consolidated lamps/fixtures)	\$ 10.00
Service and Subpanels:	
Service up to 1000 amps	\$ 50.00
Each additional 100 amps	\$ 15.00
Appliances, First (circuits separate):	\$ 25.00
Each additional appliance	\$ 13.00
Motors, generators, standby generator systems, rectifiers, capacitors, etc.	
Units up to and including 100 HP / KW equivalent	\$ 45.00
Each additional 10 HP / KW equivalent	\$ 15.00
Sign installation (inspection fee not included)	\$ 30.00
Each additional sign	\$ 20.00
Sign relocation, minimum	\$ 50.00
Outline tubing, shop or field inspection, first 50 feet	\$ 25.00
Each additional 25 feet or fractional part thereof	\$ 15.00
Special, annual, event, temporary, displays, etc.; Each inspection: (Consolidated)	\$ 75.00
Feeders, Mains, Bus, Duct	
Up to and including 100 feet	\$ 25.00
Each additional 50 feet	\$ 10.00
Outdoor cabinets, each	\$ 50.00
Light pole each	\$ 20.00

HVAC: Reconnect, new or altered for heating / cooling equipment	
Residential (circuit not included) for heating, cooling or combination of:	\$ 50.00
Commercial (circuit not included) for heating, cooling or combination of:	\$ 60.00
Hard to access area (underground, roof, crawl space, etc.)	\$ 75.00
Electric heat:	
First kv	\$ 25.00
Each additional kv	\$ 13.00
Swimming pool, Hot Tub, Spa:	
Motors, filtering plant, one lighting circuit underground, includes rough and final:	
Built in pool or hot tub (two inspections)	\$ 90.00
Aboveground - one inspection	\$ 50.00
Alarm System:	
Drill or pull station (city box):	\$ 30.00
Signaling device or detectors each: (changed from first seven charge of \$25) each:	\$ 5.00
House master panel, subpanel, FACP, FACU	\$ 50.00
Each additional panel (added new subcategory)	\$ 25.00
PLUMBING FEE SCHEDULE:	
All Fixtures: Each \$15 unless otherwise noted. Combined to simplify.	
Includes: air compressor, baths, coffee machine, cooling trays, conductors, dishwashers, TRAPS (grease, shower, backwater) dental chairs, drinking fountain, DRAINS (floor, laundry or condensate) garbage disposal or waste receptor, hose bibs, humidifiers, inside conductor pipe, laundry tray, SINKS (slop, lead cup, test-tube, washstands), ice makers, new stack (or alterations of soil, waste vent), pump/water lift, refrigerator connect to drainage system, special waste, sump pump, surgical cuspidor, swimming pool fixtures above ground, lavatory/ urinal /bidet, water closet or stills, water treatment device, any water outlets to coolers, heating systems, filters or make-up water tank."	
Fixtures (each)	\$ 15.00
Replacement of fixtures (no piping charge), minimum	\$ 32.00
Automatic laundry machines, humidifiers, or beverage machines	
If more than one machine at same location, each, minimum	\$ 25.00
Sprinkler head Each:	
	\$ 1.00
Hot water heater (mech/plumb charge to be the same; most common permit applied for)	
	\$ 50.00
Catch basins (not for parking lot)	
	\$ 50.00
Interceptor (oil, grease, sand, etc.)	
	\$ 50.00
Industrial processing equipment or comfort cooling equipment and devices served by secondary water install, replace, remove, or relocated on previous plumbing inspection, per item	
	\$ 50.00
Minimum certificate fee	
	\$ 50.00
Sewer / Drain Inspections	
Sewers on private property:	\$100.00
Drains (storm drains above or underground on private property):	\$100.00
Water distribution: Entire system residential	
	\$ 75.00

Water distribution: Entire system commercial	\$150.00
Replacement piping (inspection not included) per room	\$ 30.00
BACKFLOW PREVENTORS: Each	
(Includes RPZ, double check valves and vacuum breakers)"	\$ 50.00
Underground, waterproofing, drainage etc., charge by inspection	
MECHANICAL FEE SCHEDULE:	
Note: Categories were cleaned up and combined for ease of use /	
Air Conditioner, Cooling Systems	
Residential	\$ 50.00
Commercial	\$ 75.00
Add special inspection fee for hard to access area	\$ 75.00
Chilling Towers Chillers	\$ 35.00
Generators, compressors, motors	
Residential	\$ 50.00
Commercial	\$ 60.00
Add special inspection fee for hard to access area	\$ 75.00
Special or shop inspection of refrigeration equipment, per unit or visit (same fee as a special inspection)	\$ 75.00
Ductwork, steam, water or air distribution systems:	
Installation of complete residential	\$ 50.00
Addition, alteration to existing system	\$ 25.00
Large commercial and industrial minimum charge	\$100.00
Light test	\$ 50.00
Water / steam distribution without boiler / heater	\$ 45.00
Furnace / Heating / Boiler (Entire system pricing instead of many misc. fees added)	
Residential Furnace; complete system including vents, flue, humidifier, air cleaner	\$ 75.00
Commercial Furnace; complete system including vents, flue, humidifier, air cleaner	\$125.00
Residential Boiler; complete system- no extra distribution fee	\$ 75.00
Commercial Boiler; complete system- no extra distribution fee	\$100.00
Add special inspection fee for hard to access area	\$ 75.00
Each additional unit, same location, same day inspection	\$ 30.00
Gas Piping	
Residential	\$ 50.00
Commercial	\$ 60.00
Each opening same location	\$ 10.00
Gas pressure test)	\$ 50.00
Room heater, wall heater, baseboard-type unit:	
First unit at each address	\$ 50.00
Each additional unit at same address	\$ 20.00
Fuel burning stove (may include rooftop inspection for venting)	\$ 50.00
Radiant Tube Infra-red heating	\$ 75.00
Hot water tank (Most common permit / same cost as plumbing permit HWT)	\$ 50.00
Hot water Heater Commercial (New Category)	\$ 75.00
Rooftop Units: Heating, cooling, make-up air etc.: Each	\$ 50.00
Rooftop Inspection Each: (Note: Two inspectors must access unit; elec & mech)	\$ 75.00

ADDITIONAL ITEMS:	
B-Vent without furnace	\$ 30.00
Chimney, factory built, installed separately	\$ 50.00
Compressor	\$ 30.00
Chimney liner without furnace	\$ 30.00
Electronic air cleaner without furnace	\$ 30.00
Evaporator Coils	\$ 30.00
Exhaust fan	\$ 30.00
Fireplaces (Gas or electric, factory built)	\$ 30.00
Heat exchanger replacement	\$ 25.00
Hoods: Residential kitchen / bath	\$ 50.00
Hood(s): Commercial (Plan review and testing are separate fee)	\$ 50.00
Hood Test: Smoke capture (Fire or mechanical inspection fee)	\$ 50.00
Hood Test: Puff or Air Test (Fire or mechanical inspection fee)	\$ 50.00
Humidifier without furnace	\$ 30.00
Refrigeration (Split systems)	\$ 50.00
Solar Panels	\$ 30.00
V.A.V. Boxes	\$ 15.00
Walk in Cooler or Freezer	\$ 50.00
FIRE SUPPRESSION UNITS:	
Fire suppression system (wet/dry)	\$100.00
Fire Suppression plan review (hourly)	\$ 75.00
Fire Suppression: Pressure test	\$ 75.00
Sprinkler heads Each:	\$ 1.00
OTHER FEES:	
NOTE: Reviews for the Planning Commission, Zoning Board of Appeals, Engineering and Building Plans are conducted under contract will be invoiced using the applicable contract fee schedule. Excessive engineering, planning, building, planning and zoning reviews will be invoiced on an hourly basis in addition to the initial review fee based on contracted hourly rates.	
Engineering Review & Inspection Fees: Per City's current contract + 10% admin fee	
Planning Consultant Review Fees: Per City's current contract + 10% admin fee	
Grade Certificate / As-built	
Grade review	Hourly
Inspection (engineering)	Hourly
Engineering determination	Hourly
Legal Notice for Board / Commission	\$150.00
Administrative site plan review	Hourly
Plan review building	Hourly
ZBA review fee	Hourly
Planning Commission review fee	Hourly
Special Board /Commission meeting request	\$565.00
Site plan and subdivision review fees; zoning.	
The fees as required in section 94-56 shall be as follows:	
Generally:	
a. Cluster residential:	
1. Original submittal plus 6 /d.u.	\$620.00
2. Major redesign, plus 2 /d.u.	\$510.00

b. Multiple-family residential:	
1. Original submittal, plus \$6.00/d.u.	\$735.00
2. Major redesign, plus \$5.00/d.u.	\$510.00
c. Other uses (office commercial, industrial, institutional, etc.):	
1. Two acres or less:	
i. Original submittal	\$435.00
ii. Redesign	\$310.00
2. Over 2 acres:	
i. Original submittal, plus \$35.00/acre	\$555.00
ii. Redesign, plus \$25.00/acre	\$310.00
d. Uses requiring marginal access drive:	
1. Original submittal, plus \$12.00/acre	\$375.00
2. Redesign, plus \$6.00/acre	\$185.00
e. Greenbelt and berms:	
1. Original submittal	\$250.00
2. Major redesign	\$125.00
f. Lot/parcel split (fees plus Wayne County Charges)	
Lot/parcel combination (fees plus Wayne County Charges)	\$125.00
Subdivision review fees. Preliminary plats:	
a. Conventional subdivision plans:	
1. Original submittal, plus \$4.00/lot	\$620.00
2. Major redesign, plus \$3.00/lot	\$500.00
3. Final plat, plus \$3.00/lot	\$375.00
4. Major redesign, plus \$3.00/lot	\$375.00
b. Open space subdivision plans:	
1. Preliminary plat, plus \$3.00/lot	\$620.00
2. Major redesign, plus \$2.00/lot	\$375.00
3. Final plat, plus \$3.00/lot	\$375.00
Open space park plans:	
a. Cost estimates (for 5 acres or less), plus \$25.00/ac	\$375.00
b. Major redesign, plus \$10.00/ac	\$185.00
Planned development district.	To Be Determined
Revision, submittal of state I and II plans. No less than	\$1,250.00
Rezoning applications. Fees as required in section 22-31 shall be as follows:	
a. R, RM, OS-1, B, and M districts	\$500.00
b. P-1 district	\$500.00
c. PD district, plus hourly fee, plus \$85.00/ac	\$620.00
Special use zoning fee	\$250.00
Home occupation hearing	\$125.00
Amendments/zoning	\$250.00
SUBDIVISIONS & CONDOMINIUMS:	
A. Checking closure, lot areas and grade plan -- (Amount to be	

deposited by developer.)	\$300.00
B. Review and processing of public improvement -- 1% of construction costs for projects. (Deposited by developer)	Plus \$15.00/lot
C. Full time inspection of the construction for utilities to be dedicated to the Municipality -- Hourly rate of the then Standard Rate Schedule as established by the Engineer and the Municipality (Amount shall be escrowed by the developer or contractor.)	
D. Field check to assure monuments and property irons are installed within one (1) year of recording of the plat to be billed to the developer on a time basis in accordance with the then Rate Schedule as established.	
APARTMENT COMPLEXES:	
A. Site plan review, paving, grading, etc. -- (Amount to be deposited by the developer.)	\$300.00 Plus \$15.00/unit
B. Sanitary sewer, water mains and storm sewers other than building leads – or any part thereof 1.0% of the construction of each utility. (Amount shall be deposited by the developer.)	
C. Full-time inspection of the construction for utilities to be dedicated to the City -- Hourly rate of the then Standard Rate Schedule as established by the Engineer and the Municipality. (Amount shall be escrowed by the developer or contractor.)	
INDUSTRIAL AND COMMERCIAL DEVELOPMENTS:	
A. Site plan review, paving, grading, etc. -- (Amount to be deposited by the developer)	\$300.00
B. Sanitary sewer, water mains and storm sewers -- 1% of construction plus \$75.00/acre cost of each utility. (Amount shall be deposited by the developer.) or and part thereof	
C. Full-time inspection of construction of utilities to be dedicated to the Municipality -- Hourly rate of the then Standard Rate Schedule as established. (This amount shall be escrowed by the developer or contractor.	
SPECIAL NOTE: Although we charge a set fee for administrative site plan reviews, we pay the City Engineer by their hourly rate. Recent plan reviews expenditures involving the engineer/planner have exceeded current fee amounts. Surrounding communities charge in the \$200-\$750 range. Excessive reviews (more than 2) will be invoiced on an hourly basis in addition to the initial review fee based on engineering hourly rates.	
Abatements--creation of district/application	\$565.00
Alley vacations	\$170.00
Street vacations	\$170.00

AYES: Mayor Pro Tem Blanchette, Councilmembers Coffey, Towle, Elmer Trombley, Workman
 NAYS: None
 EXCUSED: Mayor Swift, Councilmember James Trombley
 ADOPTED THIS 21st DAY OF AUGUST, 2017.
 ATTEST:

 Lynn Blanchette, Mayor Pro Tem

I, Cynthia M. Hutchison, duly authorized City Clerk of the City of Riverview, do hereby certify the above is a true copy of a resolution adopted by the Riverview City Council at their regular meeting of August 21, 2017.

(S E A L)

Cynthia M. Hutchison, City Clerk

ADMINISTRATION:

Motion by Councilmember Elmer Trombley, seconded by Coffey, that Authorization for Execution of Agreement with **DTE Gas to Partner** at the **CNG Fueling Station** for a Term of **Five (5) Years**, pending final legal review, be Approved; in concurrence with the Ad Hoc Land Preserve Committee at their meeting of August 14, 2017.

Carried unanimously.

Motion by Councilmember Coffey, seconded by Councilmember Workman, that Authorization for Execution of **Change Order Number 1** to Bid #2342 – **Leachate Pretreatment System Expansion** to **Encotech, Inc.**, in the amount of **\$11,455.00**, be Approved.

Carried unanimously.

ORDINANCES:

Motion by Councilmember Elmer Trombley, seconded by Workman, that the City Clerk be Authorized to give the First Reading, by title only, of Proposed Ordinance No. **694**, regarding **Ground Mounted Solar Energy Systems**, be Approved.

PROPOSED ORDINANCE NO. 694

AN ORDINANCE TO AMEND THE CITY OF RIVERVIEW’S ZONING ORDINANCE BY THE REPEAL AND RE-ADOPTION OF SECTION 7.02D “SPECIAL LAND USES” OF ARTICLE 7 “M-1 AND M-2, INDUSTRIAL DISTRICTS”; BY ADDING SECTION 8.411 “GROUND MOUNTED SOLAR ENERGY SYSTEMS” TO SECTION 8.400 “INDUSTRIAL, RESEARCH AND LABORATORY USES” OF ARTICLE 8 “DESIGN STANDARDS FOR SPECIFIC USES”; AND BY THE REPEAL AND RE-ADOPTION OF SECTION 25.02 “DEFINITIONS” OF ARTICLE 25 “CONSTRUCTION OF LANGUAGE AND DEFINITIONS” TO ADD ADDITIONAL DEFINITIONS.

Carried unanimously.

Motion by Councilmember Elmer Trombley, seconded by Coffey, that the City Clerk be Authorized to give the First Reading, by title only, of Proposed Ordinance No. **695**, regarding Providing Additional **Terms and Clarification for Litter**, be Approved.

PROPOSED ORDINANCE NO. 695

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF RIVERVIEW BY THE REPEAL AND READOPTION OF SECTIONS 46-101 THROUGH 46-108, ARTICLE IV, “LITTER” IN CHAPTER 46 “SOLID WASTE” TO PROVIDE ADDITIONAL TERMS AND CLARIFICATION FOR LITTER.

Carried unanimously.

OTHER BUSINESS:

None.

CLOSED SESSION:

None

ADJOURNMENT:

Motion by Councilmember Elmer Trombley, seconded by Councilmember Coffey, that the meeting be Adjourned at 8:02 p.m.

Carried unanimously.

Lynn Blanchette, Mayor Pro Tem

Cynthia M. Hutchison, CMC, City Clerk