



**PRE-CITY COUNCIL MEETING *STUDY* SESSION
JANUARY 21, 2020/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CONFERENCE ROOM
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
1-734-281-4201**

AGENDA

1. CALL TO ORDER.

2. DISCUSSION ITEMS.

2.1 Discussion of items on the regular agenda of 01/21/20.



**CITY COUNCIL *REGULAR* MEETING
JANUARY 21, 2020/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Towle
3. **INVOCATION:** Councilmember Trombley

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

4.1 RECOGNIZE POLICE DEPARTMENT RETIREMENT, PROMOTIONS AND INTRODUCE K9 BLUE TO MAYOR AND COUNCIL – POLICE.

COMMUNITY IMPACT/BACKGROUND: On January 10, 2020, after 29 years of service, Lt. Rosanne Prucka retired from the police department. The police department would like to acknowledge her retirement before the council and present her with a plaque.

With the retirement of Lt. Prucka, the police department requests to formally acknowledge the promotions of Lt. Troup, Lt. McClendon and Sergeant Sean O’Neil.

On January 11, 2020, Officer Herrick and K9 Blue completed training and are now certified, and qualified for patrol. The police department would like to introduce K9 Blue to the council.

ACTION REQUESTED: Acknowledge the retirement, promotions, and introduction of the police department’s K9.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 01/06/20 REGULAR RIVERVIEW CITY COUNCIL MEETING AND THE 01/13/20 SPECIAL RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 APPROVE REQUEST TO TRAVEL FOR COUNCILMEMBER NORTON TO ATTEND THE 2020 MML CAPITAL CONFERENCE IN LANSING, MI OVER THE PERIOD MARCH 24-25, 2020 – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: The 2020 MML Capital Conference will be held in Lansing, MI over the period March 24-25, 2020. Councilmember Norton has indicated an interest in attending this conference. Funding for travel expenses is available in the City Council budget for fiscal year 2019/2020. The anticipated cost of this trip is approximately \$650.00. The City Council has budgeted \$1,500.00 for education and travel.

ACTION REQUESTED: The City Council is requested to approve the request of Councilmember Norton to attend the 2020 MML Capital Conference in Lansing, MI.

ATTACHMENT: Travel Request Form for Councilmember Norton.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/15/20
Financial Certification	X	01/15/20
City Attorney Endorsement	N/R	
Department Recommendation	X	01/15/20
Advisory Commission Recommendation	N/R	

9.2 AWARD - BID# 2440 GOLF COURSE LANDSCAPING SERVICES TO RAUPP BROTHERS, LLC, IN THE AMOUNT OF \$27,445.50 - GOLF COURSE.

COMMUNITY IMPACT/BACKGROUND: On 12/11/2019, the City published an invitation to bid seeking bid proposals for Golf Course Landscaping Services. The invitation to bid was published on our City of Riverview website and MITN. Proposals from (4) four vendors were received and opened on 12/26/2019. The apparent low bidder meeting specifications is Raupp Brothers, LLC, of Brownstown, MI, in the amount of \$27,445.50.

The Ad Hoc Golf Course Committee concurred with the recommendation at the meeting on 01/14/2020.

Funds have been appropriated for this project in GL #584-542-740.126.

An executed copy of the standard agreement is on file in the office of the Purchasing Director.

ACTION REQUESTED: The City Council is requested to consider bid award for Golf Course Landscaping Services to Raupp Brothers, LLC, in the amount of \$27,445.50.

ATTACHMENT: Bid tabulation.

FINANCE CERTIFICATION: The Finance Director certifies that funds have been appropriated for this bid award.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/15/20
Financial Certification	X	01/15/20
City Attorney Endorsement	N/R	
Department Recommendation	X	01/15/20
Advisory Commission Recommendation	X	01/14/20

9.3 APPROVE BUDGET AMENDMENTS– FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2019/20 Human Resources				
Pre-Employment Physicals	101-270-836.100	\$ 5,000.00	\$ 13,000.00	\$ 8,000.00
Contractual Services	101-270-818.000	\$ 27,500.00	\$ 19,500.00	\$ (8,000.00)

JUSTIFICATION: This amendment is to increase the Pre-Employment Physicals line item and decrease the Contractual Services line item by the same amount. This amendment is necessary due to Henry Ford Health Systems closing their Occupational Health Clinic and all work related medical needs having to be done through Concentra.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

10.1 APPROVE RESOLUTION IN SUPPORT OF THE ANNUAL RIVERVIEW HALL OF FAME AWARDS CEREMONY AS SPONSORED BY THE RIVERVIEW HALL OF FAME AND SCHOLARSHIP FOUNDATION – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: On 3/20/20 the Riverview Hall of Fame and Scholarship Foundation will host a banquet to raise funds for the scholarship awards to Riverview students. Per past practice, the City Council has shown support for the Riverview Hall of Fame special event through approval of a resolution which acknowledges the Riverview Hall of Fame and Scholarship Foundation for their work in promoting community pride and fellowship. The City’s contribution of \$500.00 in support of the annual banquet is dedicated to the scholarship grant to local students.

ACTION REQUESTED: The City Council is requested to adopt a Resolution approving a \$500.00 donation to the Riverview Hall of Fame and Scholarship Foundation.

ATTACHMENTS: Resolution and Hall of Fame Committee Information.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/06/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/06/20
Advisory Commission Recommendation	N/R	

11. ADMINISTRATION.

11.1 AUTHORIZE EXECUTION OF LETTER OF INTENT WITH RUSMAR INCORPORATED FOR DEMONSTRATION PHASE OF ALTERNATIVE DAILY COVER FOAM SYSTEM. – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Assistant City Manager/Land Preserve Director was tasked by the Ad Hoc Land Preserve Committee to find alternative daily cover solutions for the Land Preserve. One such solution that has approved use status with the State of Michigan and Wayne County is a foam system offered by Rusmar Incorporated.

Rusmar Incorporated has offered the City a 3 (three) month demonstration period that only requires the City to purchase the foam used at the Land Preserve. The anticipated cost for the demonstration period is estimated to be less than \$77,000.00 and could result in the savings of labor costs. Once the demonstration period is completed, the City is under no obligation for additional expenses.

The Ad Hoc Land Preserve Committee concurred with this request at their 01/13/2020 meeting. The City Legal Department has reviewed the terms of the Letter of Intent and has deemed them acceptable.

ACTION REQUESTED: The City Council is requested to authorize the execution of letter of intent with Rusmar Incorporated for the demonstration phase of their alternative daily cover foam system at the Land Preserve

ATTACHMENT: Letter of Intent between Rusmar Incorporated and the City of Riverview

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/15/20
Financial Certification	X	01/15/20
City Attorney Endorsement	X	01/13/20
Department Recommendation	X	01/15/20
Advisory Commission Recommendation	X	01/13/20

12. ORDINANCES.

12.1 AUTHORIZE SECOND READING, BY TITLE ONLY, AND ADOPTION OF PROPOSED ORDINANCE NO. 711 - AN ORDINANCE TO AMEND CHAPTER 70 “UTILITIES” OF THE RIVERVIEW CODE, BY THE ADDITION OF ARTICLE VI, “ILLICIT DISCHARGE AND CONNECTION TO SEWERS”, TO PROHIBIT ILLICIT DISCHARGE AND CONNECTION TO SEWERS IN THE CITY OF RIVERVIEW – CITY ENGINEER.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview is required to have an MS4 Storm Water Permit with the State of Michigan. A Storm Water Ordinance is also required, and defines what discharges are allowed into the storm drainage system.

During the recent application process, it was recommended that the city’s Storm Water Ordinance be amended to provide more detailed definitions of what is allowable for discharge into the system.

The City Engineer and City Attorney have prepared an amendment to the city’s Storm Water Ordinance and request adoption by the City Council.

ACTION REQUESTED: The city council is requested to authorize the Second Reading, by title only, and adoption of Proposed Ordinance No. 711.

ATTACHMENT: Proposed Ordinance No. 711.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/06/20
Financial Certification	N/R	
City Attorney Endorsement	X	01/06/20
Department Recommendation	X	01/06/20
Advisory Commission Recommendation	N/R	

13. OTHER BUSINESS.

None.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.