



**PRE-CITY COUNCIL MEETING *STUDY* SESSION
JANUARY 22, 2019/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CONFERENCE ROOM
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
1-734-281-4201**

AGENDA

1. CALL TO ORDER.

2. DISCUSSION ITEMS.

2.1 Discussion of items on the regular agenda of 1/22/19.



**CITY COUNCIL *REGULAR* MEETING
JANUARY 22, 2019/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember James Trombley
- 3. INVOCATION:** Councilmember Blanchette

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 01/07/19 REGULAR RIVERVIEW CITY COUNCIL MEETING AND THE 01/14/19 SPECIAL RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 RATIFY EMERGENCY PURCHASE FROM KENNEDY INDUSTRIES OF A LEACHATE SYSTEM PUMP IN THE AMOUNT OF \$16,420.00 – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: After its last maintenance and testing, Land Preserve staff were made aware that a pump in the leachate system was failing. These pumps help keep the leachate system in compliance with proper leachate disposal methods. The city manager authorized the emergency purchase of a replacement pump, using Kennedy Industries, Inc. (an authorized vendor for pump repairs at the Riverview Land Preserve).

The Ad Hoc Land Preserve Committee concurred with this request at their 01/14/19 meeting.

ACTION REQUESTED: City Council is requested to consider ratifying the emergency purchase for a leachate system pump from Kennedy Industries in the amount of \$16,420.00.

ATTACHMENT: Kennedy Industries Quote.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/16/19
Financial Certification	X	01/16/19
City Attorney Endorsement	N/R	
Department Recommendation	X	01/16/19
Advisory Commission Recommendation	X	01/14/19

9.2 RATIFY EMERGENCY CONTRACT WITH SLATER SECURITY SERVICES, LLC FOR TERM OF ONE HUNDRED EIGHTY (180) DAYS – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: On the morning of 01/13/2019 the City receive notice that our current security services provider Prudential Security Inc., was planning to breach their contract with the City and stop providing service, after their morning shift on 01/18/2019. The City Manager and City Attorney requested that the purchasing department get quotes from all of the security companies that placed a bid in the previously completed formal bid process. Attempts to contact all of these companies were made, and the purchasing department received five (5) quotes.

Of the companies that chose to submit quotes, Slater Security Services, LLC submitted the lowest quote.

During this one hundred eighty day period, the purchasing department will complete a formal bid process for security services, to begin following the completion of this one hundred eighty day contract.

The Ad Hoc Land Preserve Committee concurred with this purchasing method at their 01/14/2019 meeting.

ACTION REQUESTED: City Council is requested to consider ratifying the emergency one hundred eighty (180) day security services contract with Slater Security LLC.

ATTACHMENT: Quote Tabulation.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/16/19
Financial Certification	X	01/16/19
City Attorney Endorsement	N/R	
Department Recommendation	X	01/16/19
Advisory Commission Recommendation	X	01/14/19

9.3 AUTHORIZE SOLICITATION OF BIDS FOR SPECIAL WASTE ANALYTICAL TESTING - LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Director of Solid Waste forwarded a request to the Purchasing Director to initiate the bid process for a three year contract to secure Waste Characterization Sampling and Laboratory Analytical Testing of solid waste generated by various customers of the Riverview Land Preserve. Sampling and testing services must be provided in accordance with the Technical Specifications.

The Ad Hoc Landfill Committee concurred with this request at their 01-14-2019 meeting.

Funds have been budgeted in account #596-526-816.667 of the 2018/19 fiscal year.

ACTION REQUESTED: The City Council is requested to consider authorization to initiate the solicitation process for Special Waste Analytical Testing.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/17/19
Financial Certification	X	01/17/19
City Attorney Endorsement	N/R	
Department Recommendation	X	01/17/19
Advisory Commission Recommendation	X	01/14/19

9.4 AUTHORIZE SOLICITATION OF BIDS FOR THE CONSTRUCTION OF A WEED DEFLECTOR AT THE BOAT RAMP AND APPROVE RELATED ENGINEERING FEES FOR CHARLES E. RAINES COMPANY IN THE AMOUNT OF \$7,600.00 – DEPARTMENT OF PUBLIC WORKS.

COMMUNITY IMPACT/BACKGROUND: The old weed deflector was removed over a decade ago. Due to the nuisance caused to boaters by accumulating weeds and due to the extensive effort needed to remove and get rid of the weeds, the Department of Public Works is requesting authorization for Charles E. Raines Company to prepare plans and specifications, applying for permits, authorization to seek proposals for this project and to perform contract administration, and inspection.

This project was originally approved by City Council in fiscal year 2017/18; a budget amendment will be necessary to carry forward the remaining funds.

ACTION REQUESTED:

City Council is requested to consider authorization to solicit bids for the construction of a weed deflector at the boat ramp, and approve related engineering fees for Charles E. Raines Company in the amount of \$7,600.00.

ATTACHMENT: None.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available for engineering, pending City Council approval.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/17/19
Financial Certification	X	01/17/19
City Attorney Endorsement	N/R	
Department Recommendation	X	01/17/19
Advisory Commission Recommendation	N/R	

9.5 AUTHORIZE THE SOLICITATION OF PROPOSALS TO PURCHASE AND REHABILITATE TAX-FORECLOSED PROPERTIES ASSIGNED TO THE CITY OF RIVERVIEW BY WAYNE COUNTY – COMMUNITY DEVELOPMENT DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: Wayne County annually offers tax-foreclosed properties to each of its municipalities prior to publicly auctioning such properties. The purchase price is the amount of outstanding property tax. By accepting the properties, a municipality can itself take action on putting the properties into tax-paying productive use. Past practice in Riverview has been to accept vacant land or homes in need of demolition only. This practice is being re-evaluated with some or all properties assigned to the City to be sold to private and experienced investors or developers to rehabilitate. This subject was discussed with City Council in December 2018.

ACTION REQUESTED: City Council is requested to authorize the Community Development Department to prepare program specifications and seek proposals for this project.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/17/19
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/17/19
Advisory Commission Recommendation	N/R	

9.6 APPROVE BUDGET AMENDMENTS– FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2018/19 Library				
Computer Equipment	271-790-990.000	\$ 0.00	\$ 9,695.98	\$ 9,695.98

JUSTIFICATION: This amendment is to pull forward unspent funds in the library computer equipment line item from fiscal year 2017/18 into 2018/19. This amendment was approved by the Library Commission at their 10/18/18 meeting.

B.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2018/19 Library				
Central Library Service	271-790826.000	\$ 40,000.00	\$ 43,889.00	\$ 3,889.00

JUSTIFICATION: This amendment is to increase the central library service account, by the donations that were received in the memory of Kirk Borger. This amendment was approved by the Library Commission at their 12/4/18 meeting.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

None.

11. ADMINISTRATION.

11.1 AUTHORIZE EXECUTION OF STANDARD AGREEMENT FOR LANDFILL DISPOSAL SERVICES BY MAYOR AND CITY CLERK - LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The current Standard Agreement for Landfill Disposal Services was previously authorized by City Council over ten years ago. The City Council authorized the Mayor and City Clerk to execute the agreement provided it included standard terms contained in the Agreement and disposal rates as approved by the City Council and administrative approval by the Solid Waste Director, City Attorney, Finance Director and City Manager. The Agreement was recently reviewed and amended by the City Attorney to meet customer needs and maintain landfill competitiveness, consolidate terms, and improve Riverview’s contractual standing.

The Agreement was reviewed by the Land Preserve Committee on January 14, 2019 with concurrence to forward it to the City Council for consideration.

ACTION REQUESTED: The City Council is requested to approve the execution by the Mayor and City Clerk of the Standard Agreement for Landfill Disposal Services provided disposal rates contained therein meet the requirements set forth by the City Council and it is administratively approved by the Solid Waste Director, City Attorney, Finance Director and City Manager.

ATTACHMENT: Standard Agreement for Landfill Disposal Services.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/16/19
Financial Certification	N/R	
City Attorney Endorsement	X	01/14/19
Department Recommendation	X	01/16/19
Advisory Commission Recommendation	X	01/14/19

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.