



**PRE-CITY COUNCIL MEETING *STUDY* SESSION  
FEBRUARY 1, 2021/7:00 P.M.  
RIVERVIEW CITY HALL  
COUNCIL CONFERENCE ROOM  
14100 CIVIC PARK DR.  
RIVERVIEW, MI 48193-7600  
1-734-281-4201**

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Pre-City Council Meeting Study Session of the Riverview City Council will be held electronically on Monday February 1, 2021, at 7:00 p.m. in accordance with Senate Bill 1108, amending the Open Meetings Act.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Virtual Meeting Option:

Access the meeting room via <https://us02web.zoom.us/j/82948747797>  
Join Zoom Meeting

Telephone Option:

Directions:  
1. Dial: 13126266799  
2. Enter meeting code: 82948747797  
3. Enter #

Email Option:

Send your public comment through email at: [clerk@cityofriverview.com](mailto:clerk@cityofriverview.com) and your comment will be read at the meeting.

Rules of Procedure:

Any member of the public wishing to comment during the Public Comment on Agenda Items on any agenda item (5 minute time limit) will be allowed to do so remotely by electronic or telephonic means set forth above. In order to maintain decorum, the Mayor and/or designee will determine the order of speakers and the appropriate time frame for which comments are allowed.

<b>AGENDA</b>
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- 1. CALL TO ORDER.**
- 2. DISCUSSION ITEMS.**

**2.1 Discussion of items on the regular agenda of 02/01/2021.**



**CITY COUNCIL *REGULAR* MEETING  
FEBRUARY 1, 2021/7:30 P.M.  
RIVERVIEW CITY HALL  
COUNCIL CHAMBERS  
14100 CIVIC PARK DR.  
RIVERVIEW, MI 48193-7600  
734-281-4201**

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Regular Meeting of the Riverview City Council will be held electronically on Monday, February 1, 2021, at 7:30 p.m. in accordance with Senate Bill 1108, amending the Open Meetings Act.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

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Join Zoom Meeting

Telephone Option:

Directions:

1. Dial: 1.312.626.6799
2. Enter meeting code: [82948747797](https://us02web.zoom.us/j/82948747797) #
3. Enter

Email Option:

Send your public comment through email at: [clerk@cityofriverview.com](mailto:clerk@cityofriverview.com) and your comment will be read at the meeting.

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Any member of the public wishing to comment during the Public Comment on Agenda Items on any agenda item (5 minute time limit) will be allowed to do so remotely by electronic or telephonic means set forth above. In order to maintain decorum, the Mayor and/or designee will determine the order of speakers and the appropriate time frame for which comments are allowed.

<b>AGENDA</b>
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- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Trombley
- 3. INVOCATION:** Councilmember Workman

**4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**

None.

**5. APPROVAL OF MINUTES.**

**5.1 APPROVE THE REGULAR MEETING MINUTES OF 01/19/2021 AND THE CONDENSED VERSION FOR PUBLICATION.**

**6. PUBLIC HEARINGS.**

None.

**7. PUBLIC COMMENTS.**

**8. ORGANIZATIONAL BUSINESS.**

**8.1 APPOINTMENT TO THE LOCAL OFFICERS' COMPENSATION COMMISSION - CITY CLERK.**

**COMMUNITY IMPACT/BACKGROUND:** The Local Officers' Compensation Board is a five member board that meets in odd years to review and determine the salaries of our elected officials.

At the present time, there is only one current members on this board; there are four vacancies. This board is scheduled to meet in early 2021.

Notices have been published in the News Herald Newspaper and are posted on the city website and cable television.

The above action resulted in the submission of one application to the Local Officers' Compensation Commission.

**ACTION REQUESTED:** The City Council is requested to consider one appointment to the Local Officers' Compensation Commission.

I am recommending Ms. Nicole Clark to fill the unexpired term set to expire October 1, 2025.

**ATTACHMENT:** Application from Ms. Nicole Clark filed on January 19, 2021.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	01/20/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/20/21
Advisory Commission Recommendation	N/R	

**8.2 APPOINTMENT TO THE PARKS AND RECREATION COMMISSION - CITY CLERK.**

**COMMUNITY IMPACT/BACKGROUND:** The Recreation Commission is an eleven member board with four members. Ms. Nicole Clark has filed an application for appointment.

Commission vacancies are posted on the website and cable and published in the News Herald.

**ACTION REQUESTED:** The City Council is requested to consider one appointment on the Parks and Recreation Commission for a two-year unexpired term set to expire July 31, 2023.

**ATTACHMENT:** Application from Ms. Nicole Clark dated January 19, 2021.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	01/20/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/20/21
Advisory Commission Recommendation	N/R	

**9. CONSENT AGENDA.**

**9.1 AUTHORIZE SOLICITATION OF PROPOSALS FROM VENDORS TO PROVIDE CARNIVAL AMUSEMENT FOR THE ANNUAL SUMMERFEST – RECREATION.**

**COMMUNITY IMPACT/BACKGROUND:** The Director of the Recreation Department is seeking authorization to solicit proposals from vendors to provide Carnival Amusement for the annual “Riverview Summerfest”. This will be a (3) three year contract.

All proposals, vendors and organizations will be verified by the City Attorney to ensure proper licensing, insurance and liability coverage.

**ACTION REQUESTED:** City Council is requested to consider authorization to solicit proposals for Carnival Amusement vendors for the annual Riverview Summerfest.

**ATTACHMENT:** None.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	01/27/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/27/21
Advisory Commission Recommendation	N/R	

**9.2 APPROVE BUDGET AMENDMENTS – FINANCE.**

**A.**

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2020/21 Human Resources				
Employee Advertising / Testing	101-270-854.030	\$ 4,000.00	\$ 21,000.00	\$ 17,000.00

**JUSTIFICATION:** This amendment is to increase the employee advertising / testing line item in the in the Human Resources Fund for the council commissioned MML executive search for the new police chief.

**B.**

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2020/21 Water & Sewer				
Water Maintenance & Restoration	592-536-760.270	\$ 35,000.00	\$ 182,531.82	\$ 147,531.82

**JUSTIFICATION:** This amendment is to increase the water maintenance and restoration line item in the in the Water & Sewer Fund for the emergency Sibley Road water main replacement.

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**ACTION REQUESTED:** The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

**RECOMMENDATION:** Approval of budget amendments as presented, in compliance with PA 621 of 1978.

**10. RESOLUTIONS.**

**10.1 APPROVE PERFORMANCE RESOLUTION FOR GOVERNMENT BODIES FOR WAYNE COUNTY SPECIAL EVENTS PERMIT – DEPARTMENT OF PUBLIC WORKS.**

**COMMUNITY IMPACT/BACKGROUND:** The City periodically applies to Wayne County DPS for permits to conduct emergency repairs, annual maintenance work, and for other purposes on local and county roads located entirely within the boundaries of the Community, as needed from time to time, to maintain the roads in a condition reasonably safe and convenient for public travel.

This resolution requires the City of Riverview to fulfill all permit requirements and to save harmless, represent and defend the County of Wayne.

**ACTION REQUESTED:** City Council consider adopting resolution.

**ATTACHMENTS:** 2021 Annual Permit Package and Resolution from Wayne County.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	01/27/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/27/21
Advisory Commission Recommendation	N/R	

**10.2 ADOPT RESOLUTION FOR REVISED POVERTY EXEMPTION GUIDELINES FOR 2021 AND POVERTY EXEMPTION APPLICATION IN ACCORDANCE WITH PUBLIC ACT 253 OF 2020 – ASSESSOR.**

**COMMUNITY IMPACT/BACKGROUND:** Public Act 253 of 2020 made changes to the poverty exemption statute (MCL 211.7u) that will impact how local units, assessors and boards of review handle the exemption for the 2021 tax year. These changes require revisions to our poverty exemption policy to accommodate the changes in legislation. The State Tax Commission on 01/21/2021 recently provided instructions to Assessors regarding these changes. The new Public Act effected the following changes:

- Provides a State Tax Commission Application for exemption.
- Establishes a Policy for Percentage reductions in Taxable Value for qualifying applicants.
- The policy and guidelines for the exemption must be made available on the municipality’s website.

The assessor has revised the city’s policy and application to meet these new standards, and presents them to city council for their approval.

**ACTION REQUESTED:** The City Council is requested to consider adoption of the revised City of Riverview Poverty Exemption Guidelines and Poverty Exemption Application, as presented by the Assessor.

**ATTACHMENTS:** Proposed Resolution, Proposed Riverview Poverty Exemption Policy and Proposed 2021 Poverty Exemption Application.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	01/27/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/27/21
Advisory Commission Recommendation	N/R	

**11. ADMINISTRATION**

**11.1 RATIFY EMERGENCY REPAIR OF THE SIBLEY ROAD WATER MAIN BY COMPEAU BROTHERS INC. FOR A COST OF \$139,031.82 AND C.E. RAINES COMPANY FOR ENGINEERING SERVICES IN AN AMOUNT NOT TO EXCEED \$8,500.00 FOR A TOTAL PROJECT COST OF \$147,531.82 – WATER AND SEWER.**

**COMMUNITY IMPACT/BACKGROUND:** On or about 11/24/2020 it was discovered that the Sibley Road water main was leaking. This was especially concerning as this water main supplies 80% of the City’s water. On 11/30/2020 a meeting was held with the DPW Director and the City Engineer to determine a best course of action. They determined that due to the depth of the main, the pipe material, and general safety concerns, it was best to reach out to a company that could handle this type of replacement. On 11/31/2020 the DPW Director and City Engineer met with Compeau Brothers Inc., who has previously completed this type of work for the City and were already mobilized in the City at the Land Preserve, to discuss the main replacement. After significant planning, a temporary water main was established so residents wouldn’t see any disruption in service and the replacement work was started on 12/08/2020. The work on the main was completed on 12/17/2020.

**ACTION REQUESTED:** City Council is requested to consider ratifying the emergency repair of the Sibley Road water main by Compeau Brothers Inc. for a cost of \$139,031.82 and C.E. Raines Company for engineering services in an amount not to exceed \$8,500.00 for a total project cost of \$147,531.82.

**ATTACHMENT:** None.

**FINANCE CERTIFICATION:** The finance director certifies that funds have been appropriated and are available.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	01/27/21
Financial Certification	X	01/27/21
City Attorney Endorsement	N/R	
Department Recommendation	X	01/27/21
Advisory Commission Recommendation	N/R	

**12. ORDINANCES.**

None.

**13. OTHER BUSINESS.**

**14. CLOSED SESSION.**

None.

**15. ADJOURNMENT.**