



**PRE-CITY COUNCIL MEETING *STUDY* SESSION
FEBRUARY 18, 2020/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CONFERENCE ROOM
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
1-734-281-4201**

AGENDA

- 1. CALL TO ORDER.**

- 2. DISCUSSION ITEMS.**
 - 2.1 Discussion of items on the regular agenda of 02/18/20.**



**CITY COUNCIL *REGULAR* MEETING
FEBRUARY 18, 2020/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember ONeil
3. **INVOCATION:** Councilmember Blanchette

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 02/03/20 REGULAR RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 AUTHORIZE EXECUTION OF ADDENDUM EXTENDING AGREEMENT FOR GASOLINE AND DIESEL FUEL WITH RKA PETROLEUM FOR A (3) THREE YEAR PERIOD – DEPARTMENT OF PUBLIC WORKS.

COMMUNITY IMPACT/BACKGROUND: On 06/19/2017, City Council awarded the bid for gasoline and fuel purchases to RKA Petroleum for truck transport deliveries and tank wagon deliveries for a three-year period. The agreement included a two-year extension upon mutual consent between the parties under the same terms and conditions.

RKA Petroleum expressed interest in a letter dated 02/05/2020, to continue working with the City of Riverview and would like to extend the current contract for an additional (3) three years.

The current contract the City has with RKA is based on the daily OPIS rates, plus the premium / discount RKA charges. When compared to a recent co-op bid awarded to RKA Petroleum by Wayne, Macomb, and Oakland Counties, the Downriver Consortium of the DCC co-op bid has significantly better pricing.

Because this is a cooperative bid with the Downriver Consortium of the DCC, this extension will remain open to the other communities.

ACTION REQUESTED: City Council is requested to authorize execution of addendum with RKA Petroleum to extend gasoline and diesel fuel purchases for a (3) three year period under the same terms and conditions.

ATTACHMENTS: Addendum and RKA Petroleum Extension Request.

FINANCE CERTIFICATION: The Finance Director/Purchasing Agent certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/12/20
Financial Certification	X	02/12/20
City Attorney Endorsement	N/R	
Department Recommendation	X	02/12/20
Advisory Commission Recommendation	N/R	

9.2 AWARD COOPERATIVE BID PURCHASE OF 2020 FORD F250 - 4X4 SUPERCAB PICKUP TO GORNO FORD IN THE AMOUNT OF \$42,560.00 – DEPARTMENT OF PUBLIC WORKS.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview Purchasing Manual, Section 10.2 A, authorizes the City’s participation in cooperative purchases to take advantage of volume buying. The State of Michigan, through its MI-Deal program (formerly known as Extended Purchasing) has awarded a contract for the purchase of vehicles to Gorno Ford of Woodhaven, Michigan. The DPW Director is requesting under MI-Deal contract #071B1300005, one 2020 Ford F250 - 4x4 Super cab pickup for the purchase price of \$42,560.00.

The vehicle to be replaced at the DPW is a 2007 4x4 Ford F250 with 48,300 miles, which will be sent to the Land Preserve. The 2007 4x4 Ford F250 going to the Land Preserve, is replacing a Ford E250 with 112,478 miles that recently died and is unrepairable. Funds have been budgeted for the purchase and replacement of the vehicles.

ACTION REQUESTED: City Council is requested to consider approving bid award to Gorno Ford of Woodhaven, MI for the purchase of a 2020 Ford F250 4x4 Super cab pickup in the total amount of \$42,560.00.

ATTACHMENT: Gorno Ford MI-Deal Bid Quote.

FINANCE CERTIFICATION: The finance director certifies that funds will be available in the 2019/20 operating budget.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/12/20
Financial Certification	X	02/12/20
City Attorney Endorsement	N/R	
Department Recommendation	X	02/12/20
Advisory Commission Recommendation	N/R	

9.3 RATIFY EMERGENCY SEWAGE PUMP REPAIR AT LONGSDORF LIFT STATION WITH KENNEDY INDUSTRIES FOR A TOTAL COST OF \$12,860.00 – WATER AND SEWER.

COMMUNITY IMPACT/BACKGROUND: After its last maintenance and testing DPW staff noted that the second largest sewage pump at the Longsdorf Lift Station was starting to fail, the city manager authorized the emergency repair of the sewage pump, using Kennedy Industries, Inc. (an authorized vendor for pump repairs for the City). A sewage pump repair of this type was budgeted for in the current fiscal year.

ACTION REQUESTED: City Council is requested to consider ratifying the emergency sewage pump repair at the Longsdorf Lift Station from Kennedy Industries in the amount of \$12,860.00.

ATTACHMENT: Kennedy Industry Pump Repair Quote.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/12/20
Financial Certification	X	02/12/20
City Attorney Endorsement	N/R	
Department Recommendation	X	02/12/20
Advisory Commission Recommendation	N/R	

9.4 AUTHORIZE SOLICITATION OF BIDS TO REPAIR PARKING LOT AND PERIMETER ROAD – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Assistant City Manager /Director of Riverview Land Preserve requests the City Council to consider authorizing solicitation of bids to repair parking lot and perimeter road at the Riverview Land Preserve.

The recommendation received concurrence from the Ad Hoc Land Preserve Committee at their February 10, 2020 meeting.

ACTION REQUESTED: Authorize Solicitation of Bids to repair parking lot and perimeter road at the Riverview Land Preserve.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/12/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/12/20
Advisory Commission Recommendation	X	02/10/20

9.5 AUTHORIZE SOLICITATION OF BIDS FOR LAB TESTING AND MONITORING - LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Assistant City Manager /Director of Riverview Land Preserve requests the City Council to consider authorizing solicitation of bids for Lab Testing and Monitoring at the Riverview Land Preserve.

The recommendation received concurrence from the Ad Hoc Land Preserve Committee at their February 10, 2020 meeting.

ACTION REQUESTED: Authorize Solicitation of Bids for Lab Testing and Monitoring at the Riverview Land Preserve.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/12/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/12/20
Advisory Commission Recommendation	X	02/10/20

9.6 AUTHORIZE SOLICITATION OF BIDS FOR PUMP REPLACEMENT - LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Assistant City Manager /Director of Riverview Land Preserve requests the City Council to consider authorizing solicitation of bids for Pump Replacement at the Riverview Land Preserve.

The recommendation received concurrence from the Ad Hoc Land Preserve Committee at their February 10, 2020 meeting.

ACTION REQUESTED: Authorize Solicitation of Bids for Pump Replacement at the Riverview Land Preserve.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/12/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/12/20
Advisory Commission Recommendation	X	02/10/20

9.7 AUTHORIZE SOLICITATION OF BIDS FOR PUMP REPAIR-LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Assistant City Manager /Director of Riverview Land Preserve requests the City Council to consider authorizing solicitation of bids for Pump Repair at the Riverview Land Preserve.

The recommendation received concurrence from the Ad Hoc Land Preserve Committee at their February 10, 2020 meeting.

ACTION REQUESTED: Authorize Solicitation of Bids for Pump Repair at the Riverview Land Preserve.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/12/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/12/20
Advisory Commission Recommendation	X	02/10/20

9.8 AUTHORIZE SOLICITATION OF BIDS FOR COMPRESSOR MAINTENANCE - LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Assistant City Manager /Director of Riverview Land Preserve requests the City Council to consider authorizing solicitation of bids for Compressor Maintenance at the Riverview Land Preserve.

The recommendation received concurrence from the Ad Hoc Land Preserve Committee at their February 10, 2020 meeting.

ACTION REQUESTED: Authorize Solicitation of Bids for Compressor Maintenance at the Riverview Land Preserve.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/12/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/12/20
Advisory Commission Recommendation	X	02/10/20

9.9 AUTHORIZE SOLICITATION OF BIDS FOR TEMPORARY LABOR CONTRACTS - LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Assistant City Manager /Director of Riverview Land Preserve requests the City Council to consider authorizing solicitation of bids for Temporary Labor Contracts at the Riverview Land Preserve.

The recommendation received concurrence from the Ad Hoc Land Preserve Committee at their February 10, 2020 meeting.

ACTION REQUESTED: Authorize Solicitation of Bids for Temporary Labor Contracts at the Riverview Land Preserve.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/12/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/12/20
Advisory Commission Recommendation	X	02/10/20

9.10 AUTHORIZE SOLICITATION OF BIDS FOR CALCIUM CHLORIDE-LAND PRESERVE / DPW.

COMMUNITY IMPACT/BACKGROUND: The Assistant City Manager /Director of Riverview Land Preserve and the DPW Director request the City Council to consider authorizing solicitation of bids for Calcium Chloride at the Riverview Land Preserve and the DPW.

The recommendation received concurrence from the Ad Hoc Land Preserve Committee at their February 10, 2020 meeting.

ACTION REQUESTED: Authorize Solicitation of Bids for Calcium Chloride at the Riverview Land Preserve and DPW.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/12/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/12/20
Advisory Commission Recommendation	X	02/10/20

9.11 AUTHORIZE SOLICITATION OF BIDS FOR RECYCLING-LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Assistant City Manager /Director of Riverview Land Preserve requests the City Council to consider authorizing solicitation of bids for Recycling at the Riverview Land Preserve.

The recommendation received concurrence from the Ad Hoc Land Preserve Committee at their February 10, 2020 meeting.

ACTION REQUESTED: Authorize Solicitation of Bids for Recycling Contracts at the Riverview Land Preserve.

ATTACHMENT: None.

9.12 APPROVE BUDGET AMENDMENTS– FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2019/20 Police Department				
Contractual ACO Services	101-301-818.550	\$ 0.00	\$ 30,000.00	\$ 30,000.00
Part-Time Salaries	101-301-725.100	\$ 256,609.00	\$ 226,609.00	\$ (30,000.00)

JUSTIFICATION: This amendment is to increase the contractual animal control services line item and decrease part-time salaries line item by the same amount. This amendment is due to the City joining the Downriver Central Animal Control Agency and no longer needing a part-time employee to provide animal control services.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

None.

11. ADMINISTRATION.

11.1 WAIVE PURCHASING MANUAL SECTION XIII: “ETHICS”, TO ALLOW THE RETIREMENT BOARD MEMBERS; MAYOR AND CITY COUNCIL; CITY MANAGER; CITY ATTORNEY; THE BOARD SECRETARY AND EMPLOYEES AS DESIGNATED BY THE CITY MANAGER TO ATTEND THE ANNUAL PERFORMANCE REVIEW MEETING AND DINNER WITH PNC BANK - FINANCE DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: The Retirement Board of Trustees meets annually with its investment firms to review their respective portfolio results. PNC Bank has requested to tentatively hold their meeting on Thursday, March 26, 2020, at 6:00 pm, at Portofino’s Restaurant in Wyandotte. Due to restrictions in the Purchasing Manual, Section XIII – Ethics, City Council waiver of this is necessary for City Council Members, Commissioners, and other employees to participate in a dinner meeting.

ACTION REQUESTED: City Council is requested to consider waiver of the ethics ordinance.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/10/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/10/20
Advisory Commission Recommendation	N/R	

11.2 AUTHORIZE THE CONVERSION AND TRANSFER OF ALL CURRENT AND FUTURE MEDICARE ELIGIBLE RETIREES FROM THEIR CURRENT MEDICARE/HUMANA/EHIM COVERAGE TO THE BLUE CROSS HEALTH CARE PLAN - HUMAN RESOURCES.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview would be able to show significant savings by changing from Humana Medicare Advantage and EHIM Rx to a Blue Cross Medicare Advantage Plan with prescription coverage. The table below shows the current costs under Humana / EHIM, and the proposed premiums from Blue Cross. Potential savings to the city for the first year amount to **\$242,876.16**.

Insurance	Medical Monthly Premium	Prescription Monthly Premium	Total Monthly Premium	Members	Annual Costs
Humana/EHIM	\$220.71	\$448.91	\$669.62	96	\$771,402.24
Blue Cross	\$221.65	\$237.14	\$458.79	96	\$528,526.08

ACTION REQUESTED: Authorize the conversion and transfer from Humana Medicare Advantage Plan to Blue Cross Blue Shield Medicare Advantage Plan.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/12/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/12/20
Advisory Commission Recommendation	N/R	

11.3 AWARD COOPERATIVE BID TO ACTRON INTEGRATED SECURITY SYSTEMS, INC. FOR ACCESS CONTROL SYSTEM AND DIGITAL VIDEO CAMERAS IN THE AMOUNT OF \$79,926.30 – IT.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview Purchasing Manual, Section 10.2 A, authorizes the City’s participation in cooperative purchases to take advantage of volume buying. The GSA is the central procurement arm for the federal government and has allowed local governments to also purchase items under their contracts.

Actron Integrated Security Systems, Inc. is an approved GSA price and contract holder. (Contract Number GS-07F-173CA). They have submitted a quote for the replacement of our failing Access Control System, and replacement and upgrading of our Police and City Hall Closed Circuit video security system using Next Generation advanced video analytics technology.

The door access system has been failing often, and is about 15 years old. The closed circuit security camera system has been repaired many times and parts are now unavailable for the Police department recorder.

The Information Technology Department recently submitted a 50% matching Risk Assessment Program (RAP) grant through the MMRMA in the amount of \$39,963.15 to offset the cost.

Funds have been budgeted for the purchase and replacement of this equipment.

ACTION REQUESTED: City Council is requested to consider cooperative bid award to Actron Integrated Security Systems, Inc. for an access control system and digital video cameras in the amount of \$79,926.30.

ATTACHMENT: Quote from Actron Integrated Security Systems, Inc.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/12/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/12/20
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

14.1 RECESS INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING COLLECTIVE BARGAINING FOR THE CLERICAL UNION AND COLLECTIVE BARGAINING FOR THE FIRE UNION NEGOTIATIONS – HUMAN RESOURCES/CITY ATTORNEY.

15. ADJOURNMENT.