



**CITY COUNCIL *REGULAR* MEETING
MARCH 1, 2021/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Regular Meeting of the Riverview City Council will be held electronically on Monday March 1, 2021, at 7:30 p.m. in accordance with Senate Bill 1108, amending the Open Meetings Act.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Virtual Meeting Option:

Access the meeting room via <https://us02web.zoom.us/j/85300122720>

Directions:

1. Dial: 1.312.626.6799
2. Enter meeting code: [85300122720](https://us02web.zoom.us/j/85300122720)
3. Enter #

Email Option:

Send your public comment through email at: clerk@cityofriverview.com and your comment will be read at the meeting.

Rules of Procedure:

Any member of the public wishing to comment during the Public Comment on Agenda Items on any agenda item (5 minute time limit) will be allowed to do so remotely by electronic or telephonic means set forth above. In order to maintain decorum, the Mayor and/or designee will determine the order of speakers and the appropriate time frame for which comments are allowed.

AGENDA

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Norton
- 3. INVOCATION:** Councilmember ONeil

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE THE REGULAR MEETING MINUTES OF 02/16/2021 AND THE CONDENSED VERSION FOR PUBLICATION.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 AUTHORIZE SOLICITATION OF BIDS FOR REPLACEMENT OF LIBRARY ENTRANCE SIGN, FOUNDATION AND AUTHORIZE ENGINEERING FEES NOT TO EXCEED \$3,900.00 WITH C. E. RAINES COMPANY – LIBRARY.

COMMUNITY IMPACT/BACKGROUND: The Director of the Library is requesting authorization to bid for a Library entrance sign, foundation and authorize engineering fees with City Engineer, C.E. Raines Company.

ACTION REQUESTED: City Council is requested to consider the authorization of solicitation of bids for a Library Sign, foundation and authorize engineering fees not to exceed \$3,900.00 with City Engineer, C. E. Raines Company.

ATTACHMENT: Architectural Drawing.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/24/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/24/21
Advisory Commission Recommendation	N/R	

10. RESOLUTIONS.

10.1 APPROVE RESOLUTION IN SUPPORT OF THE ANNUAL RIVERVIEW HALL OF FAME AWARDS CEREMONY AS SPONSORED BY THE RIVERVIEW HALL OF FAME AND SCHOLARSHIP FOUNDATION – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: On 5/18/19 the Riverview Hall of Fame and Scholarship Foundation hopes to be able to host a banquet to raise funds for the scholarship awards to Riverview students. Per past practice, the City Council has shown support for the Riverview Hall of Fame special event through approval of a resolution which acknowledges the Riverview Hall of Fame and Scholarship Foundation for their work in promoting community pride and fellowship. The City’s contribution of \$500.00 in support of the annual banquet is dedicated to the scholarship grant to local students. The resolution was approved by the City Attorney on February 23, 2021.

ACTION REQUESTED: The City Council is requested to adopt a Resolution approving a \$500.00 donation to the Riverview Hall of Fame and Scholarship Foundation.

ATTACHMENTS: Resolution and Hall of Fame Committee Information.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/23/21
Financial Certification	X	02/23/21
City Attorney Endorsement	X	02/23/21
Department Recommendation	X	02/23/21
Advisory Commission Recommendation	N/R	

11. ADMINISTRATION

11.1 AUTHORIZE THE PREPARATION OF PLANS AND SPECIFICATIONS, THE SOLICITATION OF BIDS, CONTRACT ADMINISTRATION, INSPECTION, TESTING, MARKING, AND AS BUILT MEASUREMENTS BY CHARLES E. RAINES COMPANY FOR 2021 STREET SECTIONING PROGRAM A COST NOT TO EXCEED \$86,000.00 – DEPARTMENT OF PUBLIC WORKS.

COMMUNITY IMPACT/BACKGROUND: The 2021/2022 proposed budget provides funding through ACT 51 funds for street sectioning of major and local streets in the city. The Department of Public Works is requesting authorization for Charles E. Raines Company to prepare plans and specifications and authorization to seek proposals for this project and to perform contract administration, inspection, testing, marking and as built measurements. The sectioning funding breakdown is as follows:

<u>PROJECT</u>	<u>BUDGET</u>
Street Sectioning (Local Streets)	\$380,000.00
Street Sectioning (Major Streets)	\$120,000.00
Land Preserve	\$100,000.00

Funds for street sectioning have been allocated in the appropriate accounts for the 2021/2022 proposed budget which is subject to approval by the City Council.

ACTION REQUESTED: City Council is requested to authorize the Charles E. Raines Company to prepare plans and specifications, to seek proposals for this project and to perform contract administration, inspection, testing, and marking as built measurements for a cost not to exceed \$86,000.00.

ATTACHMENT: None.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available for engineering, pending City Council approval. Funds for the street sectioning work are pending 2021/2022 budget approval by the City Council.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/24/21
Financial Certification	X	02/24/21
City Attorney Endorsement	N/R	
Department Recommendation	X	02/24/21
Advisory Commission Recommendation	N/R	

11.2 APPROVE BID AWARD AND AUTHORIZE EXECUTION OF AGREEMENT WITH AL'S ASPHALT PAVING COMPANY FOR RIVERVIEW HIGHLANDS GOLD, BLUE, AND CITY PEDESTRIAN WALKWAY GOLF CART PATH REPAIR AND REPLACEMENT IN THE AMOUNT OF \$59,066.00 PLUS 10% CONTINGENCY IN THE AMOUNT OF \$5,906.60 FOR A TOTAL \$64,972.60 AND AUTHORIZE ENGINEERING FEES TO C.E. RAINES IN AN AMOUNT NOT TO EXCEED \$10,234.00 – RIVERVIEW HIGHLANDS GOLF COURSE & DEPARTMENT OF PUBLIC WORKS.

COMMUNITY IMPACT/BACKGROUND: At the 11/02/2020 City Council meeting, the City Engineer was given authorization to solicit bids for repair and replacement of the Riverview Highlands gold, blue, city pedestrian walkway golf cart paths. Notice was posted on MITN and the City of Riverview website on 12/23/2020. On 01/28/2021, quotes from four (4) vendors were opened.

The City Engineer has reviewed the bids and performed reference checks. The AD HOC Riverview Highlands Facility Committee concurred at the 02/24/2021 meeting.

Because the low bid came in under what the Golf course budgeted for this project, the contractor was contacted and agreed to hold his bid pricing for some additional sections to be fixed at the golf course, in a total project amount not to exceed \$60,000.00, the originally budgeted amount.

The pedestrian walkway is outside of the Golf Course grounds on City property so \$9,300.00 of the expense will be paid out of a City sidewalk replacement line item.

ACTION REQUESTED: City Council is requested to consider bid award and authorize execution of agreement with Al's Asphalt Paving Company for Riverview Highlands gold and blue golf cart path repair and replacement in the amount of \$59,066.00 plus 10% contingency in the amount of \$5,906.60 for a total of \$64,972.60 and authorize engineering fees to C.E.Raines in an amount not to exceed \$10,234.00.

ATTACHMENT: Bid tabulation.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/24/21
Financial Certification	X	02/24/21
City Attorney Endorsement	N/R	
Department Recommendation	X	02/24/21
Advisory Commission Recommendation	X	02/24/21

11.3 AUTHORIZE EXECUTION OF RECYCLING AND ORGANICS INFRASTRUCTURE AGREEMENT BETWEEN THE MICHIGAN DEPT OF ENVIRONMENT, GREAT LAKES, AND ENERGY (MI-EGLE) AND THE CITY OF RIVERVIEW IN THE GRANT AMOUNT OF \$54,700.00 – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: The city of Riverview submitted a grant application to the Michigan Dept of Environment, Great Lakes, and Energy (EGLE) for a citizen drop-off recycling facility. The submitted application included a new facility located on the Riverview Land Preserve property, as well as a satellite facility located on the east end of the city. The intent of the grant application was to increase participation by residents in the recycling process.

Subsequently, the city was notified that the portion of the application applicable to the satellite facility was approved. The total project cost is estimated at \$68,375.00; the city is responsible for a 20% match of \$13,675.00 and the EGLE grant will fund the remaining costs of \$54,700.00.

ACTION REQUESTED: City Council is requested to consider execution of an agreement between EGLE and the City of Riverview for recycling and organics infrastructure in the amount of \$54,700.00.

ATTACHMENT: Recycling and Organics Infrastructure Agreement

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/25/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/25/21
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

12.1 AUTHORIZE SECOND READING, BY TITLE ONLY, AND ADOPTION OF PROPOSED ORDINANCE NO. 720, AN ORDINANCE TO AMEND CHAPTER 14, “BUSINESSES”, TO ADD “MOBILE FOOD VENDING UNITS” – COMMUNITY DEVELOPMENT/CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The city clerk has received requests for food trucks to sell within the city limits. Currently, there is no ordinance pertaining to this type of business. The city clerk and community development director have reviewed similar ordinances from other cities that allow food trucks, and drafted this proposed ordinance. The ordinance would establish rules and regulations for locations, times, and other restrictions. It would also establish a fee structure for these vendors.

ACTION REQUESTED: City Council is requested to authorize the second reading, by title only, and adoption of Proposed Ordinance No. 720.

ATTACHMENT: Proposed Ordinance No. 720.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/23/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/23/21
Advisory Commission Recommendation	N/R	

13. OTHER BUSINESS.

14. CLOSED SESSION.

14.1 ADJOURN INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING WRITTEN OPINION OF CITY ATTORNEY – CITY ATTORNEY.

15. ADJOURNMENT.