



**PRE-CITY COUNCIL MEETING *STUDY* SESSION
APRIL 19, 2021/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CONFERENCE ROOM
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
1-734-281-4201**

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Pre-City Council Meeting Study Session of the Riverview City Council will be held electronically on Monday, April 19, 2021, at 7:00 p.m. in accordance with Senate Bill 1108, amending the Open Meetings Act.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Virtual Meeting Option:

Access the meeting room via <https://us02web.zoom.us/j/83951840079>
Join Zoom Meeting

Telephone Option:

Directions:
1. Dial: 13126266799
2. Enter meeting code: [83951840079](https://us02web.zoom.us/j/83951840079)
3. Enter #

Email Option:

Send your public comment through email at: clerk@cityofriverview.com and your comment will be read at the meeting.

Rules of Procedure:

Any member of the public wishing to comment during the Public Comment on Agenda Items on any agenda item (5 minute time limit) will be allowed to do so remotely by electronic or telephonic means set forth above. In order to maintain decorum, the Mayor and/or designee will determine the order of speakers and the appropriate time frame for which comments are allowed.

AGENDA

- 1. CALL TO ORDER.**
- 2. DISCUSSION ITEMS.**

2.1 Discussion of items on the regular agenda of 04/19/2021.



**CITY COUNCIL *REGULAR* MEETING
APRIL 19, 2021/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Regular Meeting of the Riverview City Council will be held electronically on Monday April 19, 2021, at 7:30 p.m. in accordance with Senate Bill 1108, amending the Open Meetings Act.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Virtual Meeting Option:

Access the meeting room via <https://us02web.zoom.us/j/83951840079>

Directions:

1. Dial: 1.312.626.6799
2. Enter meeting code: [83951840079](https://us02web.zoom.us/j/83951840079)
3. Enter #

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AGENDA

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Workman
- 3. INVOCATION:** Councilmember Blanchette

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE THE REGULAR MEETING MINUTES OF 04/05/2021 AND THE CONDENSED VERSION FOR PUBLICATION.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

8.1 APPOINTMENT TO THE ECONOMIC DEVELOPMENT CORPORATION AND BROWNFIELD REDEVELOPMENT AUTHORITY – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The EDC and BRA is a nine member commission. There are currently 8 members on this commission. Mr. Brian Webb’s term expired on April 1, 2021.

An application was received from Mr. Brian Webb on April 15, 2021.

The City Clerk’s office has advertised in the News-Herald Newspaper, website and cable seeking applicants to all commissions. However, no additional applications have been received.

ACTION REQUESTED: The City Council is requested to consider the reappointment of Mr. Brian Webb to the Economic Development Corporation and Brownfield Redevelopment Authority to fill a six year term set to expire April 1, 2027.

ATTACHMENT: Application from Mr. Brian Webb, dated April 15, 2021.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/15/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/15/21
Advisory Commission Recommendation	N/R	

8.2 APPOINTMENT TO THE ECONOMIC DEVELOPMENT CORPORATION AND BROWNFIELD REDEVELOPMENT AUTHORITY – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The EDC and BRA is a nine member commission. There are currently 8 members on this commission.

An application was received from Ms. Nicole Clark. Ms. Clark also serves on the Recreation Commission and the Local Officers’ Compensation Commission.

The City Clerk’s office has advertised in the News-Herald Newspaper, website and cable seeking applicants to all commissions. However, no additional applications have been received.

ACTION REQUESTED: The City Council is requested to consider the appointment of Ms. Nicole Clark to the Economic Development Corporation and Brownfield Redevelopment Authority to fill a six year term set to expire April 1, 2027.

ATTACHMENT: Application from Ms. Nicole Clark dated April 14, 2021.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/15/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/15/21
Advisory Commission Recommendation	N/R	

9. CONSENT AGENDA.

9.1 APPROVE SPECIAL EVENTS APPLICATION FROM RIVERVIEW COMMUNITY HIGH SCHOOL TO HOLD THE 2021 GRADUATION CEREMONY IN YOUNG PATRIOTS PARK JUNE 3, 2021, WITH A RAIN DATE OF JUNE 10, 2021 – RECREATION.

COMMUNITY IMPACT/ BACKGROUND: In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit applications to the Recreation Department. Riverview Community High School is asking to use Young Patriots Park for their annual Graduation Ceremony on June 3, 2021 with a rain date of June 10, 2021. The schools are making this request due to construction on the High School Grounds. The Schools will bring in a “Showmobile” for the Ceremony and would like the use of the Community Center Building. The Graduation has brought in as many as 1600 people in the past.

ACTION REQUESTED: The City Council is requested to consider and approve the Special Events Applications from the Riverview Community High School to Hold the 2021 Graduation Ceremony in Young Patriots Park.

ATTACHMENT: Special Events Application from The Riverview Community School District.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/15/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/15/21
Advisory Commission Recommendation	N/R	

9.2 APPROVE SPECIAL EVENTS APPLICATION FROM RIVERVIEW COMMUNITY HIGH SCHOOL TO HOLD THE CLASS OF 2021 SENIOR SUNSET IN YOUNG PATRIOTS PARK ON MAY 11, 2021, WITH A RAIN DATE OF MAY 19, 2021 – RECREATION.

COMMUNITY IMPACT/ BACKGROUND: In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit applications to the Recreation Department. Riverview Community High School is asking to use Young Patriots Park for the Class or 2021 Senior Sunset on May 11, 2021 with a rain date of May 19, 2021. The schools are making this request due to construction on the High School Grounds. The Senior Class would like to gather at sunset to say “Farwell”. They are not asking for use of the Community Center and are looking to bring in one food vendor for the event. This event will be an hour to an hour and a half.

ACTION REQUESTED: The City Council is requested to consider and approve the Special Events Applications from the Riverview Community High School to Hold the Class of 2021 Senior Sunset in Young Patriots Park.

ATTACHMENT: Special Events Application from The Riverview Community High School to Hold the Class of 2021 Senior Sunset in Young Patriots Park.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/15/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/15/21
Advisory Commission Recommendation	N/R	

9.3 APPROVE SPECIAL EVENTS APPLICATION FROM RIVERVIEW SEITZ MIDDLE SCHOOL 8TH GRADE MEMORY DANCE TO BE HELD IN YOUNG PATRIOTS PARK JUNE 4, 2021 – RECREATION.

COMMUNITY IMPACT/ BACKGROUND: In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit applications to the Recreation Department. The Riverview Seitz Middle School has submitted an Application to hold its 8th Grade Memory Dance in Young Patriots Park. The Dance is a sendoff dance for 8th graders finishing middle school and entering the next phase of their education. The school has requested the use of the Community Center Building although the event is to be held outside under a tent. The 8th grade class is about 250 students.

ACTION REQUESTED: The City Council is requested to consider and approve the Special Events Applications from Seitz Middle School for their 8th Grade Memory Dance in Young Patriots Park with use of the Community Center Building.

ATTACHMENT: Special Events Application from Seitz Middle School for its 8th Grade Memory Dance in Young Patriots Park

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/15/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/15/21
Advisory Commission Recommendation	N/R	

9.4 APPROVE SPECIAL EVENTS APPLICATION FROM GRACE POINT CHURCH TO HOLD THE GRACE POINT NIGHT MARKET ON THE CHURCH PROPERTY ON JUNE 5, 2021 – RECREATION.

COMMUNITY IMPACT/BACKGROUND: In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit applications to the Recreation Department. Grace Point Church has submitted a Special Events Application to hold a Grace Point Market on the church property on June 5, 2021. The event is a fundraiser and community fun event that will feature food and other vendors. They are not serving alcoholic beverages and will work with the City for all needed permits.

ACTION REQUESTED: The City Council is requested to consider and approve the Special Events Application from Grace Point Church to hold the Grace Point Night Market on Church property on June 5, 2021.

ATTACHMENT: Special Events Application from Grace Point Church

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/15/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/15/21
Advisory Commission Recommendation	N/R	

9.5 APPROVE BUDGET AMENDMENTS – FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2020/21 Golf				
Pro Shop Sales	584-000-675.010	\$ 55,000.00	\$ 67,500.00	\$ 12,500.00
Merchandise for Resale	584-542-675.010	\$ 35,096.66	\$ 45,096.66	\$ 10,000.00

JUSTIFICATION: These amendments are to increase both the pro shop sales revenue line item and the merchandise for resale line item due to greater than anticipated sales from additional golfers playing and the closure of a local golf equipment store.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

None.

11. ADMINISTRATION

11.1 CONSIDER RECOMMENDATION OF THE LOCAL OFFICERS’ COMPENSATION COMMISSION REGARDING SALARIES FOR ELECTED OFFICIALS – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The Local Officers Compensation Commission was established to review and recommend salaries for elected officials. The LOCC recently conducted their biannual meetings.

After discussion, with all due respect to the hard work that our elected officials put into serving the city, given the uncertainty of the city’s financial situation, the commission determined that no increase ought to be proffered.

In accordance with Section 2-522 of the Code of Ordinances, a salary recommendation shall be effective 30 days following the filing unless rejected by a two-thirds vote of Council (5 members). In case of rejection, the prior existing salary shall prevail.

No administrative recommendation is provided on this item.

ACTION REQUESTED: The City Council is requested to receive and place on file the Minutes of the Local Officers’ Compensation Commission Meetings of March 23, 2021; March 31, 2021; April 7, 2021 and April 14, 2021. Further, consider the recommendation of the Local Officer’s Compensation Commission.

ATTACHMENTS: Minutes of the Local Officers’ Compensation Commission:
 March 23, 2021
 March 31, 2021
 April 7, 2021
 April 14, 2021

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/15/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/15/21
Advisory Commission Recommendation	X	04/07/21

11.2 AUTHORIZE EXECUTION OF LETTER OF INTENT WITH DESTINATION DOWNRIVER COALITION FOR THREE-YEAR FUNDING AGREEMENT IN THE AMOUNT OF \$5,000.00 PER YEAR – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: On 04/12/2021, representatives from the Destination Downriver Coalition attended the city council study session to discuss participation in the coalition and the benefits to be derived by the downriver region. Participation will provide funding for staffing, marketing, publicity and event planning, and branding merchandise to promote the region to prospective visitors and residents.

ACTION REQUESTED: City Council is requested to consider authorizing the execution of a letter of intent with the Destination Downriver Coalition for a three-year funding agreement in the amount of \$5,000.00 per year.

ATTACHMENT: Proposed letter of intent.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/16/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/16/21
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

12.1 AUTHORIZE SECOND READING, BY TITLE ONLY, AND ADOPTION OF PROPOSED ORDINANCE NO. 721, AN ORDINANCE TO AMEND CHAPTER 38 OF THE RIVERVIEW CODE, “OFFENSES AND MISCELLANEOUS PROVISIONS”, BY THE REPEAL AND READOPTION OF SECTION 38-124, “DANGEROUS WEAPONS”, CONCERNING SWITCHBLADE KNIVES – CITY ATTORNEY.

COMMUNITY IMPACT/BACKGROUND: The city attorney has drafted an amendment to Sec 38-124 of the code of ordinances referring to “Dangerous Weapons”. This revised ordinance removes references to the prohibition of certain items that were in conflict with State law.

ACTION REQUESTED: City Council is requested to authorize the second reading, by title only, and adoption of Proposed Ordinance No. 721.

ATTACHMENT: Proposed Ordinance No. 721.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/15/21
Financial Certification	N/R	
City Attorney Endorsement	X	03/12/21
Department Recommendation	X	04/15/21
Advisory Commission Recommendation	N/R	

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.