



**PRE-CITY COUNCIL MEETING *STUDY* SESSION
MAY 4, 2020/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CONFERENCE ROOM
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
1-734-281-4201**

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Regular Meeting of the Riverview City Council will be held electronically on Monday, May 4, 2020, at 7:30 p.m. The meeting is being held in compliance with Governor's Michigan Executive Order No. 2020-48 effective March 18, 2020 and continuing until May 12, 2020 at 11:59 p.m.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Virtual Meeting Option:

Access the meeting room via Join Zoom Meeting <https://us02web.zoom.us/j/88521342070>

Telephone Option:

Directions:

- 1.Dial: [1.312.626.6799](tel:13126266799)
- 2.Enter meeting code: [885 2134 2070 #](tel:88521342070)
- 3.Enter #

Email Option:

Send your public comment through email at: clerk@cityofriverview.com and your comment will be read at the meeting.

Rules of Procedure:

Any member of the public wishing to comment during the Public Comment on Agenda Items on any agenda item (5 minute time limit) will be allowed to do so remotely by electronic or telephonic means set forth above. In order to maintain decorum, the Mayor and/or designee will determine the order of speakers and the appropriate time frame for which comments are allowed.

AGENDA

- 1. CALL TO ORDER.**
- 2. DISCUSSION ITEMS.**

2.1 Discussion of items on the regular agenda of 05/04/2020.



**CITY COUNCIL *REGULAR* MEETING
MAY 4, 2020/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

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AGENDA

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Towle

3. INVOCATION: Councilmember Norton

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 4/20/2020 RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.

6. PUBLIC HEARINGS.

6.1 NOTICE OF HEARING ON DISTRIBUTION OF SPECIAL ASSESSMENT LEVY FOR FIRE PROTECTION COSTS AND EXPENSES BY THE CITY COUNCIL OF THE CITY OF RIVERVIEW

TO ALL OWNERS OF THE FOLLOWING DESCRIBED LANDS:

All lots and parcels of land within the City of Riverview, County of Wayne, Michigan.

TAKE NOTICE that pursuant to the provisions of Act 33, Public Acts of Michigan, 1951, as amended, a special assessment roll has been prepared and is on file in the office of the City Clerk for public examination. Said special assessment roll has been prepared for the purpose of assessing the cost of fire protection services.

PUBLIC NOTICE IS HEREBY GIVEN that the City Council will meet on Monday, the 4th day of May, 2020, at 7:30 p.m., at Riverview City Hall, 14100 Civic Park Drive, Riverview, Michigan, to hear comments on the distribution of the special assessment levy. In the event that the Governor’s “Stay Home, Stay Safe” executive order is extended, a virtual meeting will be held in lieu of the meeting at Riverview City Hall. Information about how to access the meeting online and via teleconference will be posted on the city website <http://www.cityofriverview.com> if that happens.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter delivered to the City Clerk by Monday, May 4, 2020 at 7:00 p.m. and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessment may file a written appeal of the special assessment with the State Tax Tribunal within thirty-five days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 AUTHORIZE EXECUTION OF LETTER OF AGREEMENT AND PROFESSIONAL SERVICES AGREEMENT FOR AUDIT SERVICES WITH PLANTE & MORAN, PLLC - FINANCE

COMMUNITY IMPACT/BACKGROUND: On 3/31/20, Plante & Moran, PLLC submitted an offer to extend their current agreement through 2024. Following are the quoted estimates from Plante & Moran, LLC of Southfield, Michigan:

Services	2019/20	2020/21	2021/22	2022/23	2023/24
Basic Audit Fee	\$67,700.00	\$69,050.00	\$70,400.00	\$71,850.00	\$73,300.00
F-65 Preparation	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
*Single Audit	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>
Total	\$75,200.00	\$76,550.00	\$77,900.00	\$79,350.00	\$80,800.00

*Single Audit only performed if necessary

The fees represent no increase for FY 2019/20 and a 2% increase in only the Basic Audit Fee in each subsequent year.

Funds for these services are included in the proposed budget for 2009/10 in accounts 101-253-804.000, 202-482-804.000, 203-482-804.000, 271-790-804.000, 584-542-804.000, 585-542-804.000, 592-527-804.000, 592-536-804.000, and 596-526-804.000,

ACTION REQUESTED: The City Council is requested to consider authorizing the execution of Letter of Agreement for audit services with Plante & Moran PLLC for amounts detailed above; subject to the City Attorneys approval and future budget appropriations.

ATTACHMENTS: Letter from Plante & Moran, PLLC, dated 3/31/20.

RECOMMENDATION: Approval.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/04/2020
Financial Certification	X	05/04/2020
City Attorney Endorsement	X	05/04/2020
Department Recommendation	X	05/04//2020
Advisory Commission Recommendation	N/R	

9.2 CONDUCT PUBLIC HEARING ON CREATION OF PROPOSED PUBLIC SAFETY SPECIAL ASSESSMENT DISTRICT AS ALLOWED UNDER PUBLIC ACT 33 OF 1951, AMENDED, TO ALLOW FOR THE ASSESSMENT OF COSTS ASSOCIATED WITH FIRE PROTECTION SERVICES – CITY MANAGER

COMMUNITY IMPACT/BACKGROUND:

On 01/06/2020, City Council authorized and directed the City Manager to prepare cost estimates for hiring full-time firefighter paramedics at the Riverview Fire Dept. These cost estimates have been prepared and shared with the Ad Hoc Public Safety Committee and the City Council, and filed with the city clerk.

For purposes of funding these costs and expenses, the City Council has created a special assessment district pursuant to Michigan Public Act 33 of 1951, as amended, against which the estimated costs and expenses will be assessed. The special assessment district will encompass all the lots and parcels of land located within the City of Riverview.

A public hearing must be held to allow comments on the proposed special assessment levy roll. Notice of the public hearing was published in the News-Herald on 04/22/2020. In addition, notices of the public hearing were mailed to all property owners located within the proposed special assessment district.

All parcels of land situated in the City of Riverview, County of Wayne, and State of Michigan are subject to the proposed community wide ad valorem special assessments in a column provided on the regular tax roll. The City Council has declared its intention to undertake ad valorem special assessments for certain costs of fire operations in the amount of \$1.47 mills.

ACTION REQUESTED:

City Council is requested to consider conducting a public hearing to allow comments on the proposed special assessment levy roll, in accordance with Public Act 33 of 1951, as amended.

ATTACHMENTS: Proposed special assessment levy roll

RECOMMENDATION: Approval

FINANCE CERTIFICATION:

Not applicable

10. RESOLUTIONS.

10.1 ADOPT RESOLUTION TO REVISE CHARGES AT RIVERVIEW LAND PRESERVE - LAND PRESERVE

COMMUNITY IMPACT/BACKGROUND: The Resolution to Establish Charges at the Riverview Land Preserve has been revised with some higher landfill rates and the establishment of debit/credit card transaction fee. The proposed resolution will allow the Land Preserve to more easily adapt to overall rising market pricing conditions and to changes in specific waste stream pricings in particular.

The resolution was reviewed by the City Attorney and approved by the Land Preserve Committee at their 04/20/2020 meeting.

ACTION REQUESTED: The City Council is requested to approve the revised Rate Resolution to establish charges at the Riverview Land Preserve.

ATTACHMENT: Proposed Resolution.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/20/2020
Financial Certification	X	04/20/2020
City Attorney Endorsement	X	04/20/2020
Department Recommendation	X	05/04/2020

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

14.1 RECESS INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSION OF THE WRITTEN OPINION OF LEGAL COUNSEL, AND DISCUSSION OF COLLECTIVE BARGAINING FOR THE FIRE UNION – HUMAN RESOURCES/CITY ATTORNEY

15. ADJOURNMENT.