



**CITY COUNCIL *REGULAR* MEETING
JUNE 6, 2022/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Blanchette
- 3. INVOCATION:** Councilmember Workman

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

4.1 RECOGNIZE RETIREMENT OF LT. THOMAS McCLENDON AND PROMOTIONS OF POLICE COMMAND OFFICERS – POLICE.

COMMUNITY IMPACT/BACKGROUND: Lieutenant Thomas McClendon recently retired on May 28, 2022. He honorably served the citizens of Riverview for twenty five years and eleven months. His dedication and commitment to our community ensured that Riverview remains a safe place to live, work, and visit.

In addition, the following officers have been recently promoted as follows:

Sgt. Sean Brown promoted to Lieutenant

Sgt. Derek Gentry promoted to Detective Sergeant

Officer Herrick promoted to Sergeant

ACTION REQUESTED:

The City Council is requested to consider recognizing Lt. Thomas McClendon as a public servant for his decades of service to our city, and recognize the promotions in rank for the police department officers.

ATTACHMENTS: Certificate of Recognition.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 05/16/22 REGULAR RIVERVIEW CITY COUNCIL MEETING AND THE CONDENSED VERSION FOR PUBLICATION - CITY CLERK.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

8.1 APPOINTMENT TO THE AD HOC ESTABLISHING MARIJUANA BUSINESSES RESEARCH COMMITTEE - CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The City Council adopted a resolution for the Ad Hoc Establishing Marijuana Businesses Research Committee with three members from council and two members of the city's electorate, the city manager/designee, Community Development Director, City Attorney/Designee, Chief of Police/Designee, and the Superintendent of Schools/Designee.

One application was received by Mr. Raymond Lemons as a citizen representative. Mr. Lemons serves on the Planning Commission.

ACTION REQUESTED: The City Council is requested to consider one citizen appointment to the Ad Hoc Establishing Marijuana Businesses Research Committee.

ATTACHMENT: Application from Mr. Raymond Lemons dated May 17, 2022.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/23/22
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/23/22
Advisory Commission Recommendation	N/R	

9. CONSENT AGENDA.

9.1 AUTHORIZE SOLICITATION OF BID PROPOSALS FOR RUBBER PLAYGROUND MULCH - RECREATION.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview Recreation Department Director requests the City Council to consider authorizing the solicitation of bid proposals for colored rubber playground mulch for safety surfacing under City’s Play Structures. The Recreation Department is in the process of changing the City’s play structures safety surfacing from Engineered Wood Fiber to Rubber Mulch in multiple parks. This will be done over a three year period of time. Bid Price will be for 2,000 lb. Supersacks delivered a truck load at a time (22 Supersacks) with delivery to Riverview Michigan 48193, as needed for a three (3) year contract period.

ACTION REQUESTED: Authorize solicitations of bid proposals for Playground Rubber Mulch for the Recreation Department.

ATTACHMENTS: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	06/01/22
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	06/01/22
Advisory Commission Recommendation	N/R	

AWARD COOPERATIVE BID PURCHASE FOR TWO (2) JOHN DEERE GATOR™ TX UTILITY VEHICLES, MODEL YEAR 2022 FOR \$8,286.99, FOR A TOTAL OF \$16,573.98, FROM REVELS TURF AND TRACTOR, LLC- RIVERVIEW HIGHLANDS GOLF COURSE

9.2 AWARD COOPERATIVE BID PURCHASE FOR TWO (2) JOHN DEERE GATOR™ TX UTILITY VEHICLES, MODEL YEAR 2022 FOR

\$8,286.99, FOR A TOTAL OF \$16,573.98, FROM REVELS TURF AND TRACTOR, LLC - RIVERVIEW HIGHLANDS GOLF COURSE.

COMMUNITY IMPACT/ BACKGROUND: The City of Riverview Purchasing Manual, Section 10.2 A, authorizes the City’s participation in cooperative purchases to take advantage of volume buying. The State of Michigan through its MiDeal program, formerly known as Extended Purchasing, has awarded a contract (MI Ag, Grounds and Roadside) for utility vehicles/equipment to Revels Turf and Tractor, LLC. The Riverview Highlands Golf Course Director is requesting the purchase of two (2) utility vehicles: John Deere Gator™ TX model year 2022, each priced at \$8,286.99, for a total of \$16, 573.98.

These vehicles have been budgeted in the proposed 2022/23, a quote was requested to lock in current pricing and to avoid any upcoming price increases. One of the two current utility vehicles is inoperable and will be scrapped for parts. The other vehicle will be traded in to offset the cost, but a quote has not yet been obtained. The replacement of the utility vehicles is consistent with the golf course fleet rotation and replacement schedule.

Funds have been appropriated in the Maintenance Vehicle Fund for the 2022/23 fiscal year.

ACTION REQUESTED: The City Council is requested to consider the cooperative bid award for two (2) 2022 John Deere Gator™ TX, model year 2022, with a total price of \$16,573.98.

ATTACHMENT: Cooperative Purchase Quote from Revels Turf and Tractor, LLC.

FINANCE CERTIFICATION: The Finance Director certifies that funds have been budgeted in the 2022/23 fiscal year.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	06/01/22
Financial Certification	X	06/01/22
City Attorney Endorsement	N/R	
Department Recommendation	X	06/01/22
Advisory Commission Recommendation	N/R	

9.3 APPROVE BUDGET AMENDMENT – FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2021/22 Recreation				
Park Improvements / Equipment	101-751-972.010	\$ 40,000.00	\$ 48,000.00	\$ 8,000.00
Janitorial Contract	101-751-819.000	\$ 6,000.00	\$ 4,000.00	\$ (2,000.00)
School Facility Rental	101-751-819.030	\$ 7,000.00	\$ 1,000.00	\$ (6,000.00)

JUSTIFICATION: This amendment is to add funds to the park improvements line item for the purchase of additional wood mulch for City parks. The increase is offset by decreases in the janitorial contract and school facility rental line items.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

10.1 ADOPT RESOLUTION ESTABLISHING THE 2022-23 RECREATION DEPARTMENT FEE SCHEDULE – RECREATION.

COMMUNITY IMPACT/ BACKGROUND: Per Section 31-16 of the City Code, all fees for the Recreation Department are to be adopted by resolution of the City Council. The 2022-23 resolution has a few changes from the adopted 2021-22. Adjustments have been made to the following for inflation, Youth Passive Programs, Youth Drop-in, Family Special Events, Senior Citizen Day Trip, Senior Citizen Programming, Supply Fees, Park use (Sport or Private), Special Event Vendor Fees Craft / Merchandise and Food / Food Truck. The 22-23 Fee Schedule was viewed by the Recreation Commission on 4/6/22 and 5/4/22 and the City Attorney on 6/1/22.

ACTION REQUESTED: The City Council review and Adopt the 2022-23 Recreation Department Fee Schedule.

ATTACHMENTS: 2022-23 Recreation Department Fee Schedule.

ENDORSEMENTS:

	Required	Date
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City Manager Endorsement	X	06/01/22
Financial Certification	N/R	
City Attorney Endorsement	X	06/01/22
Department Recommendation	X	06/01/22
Advisory Commission Recommendation	X	05/04/22

10.2 ADOPT RESOLUTION APPROVING THE 2022/23 CITY OF RIVERVIEW ANNUAL OPERATING BUDGET AND MILLAGE RATES - FINANCE.

COMMUNITY IMPACT/ BACKGROUND: The City Charter requires that the City Council adopt the annual City operating budget not later than the second Monday in June each year. In order to adopt the City operating budget, a public hearing must first be held regarding the City operating budget and the City supporting millage rates. The public hearing was held on May 16, 2022. The 2022/23 overall operating budget for the City of Riverview, excluding enterprise funds, includes estimated revenues of \$16,627,724 and appropriations of \$16,588,421. The largest portion of this budget is the General Fund with estimated revenues of \$12,704,059 and appropriations of \$12,699,304; a small surplus of \$4,755 will be added back to the fund balance.

The following City property tax rates are being submitted for adoption for the 2022/23 fiscal year, pursuant to Michigan Compiled Law sections 211.23E, 211.34D and Public Act 40 of 1995:

Tax Rate (see note):	July 2022	July 2021	Difference
City Operating	\$ 14.65	\$ 14.71	\$ (0.06)
Library Operating	0.80	0.80	0.00
Local Roads	0.70	0.70	0.00
Fire Services	1.47	1.47	0.00
Refuse Collection	1.74	0.00	1.74
Water Main and Construction			
Bonds	2.70	2.70	0.00
Total Millage Rate	\$ 22.06	\$ 20.38	\$ 1.68

Note: Rate is per \$1,000 of Taxable Value

The resolution will satisfy all the above referenced Public Act requirements. The above referenced rates do not reflect the maximum authorized rates that can be considered. All rates are levied under the authority of section (9.1) and Michigan Compiled Law section 397.201 for Library levies.

The Land Preserve contributions to the General Fund, and Capital Improvement & Equipment Fund are budgeted at \$2,900,000 for 2022/23. Based on the City’s taxable value of \$355,124,227, these contributions equate to \$8.17 of tax millage not charged to the residents and allow the City to maintain the tax rates recommended above.

Further, for the tax year beginning July 1, 2022, the City of Riverview’s Headlee tax cap was slightly reduced.

ACTION REQUESTED: The City Council is requested to adopt a resolution approving the 2022/23 City of Riverview annual operating budget and millage rates for City operations, City debt, refuse collection, local roads, and library services.

ATTACHMENTS: Resolution and Michigan Department of Treasury Form L-4029.

RECOMMENDATION: The City Manager recommends that the operating budget and millage rates presented above be adopted by City Council.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	06/01/22
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	06/01/22
Advisory Commission Recommendation	N/R	

10.3 ADOPT RESOLUTION APPROVING THE 2022-2027 CAPITAL IMPROVEMENTS PLAN (CIP) FOR THE CITY OF RIVERVIEW - FINANCE.

COMMUNITY IMPACT/ BACKGROUND: Public Act 285 of 1931 requires that public improvements be submitted to, and approved by, the City Council and the Planning Commission of a municipality. On April 26, 2022, the proposed 2022-27 Capital Improvement Plan (CIP) was presented to City Council as part of the City Proposed Budget. The 2022-27 Capital Improvement Plan was presented to the Planning Commission on May 19, 2022. The City Council is requested to consider adoption of a resolution approving the 5-Year Capital Improvements Plan for the City of Riverview, covering the period of 2022-2027.

ACTION REQUESTED: Adoption of resolution approving the 2022-27 5-Year Capital Improvements Plan.

ATTACHMENTS: Resolution.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	06/01/22
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	06/01/22
Advisory Commission Recommendation	X	05/19/22

11. ADMINISTRATION.

11.1 CONFIRM APPOINTMENT TO THE POSITION OF CHIEF OF POLICE – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: The City Manager has appointed Mr. John Allen to the position of Chief of Police. Pursuant to the City Charter, the appointment of administrative officials requires the confirmation by the City Council.

ACTION REQUESTED: City Council is requested to consider the confirmation of the City Manager’s appointment of Mr. John Allen to the position of Chief of Police, in accordance with the City Charter.

ATTACHMENTS: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	06/02/22
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	06/02/22
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

12.1 AUTHORIZE SECOND READING, BY TITLE ONLY, AND ADOPTION OF PROPOSED ORDINANCE NO. 734 – TO AMEND THE CODE OF ORDINANCES OF THE CITY OF RIVERVIEW SECTION 66-3, AND TO RATIFY AND APPROVE TRAFFIC CONTROL ORDER 432 – POLICE DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: A teacher at the Riverview Co-op Preschool has contacted the acting police chief and requested a “School Zone” sign and a “25 MPH” sign be placed on one post near the school in the

17400 block of Valade Street. Currently, there are no signs alerting motorists that there is a school in the area; subsequently, motorist may not be aware that children frequently use the crosswalk at Valade and Parkway; where there is no stop sign in the southbound direction. A review of the area determined that (1) sign post and (2) signs should be placed on the west side of Valade, across from Parkway; just north of the crosswalk.

ACTION REQUESTED: The City Council is requested to authorize the second reading, by title only, and adoption of Proposed Ordinance No. 734.

ATTACHMENTS: Proposed Ordinance No. 734, Traffic Control Order 432, Cell phone photographs identifying location of sign placement, with Ordinance #66-3.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/17/22
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/17/22
Advisory Commission Recommendation	N/R	

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.