



**PRE-CITY COUNCIL MEETING *STUDY* SESSION  
JULY 01, 2019/7:00 P.M.  
RIVERVIEW CITY HALL  
COUNCIL CONFERENCE ROOM  
14100 CIVIC PARK DR.  
RIVERVIEW, MI 48193-7600  
1-734-281-4201**

<b>AGENDA</b>
---------------

**1. CALL TO ORDER.**

**2. DISCUSSION ITEMS.**

**2.1 Discussion of items on the regular agenda of 7/01/19.**



**CITY COUNCIL *REGULAR* MEETING  
JULY 1, 2019/7:30 P.M.  
RIVERVIEW CITY HALL  
COUNCIL CHAMBERS  
14100 CIVIC PARK DR.  
RIVERVIEW, MI 48193-7600  
734-281-4201**

**AGENDA**

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Workman
3. **INVOCATION:** Councilmember Towle

**4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**

None.

**5. APPROVAL OF MINUTES.**

**5.1 APPROVE MINUTES OF THE 06/17/19 REGULAR RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.**

**6. PUBLIC HEARINGS.**

None.

**7. PUBLIC COMMENTS.**

**8. ORGANIZATIONAL BUSINESS.**

None.

**9. CONSENT AGENDA.**

**9.1 ACCEPT DONATION OF 7 TREES FROM MIKE AND MIHOKO CEASER IN THE AMOUNT OF \$2,000 – RECREATION.**

**COMMUNITY IMPACT/BACKGROUND:** As per administrative policy #20 and Section 12.2 D of the Purchasing Manual all donations exceeding \$500.00 in value shall be considered for acceptance by the City Council. Mike and Mihoko Ceaser are looking to make a donation of \$2,000 to be used to plant 7 Gingko Trees in Young Patriots Park. The trees and the site of the trees has been reviewed and accepted by the Beautification Commission. The trees will be placed in the islands between the Library and the Community Center.

**ACTION REQUESTED:** Accept donation of \$2,000 for trees to be planted in Young Patriots Park.

**ATTACHMENT:** None.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	06/27/19
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	06/27/19
Advisory Commission Recommendation	N/R	

**10. RESOLUTIONS.**

None.

**11. ADMINISTRATION.**

**11.1 AUTHORIZE ADDITION OF BULLDOZER AND EXCAVATOR FINANCING TO AWARDED BID #2424 – HEAVY EQUIPMENT AND FIRE TRUCK FINANCING WITH JP MORGAN CHASE FOR AN ADDITIONAL \$869,320.00 OF FINANCING – PURCHASING.**

**COMMUNITY IMPACT/BACKGROUND:** On 05/20/2019, The City Council awarded the financing of heavy equipment and a fire truck to JP Morgan Chase, the low bidder of Bid #2424 – Heavy Equipment and Fire Truck Financing, for a total cost of \$1,560,978.64. On 06/17/2019, The City Council awarded and authorized the purchase of a Lienherr Bulldozer (Bid #2423) and a Volvo Excavator (Bid #2422) for a combined cost of \$869,320.00

The Purchasing Department is requesting to add the cost of the two additional pieces of equipment to the previously awarded financing bid. JP Morgan Chase has been contacted with this request, and they are happy to comply, should the City Council choose to do so.

**ACTION REQUESTED:** The City Council is requested to consider authorizing the addition of bulldozer and excavator financing to awarded Bid #2424 – Heavy Equipment and Fire Truck Financing, with JP Morgan Chase.

**ATTACHMENT:** None.

**FINANCE CERTIFICATION:** The finance director certifies that funds have been appropriated and are available.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	06/26/19
Financial Certification	X	06/26/19
City Attorney Endorsement	N/R	
Department Recommendation	X	06/26/19
Advisory Commission Recommendation	N/R	

**11.2 AWARD COOPERATIVE BID PURCHASE OF FIRE FIGHTER SCBA (SELF-CONTAINED BREATHING APPARATUS) FROM APOLLO FIRE EQUIPMENT COMPANY IN THE AMOUNT OF \$123,562.00 – FIRE DEPARTMENT.**

**COMMUNITY IMPACT/BACKGROUND:** The City of Riverview Purchasing Manual, Section 10.2 A, authorizes the City’s participation in cooperative purchases to take advantage of volume buying. The Oakland County Buying Group has awarded a contract for fire fighter air packs to Apollo Fire Equipment Company. The Fire Chief is requesting the purchase of replacement fire fighter SCBA units for the purchase price of \$123,562.00.

The current SCBAs were purchased in 2008 and are approaching the end of their recommended useful life. They will be disposed in accordance with the Purchasing Manual.

Funds have been appropriated in account #402-902-971.010 in 2019/20 fiscal year budget.

**ACTION REQUESTED:** The City Council is requested to consider cooperative bid award for fire fighter SCBA from Apollo Fire Equipment Company in the amount of \$123,562.00.

**ATTACHMENT:** Cooperative Purchase Quote from Apollo Fire Equipment Company.

**FINANCE CERTIFICATION:** The Finance Director certifies that funds have been budgeted in the account noted above, and are available.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	06/26/19
Financial Certification	X	06/26/19
City Attorney Endorsement	N/R	
Department Recommendation	X	06/26/19
Advisory Commission Recommendation	N/R	

**11.3 CANCEL BID AWARD TO YOUR DESIGN OR MINE LANDSCAPING FOR CITY-WIDE GRASS CUTTING AGREEMENT AND AWARD BID AND AUTHORIZE EXECUTION OF THREE-YEAR AGREEMENT WITH DENNY’S MAINTENANCE & OUTDOOR SERVICE FOR CITY WIDE GRASS CUTTING IN THE ESTIMATED ANNUAL AMOUNT OF \$67,600 FOR 26 WEEKS IN A SEASON – RECREATION.**

**COMMUNITY IMPACT/BACKGROUND:** On 06/03/19, the City Manager authorized the Recreation Director to cancel the city-wide grass cutting contract with Your Design or Mine due to non-performance and seek a new contractor. The Recreation Director canvased the current grass cutting bid and was unable to find a suitable contractor. Denny’s Maintenance & Outdoor Service, a former contractor for grass cutting, was contacted, met qualifications, and offered a price of \$2,600.00 per cut.

Funding for this project was budgeted and approved in account numbers 101-444-818.400, 203-463-818.400 and 202-463-818.400.

**ACTION REQUESTED:** City Council is requested to consider cancellation of bid award to Your Design or Mine Landscaping for city-wide grass cutting agreement and award bid and authorize execution of three-year agreement with Denny’s Maintenance & Outdoor Service for city-wide grass cutting in the estimated annual amount of \$67,600 for 26 weeks in a season.

**ATTACHMENT:** Agreement.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	06/27/19
Financial Certification	X	06/27/19
City Attorney Endorsement	N/R	
Department Recommendation	X	06/27/19
Advisory Commission Recommendation	N/R	

**12. ORDINANCES.**

None.

**13. OTHER BUSINESS.**

**14. CLOSED SESSION.**

None.

**15. ADJOURNMENT.**