



**PRE-CITY COUNCIL MEETING *STUDY* SESSION
JULY 6, 2020/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CONFERENCE ROOM
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
1-734-281-4201**

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Pre-City Council Meeting *Study* Session of the Riverview City Council will be held electronically on Monday, July 06, 2020, at 7:00 p.m. The meeting is being held in compliance with Governor's Michigan Executive Order No. 2020-75 effective May 6, 2020 and continuing until July 31, 2020 at 11:59 p.m.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Virtual Meeting Option:

Access the meeting room via

Join Zoom Meeting <https://us02web.zoom.us/j/84231661326>

Telephone Option:

Directions:

- 1.Dial: 13126266799
- 2.Enter meeting code: 84231661326 #
- 3.Enter #

Email Option:

Send your public comment through email at: clerk@cityofriverview.com and your comment will be read at the meeting.

Rules of Procedure:

Any member of the public wishing to comment during the Public Comment on Agenda Items on any agenda item (5 minute time limit) will be allowed to do so remotely by electronic or telephonic means set forth above. In order to maintain decorum, the Mayor and/or designee will determine the order of speakers and the appropriate time frame for which comments are allowed.

AGENDA

- 1. CALL TO ORDER.**
- 2. DISCUSSION ITEMS.**

2.1 Discussion of items on the regular agenda of 07/06/2020.



**CITY COUNCIL *REGULAR* MEETING
JULY 6, 2020/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Regular Meeting of the Riverview City Council will be held electronically on Monday, July 6, 2020, at 7:30 p.m. The meeting is being held in compliance with Governor's Michigan Executive Order No. 2020-75 effective May 6, 2020 and continuing until July 31, 2020 at 11:59 p.m.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Virtual Meeting Option:

Access the meeting room via

Join Zoom Meeting <https://us02web.zoom.us/j/84231661326>

Telephone Option:

Directions:

1.Dial: 1.312.626.6799

2.Enter meeting code: **84231661326#**

3.Enter #

Email Option:

Send your public comment through email at: clerk@cityofriverview.com and your comment will be read at the meeting.

Rules of Procedure:

Any member of the public wishing to comment during the Public Comment on Agenda Items on any agenda item (5 minute time limit) will be allowed to do so remotely by electronic or telephonic means set forth above. In order to maintain decorum, the Mayor and/or designee will determine the order of speakers and the appropriate time frame for which comments are allowed.

AGENDA

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Towle
- 3. INVOCATION:** Councilmember Norton

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE THE REGULAR MEETING MINUTES OF 06/15/2020 AND THE CONDENSED VERSION FOR PUBLICATION AND THE SPECIAL MEETING MINUTES OF 06/17/2020 AND THE CONDENSED VERSION FOR PUBLICATION.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

8.1 APPOINTMENT TO THE CITY OF RIVERVIEW RETIREMENT BOARD OF TRUSTEES – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The board consists of four citizens-at-large who are not members or retirants of the City. One of the four positions will expire June 30, 2020.

Commission vacancies have been advertised in the Riverview Register Newspaper and on the City Web Site and also on Cable.

An application has been received from the following:
Mr. Gary Chevillet dated June 12, 2020

ACTION REQUESTED: The City Council is requested to consider the appointment of one applicant to the Retirement Board for a three-year term set to expire July 1, 2023.

ATTACHMENT: Application of Gary Chevillet.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	06/23/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	06/23/20
Advisory Commission Recommendation	N/R	

9. CONSENT AGENDA.

9.1 ACCEPT \$750.00 GRANT AWARD FROM THE PROFESSIONAL GOLF ASSOCIATION (PGA) JUNIOR GOLF DEVELOPMENT PROGRAM – GOLF COURSE.

COMMUNITY IMPACT/BACKGROUND: In April the Golf Course Director submitted a grant proposal for additional funding for the Riverview Highlands Junior Golf Program. The PGA awarded Riverview Highlands a \$750.00 grant for the program.

ACTION REQUESTED: Section 12.2 D of the Purchasing Manual establishes that donations exceeding \$500.00 in value shall be considered for acceptance by the City Council. The council is asked to receive and accept the grant award from the Professional Golf Association Junior Golf Development Program in the amount of \$750.00.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/01/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/01/20
Advisory Commission Recommendation	N/R	

9.2 APPROVE SOLE SOURCE AS NEEDED PURCHASES OF FLYGT GRINDER PUMPS TO KENNEDY INDUSTRIES, KSB LIFT STATION PUMPS AND CONTROLS TO KSB DUBRIC, INC. AND 6 INCH DEWATERING PUMP TO WATER PUMPS DIRECT AS PRIMARY VENDOR AND KSB DUBRIC INC. AS SECONDARY VENDOR – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: On 02/18/2020, The City Council authorized the seeking of bids for Pump Replacement at the Riverview Land Preserve. On 04/29/2020 notice of Invitation to Bid for proposals a notice was posted on the city website and was also posted on MITN. One (1) bid proposal was received and was opened on 05/14/2020.

After review of the one bid submission received, it was determined by the Assistant City Manager that all bids should be rejected as the Land Preserve stood to save money by purchasing the pumps direct from the manufactures and that the Land Preserve has the adequate staff and contractors in place, to install the equipment. On 06/15/2020 City Council rejected all bids.

Tetra Tech engineers were also asked to review the manufacturer pricing compared to bid pricing:

	Sole Source/Distributor Pricing	Bid2457 Quote
Flygt grinder pump for condensate (2)	\$16,450 ea. (Kennedy)	\$18,750 ea.
KSB leachate lift station	\$6,570 (KSB)	\$ 7,250
Controls for SE lift station	\$9,854 (KSB)	\$18,081
6” Dewatering pump w/ hoses	\$50,726.55 (KSB) \$42,899.00 + \$1,019.98 (Water Pumps Direct)	Out of Spec

The purchase of the 6 inch dewatering pump will be determined based on price, availability and delivery time.

ACTION REQUESTED: The City Council is requested to consider approving the sole source as needed purchases of Flygt grinder pumps to Kennedy Industries, KSB Lift Station Pumps and controls to KSB Dubric Inc. and 6 inch dewatering pumps to Water Pumps Direct as primary vendor and KSB Dubric Inc. as secondary vendor.

The Ad Hoc Land Preserve Committee concurred with this recommendation at their 06/08/2020 meeting.

ATTACHMENT: Tetra Tech Recommendation Letter.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/01/20
Financial Certification	X	07/01/20
City Attorney Endorsement	N/R	
Department Recommendation	X	07/01/20
Advisory Commission Recommendation	X	06/08/20

9.3 AWARD COOPERATIVE BID PURCHASE OF ONE (1) 2020 FORD F250-4X4 UTILITY TRUCK WITH UP FIT FOR THE TOTAL AMOUNT OF \$47,360.00 - FIRE.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview Purchasing Manual, Section 10.2 A, authorizes the City’s participation in cooperative purchases to take advantage of volume buying. The State of Michigan, through its MI-Deal program (formerly known as Extended Purchasing) has awarded a contract for the purchase of vehicles to Gorno Ford of Woodhaven, Michigan. The Fire Director is requesting under MI-Deal, One (1) 2020 Ford F250 –Utility Truck with Up Fit for the total purchase price of \$47,360.00.

The Fire Department Director recently had a quote from Gorno Ford and due to the UP FIT safety add-ons the vehicle would take approximately (4) four months or longer to receive. The Fire Chief focused on the vehicles from Gorno’s inventory and this cancellation order from Wyandotte Fire Department meets the department’s needs perfectly and is available.

The Ad Hoc Public Safety Committee concurred with this request at their 06/23/2020 meeting.

ACTION REQUESTED: City Council is requested to consider approving award to Gorno Ford of Woodhaven MI for the purchase of (1) 2020 Ford F250-Utility Truck UP FIT in the total purchase amount of \$47,360.00.

ATTACHMENT: Gorno Ford MI-Deal Bid Quote.

FINANCE CERTIFICATION: The finance director certifies that funds will be available in the 2020/21 operating budget.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/01/20
Financial Certification	X	07/01/20
City Attorney Endorsement	N/R	
9 Department Recommendation	X	07/01/20
Advisory Commission Recommendation	X	06/23/20

9.4 APPROVE BUDGET AMENDMENTS – FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2020/21 Riverview Veterans Memorial Library				
Operating Supplies	271-790-740.000	\$ 3,500.00	\$ 43,500.00	\$ 40,000.00
Building Maintenance	271-790-761.000	\$ 2,000.00	\$ 12,000.00	\$ 10,000.00
Computer Equipment	271-790-990.000	\$ 1,800.00	\$ 9,800.00	\$ 8,000.00

JUSTIFICATION: These amendments are to increase the Operating Supplies line item for new seating and display shelving, to increase the Building Maintenance line item for the purchase of a fence and message board, and to increase the Computer Equipment line item for the purchase of five new security cameras. These additional funds will be pulled from the Library Fund Balance and were approved by the Library Commission at their June 11, 2020 meeting.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

None.

11. ADMINISTRATION

None.

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

**14.1 ADJOURN INTO CLOSED SESSION TO REVIEW THE WRITTEN
OPINION OF LEGAL COUNSEL – CITY ATTORNEY.**

15. ADJOURNMENT.