



**PRE-CITY COUNCIL MEETING *STUDY* SESSION
AUGUST 3, 2020/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CONFERENCE ROOM
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
1-734-281-4201**

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Pre-City Council Meeting *Study* Session of the Riverview City Council will be held electronically on Monday, August 3, 2020, at 7:00 p.m. The meeting is being held in compliance with Governor's Michigan Executive Order No. 2020-75 effective May 6, 2020 and continuing until August 14, 2020 at 11:59 p.m.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Virtual Meeting Option:

Access the meeting room via

Join Zoom Meeting <https://us02web.zoom.us/j/89484281781>

Telephone Option:

Directions:

- 1.Dial: 13126266799
- 2.Enter meeting code: 89484281781#
- 3.Enter #

Email Option:

Send your public comment through email at: clerk@cityofriverview.com and your comment will be read at the meeting.

Rules of Procedure:

Any member of the public wishing to comment during the Public Comment on Agenda Items on any agenda item (5 minute time limit) will be allowed to do so remotely by electronic or telephonic means set forth above. In order to maintain decorum, the Mayor and/or designee will determine the order of speakers and the appropriate time frame for which comments are allowed.

AGENDA

- 1. CALL TO ORDER.**
- 2. DISCUSSION ITEMS.**

2.1 Discussion of items on the regular agenda of 08/03/2020.



**CITY COUNCIL *REGULAR* MEETING
AUGUST 3, 2020/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

VIA TELECONFERENCE

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Join Zoom Meeting <https://us02web.zoom.us/j/89484281781>

Telephone Option:

Directions:

1.Dial: 1.312.626.6799

2.Enter meeting code: **89484281781#**

3.Enter #

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AGENDA

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Workman
- 3. INVOCATION:** Councilmember Towle

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE THE REGULAR MEETING MINUTES OF 07/20/2020 AND THE CONDENSED VERSION FOR PUBLICATION.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

8.1 APPOINTMENT TO THE BEAUTIFICATION COMMISSION – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The Beautification Commission was established in 1997 to promote a spirit of civic pride through residents and businesses. This is a nine member board and there are currently two members.

Commission vacancies are posted on the website and cable and published in the News Herald.

ACTION REQUESTED: The City Council is requested to consider one reappointment to the Beautification Commission for a three-year term, set to expire July 31, 2023.

ATTACHMENT: Application from Ms. Patty Martin dated July 15, 2020.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/29/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/29/20
Advisory Commission Recommendation	N/R	

8.2 APPOINTMENT TO THE CITY PLANNING COMMISSION – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The City Planning Commission currently has nine of a nine member board. Three terms will expire on July 31, 2020. One incumbent has submitted his application seeking reappointment.

Commission vacancies are posted on the website and cable and published in the News Herald.

ACTION REQUESTED: The City Council is requested to consider the appointment of one applicant to the City Planning Commission for a three-year term set to expire July 31, 2023.

ATTACHMENT: Application from Mr. David Astalos, dated July 15, 2020.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/29/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/29/20
Advisory Commission Recommendation	N/R	

8.3 APPOINTMENT TO THE ZONING BOARD OF APPEALS AND ADJUSTMENTS – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: Currently the ZBA has 7 members. Legislation calls for a seven-member board and two alternates.

Commission vacancies are posted on the website, cable and in the local newspaper.

Currently, there is one term expiring and an application has been received from an applicant seeking reappointment.

ACTION REQUESTED: The City Council is requested to consider one reappointment to the Board of Zoning Appeals for a three year term set to expire July 31, 2023.

ATTACHMENT: Application from Mr. Gerald Todd, dated July 20, 2020.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/29/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/29/20
Advisory Commission Recommendation	N/R	

9. CONSENT AGENDA.

9.1 AWARD COOPERATIVE BID PURCHASE FOR TEN (10) X26P TASERS TO AXON ENTERPRISES, INC. FOR \$15,270.00 – POLICE.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview Purchasing Manual, Section 10.2 A, authorizes the City’s participation in cooperative purchases to take advantage of volume buying. The State of Michigan through its MiDeal program, formerly known as Extended Purchasing, has awarded a contract for police tasers to Axon Enterprises, Inc. The Police Chief is requesting the purchase of ten (10) X26P tasers for \$15,270.00.

It is recommended, as best practice, by the manufacturer, to replace tasers every five years. The current tasers were deployed in 2014. Funds will be appropriated in the Drug Forfeiture Fund for the 2020/21 fiscal year pending council approval.

ACTION REQUESTED: The City Council is requested to consider the cooperative bid award for ten (10) X26P tasers to Axon Enterprises, Inc. for \$15,270.00.

ATTACHMENT: Cooperative Purchase Quote from Axon Enterprises.

FINANCE CERTIFICATION: The Finance Director certifies that funds are available in the FY 2020/21 budget.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/29/20
Financial Certification	X	07/29/20
City Attorney Endorsement	N/R	
Department Recommendation	X	07/29/20
Advisory Commission Recommendation	N/R	

9.2 AWARD RFP 345 - APPRAISAL SERVICES AND AUTHORIZE EXECUTION OF AGREEMENT WITH JUDEH & ASSOCIATES FOR A THREE (3) YEAR PERIOD – BUILDING AND ENGINEERING.

COMMUNITY IMPACT/BACKGROUND: In 2019, City Council authorized the seeking of proposals for Appraisal Services for City Owned Property. On 02/05/20 notice of Invitation to Bid was published on the City website and MITN/BidNet. There was one (1) Proposal response opened on 02/20/2020.

The Director of Building and Engineering recommends that the proposal to provide appraisal services for city owned properties be awarded to Judeh & Associates for a three (3) year period.

ACTION REQUESTED: The City Council is requested to award RFP 345 – Appraisal Services and authorize execution of agreement with Judeh & Associates for a three (3) year period.

ATTACHMENT: Bid tabulation.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/29/20
Financial Certification	X	07/29/20
City Attorney Endorsement	N/R	
Department Recommendation	X	07/29/20
Advisory Commission Recommendation	N/R	

10. RESOLUTIONS.

10.1 ADOPT RESOLUTION TO DIRECT AND AUTHORIZE THE CITY MANAGER TO ENGAGE THE SERVICES OF THE PUBLIC ACCOUNTING FIRM OF THE REHMANN GROUP WITHIN 14 DAYS OF TODAY FOR THE PURPOSE OF REVIEWING THE FINANCIAL INFORMATION AND UNDERLYING ASSUMPTIONS THAT COUNCILMAN TOWLE HAS PRESENTED IN CONTRADICTION WITH THE FINANCIAL REPORTS OF THE CITY; AND FURTHER THAT THE REHMANN GROUP IS TO MEET WITH COUNCILMAN TOWLE, CITY ADMINISTRATION, AND THE MEMBERS OF THE AUDIT COMMITTEE TO INVESTIGATE THEIR RESPECTIVE UNDERSTANDINGS, AND TO REPORT ITS FINDINGS AND CONCLUSIONS TO THE COUNCIL NO LATER THAN 45 DAYS FROM TODAY.

COMMUNITY IMPACT/BACKGROUND: City Council has requested that the city manager engage with an outside public accounting firm to review financial analyses presented by Councilman Towle that indicate a contradiction with the audited financial statements.

ACTION REQUESTED: City Council is requested to adopt a resolution authorizing the city manager to engage with The Rehmann Group to perform this review service.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/30/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/30/20
Advisory Commission Recommendation	N/R	

11. ADMINISTRATION

11.1 APPROVE CHANGE ORDER NO. 2 TO GIBRALTAR CONSTRUCTION COMPANY FOR STREET PAVEMENT IMPROVEMENTS TO INCLUDE HIGH STREET AND FORD AVENUE IN THE AMOUNT OF \$80,000.00 PLUS 10% CONTINGENCY IN THE AMOUNT OF \$8,000.00, FOR A TOTAL OF \$88,000.00 AND ADDITIONAL ENGINEERING FEES TO C.E. RAINES IN AN AMOUNT NOT TO EXCEED \$14,080.00 – DPW.

COMMUNITY IMPACT/BACKGROUND: On 10/07/2019, City Council awarded the contract for the 2019 street paving improvements with Gibraltar Construction Company. The City was able to realize cost savings during construction that could assist with adding additional streets to the improvement project if supplemented by the requested additional funds. Undertaking High Street and Ford Avenue between Jefferson Avenue and Riverview Avenue will complete the pavement improvements on that section of the City. Change Order No. 2 will provide the funds to complete High street and Ford Avenue.

Change Order No. 1 was a project completion time extension, due to poor weather conditions in the fall of 2019, and had no funds added to the contract.

ACTION REQUESTED: City Council is requested to consider approval of Change Order No. 2 to Gibraltar Construction Company for street pavement improvements to include High Street and Ford Avenue in the amount of \$80,000.00 plus 10% contingency in the amount of \$8,000.00 for a total of \$88,000.00 and additional engineering fees to C.E. Raines in an amount not to exceed \$14,080.00.

ATTACHMENT: Change Order No. 2.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/29/20
Financial Certification	X	07/29/20
City Attorney Endorsement	N/R	
Department Recommendation	X	07/29/20
Advisory Commission Recommendation	N/R	

11.2 AUTHORIZE EXTENSION OF THE 2019 PAVEMENT JOINT SEALING PROJECT WITH SCODELLER CONSTRUCTION, INC. FOR THE 2020 PAVEMENT JOINT SEALING PROJECT IN THE AMOUNT OF \$45,000.00 PLUS 10% CONTINGENCY IN THE AMOUNT OF \$4,500.00 FOR A TOTAL OF \$49,500.00. AUTHORIZE ENGINEERING FEES WITH C.E. RAINES COMPANY IN AN AMOUNT NOT TO EXCEED \$9,000.00 – DPW.

COMMUNITY IMPACT/BACKGROUND: On 06/17/19, the City of Riverview executed a contract agreement with Scodeller Construction, Inc. for the 2019 Pavement Joint Sealing project. In their letter dated June 29, 2020, Scodeller Construction, Inc. agreed to extend the unit prices in the 2019 contract, with no increase, for the 2020 program. Unspent funds from the previous fiscal year will also be pulled forward in a subsequent budget amendment to add to this project.

ACTION REQUESTED: The City Council is requested to consider authorizing an extension of the 2019 pavement joint sealing project with Scodeller Construction Inc. for the 2020 pavement joint sealing project in the amount of \$45,000.00 plus 10% contingency in the amount of \$4,500.00, for a total cost of \$49,500.00 and authorizing engineering fees with C.E. Raines Company in an amount not to exceed \$9,000.00.

ATTACHMENT: Scodeller Construction Inc. Extension Request Letter.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/29/20
Financial Certification	X	07/29/20
City Attorney Endorsement	N/R	
Department Recommendation	X	07/29/20
Advisory Commission Recommendation	N/R	

11.3 AUTHORIZE ENVIRONMENTAL ENGINEERING SERVICES WITH CORNERSTONE ENVIRONMENTAL GROUP (A TETRATECH COMPANY) IN THE AMOUNT OF \$250,000.00 – PURCHASING/LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: Cornerstone Environmental Group (A Tetrattech Company) provides annual regulatory environmental services for the operation of the land preserve. As established in Section 9.4B of the Purchasing Manual and Council Policy No. 63 – Assignment of Consulting Engineering Services, and Engineering Services which exceed \$15,000 per project must be authorized by the City Council. The following projects and annual services are scheduled for Fiscal Year 2020/21.

Wellfield Operation & Maintenance	596-526-816.700	\$250,000.00
Total New Work Authorizations		\$250,000.00

Funds are appropriated in the 2020/21 Adopted Budget for these projects. Project Work Authorizations are on file in the office of the Finance Director / Purchasing Agent. Per the contract, the City reserves the right to terminate all work authorizations with a 30 day advance written notice. Cornerstone Environmental Group (A Tetrattech Company) is aware of this provision.

The Ad Hoc Land Preserve Committee concurred with this request at their 6/08/20 meeting.

ACTION REQUESTED: City Council is requested to consider authorization of environmental engineering services with Cornerstone Environmental Group (A Tetrattech Company) in the amount of \$250,000.00.

ATTACHMENT: None.

FINANCE CERTIFICATION: The Finance Director certifies that the funds have been appropriated and are available in the above accounts for fiscal year 2020/21.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/29/20
Financial Certification	X	07/29/20
City Attorney Endorsement	N/R	
Department Recommendation	X	07/29/20
Advisory Commission Recommendation	X	06/08/20

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

14.1 RECESS INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING DPW AND FIRE DEPARTMENT NEGOTIATIONS – CITY ATTORNEY/HUMAN RESOURCES.

15. ADJOURNMENT.