



**CITY COUNCIL *REGULAR* MEETING  
SEPTEMBER 5, 2023/7:00 P.M.  
RIVERVIEW CITY HALL  
COUNCIL CHAMBERS  
14100 CIVIC PARK DR.  
RIVERVIEW, MI 48193-7600  
734-281-4201**

**AGENDA**

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Gunaga
3. **INVOCATION:** Councilmember Blanchette

**4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**

None.

**5. APPROVAL OF MINUTES.**

**5.1 APPROVE MINUTES OF THE 08/21/23 REGULAR RIVERVIEW CITY COUNCIL MEETING AND THE CONDENSED VERSION FOR PUBLICATION - CITY CLERK.**

**6. PUBLIC HEARINGS.**

None.

**7. PUBLIC COMMENTS.**

**8. ORGANIZATIONAL BUSINESS.**

None.

**9. CONSENT AGENDA.**

**9.1 APPROVE SPECIAL EVENTS APPLICATION FROM COMMUNITY OF CHRIST (RLDS) CAR SHOW ON CHURCH GROUNDS FOR SUNDAY, OCTOBER 8, 2023 – RECREATION.**

**COMMUNITY IMPACT/BACKGROUND:** In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit an application to the Recreation Department. Community of Christ has submitted a Special Events Application to hold a Community of Christ Annual Car Show at 14601 Pennsylvania Rd, Riverview. This event is for outreach and community enrichment. The Church is requesting use of the grass easement between the church and the public sidewalk to park cars that will be part of the show.

**ACTION REQUESTED:** The City Council is requested to consider and approve the Special Events Application from Community of Christ (RLDS) for a Car Show on Sunday, October 8, 2023 at 14601 Pennsylvania.

**ATTACHMENT:** Special Events Application from Community of Christ (RLDS).

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	08/29/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/29/23
Advisory Commission Recommendation	N/R	

**9.2 APPROVE SPECIAL EVENTS APPLICATION FROM THE 27<sup>TH</sup> DISTRICT COURT FOR A RWRC END OF SUMMER PICNIC ON SEPTEMBER 11, 2023 IN YOUNG PATRIOTS PARK – RECREATION.**

**COMMUNITY IMPACT/BACKGROUND:** In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit an application to the Recreation Department. The 27<sup>th</sup> District Court has submitted an application for the RWRC End of Summer Picnic to be held in Young Patriots Park on Monday, September 11, 2023. The District Court is requesting the use of Young Patriots Park from 12:00 pm – 3:30 pm.

**ACTION REQUESTED:** The City Council is requested to consider and approve the Special Events Application from the 27<sup>th</sup> District Court for the RWRC End of Summer Picnic and waive any fees.

**ATTACHMENT:** Special Events Application from the 27<sup>th</sup> District Court.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	08/29/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/29/23
Advisory Commission Recommendation	N/R	

**9.3 APPROVE EXECUTION OF A LETTER OF AGREEMENT BETWEEN THE CITY OF RIVERVIEW AND THE RIVERVIEW JUNIOR FOOTBALL ASSOCIATION – RECREATION.**

**COMMUNITY IMPACT/BACKGROUND:** The Junior Football Association provides organized football and cheerleading programs for the children of Riverview, ages seven through thirteen. The proposed agreement provides the Riverview Junior Football Association the right to run a football program in the City of Riverview. The City will reimburse the Riverview Junior Football Association a lump sum of \$2,000.00 to help defray insurance, medical, personnel, and league fees. In accordance with Council Policy 57 – Contributions to Non-Profit Organization, any municipal contributions exceeding \$200.00 requires a written agreement between the City of Riverview and the organization receiving the donation.

The agreement has been approved by the Riverview Junior Football Association and has been reviewed and approved by the City Attorney on 8/30/23.

**ACTION REQUESTED:** The City Council is requested to consider and approve the agreement between the City of Riverview and the Riverview Junior Football Association.

**ATTACHMENT:** Letter of Agreement between the Riverview Junior Football Association and the City of Riverview – 2023 season.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	08/30/23
Financial Certification	N/R	
City Attorney Endorsement	X	08/30/23
Department Recommendation	X	08/30/23
Advisory Commission Recommendation	N/R	

**9.4 APPROVE EXECUTION OF AN OPERATION AGREEMENT BETWEEN THE CITY OF RIVERVIEW AND THE RIVEVIEW CO-OP NURSERY, INC. FOR THE 23-24 SCHOOL YEAR – RECREATION.**

**COMMUNITY IMPACT/BACKGROUND:** The Riverview Co-op Nursery, Inc. provides and administers an organized day care/pre-school program for children ages two and a half through six. The Riverview Co-op Nursery runs their program at the Riverview Scout Cabin.

The agreement has been approved by the Riverview Co-op Nursery for the use of the Riverview Scout Cabin and has been reviewed and approved by the City Attorney on 8/30/23.

**ACTION REQUESTED:** The City Council is requested to consider and approve an operation agreement between the City of Riverview and the Riverview Co-op Nursery, Inc.

**ATTACHMENT:** Operation Agreement between the City of Riverview and the Riverview Nursery, Inc. for the 23-24 School Year.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	08/30/23
Financial Certification	N/R	
City Attorney Endorsement	X	08/30/23
Department Recommendation	X	08/30/23
Advisory Commission Recommendation	N/R	

**9.5 AUTHORIZE TETRA TECH WORK AUTHORIZATIONS FOR FISCAL YEAR 2023/2024 – LAND PRESERVE.**

**COMMUNITY IMPACT/BACKGROUND:** TetraTech provides annual regulatory environmental services for the operation of the Land Preserve. As established in Section 9.4B of the Purchasing Manual and Council Policy No. 63 – Assignment of Consulting Engineering Services, engineering services which exceed \$15,000 per project must be authorized by the City Council. The projects and services that are scheduled for fiscal year 2023/24 were presented and subsequently approved by City Council during the fiscal year 2023/24 budgeting process. Project Work Authorizations are on file in the office of the Finance Director/Purchasing Agent. Per the contract, the City reserves the right to terminate all work authorizations with a 30 day advance written notice. TetraTech is aware of this provision.

The Ad Hoc Land Preserve Committee concurred with this request at their 8/14/2023 meeting.

**ACTION REQUESTED:** City Council is requested to approve RLP to prepare bid documents.

**ATTACHMENTS:** Work Authorizations 1, 4, 6, 14, and 15.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	08/30/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/30/23
Advisory Commission Recommendation	X	08/14/23

**10. RESOLUTIONS.**

**10.1 ADOPT RESOLUTION ELECTING TO COMPLY WITH THE PROVISIONS OF PUBLIC ACT 152 OF 2011 – FINANCE/HUMAN RESOURCES.**

**COMMUNITY IMPACT/BACKGROUND:** In September 2011, the State of Michigan passed Public Act 152, titled “Publicly Funded Health Insurance Contribution Act”, which limits a public employer’s expenditures for employee medical benefit plans. Under this Act, the default option for the public employer would be a hard-cap whereby the amount they could contribute would be limited by a fixed annual amount as determined by the state treasurer. A second option, requiring a majority vote of its governing body, would limit the public employer’s contributions to 80% of the total annual costs. The third

option, requiring a 2/3 vote of its governing body, would allow the public employer to opt-out of this Public Act altogether.

In previous years, the City Council has adopted a resolution electing to comply with the second option, limiting the public employer’s share to 80% of the total annual costs for medical benefit plans. Under this option, the City would not pay more than 80% of the total annual costs of all of the medical benefit plans it offers to its employees. The remaining 20% would be contributed by the employees covered under the medical benefit plan/

**ACTION REQUESTED:** City Council is requested to consider the adoption of a resolution electing to comply with the provisions of Public Act 152 of 2011 by adopting the 80/20 cost sharing model as set forth in Section 4 of Public Act 152.

**ATTACHMENT:** Proposed Resolution.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	08/30/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/30/23
Advisory Commission Recommendation	N/R	

**10.2 ADOPT RESOLUTION AUTHORIZING THE APPROVAL OF THE ADDITION OF MICHIGAN COOPERATIVE LIQUID ASSETS SECURITIES SYSTEM AS AN APPROVED INVESTMENT OPTION – CITY MANAGER.**

**COMMUNITY IMPACT/BACKGROUND:** The City Manager and Finance Director met with representatives of the Michigan Cooperative Liquid Assets Securities System (“Michigan CLASS”) to discuss the enhancing of the City’s investment earnings. The Michigan CLASS is an investment pool that invests idle municipal funds compliant with Public Act 20 and all appropriate Michigan investment laws. Michigan CLASS has over 700 funded municipal participants with a Board of Trustees that oversees the pool and directs the pool administrator. The investment has no restrictions on withdrawals or contributions, which would allow the City to have the ability to use Michigan CLASS as it best suits the City’s needs. The City’s participation in Michigan CLASS of the City’s idle municipal funds would allow the enhancement of the City’s investment earnings.

**ACTION REQUESTED:** The City Council is requested to consider adopting the Resolution authorizing the Michigan CLASS Investment Pool as an authorized Investment institution, authorize the City Manager to complete the necessary paperwork to enroll in the pool, and approve the addition of Michigan CLASS to the City’s Investment Policy.

**ATTACHMENT:** Resolution to Approve the Addition of Michigan Cooperative Liquid Assets Securities System as an Approved Investment Option.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	08/30/23
Financial Certification	N/R	
City Attorney Endorsement	X	08/30/23
Department Recommendation	X	08/30/23
Advisory Commission Recommendation	N/R	

**11. ADMINISTRATION.**

None.

**12. ORDINANCES.**

None.

**13. OTHER BUSINESS.**

**14. CLOSED SESSION.**

None.

**15. ADJOURNMENT.**