



**PRE-CITY COUNCIL MEETING *STUDY* SESSION
SEPTEMBER 7, 2021/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
1-734-281-4201**

AGENDA

1. CALL TO ORDER.

2. DISCUSSION ITEMS.

2.1 Discussion of items on the regular agenda of 9/07/21.



**CITY COUNCIL *REGULAR* MEETING
SEPTEMBER 7, 2021/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Towle
3. **INVOCATION:** Councilmember Workman

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

4.1 PRESENTATION AND ACCEPTANCE OF DONATION FROM THE KIWANIS OF RIVEVIEW OF 10 LIFE VAC DEVICES – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: Since 2015 over 5,000 people per year have choked to death in the United States. Choking is a leading cause of death in children and in those over 65 years of age. A majority of these deaths are caused by food.

The Kiwanis of Riverview would like to prevent any of those statistics from coming from our City and our schools. Kiwanis would like to donate 10 LifeVac devices, with a total value of \$675.00, to the City to be used in our 2 ambulances and 3 police patrol cars. The LifeVac device is a non-powered, non-invasive, single-use only airway clearance device developed for resuscitating a victim with an airway obstruction when current choking protocols have been followed without success.

ACTION REQUESTED: Presentation and Acceptance of Donation of 10 LifeVac Devices from The Kiwanis of Riverview.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 08/16/21 REGULAR RIVERVIEW CITY COUNCIL MEETING AND THE CONDENSED VERSION FOR PUBLICATION - CITY CLERK.

6. PUBLIC HEARINGS.

6.1 CONDUCT A PUBLIC HEARING TO RECEIVE COMMENTS ON THE PROPOSED ASH STEVENS INCORPORATED INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE FOR THE 2021 EXPANSION – COMMUNITY DEVELOPMENT.

COMMUNITY IMPACT/BACKGROUND: Ash Stevens Inc. asks the City of Riverview to approve an Industrial Facilities Tax Exemption Certificate for its 2021 expansion project. The expansion has a real and personal property value of \$34,950,000.00 and will create thirty-one (31) jobs. The applicant asks for a ten (10) year exemption.

The purpose of this agenda item is to conduct a required public hearing to hear comment on the requested changes to the district boundary.

ACTION REQUESTED: City Council is requested to conduct a public hearing to receive comments.

ATTACHMENT: Ash Stevens Inc. application.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	08/30/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/30/21
Advisory Commission Recommendation	N/R	

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

8.1 APPOINTMENT TO THE PARKS AND RECREATION COMMISSION - CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The Recreation Commission is an eleven member board. Currently, there are seven members with one member’s term expired.

Commission vacancies are posted on the website and cable and published in the News Herald as well as the city hall bulletin board.

ACTION REQUESTED: The City Council is requested to consider one re-appointments to the Parks and Recreation Commission for a two-year term set to expire July 31, 2023.

ATTACHMENT: Application from Mr. Robert E. Miller dated August 2, 2021.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	08/20/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/20/21
Advisory Commission Recommendation	N/R	

8.2 APPOINTMENT TO THE LIBRARY COMMISSION - CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The Library Commission is a five member board. There are currently three members. Two applications have been submitted to fill two five-year unexpired terms that expires on July 31, 2026.

Commission vacancies are posted on the website and cable and published in the News Herald.

ACTION REQUESTED: The City Council is requested to consider two appointments to the Library Commission to fill two five-year unexpired terms set to expire July 31, 2026.

ATTACHMENTS: Applications from Mr. George Purdu received August 13, 2021 and Ms. Amy Seipke received August 19, 2021.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	08/20/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/20/21
Advisory Commission Recommendation	N/R	

8.3 APPOINTMENTS TO THE CITY PLANNING COMMISSION – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The City Planning Commission currently has six of a nine member board. Three applications have been submitted seeking appointment.

Commission vacancies are posted on the website and cable and published in the News Herald.

ACTION REQUESTED: The City Council is requested to consider the appointment of Mr. Scott Williams to the City Planning Commission for one unexpired three-year term set to expire July 31, 2023, the appointment of Ms. Brook Stefani for one unexpired three-year term set to expire July 31, 2024, and Mr. Jared Coyne for one unexpired three-year term set to expire July 31, 2024.

ATTACHMENTS: Applications from Mr. Scott Williams received August 19, 2021, Ms. Brooke Stefani received August 23, 2021 and Mr. Jared Coyne received August 26, 2021.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	08/26/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/26/21
Advisory Commission Recommendation	N/R	

9. CONSENT AGENDA.

9.1 APPROVE EXECUTION OF THE MUNICIPAL CREDIT AND COMMUNITY CREDIT CONTRACT FOR FY-2022 – SUBURBAN MOBILITY AUTHORITY REGIONAL TRANSPORTATION (SMART) – RECREATION.

COMMUNITY IMPACT/BACKGROUND: The Suburban Mobility Authority Regional Transportation (SMART) has provided a municipal credit fund to each city, township, and village in Wayne, Oakland, and Macomb counties on a per capita basis. These funds can be used to defray part or all operating costs of a community transit service. Currently, the City of Riverview uses the funding from the SMART contract to subsidize the senior transportation program that provides over 1,800 rides to 200 seniors enrolled in the taxi cab program.

The FY 2022 funding for the City of Riverview is \$12,274.00 in Municipal Credit and \$21,476.00 in Community Credit, for a total of \$33,750.00.

ACTION REQUESTED: The City Council is requested to consider a Municipal Credit and Community Credit Contract for FY2022 with Suburban Mobility Authority Regional Transportation (SMART)

ATTACHMENT: FY 2022 SMART Contract.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	08/31/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/31/21
Advisory Commission Recommendation	N/R	

9.2 APPROVE EXECUTION OF A LETTER OF AGREEMENT BETWEEN THE CITY OF RIVERVIEW AND THE RIVERVIEW JUNIOR FOOTBALL ASSOCIATION – RECREATION.

COMMUNITY IMPACT/BACKGROUND: The Junior Football Association provides organized football and cheerleading programs for the children of Riverview ages seven through thirteen. The proposed agreement provides the Riverview Junior Football Association the right to run a football program in the City of Riverview. The City will reimburse the Riverview Junior Football Association a lump sum of \$2,000.00 to help defray insurance, medical, personnel, and league fees. In accordance with Council Policy 57 – Contributions to Non-Profit Organization, any municipal contributions exceeding \$200.00 requires a written agreement between the City of Riverview and the organization receiving the donation.

The agreement has been approved by the Riverview Junior Football Association and has been reviewed and approved by the City Attorney on 8/31/21.

ACTION REQUESTED: The City Council is requested to consider and approve the agreement between the City of Riverview and the Riverview Junior Football Association.

ATTACHMENT: Letter of Agreement between the Riverview Junior Football Association and the City of Riverview – 2021 Season.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	09/01/21
Financial Certification	N/R	
City Attorney Endorsement	X	08/31/21
Department Recommendation	X	09/01/21
Advisory Commission Recommendation	N/R	

9.3 APPROVE EXECUTION OF AN OPERATION AGREEMENT BETWEEN THE CITY OF RIVERVIEW AND THE RIVEVIEW CO-OP NURSERY, INC. FOR THE 2021-22 SCHOOL YEAR – RECREATION.

COMMUNITY IMPACT/BACKGROUND: The Riverview Co-op Nursery, Inc. provides and administers an organized day care / pre-school program for the children ages two and a half through six. The Riverview Co-op Nursery runs their program at the Riverview Scout Cabin.

The agreement has been approved by the Riverview Co-op Nursery for the use of the Riverview Scout Cabin and has been reviewed and approved by the City Attorney on 8/31/21.

ACTION REQUESTED: The City Council is requested to consider and approve an operation agreement between the City of Riverview and the Riverview Co-op Nursery, Inc.

ATTACHMENT: Operation Agreement between the City of Riverview and the Riverview Co-op Nursery, Inc. for the 2021-22 School Year.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	09/01/21
Financial Certification	N/R	
City Attorney Endorsement	X	08/31/21
Department Recommendation	X	09/01/21
Advisory Commission Recommendation	N/R	

9.4 RATIFY EMERGENCY SEWAGE PUMP #4 REPAIR AT VALLEYVIEW LIFT STATION WITH KENNEDY INDUSTRIES FOR A TOTAL COST OF \$11,990.00 – WATER AND SEWER.

COMMUNITY IMPACT/BACKGROUND: DPW staff have been working on their yearly evaluations of sewage pumps and noted that two of the four sewage pumps (#3 and #4) at the Valleyview Lift Station were starting to fail, pumps #1 and #2 were rebuilt last year, the city manager authorized the emergency repair of the sewage pump #4, using Kennedy Industries, Inc. (an authorized vendor for pump repairs for the City). Sewage pump repairs of this type were budgeted for in the current fiscal year. Pump #3 is still being evaluated by Kennedy Industries.

ACTION REQUESTED: City Council is requested to consider ratifying the emergency sewage pump repair at the Valleyview Lift Station from Kennedy Industries in the amount of \$11,990.00.

ATTACHMENT: Kennedy Industry Pump Repair Quote.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	09/01/21
Financial Certification	X	09/01/21
City Attorney Endorsement	N/R	
Department Recommendation	X	09/01/21
Advisory Commission Recommendation	N/R	

9.5 WAIVE PURCHASING MANUAL SECTION XII: DISPOSAL OF PROPERTY AND APPROVE SALE OF A 2016 FORD INTERCEPTOR TO WAYNE COUNTY SHERIFF’S OFFICE FOR \$3,000.00 – POLICE DEPARTMENT / PURCHASING.

COMMUNITY IMPACT/BACKGROUND: The Wayne County Sheriff’s Office reached out to the Police Department in regards to purchasing recently decommissioned police vehicles. Patrol vehicle 14-5, a 2016 Ford Explorer Interceptor with 125,000 miles, was recently removed from service and slated for decommission meeting the standard of what the sheriff’s office was looking for.

Purchasing Manual Section XII: Disposal of Property directs the Purchasing Agent on the approved methods of disposal of City property. For the sale of running vehicles, the City, under this purchasing manual section, has historically placed them at auction. The most recent auction results were a 2008 Crown Victoria that sold for \$1,475.00 and a 2013 Ford Taurus that sold for \$3,000.00. The results of our most recent vehicle sales are consistent with the price offered by the Wayne County Sheriff’s Office.

ACTION REQUESTED: The City Council is requested to consider waiving purchasing manual section XII: Disposal of Property and approve the sale of a 2016 Ford Interceptor to the Wayne County Sheriff’s Office for \$3,000.00.

ATTACHMENT: Memo from Detective Sergeant Sean Brown.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	09/01/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	09/01/21
Advisory Commission Recommendation	N/R	

9.6 APPROVE SPECIAL EVENTS APPLICATION FROM GO BIG MULTI MEDIA – RIVERVIEW REGISTER, AND WAIVE FEES, FOR A MEET THE CANDIDATES EVENT USING YOUNG PATRIOTS PARK AND THE COMMUNITY CENTER ON SEPTEMBER 15, 2021 – RECREATION.

COMMUNITY IMPACT/BACKGROUND: In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit an application to the Recreation Department. Go Big Multi Media – Riverview Register, has put in an application for Young Patriots Park and the Riverview Community Center for a Meet the Candidates Event. This event will be held on September 15, 2021. Go Big Multi Media is requesting the City to waive fees for the Park and Community Center for this event. Go Big Multi Media is not requesting any further support from the City.

ACTION REQUESTED: The City Council is requested to consider and approve the Special Events Application from Go Big Multi Media – Riverview Register and waive fees for the Park and Community Center for the Meet the Candidates Event on September 15, 2021.

ATTACHMENT: Special Events Application from Go Big Multi Media.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	09/02/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	09/02/21
Advisory Commission Recommendation	N/R	

9.7 APPROVE BUDGET AMENDMENTS– FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2020/21 City Council				
Destination Downriver Membership	101-101-802.053	\$ 0.00	\$ 5,000.00	\$ 5,000.00

JUSTIFICATION: This amendment is to increase the Destination Downriver Membership Line item for the yearly expenditure approved by City Council.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

10.1 ADOPT RESOLUTION ELECTING TO COMPLY WITH THE PROVISIONS OF PUBLIC ACT 152 OF 2011 – FINANCE/HUMAN RESOURCES.

COMMUNITY IMPACT/BACKGROUND: In September 2011, the State of Michigan passed Public Act 152, titled “Publicly Funded Health Insurance Contribution Act”, which limits a public employer’s expenditures for employee medical benefit plans. Under this Act, the default option for the public employer would be a hard-cap whereby the amount they could contribute would be limited by a fixed annual amount as determined by the state treasurer. A second option, requiring a majority vote of its governing body, would limit the public employer’s contributions to 80% of the total annual costs. The third option, requiring a 2/3 vote of its governing body, would allow the public employer to opt-out of this Public Act altogether.

In previous years, the City Council has adopted a resolution electing to comply with the second option, limiting the public employers share to 80% of the total annual costs for medical benefit plans. Under this option, the City would not pay more than 80% of the total annual costs of all of the medical benefit plans it offers to its employees. The remaining 20% would be contributed by the employees covered under the medical benefit plan.

ACTION REQUESTED: City Council is requested to consider the adoption of a resolution electing to comply with the provisions of Public Act 152 of 2011 by adopting the 80/20 cost sharing model as set forth in Section 4 of Public Act 152.

ATTACHMENTS: Employee Contributions and Proposed Resolution.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	08/30/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/30/21
Advisory Commission Recommendation	N/R	

11. ADMINISTRATION.

None.

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.