



**CITY COUNCIL *REGULAR* MEETING
SEPTEMBER 8, 2020/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Regular Meeting of the Riverview City Council will be held electronically on Tuesday, September 8, 2020, at 7:30 p.m. The meeting is being held in compliance with Governor's Michigan Executive Order No. 2020-75 effective May 6, 2020 and continuing until September 4, 2020 at 11:59 p.m., and for 28 days thereafter to the extent necessary to permit reliable scheduling of hearings and meetings.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Virtual Meeting Option:

Access the meeting room via <https://us02web.zoom.us/j/85814281910>
Join Zoom Meeting

Telephone Option:

Directions:
1.Dial: 1.312.626.6799
2.Enter meeting code: [85814281910](#) #
3.Enter #

Email Option:

Send your public comment through email at: clerk@cityofriverview.com and your comment will be read at the meeting.

Rules of Procedure:

Any member of the public wishing to comment during the Public Comment on Agenda Items on any agenda item (5 minute time limit) will be allowed to do so remotely by electronic or telephonic means set forth above. In order to maintain decorum, the Mayor and/or designee will determine the order of speakers and the appropriate time frame for which comments are allowed.

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| AGENDA |
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- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Norton

3. INVOCATION: Councilmember Workman

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE THE REGULAR MEETING MINUTES OF 08/17/2020 AND THE CONDENSED VERSION FOR PUBLICATION.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 AWARD COOPERATIVE BID TO PRO-VISION VIDEO SYSTEMS FOR BODY WORN CAMERAS IN THE AMOUNT OF \$30,302.00 – POLICE.

COMMUNITY IMPACT/BACKGROUND: During a City Council study session in July 2020, council was provided a presentation regarding body worn cameras. At the conclusion of the presentation, council requested staff to seek a formal proposal from Pro-Vision to consider acquisition of Body Worn Cameras. Pro-Vision is the police department’s current vendor for in-car video systems.

Pro-Vision has submitted a proposal to provide 23 cameras and applicable support equipment, along with training. The equipment is estimated to be delivered in mid-October, with installation planned with support from the IT Department. Training is expected to occur in November before full implementation.

Funding for the purchase of this equipment will come from the DEA Forfeiture account.

The City of Riverview Purchasing Manual, Section 10.2 A, authorizes the City’s participation in cooperative purchases to take advantage of volume buying in conjunction with the Government Services Administration purchasing program. Pro-Vision is a recognized vendor of GSA.

ACTION REQUESTED: City Council is requested to consider award of a cooperative bid with Pro-Vision Video Systems for body worn cameras in the amount of \$30,302.00.

ATTACHMENT: Formal Proposal Pro-Vision and Tentative Time Line Acquisition to Deployment.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 09/03/20 |
| Financial Certification | X | 09/03/20 |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 09/03/20 |
| Advisory Commission Recommendation | N/R | |

**9.2 AUTHORIZE SOLICITATION OF BIDS FOR EROSION REPAIRS
– LAND PRESERVE.**

COMMUNITY IMPACT/BACKGROUND: The Director of Riverview Land Preserve requests the City Council to consider authorizing solicitation of bids for the erosion repairs at the Land Preserve.

The Ad Hoc Landfill Committee concurred with this request at their 07/13/2020 meeting.

ACTION REQUESTED: Authorize Solicitation of Bids for erosion repairs at the Land Preserve.

ATTACHMENT: None.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 09/02/20 |
| Financial Certification | N/R | |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 09/02/20 |
| Advisory Commission Recommendation | X | 07/13/20 |

9.3 AUTHORIZE SOLICITATION OF BIDS FOR FLARE #1 REPLACEMENT – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Director of Riverview Land Preserve requests the City Council to consider authorizing solicitation of bids for the replacement of Flare #1 at the Land Preserve.

The Ad Hoc Landfill Committee concurred with this request at their 07/13/2020 meeting.

ACTION REQUESTED: Authorize Solicitation of Bids for Flare #1 Replacement at the Land Preserve.

ATTACHMENT: None.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 09/02/20 |
| Financial Certification | N/R | |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 09/02/20 |
| Advisory Commission Recommendation | X | 07/13/20 |

9.4 RATIFY EMERGENCY REPAIR OF BLUE NINE JOCKEY PUMP, SHAFT AND MOTOR TO PRO PUMP AND CONTROLS, FOR A TOTAL COST OF \$10,260.00 – GOLF COURSE.

COMMUNITY IMPACT/BACKGROUND: The Jockey Pump is the back up to the main pump system and the motor failed due to constant use during the summer’s very hot and dry weather to keep the tee’s, fairways and greens in playable condition. The shaft had a hole in it so while the crane is being rented to repair the pump they are also replacing the shaft and will reassemble the pump.

The Ad Hoc Golf Course Committee concurred with this recommendation at their 09/02/2020 meeting.

A budget amendment will be required for this repair, and is included on the agenda for council approval. Funds are available from savings on the purchase of the golf course sprayer.

ACTION REQUESTED: City Council is requested to consider ratifying the emergency repairs on the blue nine jockey pump, shaft and motor for the total amount of \$10,260.00.

ATTACHMENT: Pro Pump and Controls Quotation.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 09/02/20 |
| Financial Certification | X | 09/02/20 |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 09/02/20 |
| Advisory Commission Recommendation | X | 09/02/20 |

9.5 APPROVE EXECUTION OF AN OPERATION AGREEMENT BETWEEN THE CITY OF RIVERVIEW AND THE RIVEVIEW CO-OP NURSERY, INC. – RECREATION.

COMMUNITY IMPACT/BACKGROUND: The Riverview Co-op Nursery, Inc. provides and administers an organized day care / pre-school program for the children ages two and a half through six. The Riverview Co-op Nursery runs their program at the Riverview Scout Cabin. For the school year of 2020-21 the agreement has an amendment for COVID-19 guidelines and procedures.

The agreement has been approved by the Riverview Co-op Nursery for the use of the Riverview Scout Cabin and has been reviewed and approved by the City Attorney on 9/1/20.

ACTION REQUESTED: The City Council is requested to consider and approve an operation agreement between the City of Riverview and the Riverview Nursery, Inc.

ATTACHMENT: Operation Agreement between the City of Riverview and the Riverview Nursery, Inc.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 09/03/20 |
| Financial Certification | N/R | |
| City Attorney Endorsement | X | 09/01/20 |
| Department Recommendation | X | 09/03/20 |
| Advisory Commission Recommendation | N/R | |

9.6 APPROVE BUDGET AMENDMENTS– FINANCE.

A.

| Description | Account Number | Current Appropriation | Amended Appropriation | Amendment or Change |
|-----------------------|-----------------|-----------------------|-----------------------|---------------------|
| 2020/21 Water & Sewer | | | | |
| Electric Service | 592-536-922.000 | \$ 0.00 | \$ 1,000.00 | \$ 1,000.00 |

JUSTIFICATION: This amendment is to increase the Electric Service line item for the new meters installed at 17001 Electric and 19345 Sibley to handle the control panel for the pressure reducing valve replacement.

B.

| Description | Account Number | Current Appropriation | Amended Appropriation | Amendment or Change |
|--------------------------|-----------------|-----------------------|-----------------------|---------------------|
| 2020/21 Golf Course Fund | | | | |
| Pump Equipment | 584-542-972.060 | \$ 0.00 | \$ 10,260.00 | \$ 10,260.00 |
| Greens / Tee Sprayer | 584-542-973.022 | \$ 60,000.00 | \$ 49,740.00 | \$ (10,260.00) |

JUSTIFICATION: This amendment is to transfer funds for the emergency repairs of the jockey pump on the Blue Nine course.

C.

| Description | Account Number | Current Appropriation | Amended Appropriation | Amendment or Change |
|--|-----------------|-----------------------|-----------------------|---------------------|
| 2020/21 General Fund - Human Resources | | | | |
| Contractual Services | 101-270-818.000 | \$ 27,000.00 | \$ 44,000.00 | \$ 17,000.00 |

JUSTIFICATION: This amendment is to appropriate funds for the executive search services to replace the retiring police chief.

D.

| Description | Account Number | Current Appropriation | Amended Appropriation | Amendment or Change |
|------------------------------------|-----------------|-----------------------|-----------------------|---------------------|
| 2020/21 Drug Forfeiture Fund - DEA | | | | |
| Police Body Cameras | 265-302-970.011 | \$ 0.00 | \$ 30,302.00 | \$ 30,302.00 |

JUSTIFICATION: This amendment is to appropriate funds for the cooperative bid purchase of body worn cameras for police officers.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

10.1 ADOPT RESOLUTION ELECTING TO COMPLY WITH THE PROVISIONS OF PUBLIC ACT 152 OF 2011 – FINANCE/HUMAN RESOURCES.

COMMUNITY IMPACT/BACKGROUND: In September 2011, the State of Michigan passed Public Act 152, titled “Publicly Funded Health Insurance Contribution Act”, which limits a public employer’s expenditures for employee medical benefit plans. Under this Act, the default option for the public employer would be a hard-cap whereby the amount they could contribute would be limited by a fixed annual amount as determined by the state treasurer. A second option, requiring a majority vote of its governing body, would limit the public employer’s contributions to 80% of the total annual costs. The third option, requiring a 2/3 vote of its governing body, would allow the public employer to opt-out of this Public Act altogether.

In previous years, the City Council has adopted a resolution electing to comply with the second option, limiting the public employers share to 80% of the total annual costs for medical benefit plans. Under this option, the City would not pay more than 80% of the total annual costs of all of the medical benefit plans it offers to its employees. The remaining 20% would be contributed by the employees covered under the medical benefit plan.

ACTION REQUESTED: City Council is requested to consider the adoption of a resolution electing to comply with the provisions of Public Act 152 of 2011 by adopting the 80/20 cost sharing model as set forth in Section 4 of Public Act 152.

ATTACHMENTS: Proposed Resolution and PA 152 Employee Contributions.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 09/03/20 |
| Financial Certification | N/R | |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 09/03/20 |
| Advisory Commission Recommendation | N/R | |

10.2 ADOPT RESOLUTION ENCOURAGING JP MORGAN CHASE BANK TO RECONSIDER ITS DECISION TO CLOSE THE 17800 FORT STREET BRANCH IN THE CITY OF RIVERVIEW – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: JP Morgan Chase Bank recently announced the closing of the branch at 17800 Fort Street in Riverview. The City prefers that the branch continue to serve the community from its current location.

ACTION REQUESTED: City Council is requested to consider the adoption of a resolution encouraging JP Morgan Chase to reconsider its decision to close their Riverview branch.

ATTACHMENT: Proposed Resolution.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 09/03/20 |
| Financial Certification | N/R | |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 09/03/20 |
| Advisory Commission Recommendation | N/R | |

11. ADMINISTRATION

11.1 AUTHORIZE MAYOR SWIFT TO EXECUTE PROGRAM YEAR 2020 SUB-RECIPIENT CONTRACT WITH WAYNE COUNTY FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND CERTIFICATIONS – COMMUNITY DEVELOPMENT.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview has received the Program Year 2020 Sub-recipient Contract for Community Development Block Grant (CDBG) from the Wayne County Community Development Department. The request for reimbursement of the \$20,000.00 of 2020 CDBG funds, which have been earmarked Senior Citizen Services, cannot be started until this contract is executed by Wayne County.

ACTION REQUESTED: City Council is requested to authorize Mayor Swift to execute the Program Year 2020 Sub-recipient contract with Wayne County for Community Development Block Grant (CDBG) and Certifications.

ATTACHMENT: CDBG Consultant Memo of Recommendation and CDBG Sub-Recipient Contract.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 09/03/20 |
| Financial Certification | N/R | |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 09/03/20 |
| Advisory Commission Recommendation | N/R | |

11.2 WAIVE PURCHASING MANUAL SECTION XIII: “ETHICS”, TO ALLOW ATTENDANCE AT THE RIVERVIEW HIGHLANDS INVITATIONAL GOLF OUTING ON 09/10/20 – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: Riverview Highlands is hosting an invitational golf outing on September 10, 2020. They would like to invite Mayor and Council, City Manager, Department Heads and employees as designated by the City Manager to attend this function. Due to restrictions in the Purchasing Manual, Section XIII – Ethics, City Council waiver of this is necessary for City Councilmembers and other employees to participate in this event.

ACTION REQUESTED: City Council is requested to consider waiver of the ethics ordinance.

ATTACHMENT: Riverview Highlands Invitational Golf Outing Invitation.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 08/25/20 |
| Financial Certification | N/R | |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 08/25/20 |
| Advisory Commission Recommendation | N/R | |

11.3 AUTHORIZE EXECUTION OF AGREEMENT WITH MICHIGAN MUNICIPAL LEAGUE (MML) TO FACILITATE THE EXECUTIVE SEARCH FOR THE POSITION OF POLICE CHIEF – CITY MANAGER & HUMAN RESOURCES.

COMMUNITY IMPACT/BACKGROUND: Police Chief Rosebohm has announced his retirement effective Nov 7, 2020 after 33 years of service to the city. The Michigan Municipal League (MML) offers Executive Search Services for municipal executives. They offer a three-tiered program, from a basic level up to an enhanced level.

The city manager is recommending that the city contract with the MML at the Typical Level, which includes but is not limited to:

- Up to FOUR personal visits with the search facilitator
- Engagement of elected officials, department heads, and staff in the profiling process to facilitate consensus building around the necessary skills, knowledge, attributes, and team leadership expectations
- An extensive community profile and recruitment brochure
- Advanced marketing, including customized online advertising, targeted emails, and the League’s social media
- Direct recruitment of passive candidates
- Personal pre-screening of viable applicants and reference checks
- Development of customized interview questions and the candidate selection format/process
- Assistance with the conditional offer of employment, background check, and contract negotiation

The cost for this executive search is \$17,000.00. A budget amendment is also presented on this agenda.

ACTION REQUESTED: Authorize execution of an agreement between the City of Riverview and the MML for a Typical Level Executive Search with a package price of \$17,000.

ATTACHMENT: The Michigan Municipal League (MML) Executive Search Service Overview brochure with a Services At-A-Glance Breakdown of each level.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 09/03/20 |
| Financial Certification | X | 09/03/20 |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 09/03/20 |
| Advisory Commission Recommendation | N/R | |

11.4 APPROVE CHANGE ORDER NO. 1 TO LANDFILL DRILLING & PIPING, INC. IN THE AMOUNT OF \$150,000.00 FOR ADDITIONAL WELLS FOR THE GAS COLLECTION SYSTEM – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: On 06/15/2020, City Council awarded the contract for the 2020 Gas Collection System Construction for the wellfield, at the Land Preserve, with Landfill Drilling & Piping, in the amount of \$642,906.60.

Landfill Drilling and Piping (LDP) is currently on site and is nearing completion of the 2020 GCCS Construction project awarded in June 2020. The waste progression since the design of that project has made it advantageous to place 4 to 5 additional landfill gas extraction wells and further improve the gas collection while the contractor is on site. LDP has agreed to extend their contract unit pricing for this project.

The Ad Hoc Land Preserve Committee concurred with this request at their 08/10/2020 meeting.

ACTION REQUESTED: City Council is requested to consider approval of Change Order No. 1 to Landfill Drilling & Piping Inc. to increase the contract amount by \$150,000.00.

ATTACHMENT: Change Order No. 1.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 09/02/20 |
| Financial Certification | N/R | |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 09/02/20 |
| Advisory Commission Recommendation | X | 08/10/20 |

12. ORDINANCES.

12.1 AUTHORIZE FIRST READING, BY TITLE ONLY, OF PROPOSED ORDINANCE NO. 713 – AN ORDINANCE TO AMEND CHAPTER 38 OF THE RIVERVIEW CODE, “OFFENSES AND MISCELLANEOUS PROVISIONS”, BY THE REPEAL IN ITS ENTIRETY OF SECTION 38-9 “TRANSPORTATION OR POSSESSION OF USABLE MARIJUANA; PENALTY”, OF ARTICLE I, “IN GENERAL”, TO BE CONSISTENT WITH STATE LAW CONCERNING THE POSSESSION AND USE OF RECREATIONAL MARIJUANA – CITY ATTORNEY.

COMMUNITY IMPACT/BACKGROUND: In order to be consistent with state law concerning the possession and use of recreational marijuana; Section 38-9, transportation or possession of usable marijuana; penalty, is hereby repealed in its entirety.

ACTION REQUESTED: The City Council is requested to authorize the first reading, by title only, of proposed Ordinance No. 713.

ATTACHMENT: Proposed Ordinance No. 713.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 09/03/20 |
| Financial Certification | N/R | |
| City Attorney Endorsement | X | 09/03/20 |
| Department Recommendation | X | 09/03/20 |
| Advisory Commission Recommendation | N/R | |

12.2 AUTHORIZE FIRST READING, BY TITLE ONLY, OF PROPOSED ORDINANCE NO. 714 – AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF RIVERVIEW BY THE ADDITION OF SECTION 38-9, “WATER ENCROACHMENT ON PUBLIC OR PRIVATE PROPERTY” TO ADDRESS THE PREVIOUSLY UNADDRESSED ISSUE OF WATER ENCROACHMENT IN THE CITY – CITY ATTORNEY.

COMMUNITY IMPACT/BACKGROUND: This Ordinance prohibits any person from taking direct action to cause water, particularly waste water or other liquid substances, to be placed on public or private property without permission or authority of the property owner. The building department has received complaints from residents regarding water runoff from neighboring properties. The current ordinance does not have any language prohibiting this.

ACTION REQUESTED: The City Council is requested to authorize the first reading, by title only, of proposed Ordinance No. 714.

ATTACHMENT: Proposed Ordinance No. 714.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 09/03/20 |
| Financial Certification | N/R | |
| City Attorney Endorsement | X | 09/03/20 |
| Department Recommendation | X | 09/03/20 |
| Advisory Commission Recommendation | N/R | |

13. OTHER BUSINESS.

14. CLOSED SESSION.

14.1 RECESS INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING FIRE UNION COLLECTIVE BARGAINING – CITY ATTORNEY.

15. ADJOURNMENT.