



**PRE-CITY COUNCIL MEETING *STUDY* SESSION
JANUARY 19, 2021/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CONFERENCE ROOM
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
1-734-281-4201**

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Pre-City Council Meeting Study Session of the Riverview City Council will be held electronically on Tuesday, January 19, 2021, at 7:00 p.m. in accordance with Senate Bill 1108, amending the Open Meetings Act.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Virtual Meeting Option:

Access the meeting room via <https://us02web.zoom.us/j/86800627022>
Join Zoom Meeting

Telephone Option:

Directions:
1. Dial: 13126266799
2. Enter meeting code: 86800627022
3. Enter #

Email Option:

Send your public comment through email at: clerk@cityofriverview.com and your comment will be read at the meeting.

Rules of Procedure:

Any member of the public wishing to comment during the Public Comment on Agenda Items on any agenda item (5 minute time limit) will be allowed to do so remotely by electronic or telephonic means set forth above. In order to maintain decorum, the Mayor and/or designee will determine the order of speakers and the appropriate time frame for which comments are allowed.

AGENDA

- 1. CALL TO ORDER.**
- 2. DISCUSSION ITEMS.**

2.1 Discussion of items on the regular agenda of 01/18/2021.



**CITY COUNCIL *REGULAR* MEETING
JANUARY 19, 2021/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Regular Meeting of the Riverview City Council will be held electronically on Tuesday, January 19, 2021, at 7:30 p.m. in accordance with Senate Bill 1108, amending the Open Meetings Act.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Virtual Meeting Option:

Access the meeting room via <https://us02web.zoom.us/j/86800627022>
Join Zoom Meeting

Telephone Option:

Directions:

1. Dial: 1.312.626.6799
2. Enter meeting code: [86800627022](https://us02web.zoom.us/j/86800627022)
3. Enter #

Email Option:

Send your public comment through email at: clerk@cityofriverview.com and your comment will be read at the meeting.

Rules of Procedure:

Any member of the public wishing to comment during the Public Comment on Agenda Items on any agenda item (5 minute time limit) will be allowed to do so remotely by electronic or telephonic means set forth above. In order to maintain decorum, the Mayor and/or designee will determine the order of speakers and the appropriate time frame for which comments are allowed.

AGENDA

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Trombley
3. **INVOCATION:** Councilmember Workman

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE THE REGULAR MEETING MINUTES OF 01/04/2021 AND THE SPECIAL MEETING MINUTES OF 01/11/2021 AND THE CONDENSED VERSIONS FOR PUBLICATION.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 APPROVE BUDGET AMENDMENTS – FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2020/21 City Council				
Contractual Services	101-101-818.000	\$ 18,550.00	\$ 24,050.00	\$ 5,500.00

JUSTIFICATION: This amendment is to increase the contractual services line item in the in the City Council Fund for the council commissioned actuary services on the impact of opening the City’s defined benefit plan.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

10.1 ADOPT RESOLUTION APPROVING THE DEFICIT ELIMINATION PLAN FOR THE LAND PRESERVE FUND, AS REQUIRED BY THE STATE OF MICHIGAN DEPARTMENT OF TREASURY – FINANCE.

COMMUNITY IMPACT/BACKGROUND: Plante Moran PLLC recently concluded their audit of the City of Riverview’s financial statements for the fiscal year ending June 30, 2020. Included in their report was the disclosure that the Land Preserve Fund had a net working capital deficit, as defined by the State of Michigan. It is a requirement of the State of Michigan that any fund of a municipality reporting negative working capital or negative net assets shall file a Deficit Elimination Plan (DEP) with the Department of Treasury after approval by the local legislative body.

The attached DEP identifies a plan to eliminate the deficit, as required under the State of Michigan Department of Treasury. The deficit is projected to be eliminated in fiscal year ending 06/30/2024.

ACTION REQUESTED: City Council is requested to consider the adoption of a resolution approving the Deficit Elimination Plan for the Land Preserve Fund.

ATTACHMENT: Resolution for Submittal of Deficit Elimination Plan.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/13/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/13/21
Advisory Commission Recommendation	N/R	

10.2 ADOPT RESOLUTION APPROVING THE DEFICIT ELIMINATION PLAN FOR THE GOLF COURSE FUND, AS REQUIRED BY THE STATE OF MICHIGAN DEPARTMENT OF TREASURY – FINANCE.

COMMUNITY IMPACT/BACKGROUND: Plante Moran PLLC recently concluded their audit of the City of Riverview’s financial statements for the fiscal year ending June 30, 2020. Included in their report was the disclosure that the Golf Course Fund had a net working capital deficit, as defined by the State of

Michigan. It is a requirement of the State of Michigan that any fund of a municipality reporting negative working capital or negative net assets shall file a Deficit Elimination Plan (DEP) with the Department of Treasury after approval by the local legislative body.

The attached DEP identifies a plan to eliminate the deficit, as required under the State of Michigan Department of Treasury. The deficit is projected to be eliminated in fiscal year ending 06/30/2024.

ACTION REQUESTED: City Council is requested to consider the adoption of a resolution approving the Deficit Elimination Plan for the Land Preserve Fund.

ATTACHMENT: Resolution for Submittal of Deficit Elimination Plan.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/13/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/13/21
Advisory Commission Recommendation	N/R	

11. ADMINISTRATION

11.1 AUTHORIZE APPROVAL OF PARTICIPATION IN WAYNE COUNTY CDBG URBAN COUNTY PROGRAM – COMMUNITY DEVELOPMENT.

COMMUNITY IMPACT/BACKGROUND: The Community Development Department is requesting the Mayor and City Council to approve the City of Riverview’s participation in the Wayne County CDBG Urban County Program for Program Years 2020, 2021, and 2022. The City will need to approve a new Urban County Cooperative Agreement for Federal Community Development Block Grant Program with Wayne County and authorize Mayor Swift to sign the agreement. The last time the City approved participation in the Wayne County CDBG Urban County Program was May 15, 2017, covering Program Years 2018, 2019, and 2020.

ACTION REQUESTED: The Mayor and City Council are requested to approve the City of Riverview’s participation in the Wayne County CDBG Urban County Program for Program Years 2021, 2022, 2023 and authorize Mayor Swift to sign the Urban County Cooperative Agreement for Federal Community Development Block Grant Program.

ATTACHMENTS: Memo to Doug Drysdale, City Manager and Dave Scurto, Community Development, dated January 7, 2021 and Urban County Cooperative Agreement.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/15/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/15/21
Advisory Commission Recommendation	N/R	

11.2 APPROVE THIRD PARTY LIABILITY COVERAGE POLICY WITH CRUM & FORSTER SPECIALTY INSURANCE COMPANY FOR A THREE (3) YEAR RATE IN THE AMOUNT OF \$94,756.13 - LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Riverview Land Preserve has had specialty liability insurance coverage to protect against environmental issues. The city attorney, working through Daly Merritt, Inc., has procured a renewal for the period of January 2021 through January 2024. This premium also provides coverage against acts of terrorism.

This policy was discussed with the Ad Hoc Land Preserve Committee, who concurred on approval of the policy. A budget amendment will be necessary and is included elsewhere on the agenda.

ACTION REQUESTED: City Council is requested to consider approval of third-party specialty liability coverage for the Riverview Land Preserve with Crum & Forster Specialty Insurance Company for a three (3) year rate of \$94,756.13. A one (1) year rate would be \$42,533.00.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ATTACHMENT: Insurance policy summary.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/15/21
Financial Certification	X	01/15/21
City Attorney Endorsement	X	01/15/21
Department Recommendation	X	01/15/21
Advisory Commission Recommendation	X	01/11/21

11.3 APPROVE SALE OF CITY RIGHT-OF-WAY COMMONLY KNOWN AS SMITH AVENUE TO SAFE SPOT RIVERVIEW, LLC IN THE AMOUNT OF \$8,000.00, SUBJECT TO NECESSARY DOCUMENT PREPARATION BY CITY ATTORNEY AND CITY ENGINEER – COMMUNITY DEVELOPMENT.

COMMUNITY IMPACT/BACKGROUND: Safe Spot Riverview, LLC, has purchased the property at 12850 Sibley Road (formerly owned by Rocky’s Pub). As part of their development, the city was approached regarding an unimproved right-of-way commonly known as Smith Avenue, and inquired about purchasing the property. An appraisal was obtained, and subsequently an offer made by the developer. The city manager and community development director recommend the sale of the property at the offered price.

The approval of the sale of property by city council is subject to preparation of satisfactory documents, as prepared by the city attorney and city engineer.

ACTION REQUESTED: City Council is requested to consider the approval of the sale of city right-of-way commonly known as Smith Avenue to Safe Spot Riverview, LLC in the amount of \$8,000.00, subject to the necessary document preparation by the city attorney and city engineer.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/15/21
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/15/21
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.