



**CITY COUNCIL *REGULAR* MEETING  
OCTOBER 2, 2023/7:00 P.M.  
RIVERVIEW CITY HALL  
COUNCIL CHAMBERS  
14100 CIVIC PARK DR.  
RIVERVIEW, MI 48193-7600  
734-281-4201**

**AGENDA**

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Norton
- 3. INVOCATION:** Councilmember ONeil

**4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**

None.

**5. APPROVAL OF MINUTES.**

**5.1 APPROVE MINUTES OF THE 09/18/23 REGULAR RIVERVIEW CITY COUNCIL MEETING AND THE CONDENSED VERSION FOR PUBLICATION - CITY CLERK.**

**6. PUBLIC HEARINGS.**

None.

**7. PUBLIC COMMENTS.**

**8. ORGANIZATIONAL BUSINESS.**

**8.1 APPOINTMENT TO THE CITY OF RIVERVIEW RETIREMENT BOARD OF TRUSTEES – CITY CLERK.**

**COMMUNITY IMPACT/BACKGROUND:** The board consists of four citizens-at-large who are not members or retirants of the City. Three full term board member positions are open for appointment.

**ACTION REQUESTED:** The City Council is requested to consider the appointment of one applicant to the Retirement board for a three-year term set to expire on June 30, 2026.

Commission vacancies have been advertised in the Riverview Register Newspaper, on the City Web Site, and bulletin boards.

**ATTACHMENT:** Application from Mr. Billy J. Towle, dated September 21, 2023.

**ACTION REQUESTED:** The City Council is requested to consider the appointment of one applicant to the Retirement Board to fill a three-year term set to expire June 30, 2026.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	09/21/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	09/21/23
Advisory Commission Recommendation	N/R	

**9. CONSENT AGENDA.**

**9.1 AUTHORIZE EMERGENCY REPAIR OF PUMP #2 AT GREENTREES SANITARY LIFT STATION BY KENNEDY INDUSTRIES IN THE AMOUNT OF \$9,463.50 – DPW.**

**COMMUNITY IMPACT/ BACKGROUND:** The sanitary pump #2 at the Greentrees lift station has failed. The pump was removed and sent to Kennedy industries for repair. The total cost for repair is \$9,463.50. Funds have been budgeted in account # 592-527-991.066. These pumps and lift stations are a crucial part of the city’s sanitary infrastructure and need to be maintained.

**ACTION REQUESTED:** City Council is requested to authorize payment to Kennedy Industries for pump repair in the amount of \$9,436.50.

**ATTACHMENTS:** Kennedy Industries invoice and description of parts needed for repair.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	09/26/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	09/26/23
Advisory Commission Recommendation	N/R	

**9.2 APPROVE SPECIAL EVENTS APPLICATION FROM CHILDHOOD APRAXIA OF SPEECH OF NORTH AMERICA FOR USE OF YOUNG PATRIOTS PARK AND COMMUNITY CENTER ON OCTOBER 8, 2023 – RECREATION.**

**COMMUNITY IMPACT/BACKGROUND:** In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit applications to the Recreation Department. Childhood Apraxia of Speech of North America, AKA Apraxia Kids, has submitted a Special Events Application for the 2023 Detroit Walk for Apraxia on Sunday, October 8, 2023. They are requesting the use of Young Patriots Park and the Community Center for the event. They are not requesting any assistance from the City. The event will be held from 11 am – 2 pm.

**ACTION REQUESTED:** The City Council is requested to consider and approve the Special Events Application from Childhood Apraxia of Speech of North America for the 2023 Detroit Walk for Apraxia on Sunday, October 8, 2023.

**ATTACHMENT:** Special Events Application from Childhood Apraxia of Speech of North America.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	09/27/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	09/27/23
Advisory Commission Recommendation	N/R	

**10. RESOLUTIONS.**

**10.1 ADOPT RESOLUTION ESTABLISHING EARLY VOTING SITE FOR RIVERVIEW RESIDENTS FOR ALL STATE AND FEDERAL ELECTIONS – CITY CLERK.**

**COMMUNITY IMPACT/BACKGROUND:** Michigan electors adopted Proposal 2022-23 to amend the Michigan Constitution on November 8, 2022, which in part, requires each municipality to have at least one early voting site for statewide and federal elections to accommodate early voting. Early voting consists of nine consecutive days of in-person voting, starting the second Saturday before the election through the Sunday prior to the election, with a minimum of eight hours of in-person voting each day.

Public Act 81 of 2023 grants authority to the legislative body of a local municipality to establish an early voting site.

An early voting plan must include all of the items listed in MCL 168.720g as amended by PA 81 of 2023 and be filed with Wayne County by the City Clerk by October 30, 2023.

**ACTION REQUESTED:** The City Council is requested to adopt a resolution establishing an early voting site for Riverview electorate for all statewide and federal elections.

**ATTACHMENT:** Resolution.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	09/26/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	09/26/23
Advisory Commission Recommendation	N/R	

**11. ADMINISTRATION.**

**11.1 AUTHORIZE PURCHASE OF TWO R900 GATEWAYS FOR THE PURPOSE OF AUTOMATIC WATER METER READING, ALSO KNOWN AS AMI FIXED NETWORK METER READING SYSTEM, FOR A TOTAL COST OF \$84,657.80 PLUS CONTINGENCY OF \$846.58, FOR A TOTAL OF \$85,504.38 FROM FERGUSON WATERWORKS – DPW.**

**COMMUNITY IMPACT/ BACKGROUND:** The two R900 Gateways will allow DPW staff to receive meter readings at the DPW every five minutes versus the system we have now that only reads meters once every three months for residential and once per month for commercial. The software will correlate, track, and graph customer usage allowing staff to better help residents with water usage concerns. Funds in the amount \$110,000.00 have been budgeted for in account 592-536-991.090 for 23-2024 budget year.

**ACTION REQUESTED:** City Council is requested to authorize the purchase of two R900 Gateways along with software and installation from Ferguson Waterworks for the price of \$84,657.80 plus 10% contingency of \$846.58, for a total of \$85,504.38.

**ATTACHMENTS:** Quote and technical information from Ferguson.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	09/21/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	09/21/23
Advisory Commission Recommendation	N/R	

**11.2 AUTHORIZE CIVIL ENGINEERING SERVICES WITH C.E. RAINES IN THE AMOUNT OF \$77,000.00 – PURCHASING/DPW.**

**COMMUNITY IMPACT/BACKGROUND:** C.E. Raines provides annual civil engineering services for the City. As established in Section 9.4B of the Purchasing Manual and Council Policy No. 63 – Assignment of Consulting Engineering Services, and Engineering Services which exceed \$15,000 per project must be authorized by the City Council. The following projects and annual services are scheduled for Fiscal Year 2023/24.

MDOT Act 51	203-463-991.064	\$1,000.00
Paser and Asset Management	203-563-991.064	\$8,000.00
NPDES - Major Streets	202-463-991.064	\$16,000.00
NPDES - Local Streets	203-463-991.064	\$8,000.00
Downriver Waste Water System	592-527-810.000	\$26,000.00
DPW Assistance - Seweres	592-527-818.155	\$8,000.00
DPW Assistance - Watermains	592-536-818.155	\$10,000.00
Total Work Authorizations		\$77,000.00

Funds are appropriated in the 2023/24 Adopted Budget for these projects. Project Work Authorizations are on file in the office of the Finance Director/Purchasing Agent. Per the contract, the City reserves the right to terminate all work authorizations with a 30 day advance written notice. C.E. Raines is aware of this provision.

**ACTION REQUESTED:** City Council is requested to consider authorization of civil engineering services with C.E. Raines in the amount of \$77,000.00.

**ATTACHMENT:** None.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	09/25/23
Financial Certification	X	09/25/23
City Attorney Endorsement	N/R	
Department Recommendation	X	09/25/23
Advisory Commission Recommendation	N/R	

**12. ORDINANCES.**

None.

**13. OTHER BUSINESS.**

**14. CLOSED SESSION.**

**14.1 ADJOURN INTO CLOSED SESSION FOR COLLECTIVE BARGAINING DISCUSSIONS – CITY MANAGER.**

**15. ADJOURNMENT.**