



**PRE-CITY COUNCIL MEETING *STUDY* SESSION
OCTOBER 19, 2020/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CONFERENCE ROOM
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
1-734-281-4201**

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Pre-City Council Meeting *Study* Session of the Riverview City Council will be held electronically on Monday, October 19, 2020, at 7:00 p.m. The meeting is being held in compliance with Governor's Michigan Executive Order No. 2020-177/2020-154 effective October 1, 2020 and continuing until October 29, 2020 at 11:59 p.m.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Virtual Meeting Option:

Access the meeting room via
Join Zoom Meeting

Telephone Option:

Directions:
1.Dial: 13126266799
2.Enter meeting code:
3.Enter #

Email Option:

Send your public comment through email at: clerk@cityofriverview.com and your comment will be read at the meeting.

Rules of Procedure:

Any member of the public wishing to comment during the Public Comment on Agenda Items on any agenda item (5 minute time limit) will be allowed to do so remotely by electronic or telephonic means set forth above. In order to maintain decorum, the Mayor and/or designee will determine the order of speakers and the appropriate time frame for which comments are allowed.

AGENDA

- 1. CALL TO ORDER.**
- 2. DISCUSSION ITEMS.**

2.1 Discussion of items on the regular agenda of 10/19/2020.



**CITY COUNCIL *REGULAR* MEETING
OCTOBER 19, 2020/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

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AGENDA

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Trombley

3. INVOCATION: Councilmember ONeil

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

4.1 RECOGNIZE LANDON EICHLER OF TROOP 1659 FOR EAGLE SCOUT PROJECT OF LITTLE LIBRARIES IN RIVERVIEW PARKS – RECREATION.

COMMUNITY IMPACT/BACKGROUND: As an Eagle Scout project, Landon Eichler of Troop 1659 constructed and placed three Little Libraries in Memorial Park, Vos Tot Lot and Ray Street Park. Landon came up with the idea, procured the supplies, met with the proper boards and administrators and placed the libraries in the parks. The libraries are a nice addition to the parks and park system.

ACTION REQUESTED: Recognize Landon Eichler

ATTACHMENT: None.

5. APPROVAL OF MINUTES.

5.1 APPROVE THE REGULAR MEETING MINUTES OF 09/21/2020 AND THE CONDENSED VERSION FOR PUBLICATION AND THE SPECIAL MEETING MINUTES OF 10/16/20.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 APPROVE EXECUTION OF THE MUNICIPAL CREDIT AND COMMUNITY CREDIT CONTRACT FOR FY-2020 AND CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT FUNDING AGREEMENT – SUBURBAN MOBILITY AUTHORITY REGIONAL TRANSPORTATION (SMART).

COMMUNITY IMPACT/BACKGROUND: The Suburban Mobility Authority Regional Transportation (SMART) has provided a municipal credit fund to each city, township, and village in Wayne, Oakland, and Macomb counties on a per capita basis. These funds can be used to defray part or all operating costs of a community transit service. Currently, the City of Riverview uses the funding from the SMART contract to subsidize the senior transportation program that provides over 1,800 rides to 200 seniors enrolled in the taxi cab program.

The FY 2021 funding for the City of Riverview is \$12,274.00 in Municipal Credit and \$21,098.00 in Community Credit, \$9,690.00 in CARES Act, for a total of \$43,062.00.

ACTION REQUESTED: The City Council is requested to consider a Municipal Credit and Community Credit Contract for FY2020 and Coronavirus Aid, Relief, and Economic Security Act Funding Agreement with Suburban Mobility Authority Regional Transportation (SMART).

ATTACHMENTS: FY 2020 SMART Contract. Coronavirus Aid, Relief, and Economic Security Act Funding Agreement.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	10/14/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	10/14/20
Advisory Commission Recommendation	N/R	

9.2 AUTHORIZE SOLICITATION OF BIDS FOR ONE (1) USED ROLL-OFF TRUCK – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Assistant City Manager requests the City Council to consider authorizing the solicitation of bids for one (1) used roll-off truck.

The current roll off truck used at the Land Preserve is a 1996 Mac that was purchased used, in 2005, and has 331,318 miles on it. The truck recently broke down and the estimated repair costs exceed \$25,000, which is greater than the current value of the vehicle.

The recommendation received concurrence from the Ad Hoc Land Preserve Committee at their October 12, 2020 meeting.

ACTION REQUESTED: Authorize Solicitation of Bids for one (1) used roll-off truck at the Land Preserve.

ATTACHMENTS: None

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	10/15/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	10/15/20
Advisory Commission Recommendation	X	10/12/20

9.3 AUTHORIZE SOLICITATION OF BIDS FOR ONE (1) SKID-STEER LOADER – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Assistant City Manager requests the City Council to consider authorizing the solicitation of bids for one (1) Skid-Steer Loader.

The requested Skid Steer would be replacing the CAT IT loader which is a 1999 that the Land Preserve gained possession of from the DPW in 2013. The reason that a skid steer is requested as a replacement as opposed to another loader is the fact that it is more versatile as far as attachments and it is less expensive overall. The skid steer also has the ability to be taken all over the hill and to be used for many different projects, whereas the loader has only one job, and it can't be used on any surface that isn't level.

The recommendation received concurrence from the Ad Hoc Land Preserve Committee at their October 12, 2020 meeting.

ACTION REQUESTED: Authorize Solicitation of Bids for one (1) Skid-Steer Loader at the Land Preserve.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	10/15/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	10/15/20
Advisory Commission Recommendation	X	10/12/20

9.4 APPROVE BUDGET AMENDMENTS – FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2020/21 Garbage & Rubbish				
Rubbish Toter Carts	226-528-986.020	\$ 0.00	\$ 5,700.00	\$ 5,700.00

JUSTIFICATION: This amendment is to increase the Rubbish Toter Carts line item for the purchase of 100 new toters to replenish inventory.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

10.1 ADOPT RESOLUTION AND AUTHORIZE PETITION TO WAYNE COUNTY DRAIN COMMISSION FOR MAINTENANCE AND IMPROVEMENT OF FRANK & POET DRAIN – CITY MANAGER / CITY ENGINEER.

COMMUNITY IMPACT/BACKGROUND: The Frank & Poet drain runs through the City of Riverview, and courses along the Riverview Highlands golf course. There has been an accumulation of trees and other debris in the area south of Sibley Road. The city manager and city engineer have been contacting the Wayne County drain commissioner with requests to clean the area, as it is a county drain.

Due to lack of funds at the county level, the drain commissioner has recommended that the city approve a resolution and petition to the drain commissioner to alleviate the drainage issues noted. The drain commissioner noted that the city will be liable for an assessment at large against it for a percentage of the costs.

ACTION REQUESTED: City Council is requested to consider adoption of a resolution and authorization of a petition to the Wayne County Drain Commission for maintenance and improvement of the Frank & Poet Drain.

ATTACHMENTS: Proposed resolution and petition.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	10/14/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	10/14/20
Advisory Commission Recommendation	N/R	

10.2 ADOPT RESOLUTION TO WAIVE WATER SHUTOFFS AND AUTHORIZE TRANSFER OF DELINQUENT AMOUNTS TO WINTER TAX ROLL – TREASURER.

COMMUNITY IMPACT/BACKGROUND: The COVID-19 pandemic has caused economic hardships on the city’s residents, specifically in payment of water bills. Historically, the city has authorized suspension of water service for delinquent amounts. Due to the pandemic, the city treasurer is recommending that these suspensions be waived and instead the delinquent amounts be placed on the winter tax roll, in accordance with the related ordinances and fees.

ACTION REQUESTED: City Council is requested to consider adopting a resolution to waive the water shutoffs allowable under city ordinance, and authorize the transfer of delinquent amounts to the winter tax roll.

ATTACHMENT: Proposed resolution.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	10/15/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	10/15/20
Advisory Commission Recommendation	N/R	

11. ADMINISTRATION

11.1 RATIFICATION OF COVID-19 RESPONSE GRANT PROGRAM APPLICATION BETWEEN THE CENTER FOR TECH AND CIVIC LIFE AND THE CITY OF RIVERVIEW.

COMMUNITY IMPACT/BACKGROUND: Through the Aid of Tech and Civic Life, the city’s election administration will be able to purchase additional equipment for four absentee counting boards Ensure Safe, Efficient Election Day Administration:

- Maintain open in-person polling places on Election Day
- Vote by Mail Absentee voting equipment or supplies and Election Administration equipment
- Procure Personal Protective Equipment (PPE) and personal disinfectant to protect election officials and voters from COVID-19

The agreement was received by the City on October 5, 2020. This agreement was presented and discussed at the Study Session of October 12, 2020. City Attorney Pentiuik reviewed the agreement and suggested due to the timeliness, the Mayor sign the agreement and Council ratify it at the next regular meeting.

ACTION REQUESTED: The City Council is requested to ratify the Grant Agreement between the Center for Tech and Civic Life and the City of Riverview.

ATTACHMENT: Contract from Tech and Civic Life.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	10/06/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	10/06/20
Advisory Commission Recommendation	N/R	

11.2 AUTHORIZE RENEWAL OF PARTICIPATION IN WAYNE COUNTY CDBG URBAN COUNTY PROGRAM – COMMUNITY DEVELOPMENT.

COMMUNITY IMPACT/BACKGROUND: The Community Development Department is requesting the Mayor and City Council to renew the City of Riverview’s participation in the Wayne County CDBG Urban County Program for Program Years 2020, 2021, and 2022. The City’s participation will automatically renew unless the City notifies Wayne County in writing by November 5, 2020 that the City does not want to participate. The Community Development Department is requesting that the City’s intentions to participate be sent in writing. The last time the City approved participation in the Wayne County CDBG Urban County Program was May 15, 2017, covering Program Years 2018, 2019, and 2020.

ACTION REQUESTED: The Mayor and City Council are requested to renew the City of Riverview’s participation in the Wayne County CDBG Urban County Program for Program Years 2021, 2022, and 2023.

ATTACHMENT: Memo to Doug Drysdale, City Manager and Dave Scurto, Community Development, dated October 7, 2020 and Amended and Restated Urban County Cooperative Agreement.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	10/14/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	10/14/20
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

12.1 AUTHORIZE SECOND READING, BY TITLE ONLY, AND ADOPTION OF PROPOSED ORDINANCE NO. 717 TO AMEND THE CITY OF RIVERVIEW’S ZONING ORDINANCE BY REPEAL AND RE-ADOPTION OF SECTIONS 3.01 “SINGLE-FAMILY RESIDENTIAL DISTRICTS; OF SECTION 9.101 “TABLE OF DIMENSIONAL STANDARDS BY DISTRICT”; AND TO AMEND THE ZONING MAP; ALL TO REFLECT THE CREATION OF A NEW ZONING DISTRICT “R-5 SINGLE-FAMILY RESIDENTIAL DISTRICT” IN THE CITY OF RIVERVIEW – PLANNING COMMISSION.

COMMUNITY IMPACT/BACKGROUND: The Planning Commission proposes changes to the city’s zoning ordinance and zoning map to create a new R-5 Single-Family zoning district. This district replaces an M-2 General Industrial district on property fronting West Jefferson, Riverview and Payne Avenues between Sibley Avenue and the Monguagon Creek bridge. The intent of the proposed changes is to help existing homeowners to qualify for mortgages and loans and to permit new housing development.

A public hearing was held by the Planning Commission at its September 17, 2020 meeting. No comments were received. The Planning Commission unanimously recommended approval to the City Council. The proposed ordinance was reviewed by the city attorney.

ACTION REQUESTED: Authorize second reading, by title only, and adoption of the attached proposed ordinance No. 717.

ATTACHMENT: Proposed Ordinance No. 717.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	10/06/20
Financial Certification	N/R	
City Attorney Endorsement	X	09/25/20
Department Recommendation	X	10/06/20
Advisory Commission Recommendation	N/R	

12.2 AUTHORIZE FIRST READING, BY TITLE ONLY, OF PROPOSED ORDINANCE NO. 718 – TO APPROVE TRAFFIC CONTROL ORDER NUMBERS 424 AND 426 – POLICE.

COMMUNITY IMPACT/BACKGROUND: TC #424: An improved roadway exists at the Riverview Land preserve. As such, in order to reduce the frequency of speeding of semi-tractor trailers, noise reduction, and to increase the public safety of all vehicles traversing the roadway speed limit signs are to be placed along the road titled “Haul” road. In addition to speed, and all other traffic laws are enforceable while vehicles are utilizing “Haul Road”.

TC #426: Riverview Street was redeveloped and paved approximately 2 years ago. The street was moved several feet west of its previous location; allowing wider parking on the east side in front of the resident’s homes. As a result, the widest side gravel parking area is no longer large enough to accommodate vehicles. This forces drivers to park halfway into the roadway creating a traffic hazard. Additionally, parking on the west side of Riverview Street, may cause long term damage to underground infrastructure and fire hydrant connections. In consultation with the Fire Chief it is our joint recommendation to make the western portion of Riverview Street a Fire Lane.

ACTION REQUESTED: The City Council is requested to authorize the first reading, by title only, of proposed Ordinance No. 718.

ATTACHMENTS: Proposed Ordinance No. 718 and Traffic Control Orders 424 and 426.

13. OTHER BUSINESS.

14. CLOSED SESSION.

14.1 ADJOURN INTO CLOSED SESSION FOR THE PURPOSE OF REVIEWING A WRITTEN OPINION OF CITY ATTORNEY.

15. ADJOURNMENT.