



**PRE-CITY COUNCIL MEETING *STUDY* SESSION
NOVEMBER 2, 2020/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CONFERENCE ROOM
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
1-734-281-4201**

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Pre-City Council Meeting Study Session of the Riverview City Council will be held electronically on Tuesday, November 2, 2020, at 7:00 p.m. in accordance with Senate Bill 1108, amending the Open Meetings Act.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Virtual Meeting Option:

Access the meeting room via <https://us02web.zoom.us/j/86348782393>
Join Zoom Meeting

Telephone Option:

Directions:
1. Dial: 13126266799
2. Enter meeting code: 86348782393
3. Enter #

Email Option:

Send your public comment through email at: clerk@cityofriverview.com and your comment will be read at the meeting.

Rules of Procedure:

Any member of the public wishing to comment during the Public Comment on Agenda Items on any agenda item (5 minute time limit) will be allowed to do so remotely by electronic or telephonic means set forth above. In order to maintain decorum, the Mayor and/or designee will determine the order of speakers and the appropriate time frame for which comments are allowed.

AGENDA

- 1. CALL TO ORDER.**
- 2. DISCUSSION ITEMS.**

2.1 Discussion of items on the regular agenda of 11/02/2020.



**CITY COUNCIL *REGULAR* MEETING
NOVEMBER 2, 2020/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Regular Meeting of the Riverview City Council will be held electronically on Monday, November 2, 2020, at 7:30 p.m. in accordance with Senate Bill 1108, amending the Open Meetings Act.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Virtual Meeting Option:

Access the meeting room via <https://us02web.zoom.us/j/86348782393>
Join Zoom Meeting

Telephone Option:

Directions:
1. Dial: 1.312.626.6799
2. Enter meeting code: [86348782393](https://us02web.zoom.us/j/86348782393)
3. Enter #

Email Option:

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AGENDA

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Workman
- 3. INVOCATION:** Councilmember Towle

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE THE REGULAR MEETING MINUTES OF 10/19/2020 AND THE CONDENSED VERSION FOR PUBLICATION.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 APPROVE CHANGE ORDER NO. 1 TO THE REHMANN GROUP IN THE AMOUNT OF \$4,550.00 FOR ADDITIONAL FINANCIAL ANALYSIS – CITY COUNCIL.

COMMUNITY IMPACT/BACKGROUND: On 08/17/2020, City Council awarded a contract for financial analysis to the Rehmann Group, in the amount of \$14,000.00.

While the initial analysis is near completion, the group felt it necessary to broaden the scope of the analysis, which will require additional funding in the amount of \$4,550.00.

ACTION REQUESTED: City Council is requested to consider approval of Change Order No. 1 to The Rehmann Group Inc. to increase the contract amount by \$4,550.00.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ATTACHMENT: Rehmann Group Change Order No. 1.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	10/27/20
Financial Certification	X	10/27/20
City Attorney Endorsement	N/R	
Department Recommendation	X	10/27/20
Advisory Commission Recommendation	N/R	

9.2 AUTHORIZE SOLICITATION OF PROPOSALS FOR FIRE HOUSE BAY DOORS AND OPENERS - FIRE DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: The Riverview Fire Chief is requesting authorization to bid for the purchase and installation of (7) seven bay doors at the fire department building. The current bay doors are believed to be around 20 years old and have multiple failures during opening, therefore causing delays to the response times in emergency situations.

The Ad Hoc Public Safety Committee concurred with this request at their 10/27/2020 meeting.

ACTION REQUESTED: The City Council is requested to consider authorization to the solicit proposals for the purchase and installation of (7) seven bay doors and openers for the fire department building.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	10/28/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	10/28/20
Advisory Commission Recommendation	X	10/27/20

9.3 AUTHORIZE SOLICITATION OF PROPOSALS FOR CART PATH REPAIR-REPLACEMENT GOLD AND BLUE COURSES - GOLF COURSE.

COMMUNITY IMPACT/BACKGROUND: The Director of the Riverview Highlands golf course is requesting the continuation of repair and replacement of the cart paths on the Gold and Blue courses. In the fiscal year of 2019/2020 the cart paths South of Sibley road, which are the Gold and Red courses had many areas replaced or repaired. There is one section on the Gold course that was missed for replacement. The Director marked the worst areas on the Blue course that require replacement or repair and the missed location on the Gold course. Residents have also called to complain about the pedestrian/cart path on the North side of Sibley road just over the bridge. This is a low spot on the path that holds water and has deterioration due to these conditions and proposes a potential hazard. A specification will be made to include drainage repairs to this location in the proposal.

The Ad Hoc Riverview Highlands Facilities Committee concurred with this request at their 10/21/2020 meeting.

ACTION REQUESTED: The City Council is requested to consider authorization to the solicit proposals for cart path repair-replacement Gold and Blue Course with drainage repairs to the pedestrian/cart path on the North side of Sibley.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	10/28/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	10/28/20
Advisory Commission Recommendation	X	10/21/20

9.4 AUTHORIZE SOLICITATION OF PROPOSALS FOR A GOLF CART FLEET AND (2) TWO FOOD/BEVERAGE CARTS — GOLF COURSE.

COMMUNITY IMPACT/BACKGROUND: The Director of the Riverview Highlands golf course, requests the City Council to authorize solicitation to bid for proposals to purchase or lease a fleet of (110) one hundred and ten, gas or electric golf carts and the purchase or lease of (2) two food/beverage carts. The current fleet of Yamaha golf carts is 14 years old. Many of the seats are torn and many mechanical repairs are occurring and reoccurring. The current trade value of \$2,400.00 per golf cart has been proposed by Club Car. The food/beverage cart is now (7) seven years old and is often out of service for repairs. The Director is proposing to purchase or lease two new food/beverage carts and continue to use the existing carts for golf outings and weekends when two food/beverage carts are necessary.

The Ad Hoc Riverview Highlands Facilities Committee concurred with this request at their 10/21/2020 meeting.

ACTION REQUESTED: The City Council is requested to consider authorization to solicit proposals for the purchase or lease of a fleet of (110) one hundred and ten gas or electric golf carts and the purchase or lease of (2) two food/beverage carts.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	10/28/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	10/28/20
Advisory Commission Recommendation	X	10/21/20

9.5 APPROVE BUDGET AMENDMENTS – FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2020/21 City Council				
Contractual Services	101-101-818.000	\$ 14,000.00	\$ 18,550.00	\$ 4,550.00

JUSTIFICATION: This amendment is to increase the Contractual Services line item for the expanded scope of financial analysis review by The Rehmann Group.

B.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2020/21 Veterans Memorial Library				
Janitorial Contract	271-790-819.000	\$ 7,300.00	\$ 13,300.00	\$ 6,000.00

JUSTIFICATION: This amendment is to increase the janitorial contract at the library due to the increased cost of cleaning services needed due to Covid 19. This amendment was approved by Library Commission at their 09/24/2020 meeting.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

None.

11. ADMINISTRATION

None.

12. ORDINANCES.

12.1 AUTHORIZE SECOND READING, BY TITLE ONLY, AND ADOPTION OF PROPOSED ORDINANCE NO. 718 – TO APPROVE TRAFFIC CONTROL ORDER NUMBERS 424 AND 426 – POLICE.

COMMUNITY IMPACT/BACKGROUND: TC #424: An improved roadway exists at the Riverview Land preserve. As such, in order to reduce the frequency of speeding of semi-tractor trailers, noise reduction, and to increase the public safety of all vehicles traversing the roadway speed limit signs are to be placed along the road titled “Haul” road. In addition to speed, and all other traffic laws are enforceable while vehicles are utilizing “Haul Road”.

TC #426: Riverview Street was redeveloped and paved approximately 2 years ago. The street was moved several feet west of its previous location; allowing wider parking on the east side in front of the resident’s homes. As a result, the widest side gravel parking area is no longer large enough to accommodate vehicles. This forces drivers to park halfway into the roadway creating a traffic hazard. Additionally, parking on the west side of Riverview Street, may cause long term damage to underground infrastructure and fire hydrant connections. In consultation with the Fire Chief it is our joint recommendation to make the western portion of Riverview Street a Fire Lane.

ACTION REQUESTED: The City Council is requested to authorize the second reading, by title only, and adoption of proposed Ordinance No. 718.

ATTACHMENTS: Proposed Ordinance No. 718 and Traffic Control Orders 424 and 426.

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.
