



**PRE-CITY COUNCIL MEETING *STUDY* SESSION
NOVEMBER 4, 2019/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CONFERENCE ROOM
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
1-734-281-4201**

AGENDA

- 1. CALL TO ORDER.**

- 2. DISCUSSION ITEMS.**
 - 2.1 Discussion of items on the regular agenda of 11/04/19.**



**CITY COUNCIL *REGULAR* MEETING
NOVEMBER 4, 2019/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember James Trombley
- 3. INVOCATION:** Councilmember Workman

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 10/21/19 REGULAR RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 APPROVE BUDGET AMENDMENTS– FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2019/20 Parks Maintenance				
Donated Capital	101-000-697.500	\$ 0.00	\$ 5,989.90	\$ 5,989.90
Park Improvements / Equipment	101-444-972.010	\$ 0.00	\$ 5,989.90	\$ 5,989.90

JUSTIFICATION: This amendment is to increase the donated capital and park improvements line items, by the amount donated to the City, by Mr. and Mrs. Ceaser, for the dumpster enclosure in Young Patriots Park.

B.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2019/20 Water & Sewer, Capital Improvements				
HVAC	402-901-827.010	\$ 0.00	\$ 67,994.00	\$ 67,994.00
Manhole Repair - Sewer Lines	592-527-991.105	\$ 0.00	\$ 434,871.00	\$ 434,871.00

JUSTIFICATION: This amendment is to pull forward unencumbered funds from Fiscal Year 2018/19 into the 2019/20 budget year.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

None.

11. ADMINISTRATION.

11.1 REQUEST TO SIGN THE PROGRAM YEAR 2019 SUBRECIPIENT CONTRACT FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND CERTIFICATIONS – COMMUNITY DEVELOPMENT.

COMMUNITY IMPACT/BACKGROUND: The Community Development Department is requesting the City Council to authorize Mayor Swift to sign the Program Year 2019 Subrecipient Contract for Community Development Block Grant (CDBG) and Certifications on behalf of the City of Riverview. The project that is part of this contract is \$20,000.00 to be used for Senior Citizen Services.

ACTION REQUESTED: The City Council is requested to authorize Mayor Swift to sign the Program Year 2019 Subrecipient Contract for Community Development Block Grant (CDBG) and Certifications.

ATTACHMENT: Memo to Doug Drysdale, City Manager and Dave Scurto, Community Development, dated October 24, 2019. Note: 65 Page CDBG Subrecipient Agreement emailed to Mayor & Council.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	10/24/19
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	10/24/19
Advisory Commission Recommendation	N/R	

11.2 AUTHORIZE EXECUTION OF AGREEMENT FOR FIRE HALL BOILER REPLACEMENT AND REPLACEMENT OF CITY HALL CHILLER SEAL, WITH CONTRACTED HVAC VENDOR TEMPERATURE UNLIMITED, IN THE AMOUNT OF \$54,623.00, PLUS 10% CONTINGENCY IN THE AMOUNT OF \$5,462.30, FOR A TOTAL COST OF \$60,085.30 – DPW AND FIRE DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: The boiler at the fire hall was installed in 1998 and the chiller at city hall was installed in 2000, both units have been requiring increased maintenance and have the potential to fail within the next year.

The DPW Director is requesting that the replacement of this equipment be awarded to Temperature Unlimited, as they were the low bidder and awarded City Bid# 2373 HVAC Services on 08/07/2017. Temperature Unlimited has been doing the maintenance work on the current equipment that has allowed it to stay functional over the last few years, they are uniquely familiar with the City’s needs, and will have to maintain this equipment after it is installed.

Temperature Unlimited has agreed to lower their markup on the purchase of the boiler to 10% from their currently contract 25%. They have also agreed to warranty the equipment and their work for 1 year.

Funds have been budgeted for this work in the 2019/20 budget year under GL code 402-901-827.010.

ACTION REQUESTED: The City Council is requested to consider waiving the bidding process, award bid, and authorize execution of agreement with Temperature Unlimited, in the amount of \$54,623.00, plus 10% contingency of \$5,462.30, for a total cost of \$60,085.30.

ATTACHMENTS: Quote from Temperature Unlimited for Fire Hall Boiler Replacement and Quote from Temperature Unlimited for City Hall Chiller Seal Replacement.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	10/30/19
Financial Certification	N/R	10/30/19
City Attorney Endorsement	N/R	
Department Recommendation	X	10/30/19
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.