



**CITY COUNCIL *REGULAR* MEETING
DECEMBER 21, 2020/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

VIA TELECONFERENCE

Notice is hereby given that due to precautions being taken to mitigate the spread of the Coronavirus (COVID-19) and protect the public health, the Regular Meeting of the Riverview City Council will be held electronically on Monday, December 21, 2020, at 7:30 p.m. in accordance with Senate Bill 1108, amending the Open Meetings Act.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Virtual Meeting Option:

Access the meeting room via <https://us02web.zoom.us/j/83221339484>
Join Zoom Meeting

Telephone Option:

Directions:

1. Dial: 1.312.626.6799
2. Enter meeting code: [83221339484](https://us02web.zoom.us/j/83221339484)
3. Enter #

Email Option:

Send your public comment through email at: clerk@cityofriverview.com and your comment will be read at the meeting.

Rules of Procedure:

Any member of the public wishing to comment during the Public Comment on Agenda Items on any agenda item (5 minute time limit) will be allowed to do so remotely by electronic or telephonic means set forth above. In order to maintain decorum, the Mayor and/or designee will determine the order of speakers and the appropriate time frame for which comments are allowed.

AGENDA

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember ONeil
3. **INVOCATION:** Councilmember Towle

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

4.1 PRESENT CERTIFICATES OF RECOGNITION TO THE 2020 HOME DECORATING CONTEST WINNERS – RECREATION.

COMMUNITY IMPACT/BACKGROUND: This year represents the seventeenth year of the holiday decorating contest sponsored by the Beautification Commission. The Beautification Commission and Mayor selected the following residents to be recognized as the 2020 Holiday Home Decorating Winners:

Beautification Commission Winners

14811 Stoneham Robert Blassic
17150 Matthews Thomas & Betty Curtis
17556 Matthews Shawn and Shannon Filkins
17714 Valade Carol Akers
17706 Valade Clark & Lorraine Dubois
20271 Maplewood Brian & Danielle Webb

Mayor’s Choice Award

State Farm Deanna Boone Agency

ACTION REQUESTED: Present Awards.

ATTACHMENT: None.

5. APPROVAL OF MINUTES.

5.1 APPROVE THE REGULAR MEETING MINUTES OF 12/07/2020 AND THE CONDENSED VERSION FOR PUBLICATION AND THE SPECIAL MEETING MINUTES OF 12/14/20 AND THE CONDENSED VERSION FOR PUBLICATION.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 AWARD COOPERATIVE BID PURCHASE FOR ONE (1) 2021 FORD INTERCEPTOR FROM GORNO FORD FOR A TOTAL COST OF \$32,995.00 – POLICE.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview Purchasing Manual, Section 10.2 A, authorizes the City’s participation in cooperative purchases to take advantage of volume buying. The State of Michigan through its MiDeal program, formerly known as Extended Purchasing, has awarded a contract for police vehicles to Gorno Ford of Woodhaven, Michigan. The Interim Police Chief is requesting the purchase of one (1) 2021 Ford Interceptor AWD Utility Patrol Car, with a total price of \$32,995.00.

The current patrol car to be replaced is a 2015 Ford Explorer, which has 123,260 miles and is often out of service for repairs. The replacement of the patrol car is consistent with the city’s fleet rotation and replacement schedule.

ACTION REQUESTED: The City Council is requested to consider the cooperative bid award for one (1) 2021 Ford Interceptor from Gorno Ford, with a total cost of \$32,995.00.

ATTACHMENT: Cooperative Purchase Quote from Gorno Ford.

FINANCE CERTIFICATION: The Finance Director certifies that funds of \$32,995.00 are available in the current year approved budget.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/16/20
Financial Certification	X	12/16/20
City Attorney Endorsement	N/R	
Department Recommendation	X	12/16/20
Advisory Commission Recommendation	N/R	

9.2 ACCEPT RAP/CAP GRANT AWARD IN THE AMOUNT OF \$7,000.00 FROM MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY FOR THE PURCHASE AND REPLACEMENT OF IN CAR DASH CAMERAS FOR THE RIVERVIEW POLICE DEPARTMENT IN SERVICE PATROL VEHICLES – POLICE DEPARTMENT.

COMMUNITYIMPACT/BACKGROUND: In 2019 we began our in dash camera replacement project. We purchased seven in car video based units including front and rear cameras for each of the active service patrol vehicles using DEA funds to complete this purchase. This included a purchase of the securamax self-hosted server license. In October of 2020, Chief Rosebohm applied for a Rap/Cap grant through MMRMA. In November 2020, we received a grant award in the amount of \$7000.00.

ACTION REQUESTED: Accept Rap/Cap grant award in the amount of \$7,000.00 from the Michigan Municipal Risk Management Authority.

ATTACHMENT: Letter dated November 16, 2020 from the Michigan Municipal Risk Management Authority.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/17/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/17/20
Advisory Commission Recommendation	N/R	

9.3 ACCEPT RAP/CAP GRANT AWARD IN THE AMOUNT OF \$500 PER TASER FUNDING UP TO A MAXIMUM OF \$5,000.00 FROM MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY FOR THE PURCHASE AND REPLACEMENT OF TEN NEW TASERS FOR THE RIVERVIEW POLICE DEPARTMENT – POLICE DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: The firearms/use of force training unit brought to my attention the department’s Taser guns were approximately 2 years overdue and needed to be replaced including the battery packs. These Tasers were purchased in late 2013 and deployed in the beginning of 2014. This year we purchased ten new Tasers with battery packs in March 2020 using DEA Funds and placed into rotation upon receipt in early August 2020. In October of 2020, Chief Rosebohm applied for a Rap/Cap grant through MMRMA. In November 2020, we received a grant award in the amount of \$5,000.00.

ACTION REQUESTED: Accept Rap/Cap grant award in the amount of \$5,000.00 from the Michigan Municipal Risk Management Authority.

ATTACHMENT: Letter dated November 16, 2020 from the Michigan Municipal Risk Management Authority.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/17/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/17/20
Advisory Commission Recommendation	N/R	

9.4 ACCEPT THE ANNUAL FINANCIAL AUDIT REPORT FOR THE CITY OF RIVERVIEW FOR FISCAL YEAR ENDING JUNE 30, 2020 – FINANCE.

COMMUNITY IMPACT/BACKGROUND: Public Act 2 of 1968 requires that local governmental entities obtain an independent financial audit of all accounts and operating funds on an annual basis. The firm of Plante and Moran PLLC has performed an independent audit for the fiscal year ending June 30, 2020 for the City.

The City has again obtained an “unmodified” opinion on the financial statements. This type of opinion is issued by an auditor when the financial statements presented are free of material misstatements and are represented fairly in accordance with the Generally Accepted Accounting Principles (GAAP), which in other words means that the entity's financial condition, position, and operations are fairly presented in the financial statements.

In addition, the City was not required to perform a Single Audit this year, as the amount of Federal Funds expended by the City did not exceed \$750,000. Copies of the Audit Report and Management Letter were presented to the Audit Committee on December 18, 2020, and reviewed with Plante and Moran.

The City Council is requested to consider the acceptance of the Financial Report for the City of Riverview for the fiscal year ending June 30, 2020. Plante & Moran will be attending an upcoming Study Session to review the audit report and management letter with the City Council, and will be available to answer any questions.

ACTION REQUESTED: City Council is requested to accept the financial audit report for the fiscal year ending June 30, 2020.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/18/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/18/20
Advisory Commission Recommendation	X	12/18/20

10. RESOLUTIONS.

10.1 APPROVE PERFORMANCE RESOLUTION FOR GOVERNMENT BODIES FOR WAYNE COUNTY ANNUAL PAVEMENT RESTORATION, ANNUAL MAINTENANCE WORK IN RIGHT-OF-WAYS, AND SPECIAL EVENTS PERMIT - DEPARTMENT OF PUBLIC WORKS.

COMMUNITY IMPACT/BACKGROUND: Wayne County is issuing one permit to cover the following:

- Annual pavement restoration permit for authorization to occupy Wayne County road rights-of-way for the purpose of pavement repair and restoration.
- Annual maintenance work in right-of-ways permit for authorization to perform work on Wayne County right-of-ways. This permit allows the City of Riverview to perform work such as water main breaks, sewer maintenance, and sidewalk repair in the Wayne County right-of-way.
- Annual special events permit for authorization to temporarily close a County road for a parade, event, celebration, block party or similar activity or, to erect a banner within the County road right-of-way, and the County road or road-right-of-way is located entirely within the boundaries of the Community.

This resolution requires the City of Riverview to fulfill all permit requirements and to save harmless, represent and defend the County of Wayne.

ACTION REQUESTED: City Council consider adopting resolution.

ATTACHMENTS: 2021 Annual Permit Package and Resolution from Wayne County.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/14/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/14/20
Advisory Commission Recommendation	N/R	

10.2 APPROVE PERFORMANCE RESOLUTION AND PERFORMANCE AND INDEMNIFICATION COMMITMENT FOR GOVERNMENT BODIES FOR STATE OF MICHIGAN (MDOT) ANNUAL PERMIT FOR WORK ON STATE HIGHWAYS - DEPARTMENT OF PUBLIC WORKS.

COMMUNITY IMPACT/BACKGROUND: Annual permit for authorization to perform work on State of Michigan Highways (M-85 – Fort Street). This resolution requires the City of Riverview to fulfill all permit requirements and to be responsible for any claims arising out of their own acts and/or omissions during the performance of this agreement.

ACTION REQUESTED: City Council consider adopting resolution.

ATTACHMENT: Resolution from State of Michigan (MDOT).

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/14/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/14/20
Advisory Commission Recommendation	N/R	

10.3 APPROVE RESOLUTION TO ADOPT THE WAYNE COUNTY HAZARD MITIGATION PLAN DATED SEPTEMBER 14, 2020 – CITY MANAGER / POLICE.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview participates with Wayne County related to Hazard Mitigation Plans. These plans have the objective of reducing our community's risk from natural, human, and technological hazards through identification and evaluation. Having a formally adopted Hazard Mitigation Plan also makes the City eligible for funding from FEMA in the event of some type of disaster.

The Disaster Mitigation Act of 2000 requires communities to have a five year hazard plan that is approved by the Federal Emergency management Agency (FEMA) in order to receive funds made available through certain mitigation grant programs. That approval is granted by the City Council via resolution. The entire Hazard Mitigation Plan is on file with the City.

ACTION REQUESTED: City Council is requested to consider approving a resolution adopting the Wayne County Hazard Mitigation Plan dated September 14, 2020.

ATTACHMENT: Resolution.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/16/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/16/20
Advisory Commission Recommendation	N/R	

11. ADMINISTRATION

11.1 AWARD BID, AUTHORIZE EXECUTION OF AGREEMENTS FOR PURCHASE OF ONE (1) 2017 KENWORTH CUMMINS T880 ROLL OFF TRUCK IN THE AMOUNT OF \$146,000.00 TO BELL EQUIPMENT COMPANY OF LAKE ORION, MI – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: On 10/19/2020, The City Council authorized the seeking of bids for one (1) used Roll Off Truck. On 11/04/2020 notice of Invitation to Bid for a Roll-Off Truck was published on the City website and notice was posted on MITN, which 121 emails were sent to matching vendors. A bid response from one (1) vendor was opened on 11/19/2020. It is proposed that the bid be awarded to Bell Equipment Company of Lake Orion, MI for the net price of \$146,000.00.

The original proposal by Bell Equipment Company for one (1) used 2015 Kenworth Galfab T880 roll off truck was mistakenly sold to a different proprietor. To rectify the mistake Bell Equipment Company proposed a newer 2017 Kenworth Cummins T880 roll off truck at the same price point of \$146,000.00.

The Ad Hoc Land Preserve committee concurred with this recommendation at their 12/14/2020 meeting.

Executed copies of the agreements will be on file in the Purchasing Department. Funds are available in account 596-526-970.065 of the 2020/21 fiscal year.

ACTION REQUESTED: The City Council is requested to consider bid award, authorization to execute the agreement for the purchase of one (1) 2017 Kenworth Cummins T880 Roll Off Truck in the amount of \$146,000.00.

ATTACHMENT: Bid tabulation.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/16/20
Financial Certification	X	12/16/20
City Attorney Endorsement	N/R	
Department Recommendation	X	12/16/20
Advisory Commission Recommendation	X	12/14/20

11.2 AWARD BID, AUTHORIZE EXECUTION OF AGREEMENTS AND AUTHORIZE SOLICITATION OF FINANCE OPTIONS FOR PURCHASE OF BID#2480-SKID STEER LOADER IN THE AMOUNT OF \$79,006.63 AND ACCEPT TRADE-IN OF (1) 1999 CAT IT38G WITH BUCKET, FORKS, AND TINK CLAMP BUCKET IN AMOUNT OF \$28,000.00 FOR NET PRICE OF \$51,006.63 TO CARLETON EQUIPMENT COMPANY OF LIVONIA, MI –LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: On 10/19/2020, The City Council authorized the seeking of bids for a Skid Steer Loader. On 11/04/2020 notice of Invitation to Bid for a Skid Steer Loader was published on the City website. In addition, 5 vendors recommended by the Director of Land Preserve were mailed Invitations to Bid and notice was posted on MITN, which 52 emails were sent to matching vendors. A bid response from five (5) vendors was opened on 11/19/2020. It is proposed that the bid be awarded to Carleton Equipment Company of Livonia, MI for the net price of \$51,006.63.

Additional specifications requested in the proposal are included in the above total. Carleton Equipment Company provided a trade value in the amount of \$28,000.00 for Land Preserve’s current 1999 CAT IT38G with bucket, forks, and tink clamp bucket.

The Ad Hoc Land Preserve committee concurred with this recommendation at their 12/14/2020 meeting.

Executed copies of the agreements will be on file in the Purchasing Department. Funds are available in account 596-526-974.750 of the 2020/21 fiscal year.

ACTION REQUESTED: The City Council is requested to consider bid award, authorization to execute the agreement and authorize solicitation of financing options for the purchase of a Skid Loader in the amount of \$51,006.63.

ATTACHMENT: Bid tabulation.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/16/20
Financial Certification	X	12/16/20
City Attorney Endorsement	N/R	
Department Recommendation	X	12/16/20
Advisory Commission Recommendation	X	12/14/20

11.3 AWARD COOPERATIVE BID PURCHASE FOR ONE (1) 2021 UTILIMASTER WATER TRUCK FROM VERSALIFT MIDWEST TIME MANUFACTURING COMPANY-FORMERLY CANNON TRUCK EQUIPMENT FOR A TOTAL COST OF \$190,099.00 – DPW.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview Purchasing Manual, Section 10.2 A, authorizes the City’s participation in cooperative purchases to take advantage of volume buying. The State of Michigan through its MiDeal program, formerly known as Extended Purchasing, has awarded a contract for utility water trucks to Versalift Midwest Time Manufacturing Company of Shelby Twp., Michigan. The Director of DPW, Jeff Webb, is requesting the purchase of one (1) 2021 Utilimaster Water Truck, with a total price of \$190,099.00.

The current water truck to be replaced is twenty five years old, the suspension is severely degraded, the steel floor has been replaced once before and needs to be addressed again, the total estimate cost of fixing the truck exceeds the trucks value. The new water truck, which will take approximately a year to build, will better equip the DPW for emergencies, pump repairs and all things to do with water including water main breaks. This truck will have built in hydraulics and a water tank for cut off saws, pumps and tools saving labor time to make the repairs.

ACTION REQUESTED: The City Council is requested to consider the cooperative bid award for one (1) 2021 Utilimaster Water Truck, with a total cost of \$190,099.00.

ATTACHMENT: Cooperative Purchase Quote from Versalift Midwest Time Manufacturing Company formerly Cannon Truck Equipment.

FINANCE CERTIFICATION: The Finance Director certifies that funds of \$190,099.00 have been budgeted in current fiscal year approved budget.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/16/20
Financial Certification	X	12/16/20
City Attorney Endorsement	N/R	
Department Recommendation	X	12/16/20
Advisory Commission Recommendation	N/R	

11.4 AWARD BID AND AUTHORIZE EXECUTION OF AGREEMENT WITH MIDWEST GOLF & TURF FOR FIVE (5) YEAR LEASE WITH \$1.00 PURCHASE OPTION OF (110) 2021 CLUB CAR GAS GOLF CARS IN THE AMOUNT OF \$547,932.00 AND (2) 2021 BEVERAGE CARTS IN THE AMOUNT OF \$23,111.60, ACCEPT TRADE-IN OF (100) 2014 YAMAHA GAS GOLF CARS IN THE AMOUNT OF \$277,500.00, FOR A NET PRICE OF \$293,543.60 – GOLF COURSE.

COMMUNITY IMPACT/BACKGROUND: On 11/10/2020, The City Council authorized the seeking of bids for (110) golf car fleet and (2) beverage carts for Riverview Highlands Golf Course. On 11/11/2020, notice of Invitation to Bid was published on the City website and MITN/BidNet and 3 vendors were mailed Invitations to Bid. Bid responses from two (2) vendors were opened on 12/03/2020. It is proposed that the bid be awarded to Midwest Golf & Turf of Commerce Twp., MI for the net price amount of \$293,543.60.

Midwest Golf & Turf included a trade value in the amount of \$277,500.00 for Riverview Highlands' current fleet of (100) 2014 Yamaha gas golf cars with no terms or conditions in their bid price. There is a City held option to purchase all or any of the golf cars and beverage carts for \$1.00 per vehicle at the end of the five-year lease period.

This recommendation received concurrence by the Ad Hoc Riverview Highlands Facilities Committee at their 12/09/2020 meeting.

ACTION REQUESTED: The City Council is requested to consider bid award, authorization to execute the agreement for the five-year lease with \$1.00 purchase option of (110) 2021 Club Car gas golf cars and (2) 2021 Beverage Carts for the net price of \$293,543.60.

ATTACHMENT: Bid tabulation.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/16/20
Financial Certification	X	12/16/20
City Attorney Endorsement	N/R	
Department Recommendation	X	12/16/20
Advisory Commission Recommendation	X	12/09/20

11.5 CALL A PUBLIC HEARING ON JANUARY 4, 2021, FOR THE PURPOSE TO RECEIVE COMMENTS ON THE PROPOSED HOST COMMUNITY AGREEMENT BETWEEN THE CITY OF RIVERVIEW AND THE RIVERVIEW LAND PRESERVE – CITY MANAGER / TREASURER.

COMMUNITY IMPACT/BACKGROUND: The Wayne County - Land Management Division has recommended that the City enter into a host community agreement with the Riverview Land Preserve. This agreement will include directives of the RLP’s operations, future plans, and end-use obligations. This public hearing will allow citizens to ask questions and comment on the agreement.

ACTION REQUESTED: City Council is requested to schedule a public hearing on January 4, 2021, to receive comments on the proposed host community agreement between the City of Riverview and the Riverview Land Preserve.

ATTACHMENT: Proposed Host Community Agreement.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/17/20
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/17/20
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

12.1 AUTHORIZE FIRST READING, BY TITLE ONLY, OF PROPOSED ORDINANCE NO. 719 – AN ORDINANCE TO AMEND CHAPTER 10, “ANIMALS” TO ADOPT THE DOWNRIVER CENTRAL ANIMAL CONTROL AGENCY’S STANDARD PROVISIONS – CITY ATTORNEY.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview joined the Downriver Central Animal Control Agency (DCACA) in August 2019. Current members also include the cities of Wyandotte, Southgate and Allen Park. The DCACA has requested Riverview to adopt a common ordinance that the other members have recently adopted. This ordinance would provide standard language to all the communities.

ACTION RQUESTED: The City Council is requested to authorize the first reading, by title only, of proposed Ordinance No. 719.

ATTACHMENT: Proposed Ordinance No. 719.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/16/20
Financial Certification	N/R	
City Attorney Endorsement	X	12/14/20
Department Recommendation	X	12/16/20
Advisory Commission Recommendation	N/R	

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.