



**CITY COUNCIL *REGULAR* MEETING  
JANUARY 17, 2023/7:00 P.M.  
RIVERVIEW CITY HALL  
COUNCIL CHAMBERS  
14100 CIVIC PARK DR.  
RIVERVIEW, MI 48193-7600  
734-281-4201**

**AGENDA**

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Robbins
3. **INVOCATION:** Councilmember ONeil

**4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**

None.

**5. APPROVAL OF MINUTES.**

**5.1 APPROVE MINUTES OF THE 01/03/23 REGULAR RIVERVIEW CITY COUNCIL MEETING AND THE CONDENSED VERSION FOR PUBLICATION - CITY CLERK.**

**6. PUBLIC HEARINGS.**

None.

**7. PUBLIC COMMENTS.**

**8. ORGANIZATIONAL BUSINESS.**

None.

**9. CONSENT AGENDA.**

**9.1 AUTHORIZE ADDITIONAL FUNDING OF \$13,000.00 FOR THE PREVIOUSLY AWARDED COOPERATIVE BID PURCHASE FOR ONE (1) 2023 GAPVAX SEWER TRUCK – WATER AND SEWER.**

**COMMUNITY IMPACT/BACKGROUND:** On 5/16/2022, City Council authorized the cooperatively bid purchase of one (1) GAPVAX Sewer Truck for \$519,201.00 and accepted \$35,000.00 for trade in of current sewer truck for a total cost of \$484,201.00.

On 12/12/2022, the Water and Sewer Department was informed from the vehicle supplier that due to continuing supply chain issues and production limitations, specifically in chassis, the model year 2023 vehicle (produced in 2022) was going to have to be pushed into the next calendar year making it a model year 2024 vehicle (produced in 2023). This delay in chassis production comes with an increased cost of \$12,982.44, bringing the total net cost of the truck to \$497,183.44.

Funds in the amount of \$600,000.00 have been budgeted and appropriated in the Water and Sewer Department appropriate accounts for the 2022/23 fiscal year.

**ACTION REQUESTED:** City Council is requested to authorize the additional funding of \$13,000.00 for the previously awarded cooperative bid purchase for one (1) 2023 GapVax Sewer Truck.

**ATTACHMENT:** MTech Explanation Letter.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	01/09/23
Financial Certification	X	01/09/23
City Attorney Endorsement	N/R	
Department Recommendation	X	01/09/23
Advisory Commission Recommendation	N/R	

**9.2 AUTHORIZE THE EXTENSION OF THE CURRENT CONTRACT FOR CITY WIDE ADVERTISING WITH GO BIG MULTIMEDIA, LLC FOR THREE (3) ADDITIONAL YEARS THROUGH 02/05/2026 – MAYOR.**

**COMMUNITY IMPACT/BACKGROUND:** On 02/05/2018, City Council awarded the bid for city wide advertising to Go Big Multimedia, LLC for a two-year period, which expired 02/05/2020. Go Big Multimedia, LLC then offered a three year extension that was approved on 12/16/2019 and is set to expire on 02/05/2023. The current offer is for another three year extension to the existing contract. This extension would expire on 02/05/2026.

**ACTION REQUESTED:** City Council is requested to authorize the contract extension with Go Big Multimedia, LLC for city wide advertising for a three-year period, under the same terms and conditions.

**ATTACHMENT:** Go Big Multimedia Extension Request Letter and Second Addendum.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	01/12/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/12/23
Advisory Commission Recommendation	N/R	

**9.3 RATIFY EMERGENCY SEWAGE PUMP REPAIR FOR THE FORDLINE LIFT STATION WITH KENNEDY INDUSTRIES FOR A TOTAL COST OF \$10,790.00 - WATER AND SEWER.**

**COMMUNITY IMPACT/BACKGROUND:** The sewage pump at the Fordline Lift Station has failed. The pump was removed by Kennedy Industries and sent to their facility for tear down in order to get a quote on repairs. The City Manager authorized the emergency repair of the sewage pump using Kennedy Industries, Inc. (an authorized vendor for pump repairs for the City). A sewage pump repair of this type was budgeted for in the current fiscal year.

**ACTION REQUESTED:** City Council is requested to consider ratifying the emergency sewage pump repair for the Fordline Lift Station by Kennedy Industries in the amount of \$10,790.00.

**ATTACHMENTS:** Pictures and quote for pump repair from Kennedy Industries.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	01/12/23
Financial Certification	X	01/12/23
City Attorney Endorsement	N/R	
Department Recommendation	X	01/12/23
Advisory Commission Recommendation	N/R	

**10. RESOLUTIONS.**

**10.1 ADOPT RESOLUTION AUTHORIZING PNC LETTER OF CREDIT – LAND PRESERVE.**

**COMMUNITY IMPACT/BACKGROUND:** City Council approved the execution of the Standby Letter of Credit Term Sheet with PNC at the 12/19/22 Council Meeting. As the next step in the process of securing the Letter of Credit, PNC requests that the attached Resolution be adopted by Council to authorize the execution of the application and bank documents.

**ACTION REQUESTED:** The City Council is requested to consider adopting the Resolution authorizing the PNC Letter of Credit.

**ATTACHMENT:** Resolution authorizing the PNC Letter of Credit.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	01/12/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/12/23
Advisory Commission Recommendation	N/R	

**10.2 ADOPT RESOLUTION APPROVING THE DEFICIT ELIMINATION PLAN FOR THE LAND PRESERVE FUND, AS REQUIRED BY THE STATE OF MICHIGAN DEPARTMENT OF TREASURY – FINANCE.**

**COMMUNITY IMPACT/BACKGROUND:** Plante Moran PLLC recently concluded their audit of the City of Riverview’s financial statements for the fiscal year ending June 30, 2022. Included in their report was the disclosure that the Land Preserve Fund had a net working capital deficit, as defined by the State of Michigan. It is a requirement of the State of Michigan that any fund of a municipality reporting negative working capital or negative net assets shall file a Deficit Elimination Plan (DEP) with the Department of Treasury after approval by the local legislative body.

The attached DEP identifies a plan to eliminate the deficit, as required under the State of Michigan Department of Treasury. The deficit is projected to be eliminated in fiscal year ending 06/30/2025.

**ACTION REQUESTED:** City Council is requested to consider the adoption of a resolution approving the Deficit Elimination Plan for the Land Preserve Fund.

**ATTACHMENT:** Resolution for Submittal of Deficit Elimination Plan and Letter to State.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	01/13/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/13/23
Advisory Commission Recommendation	N/R	

**10.3 APPROVE AMENDMENT TO RESOLUTION FOR THE CITY OF RIVERVIEW COMMISSION, BOARD AND COMMITTEE 2023 CALENDAR YEAR MEETING SCHEDULE PURSUANT TO ACT 267 “OPEN MEETINGS ACT” P.A. 1976 – CITY CLERK.**

**COMMUNITY IMPACT/BACKGROUND:** Within 10 days after the first meeting of the public body in each calendar year, a public notice shall be posted stating the dates, times and places of its regular meetings at its principal office, on Cable and on the City of Riverview website.

**ACTION REQUESTED:** Amend the 2023 Calendar Year Commission, Board and Committee Schedule for the Library Commission to Monthly except July, August and December, and the time from 7:00 p.m. to 6:00 p.m. for posting.

**ATTACHMENT:** Amended Resolution for Adoption of the Commission, Board and Committee Schedule.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	01/06/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/06/23
Advisory Commission Recommendation	N/R	

**10.4 ADOPT AMENDED PERFORMANCE RESOLUTION AND PERFORMANCE AND INDEMNIFICATION COMMITMENT FOR GOVERNMENT BODIES FOR STATE OF MICHIGAN (MDOT) ANNUAL PERMIT FOR WORK ON STATE HIGHWAYS - DEPARTMENT OF PUBLIC WORKS.**

**COMMUNITY IMPACT/BACKGROUND:** The purpose of the Annual Permit for Authorization is for authorization to perform work on State of Michigan Highways (M-85 – Fort Street). This resolution requires the City of Riverview to fulfill all permit requirements and to be responsible for any claims arising out of their own acts and/or omissions during the performance of this agreement. A resolution was previously adopted in December of 2022, but State of Michigan subsequently asked that the city use an updated version (2021 Form) of resolution.

**ACTION REQUESTED:** City Council is requested to consider re-adopting the amended resolution.

**ATTACHMENT:** Amended Resolution from State of Michigan (MDOT).

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	01/11/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/11/23
Advisory Commission Recommendation	N/R	

**11. ADMINISTRATION.**

None.

**12. ORDINANCES.**

None.

**13. OTHER BUSINESS.**

**14. CLOSED SESSION.**

None.

**15. ADJOURNMENT.**