



**CITY COUNCIL *STUDY* SESSION
FEBRUARY 13, 2023/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CONFERENCE ROOM
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

- 1. CALL TO ORDER.**
- 2. DISCUSSION ITEMS.**

2.1 PRESENTATION OF FISCAL YEAR 2021/22 AUDIT BY PLANTE & MORAN - FINANCE.

COMMUNITY IMPACT/BACKGROUND: Public Act 2 of 1968 requires that local governmental entities obtain an independent financial audit annually. The firm of Plante and Moran PLLC has performed an independent audit for the fiscal year ending June 30, 2022 for the City. In addition to the audit report, Plante & Moran has also prepared a Management Letter with comments and recommendations, detailing the scope and results of the audit.

A draft of the audit reports and letter were presented to the Audit Committee on 12/16/2022, with one auditor in attendance to answer questions by the Committee. The audit reports and management letter were formally accepted by the City Council on 12/19/2022 with the request that the auditors attend a future study session to review the reports and answer any questions.

ACTION REQUESTED: Presentation of Fiscal Year 2021/22 Audit.

ATTACHMENT: 2021/22 Audit Management Letter, Financial Report, and Audit Presentation. The 2021/22 Audit Report can be viewed at https://www.cityofriverview.com/government/finance_treasurer/annual_audit_report.php.

2.2 DISCUSS THE STRATEGIC VISION PLAN 2030 – CITY COUNCIL AND CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: The City Council has expressed interest in updating the Riverview 2020 Community Visioning & Strategic Plan with a 2030 version. The Riverview strategic planning process was completed in three phases from 1994 through 2002.

Phase 1 was started in 1994 and completed in 1995. The result was a long- range 25 year plan created by seven task forces. The plan culminated in 46 goals supported by 192 strategies.

Phase 2 involved the creating of a Strategic Plan Implementation Committee in 1996 with the task of preparing actions to enact the strategies. This plan was completed in 1998 and resulted in a Strategic Policy Plan which condensed the 1995 plan into 27 objectives and 86 actions.

Phase 3 was the renaming of the Strategic Plan Implementation Committee to the Riverview Vision Committee in 2000. Its task was to continue implementation including advising the council on budget items.

City Council is considering restarting the Riverview Vision Committee. The tasks, as discussed, would be to update the goals, strategies, objectives and actions as well as advise on the annual budget for items. Options for the process are available depending on length of time, extent of public participation, staff availability and budget.

ACTION REQUESTED: Discuss.

ATTACHMENT: 1998 Strategic Policy Plan.

2.3 DISCUSS THE REASSIGNING OF COUNCILWOMAN BLANCHETTE’S COMMITTEE/COMMISSION ASSIGNMENTS – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: Councilwoman Blanchette will be withdrawing from the following Committees: Ad Hoc Land Preserve Committee, Ad Hoc Riverview Highlands Committee, Ad Hoc Environmental Engineering Committee, Ad Hoc Civil Engineering Committee, Ad Hoc Public Safety Committee, and Citizens Community Development Block Grant Advisory Committee. Her spot on these Committees/Commissions will need to be filled.

ACTION REQUESTED: Discuss.

ATTACHMENT: None.

2.4 DISCUSS PROPOSED ORDINANCE NO. 738 FOR DOUBLE PARKING – POLICE DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: Judge Elizabeth DiSanto of the 27th District Court, Wyandotte, MI discussed with Police Chief John Allen that the City does not currently have an ordinance regarding double parking. Double parking is defined as “a vehicle may not be parked on the roadway side of a vehicle stopped or parked at the edge or curb of a street or in any manner which would block or impede the use of a street or alley.” A person who violates this ordinance is responsible for a civil infraction and a fine of \$200.

The 27th District Court, along with Chief Allen, are recommending that the City Council adopt this ordinance to allow our officers to issue these citations, as well as to allow the 27th District Court prosecutor, officers, judge, and magistrate to amend any citation for double parking. Currently, officers can issue impeding traffic civil infractions for the same offense, however, a portion of those fines go to the State of Michigan. By passing a local ordinance, those fines would stay at the local government level.

ACTION REQUESTED: Discuss Proposed Ordinance No. 738.

ATTACHMENT: Proposed Ordinance No. 738.

2.5 DISCUSS PROPOSED ORDINANCE NO. 739 FOR CANNABIS RELATED FIRE INSPECTIONS – FIRE DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview has previously adopted the International Fire Code 2015 Edition, however, it doesn't include provisions related to cannabis fire inspections. With the recent passing of our City of Riverview Cannabis Ordinance, we must have the applicable adopted fire code pertaining to cannabis. The State of Michigan uses both NFPA 1 and NFPA 101 2021 Editions for their cannabis fire inspections.

ACTION REQUESTED: Discuss Proposed Ordinance No. 739.

ATTACHMENT: Proposed Ordinance No. 739.

2.6 DISCUSS PROPOSED ORDINANCE NO. 740 FOR SAFE MEDICATION DISPOSAL FOR THE CITY OF RIVERVIEW – MAYOR.

COMMUNITY IMPACT/BACKGROUND: Improper disposal of drugs affects ground and drinking water by contaminating them when unwanted, leftover, or expired drugs pass through the City’s trash and wastewater treatment centers. There is a lack of sufficient safe, convenient disposal locations for these medications, which creates significant risks to human health and to the environment. As a result, the medications are often left in homes where they can be accidentally ingested or abused by children, adults, and the elderly, increasing the risk of poisoning, addiction, and death, or they are simply discarded in the trash, sink, or toilet, getting into and polluting the landfills, groundwater, rivers and lakes.

At this point there is no mandatory statewide stewardship program for unwanted drugs or needles. In addition, manufacturers, retailers, and producers have not offered any support for such a program to date. This ordinance is the first step in

creating a process whereby the police department and local pharmacies will partner together to serve as the collection spots (utilizing kiosks or a secure container) for unwanted or expired prescription medicine, who will then work with pharmaceutical manufacturers to fund a disposal process that is safe, secure and environmentally friendly.

ACTION REQUESTED: Discuss Proposed Ordinance No. 740.

ATTACHMENTS: Proposed Ordinance No. 740, Safe Drug Disposal Regulations, and Product Stewardship Information.

2.7 UPDATE - SPECIAL PROJECTS REPORT.

COMMUNITY IMPACT/BACKGROUND: The Project Managers, Engineering support staff, and Community Development Director will report on public and private construction activities occurring within the community.

Representatives from Cornerstone Environmental Group, LLC; Charles E. Raines Co.; and the Community Development Department will be available for discussion of the projects.

ATTACHMENTS: Cornerstone Environmental Group, LLC Project Summaries dated 01/05/23 and 02/03/23; Charles E. Raines Co. Engineering Projects Update dated 01/05/23 and 02/09/23; and Community Development Economic Development Report dated 01/04/23 and 02/02/23.

3. OTHER BUSINESS.

4. PUBLIC COMMENTS.

5. ADJOURNMENT.