



**CITY COUNCIL *REGULAR* MEETING
MARCH 4, 2024/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Pray
3. **INVOCATION:** Councilmember ONeil

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 02/20/24 REGULAR RIVERVIEW CITY COUNCIL MEETING AND THE CONDENSED VERSION FOR PUBLICATION - CITY CLERK.

6. PUBLIC HEARINGS.

6.1 CONDUCT PUBLIC HEARING ON CREATION OF SPECIAL ASSESSMENT FOR POLICE PROTECTION/PUBLIC SAFETY COSTS AND EXPENSES AND ESTABLISHMENT OF A SPECIAL ASSESSMENT DISTRICT FOR 2024 BY THE CITY COUNCIL OF THE CITY OF RIVERVIEW, MICHIGAN, AS ALLOWED UNDER PUBLIC ACT 33 OF 1951, AMENDED – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: On January 22, 2024, City Council authorized and directed the City Manager to prepare cost estimates for the 2024 Police Protection/Public Safety special assessment for the Riverview Police Department. These cost estimates have been prepared and shared with City Council and filed with the City Clerk. The cost estimate of \$772,000, which equals 2 mills, is to be used for the purchasing of police motor vehicles, apparatus, and equipment and to defray the costs of maintenance and operations, including personnel, of the Police Department for a period of one (1) year. The proposed public safety assessment will not exceed 2 mills. For calculation purposes, 2023 millage rates were used to determine the dollar amount. The 2 mills dollar amount is an estimate subject to the final amount completed by the City Assessor by March 31, 2024.

For purposes of funding these costs and expenses, the City Council has to create a special assessment district pursuant to Michigan Public Act 33 of 1951, as amended, against which the estimated costs and expenses will be assessed.

A public hearing must be held to allow comments on the estimated costs and the creation of the special assessment district. Notice of the public hearing was published in the News-Herald on February 21, 2024 and again on February 25, 2024. In addition, notices of the public hearing were mailed to all property owners located within the proposed special assessment district.

The special assessment district will encompass all the lots and parcels of land located within the City of Riverview.

ACTION REQUESTED: City Council is requested to conduct a public hearing to allow comments on the estimated costs and the creation of the special assessment district, in accordance with Public Act 33 of 1951, as amended.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/22/24
Financial Certification	X	02/22/24
City Attorney Endorsement	X	02/22/24
Department Recommendation	X	02/22/24
Advisory Commission Recommendation	N/R	

6.2 DISCUSS RESPONSES AND OBJECTIONS TO THE ESTIMATED COSTS AND CREATION OF THE SPECIAL ASSESSMENT DISTRICT – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: City Council will evaluate responses and objections to the estimated costs and the creation of the special assessment district that were mentioned during the Public Hearing.

ACTION REQUESTED: City Council is requested to discuss responses and objections to the estimated costs and creation of the special assessment district.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/22/24
Financial Certification	X	02/22/24
City Attorney Endorsement	X	02/22/24
Department Recommendation	X	02/22/24
Advisory Commission Recommendation	N/R	

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

8.1 APPOINT ONE REGULAR MEMBER TO THE BOARD OF REVIEW – CITY CLERK

COMMUNITY IMPACT/BACKGROUND: The Board of Review is a three member board with one alternate and meets February, March, July, and December to work with tax rolls and assessments.

Mr. Brian Webb has submitted his resignation. Mr. David Howell has submitted an application for a regular member for an unexpired term on the Board of Review set to expire January 1, 2026.

ACTION REQUESTED: The City Council is requested to consider the appointment of one regular member to the Board of Review for an unexpired three-year term set to expire January 1, 2026.

ATTACHMENT: Resignation letter from Mr. Brian Webb dated November 9, 2023 and application from Mr. David Howell dated February 20, 2024.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/12/24
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/12/24
Advisory Commission Recommendation	N/R	

9. CONSENT AGENDA.

9.1 AUTHORIZE VERBIAGE CHANGE TO COUNCIL POLICY NO. 32 – RESIDENT FREE DISPOSAL – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The proposed change is designed to help the Land Preserve staff with the processing of residential disposals. The current policy states that 2 cubic yards are allowed per disposal. However, our staff members are not able to determine the size or capacity of the trailers that the residents are bringing in (see pictures). This change will allow the staff members to quickly and efficiently process our residential customers and eliminate any further issues that may arise.

The Ad Hoc Land Preserve Committee concurred with this request at their 2/12/2024 meeting.

ACTION REQUESTED: City Council is requested to authorize verbiage change to Council Policy No. 32 – Resident Free Disposal.

ATTACHMENTS: Council Policy No. 32, proposed change to Council Policy No. 32, and pictures.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/27/24
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/27/24
Advisory Commission Recommendation	X	02/12/24

9.2 AUTHORIZE SOLICITATION OF PROPOSALS FROM VENDORS FOR THE REPLACEMENT OF EXTERIOR AND INTERIOR DOORS AND ADA PUSH BUTTONS – LIBRARY.

COMMUNITY IMPACT/BACKGROUND: The Director of the Library is seeking authorization to solicit proposals from vendors to provide the replacement of exterior and interior doors and ADA push buttons throughout the library. All proposals, vendors, and organizations will be verified by the City Attorney to ensure proper licensing, insurance and liability coverage.

ACTION REQUESTED: City Council is requested to consider authorization to solicit proposals for the replacement of exterior and interior library doors and ADA push buttons.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/28/24
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/28/24
Advisory Commission Recommendation	N/R	

10. RESOLUTIONS.

10.1 ADOPT WAIVING COUNCIL POLICY NO. 1, SECTION 20(a)(8) AND TO ADOPT RESOLUTION ESTABLISHING RIVERVIEW POLICE PROTECTION PUBLIC SAFETY SPECIAL ASSESSMENT DISTRICT AND DIRECT ASSESSOR TO PREPARE SPECIAL ASSESSMENT ROLL – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: On January 22, 2024, City Council authorized and directed the City Manager to prepare cost estimates for the 2024 Police Protection/Public Safety special assessment for the Riverview Police Department. These cost estimates have been prepared and shared with City Council and filed with the City Clerk. The cost estimate of \$772,000, which equals 2 mills, is to be used for the purchasing of police motor vehicles, apparatus, and equipment and to defray the costs of maintenance and operations, including personnel, of the Police Department for a period of one (1) year. The proposed public safety assessment will not exceed 2 mills. For calculation purposes, 2023 millage rates were used to determine the dollar amount. The 2 mills dollar amount is an estimate subject to the final amount completed by the City Assessor by March 31, 2024.

For purposes of funding these costs and expenses, the City Council has to create a special assessment district pursuant to Michigan Public Act 33 of 1951, as amended, against which the estimated costs and expenses will be assessed. The special assessment district will encompass all the lots and parcels of land located within the City of Riverview.

A public hearing must be held to allow comments on the estimated costs and the creation of the special assessment district. Notice of the public hearing was published in the News-Herald on February 21, 2024 and again on February 25, 2024. In addition, notices of the public hearing were mailed to all property owners located within the proposed special assessment district.

A public hearing was held on March 4, 2024, to allow comments on the estimated costs and the creation of the special assessment district.

The next step is for City Council to waive Council Policy No. 1, Section 20(a)(8) and evaluate responses and objections to the Special Assessment District and to approve the establishment of the special assessment district, and direct the Assessor to prepare the proposed special assessment levy roll.

ACTION REQUESTED: City Council is requested to waive Council Policy No.1, Section (20)(a)(8) and to consider adoption of a resolution establishing the Riverview Public Safety Special Assessment District and to authorize and direct the Assessor to prepare the proposed special assessment levy roll.

ATTACHMENT: Proposed Resolution.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/22/24
Financial Certification	X	02/22/24
City Attorney Endorsement	X	02/22/24
Department Recommendation	X	02/22/24
Advisory Commission Recommendation	N/R	

11. ADMINISTRATION.

None.

12. ORDINANCES.

12.1 AUTHORIZE SECOND READING, BY TITLE ONLY, AND ADOPTION OF PROPOSED ORDINANCE NO. 744 TO AMEND CHAPTER 18, “EMERGENCY SERVICES,” OF THE RIVERVIEW CODE, BY THE ADDITION OF ARTICLE III, “ASSISTED LIVING AND NURSING CARE FACILITY LIFT FEE,” TO REQUIRE ASSISTED LIVING AND NURSING CARE FACILITIES TO PAY A FEE WHEN THE FIRE DEPARTMENT PROVIDES LIFT ASSISTANCE TO A RESIDENT OF THESE FACILITIES – FIRE DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: The request of non-emergent lift assists to facilities with staff (assisted living and nursing homes) has the potential to unnecessarily tie up an advanced life support resource and potentially leave our residents vulnerable, due to the resource not being immediately available. We would like to establish an Assisted Living and Nursing Care Facility Lift Fee Ordinance in an attempt to

reduce non-emergent calls and requests for service to facilities that should have and/or expected to have these services and care for their residents.

ACTION REQUESTED: City Council is requested to authorize the second reading, by title only, and adoption of Proposed Ordinance No. 744.

ATTACHMENT: Proposed Ordinance No. 744.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/12/24
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/12/24
Advisory Commission Recommendation	N/R	

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.