



**CITY COUNCIL *REGULAR* MEETING  
MARCH 6, 2023/7:00 P.M.  
RIVERVIEW CITY HALL  
COUNCIL CHAMBERS  
14100 CIVIC PARK DR.  
RIVERVIEW, MI 48193-7600  
734-281-4201**

**AGENDA**

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Gunaga
3. **INVOCATION:** Councilmember Blanchette

**4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**

**4.1 RECOGNIZE ACTING SERGEANT DAMON SUTTON FOR HIS PROMOTION TO SERGEANT EFFECTIVE FEBRUARY 6, 2023 – FIRE DEPARTMENT.**

**COMMUNITY IMPACT/BACKGROUND:** Sergeant Damon Sutton, as a Firefighter/Paramedic, has been a member and an asset to the Riverview Fire Department since April 1, 2008. He retired from the Detroit Fire Department in October 2019 where he worked as a Lieutenant Training Officer and Field Supervisor. He was elevated to full-time status in January 2021 and is currently the department's Chief Training Officer as well as State Certified Instructor in both Fire and EMS. He holds several other training certificates through the Michigan Firefighters Training Council (MFFTC).

**ACTION REQUESTED:** The Mayor and City Council are requested to recognize Damon Sutton on his promotion to Sergeant and his dedication and contributions to the Riverview Fire Department.

**ATTACHMENT:** Certificate of Recognition for promotion to the rank of Sergeant.

**5. APPROVAL OF MINUTES.**

**5.1 APPROVE MINUTES OF THE 02/21/23 REGULAR RIVERVIEW CITY COUNCIL MEETING AND THE CONDENSED VERSION FOR PUBLICATION - CITY CLERK.**

**6. PUBLIC HEARINGS.**

None.

**7. PUBLIC COMMENTS.**

**8. ORGANIZATIONAL BUSINESS.**

**8.1 APPOINTMENT TO CITY OF RIVERVIEW BUILDING AUTHORITY – CITY CLERK.**

**COMMUNITY IMPACT/ BACKGROUND:** The Building Authority is a seven (7) member Board which at the present time has two members.

One appointment on the City of Riverview Building Authority will expire on February 20, 2023, the term currently held by Mr. Frank Christensen.

Mr. Christensen has submitted an application seeking reappointment to another term on the Building Authority.

The City Clerk’s office has advertised in the News-Herald Newspaper, website, and cable seeking applicants to all commissions. However, no additional applications have been received.

**ACTION REQUESTED:** The City Council is requested to consider one reappointment to the City of Riverview Building Authority for a six-year term set to expire February 20, 2029.

**ATTACHMENT:** Application from Mr. Frank Christensen dated February 18, 2023.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	02/27/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/27/23
Advisory Commission Recommendation	N/R	

**8.2 APPOINTMENT TO THE PARKS AND RECREATION COMMISSION - CITY CLERK.**

**COMMUNITY IMPACT/BACKGROUND:** The Recreation Commission is an eleven member board with six members. Mr. Elmer Trombley has filed an application for appointment.

Commission vacancies are posted on the website and cable and published in the News Herald.

**ACTION REQUESTED:** The City Council is requested to consider one appointment on the Parks and Recreation Commission for an unexpired two-year term set to expire July 31, 2024.

**ATTACHMENT:** Application from Mr. Elmer Trombley received February 28, 2023.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	03/02/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	03/02/23
Advisory Commission Recommendation	N/R	

<b>9. CONSENT AGENDA.</b>
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**9.1 APPROVE SPECIAL EVENTS APPLICATION FROM GABRIEL RICHARD CATHOLIC HIGH SCHOOL FOR BITES, BEATS & BREW FOOD TRUCK RALLY ON SCHOOL GROUNDS JUNE 3, 2023 – RECREATION.**

**COMMUNITY IMPACT/ BACKGROUND:** In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit an application to the Recreation Department. Gabriel Richard Catholic High School has submitted an application for Bites, Beats & Brew Food Truck Rally on Gabriel Richard School grounds for June 3, 2023.

The event will have an impact on traffic in the community and City inspections will need to be done. Set up, clean up, parking and security will be handled by Gabriel Richard.

**ACTION REQUESTED:** The City Council is requested to consider and approve the Special Events Application from Gabriel Richard Catholic High School for the Bites, Beats & Brew Food Truck Rally on June 3, 2023.

**ATTACHMENT:** Special Events Application from Gabriel Richard for Bites, Beats & Brew Food Truck Rally.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	03/01/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	03/01/23
Advisory Commission Recommendation	N/R	

**9.2 APPROVE SPECIAL EVENTS APPLICATION FROM GRACE POINT CHURCH TO HOLD THE GRACE POINT NIGHT MARKET ON THE CHURCH PROPERTY ON JUNE 10, 2023 - RECREATION.**

**COMMUNITY IMPACT/ BACKGROUND:** In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit an application to the Recreation Department. Grace Point Church has submitted a Special Events Application to hold a Grace Point Night Market on the church property on June 10, 2023. The event is a fundraiser and a fun community event that will feature food and other vendors. They will not be serving alcoholic beverages. They will work with the City for all of the required permits.

**ACTION REQUESTED:** The City Council is requested to consider and approve the Special Events Application from Grace Point Church to hold the Grace Point Night Market on Church property on June 10, 2023.

**ATTACHMENT:** Special Events Application from Grace Point Church.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	03/01/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	03/01/23
Advisory Commission Recommendation	N/R	

**9.3 AUTHORIZE THE EXECUTION OF THE SUBRECIPIENT AGREEMENT FOR THE PROGRAM YEAR 2022 FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND CERTIFICATIONS – COMMUNITY DEVELOPMENT.**

**COMMUNITY IMPACT/BACKGROUND:** The Community Development Department is requesting the City Council to authorize Mayor Swift to sign the Program Year 2022 Subrecipient Agreement for Community Development Block Grant (CDBG) and Certifications on behalf of the City of Riverview. The project that is part of this contract is \$20,000.00 to be used for Senior Citizen Services.

**ACTION REQUESTED:** The City Council is requested to authorize Mayor Swift to sign the Program Year 2022 Subrecipient Agreement for Community Development Block Grant (CDBG) and Certifications.

**ATTACHMENTS:** Memo to Jeff Dobek, City Manager and Dave Scurto, Community Development, dated February 27, 2023 and CDBG Subrecipient Agreement.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	03/02/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	03/02/23
Advisory Commission Recommendation	N/R	

**9.4 APPROVE BUDGET AMENDMENTS – FINANCE.**

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2022/23 Motor Vehicles				
Repair Parts/Equip Supply	101-443-760.500	\$ 70,000.00	\$ 87,000.00	\$ 17,000.00
Contractual Services	101-443-818.000	\$ 25,000.00	\$ 13,000.00	\$ (12,000.00)
Vehicle Restoration	101-443-998.088	\$ 5,000.00	\$ 0.00	\$ (5,000.00)
				\$ 0.00

**JUSTIFICATION:** The purpose of this amendment is to increase the current budget for vehicle repair parts by redistributing funds from other accounts not yet utilized. As the lead time for new vehicles continues to be extended, more people are competing for replacement parts, causing a shortage of parts at an increased price.

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**ACTION REQUESTED:** The Comptroller requests that the budget amendments presented above be placed before the City Council for their consideration.

**RECOMMENDATION:** Approval of budget amendments as presented, in compliance with PA 621 of 1978.

**10. RESOLUTIONS.**

None.

**11. ADMINISTRATION.**

None.

**12. ORDINANCES.**

**12.1 AUTHORIZE SECOND READING, BY TITLE ONLY, AND ADOPTION OF PROPOSED ORDINANCE NO. 738 - TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF RIVERVIEW BY THE ADDITION OF SECTION 66-123, IN CHAPTER 66, REGARDING PROHIBITING DOUBLE PARKING OF VEHICLES WITHIN THE CITY – POLICE DEPARTMENT.**

**COMMUNITY IMPACT/BACKGROUND:** Judge Elizabeth DiSanto of the 27th District Court, Wyandotte, MI discussed with Police Chief John Allen that the City does not currently have an ordinance regarding double parking. Double parking is defined as “a vehicle may not be parked on the roadway side of a vehicle stopped or parked at the edge or curb of a street or in any manner which would block or impede the use of a street or alley.” A person who violates this ordinance is responsible for a civil infraction and a fine of \$200.

The 27th District Court, along with Chief Allen, are recommending that the City Council adopt this ordinance to allow our officers to issue these citations, as well as to allow the 27th District Court prosecutor, officers, judge, and magistrate to amend any citation for double parking. Currently, officers can issue impeding traffic civil infractions for the same offense, however, a portion of those fines go to the State of Michigan. By passing a local ordinance, those fines would stay at the local government level.

**ACTION REQUESTED:** The City Council is requested to authorize the second reading, by title only, and adoption of Proposed Ordinance No. 738.

**ATTACHMENT:** Proposed Ordinance No. 738.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	02/13/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/13/23
Advisory Commission Recommendation	N/R	

**12.2 AUTHORIZE SECOND READING, BY TITLE ONLY, AND ADOPTION OF PROPOSED ORDINANCE NO. 739 - TO AMEND CHAPTER 30, “FIRE PREVENTION AND PROTECTION” OF THE RIVERVIEW CODE BY THE ADDITION OF ARTICLE IV, “NATIONAL FIRE PREVENTION ASSOCIATION (NFPA)”, TO ADOPT THE 2021 EDITIONS OF NFPA 1 AND NFPA 101 – FIRE DEPARTMENT.**

**COMMUNITY IMPACT/BACKGROUND:** The City of Riverview has previously adopted the International Fire Code 2015 Edition, however, it doesn’t include provisions related to cannabis related fire inspections. With the recent passing of our City of Riverview Cannabis Ordinance, we must have the applicable adopted fire code pertaining to cannabis. The State of Michigan uses both NFPA 1 and NFPA 101 2021 Editions for their cannabis related fire inspections.

**ACTION REQUESTED:** The City Council is requested to authorize the second reading, by title only, and adoption of Proposed Ordinance No. 739.

**ATTACHMENT:** Proposed Ordinance No. 739.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	02/13/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/13/23
Advisory Commission Recommendation	N/R	

**12.3 AUTHORIZE FIRST READING, BY TITLE ONLY, OF PROPOSED ORDINANCE NO. 740 TO AMEND THE ZONING ORDINANCE FOR THE CITY OF RIVERVIEW BY THE REPEAL AND RE-ADOPTION OF THE APPLICABLE ZONING DISTRICTS TO BE CONSISTENT WITH THE RECENTLY ADOPTED CANNABIS BUSINESS LICENSE ORDINANCE – PLANNING COMMISSION AND COMMUNITY DEVELOPMENT .**

**COMMUNITY IMPACT/BACKGROUND:** The City of Riverview adopted an ordinance permitting “adult-use cannabis retail” in B-1, B-2, B-3 and FS zoning districts and “adult-use cannabis micro-business and retail” in the M-1 and M-2 zoning districts. The adoption amended the Code of Ordinances which is separate from the zoning ordinance. The amendments presented for adoption allow for the zoning ordinance and code of ordinances to mutually connect.

**ACTION REQUESTED:** The City Council is requested to authorize first reading, by title only, of the Proposed Ordinance No. 740.

**ATTACHMENT:** Proposed Ordinance No. 740.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	02/21/23
Financial Certification	N/R	
City Attorney Endorsement	X	02/21/23
Department Recommendation	X	02/21/23
Advisory Commission Recommendation	N/R	

**13. OTHER BUSINESS.**

**14. CLOSED SESSION.**

**14.1 ADJOURN INTO CLOSED SESSION FOR COLLECTIVE BARGAINING DISCUSSIONS – HUMAN RESOURCES.**

**15. ADJOURNMENT.**