



**CITY COUNCIL *REGULAR* MEETING
APRIL 15, 2024/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Workman
- 3. INVOCATION:** Councilmember Webb

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

4.1 RECOGNITION OF PROBATIONARY FIREFIGHTER ALAN KAST ON HIS ACCOMPLISHMENT IN COMPLETION OF ALL DEPARTMENTAL TRAINING REQUIREMENTS AND SUCCESSFUL FULFILLMENT OF THE PROBATIONARY PERIOD – FIRE DEPARTMENT.

COMMUNITY IMPACT/ BACKGROUND: Alan Kast joined the Riverview Fire Department on March 20, 2023 as a full-time firefighter/paramedic and has been a valuable addition to the department and community we all serve. Firefighter Kast brings eighteen years' experience in EMS and seventeen years in the fire service.

ACTION REQUESTED: The Mayor and City Council recognize Firefighter Kast on his accomplishments and promotion to Firefighter in the Riverview Fire Department.

ATTACHMENT: Certificate of Recognition for successful completion of the probationary period and promotion to the rank of Firefighter.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 04/01/24 REGULAR RIVERVIEW CITY COUNCIL MEETING AND THE CONDENSED VERSION FOR PUBLICATION - CITY CLERK.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

8.1 APPOINT TWO REGULAR MEMBERS TO THE ARKEMA BLUE RIBBON COMMITTEE – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The Arkema Blue Ribbon Committee was created in January of 2024. Full term board member positions are open for appointment.

Mr. Chuck Norton and Mr. Bruce Kresslein have submitted applications for consideration of regular member positions open for appointment.

ACTION REQUESTED: The City Council is requested to consider the appointment of two regular members to the Arkema Blue Ribbon Committee for a three-year term set to expire January 1, 2027.

ATTACHMENTS: Application from Mr. Bruce Kresslein dated January 4, 2023 and from Mr. Chuck Norton dated January 13, 2024.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 04/11/24 |
| Financial Certification | X | 04/11/24 |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 04/11/24 |
| Advisory Commission Recommendation | N/R | |

9. CONSENT AGENDA.

9.1 APPROVE SPECIAL EVENTS APPLICATION FROM GRACE CHURCH TO HOLD A NATIONAL DAY OF PRAYER EVENT IN YOUNG PATRIOTS PARK ON THURSDAY, MAY 2, 2024 - RECREATION.

COMMUNITY IMPACT/BACKGROUND: In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit an application to the Recreation Department. Grace Church has submitted a Special Events Application to hold a National Day of Prayer Event in Young Patriots Park on Thursday, May 2, 2024 at noon. The President shall set aside and proclaim the first Thursday in May as a National Day of Prayer, on which the people of the United States may turn to God in prayer. Grace Church is inviting the public to join them in prayer at noon at Young Patriots Park. Grace Church is not asking for any city support outside the use of the park.

ACTION REQUESTED: The City Council is requested to consider and approve the Special Events Application from Grace Church to hold a National Day of Prayer Event in Young Patriots Park on Thursday, May 2, 2024.

ATTACHMENT: Special Events Application from Grace Church.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 04/10/24 |
| Financial Certification | X | 04/10/24 |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 04/10/24 |
| Advisory Commission Recommendation | N/R | |

9.2 APPROVE SPECIAL EVENTS APPLICATIONS FROM BOY SCOUTS OF AMERICA, MICHIGAN CROSSROADS COUNCIL TO HOLD A 9/11 COMMUNITY DAY OF REMEMBRANCE AND SCOUT SALUTE IN YOUNG PATRIOTS PARK ON WEDNESDAY, SEPTEMBER 11, 2024 – RECREATION.

COMMUNITY IMPACT/BACKGROUND: In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit an application to the Recreation Department. The Boy Scouts of America, Michigan Crossroads Council has submitted a Special Events Application to hold a 9/11 Community Day of Remembrance and Scout Salute in Young Patriots Park on Wednesday, September 11, 2024. This will be a day for the Downriver community to come together to remember those who lost their lives on September 11, 2001. The BSA is requesting the use of Young Patriots Park and the Community Center for this event.

ACTION REQUESTED: The City Council is requested to consider and approve the Special Events Application from the Boy Scouts of America, Michigan Crossroads Council to hold a 9/11 Community Day of Remembrance and Scout Salute at Young Patriots Park on Wednesday, September 11, 2024.

ATTACHMENT: Special Events Application from Michigan Crossroads Council, Boy Scouts of America.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 04/10/24 |
| Financial Certification | X | 04/10/24 |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 04/10/24 |
| Advisory Commission Recommendation | N/R | |

9.3 APPROVE METRO ACT RIGHT OF WAY PERMIT EXTENSION WITH AT&T CORPORATION – CITY CLERK AND CITY ATTORNEY.

COMMUNITY IMPACT/BACKGROUND: Pursuant to section 7.1.1 of the Unilateral Permit, AT&T Corporation may file an application to extend the unilateral permit for a period of “five years or less from the Date of Issuance.” Riverview has 45 days to respond to the agreement (PA 48 section 15(3)).

AT&T Corporation has submitted a letter agreement which would extend the existing METRO Act Right of Way Permit issued by the City of Riverview to AT&T Corporation. The extension is for a term of five years to end on June 30, 2029. Upon agreement or denial of permit, a letter indicating the details of the extension of the permit will be sent to Angela Wesson, METRO Act Administrator. This extension has been recommended by the City Manager and City Attorney.

ACTION REQUESTED: The City Council is requested to consider extending the Metro Act Right of Way Permit letter agreement for a term of five years ending on June 30, 2029, and authorize the Clerk to execute same.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 04/08/24 |
| Financial Certification | X | 04/08/24 |
| City Attorney Endorsement | X | 04/08/24 |
| Department Recommendation | X | 04/08/24 |
| Advisory Commission Recommendation | N/R | |

9.4 AUTHORIZE EXECUTION OF ADDENDUM EXTENDING AGREEMENT FOR ATMOS TECHNOLOGIES FOR ODOR CONTROL SUPPLIES AND EQUIPMENT – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: On 09/19/2022, City Council awarded the bid for Odor Control Supplies and Equipment to Atmos Technologies for a one-year period. Atmos Technologies has requested a new one-year agreement in a letter dated 04/02/2024 to extend, with no increase in pricing, for the duration expiring 04/01/2025.

ACTION REQUESTED: City Council is requested to authorize the execution of the addendum with Atmos Technologies to extend Odor Control Supplies and Equipment Services for a one-year period.

ATTACHMENT: Letter of Intent to Renew Contract of September 19, 2022.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 04/10/24 |
| Financial Certification | X | 04/10/24 |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 04/10/24 |
| Advisory Commission Recommendation | N/R | |

9.5 AUTHORIZE EXECUTION OF ADDENDUM EXTENDING AGREEMENT FOR KSM SOLUTIONS, LLC FOR ODOR CONTROL SUPPLIES AND EQUIPMENT – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: On 09/19/2022, City Council awarded the bid for Odor Control Supplies and Equipment to KSM Solutions, LLC for a one-year period. KSM Solutions, LLC has requested a new one-year agreement in a letter dated 04/02/2024 to extend, with no increase in pricing, for the duration expiring 04/01/2025.

ACTION REQUESTED: City Council is requested to authorize the execution of the addendum with KSM Solutions, LLC to extend Odor Control Supplies and Equipment Services for a one-year period.

ATTACHMENT: Letter of Intent to Renew Contract of September 19, 2022.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 04/10/24 |
| Financial Certification | X | 04/10/24 |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 04/10/24 |
| Advisory Commission Recommendation | N/R | |

9.6 AUTHORIZE SOLICITATION OF BIDS FOR HVAC SERVICES - DPW.

COMMUNITY IMPACT/BACKGROUND: The DPW Director is requesting authorization to bid HVAC services. HVAC services are used at, but not limited to, 10 different city buildings.

ACTION REQUESTED: City Council is requested to consider authorization to initiate the solicitation process for HVAC services.

ATTACHMENT: Specifications.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 04/10/24 |
| Financial Certification | X | 04/10/24 |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 04/10/24 |
| Advisory Commission Recommendation | N/R | |

9.7 AUTHORIZE EXECUTION OF ADDENDUM EXTENDING AGREEMENT FOR JANITORIAL SERVICES WITH DOWNRIVER CLEANING FOR A THREE (3) YEAR PERIOD – DPW.

COMMUNITY IMPACT/BACKGROUND: Downriver Cleaning has been providing janitorial services for the City of Riverview for over 6 years. Their services are vitally important to the City and its several departments. Also, being located downriver, they are extremely timely with their services.

On 03/27/2018, City Council approved a three (3)-year agreement with DRC to provide janitorial services as requested by City personnel. This agreement was extended for an additional three (3)-year term on 08/12/2021. DRC has submitted a letter requesting an additional three (3)-year extension, with a rate increase of \$665.00 per month. The reason for the increase includes the current unemployment issues and livable wage discussions.

The Purchasing Department has determined the proposed rates are competitive with local municipalities.

ACTION REQUESTED: City Council is requested to consider approval of a three (3) year contract extension for janitorial services with DRC.

ATTACHMENT: DRC Request for Extension Letter.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 04/10/24 |
| Financial Certification | X | 04/10/24 |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 04/10/24 |
| Advisory Commission Recommendation | N/R | |

9.8 ADOPT MASTER AFFILIATION AGREEMENT – FIRE DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: This agreement will help prepare potential Fire Department candidates and paramedic students in general with the day to day duties of Advanced Life Support that are the Standard of Care in most Downriver communities.

ACTION REQUESTED: The City Council is requested to adopt the Agreement between Wayne County Community College District and the Riverview Fire Department in order to prepare qualified paramedic students seeking a career in EMS and the Fire Service.

ATTACHMENT: Master Educational Affiliation Agreement.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 04/11/24 |
| Financial Certification | X | 04/11/24 |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 04/11/24 |
| Advisory Commission Recommendation | N/R | |

10. RESOLUTIONS.

None.

11. ADMINISTRATION.

11.1 AUTHORIZE EMERGENCY PURCHASE OF ONE (1) BULLDOZER FROM BEST EQUIPMENT IN THE AMOUNT OF \$325,000.00 – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: There has been a catastrophic loss to one of the RLP’s existing bulldozers and an insurance claim has been filed. In the meantime, the purchase of one (1) used D8T bulldozer will allow RLP to continue with their normal operations. The purchase will be from Best Equipment for \$325,000.00 and it will be received in the current fiscal year 23/24.

The Ad Hoc Land Preserve Committee concurred with this purchase on 04/08/2024.

ACTION REQUESTED: City Council is requested to approve the emergency purchase of one bulldozer from Best Equipment in the amount of \$325,000.00.

ATTACHMENT: Quote from Best Equipment.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 04/10/24 |
| Financial Certification | X | 04/10/24 |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 04/10/24 |
| Advisory Commission Recommendation | X | 04/08/24 |

11.2 AUTHORIZE AWARD OF BID # 2545 – 2024 GCCS CONSTRUCTION TO GREAT LAKES FUSION IN THE AMOUNT OF \$222,374.00 PLUS CONTINGENCY OF \$11,118.70 – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Purchasing Director solicited bids for the 2024 GCCS Construction at the Land Preserve. Bids were solicited on the Michigan Intergovernmental Trade Network (MITN). Three (3) bids were received by the City Clerk on April 4, 2024. The lowest responsive bidder was Great Lakes Fusion of Vernon, Michigan.

The Purchasing Director and the Land Preserve Director are requesting that the City Council award Bid #2545 – 2024 GCCS Construction to the lowest responsive bidder, Great Lakes Fusion in the amount of \$222,374.00 plus 5% contingency of \$11,118.70 for a total amount of \$233,492.70.

The Ad Hoc Land Preserve Committee has reviewed this bid at its April 8, 2024 meeting and is recommending award to Great Lakes Fusion.

Funds are available in the amount budgeted for fiscal year 2023/2024 in budget item 596-526-994.089.

ACTION REQUESTED: City Council is requested to authorize the Mayor to execute the contract between the City of Riverview and Great Lakes Fusion for Bid #2545 – 2024 GCCS Construction.

ATTACHMENT: Recommendation Memorandum from Tetra Tech dated April 8, 2024 and Bid Tabulation of Bid #2545– 2024 GCCS Construction.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 04/12/24 |
| Financial Certification | X | 04/12/24 |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 04/12/24 |
| Advisory Commission Recommendation | X | 04/08/24 |

11.3 AWARD BID 2540 AND AUTHORIZE EXECUTION OF AGREEMENT WITH HOEKSTRA TRANSPORTATION FOR A WHEELCHAIR ACCESSIBLE MINIVAN IN THE AMOUNT OF \$69,750.00 – RECREATION.

COMMUNITY IMPACT/BACKGROUND: On 10/06/2023, the City Council authorized the seeking of bids for a wheelchair accessible minivan for the Recreation Department. On 11/08/2023, notice of Invitation to Bid was published on the City website and MITN/BidNet. A bid response from one (1) vendor was opened on 11/22/2023. It is proposed that the bid be awarded to Hoekstra Transportation for a wheelchair accessible minivan in the amount of \$69,750.00.

ACTION REQUESTED: City Council is requested to consider the bid award and authorize execution of the agreement with Hoekstra Transportation for a wheelchair accessible minivan in the amount of \$69,750.00.

ATTACHMENT: Bid Tabulation.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 04/10/24 |
| Financial Certification | X | 04/10/24 |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 04/10/24 |
| Advisory Commission Recommendation | N/R | |

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.