



**CITY COUNCIL *REGULAR* MEETING
APRIL 17, 2023/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Robbins
3. **INVOCATION:** Councilmember ONeil

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 04/03/23 REGULAR RIVERVIEW CITY COUNCIL MEETING AND THE CONDENSED VERSION FOR PUBLICATION - CITY CLERK.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 ACCEPT \$500.00 CASH DONATION FROM AN ANONYMOUS DONOR TO BE USED TOWARD POLICE EXPENDITURES – POLICE.

COMMUNITY IMPACT/BACKGROUND: An anonymous donor has graciously donated \$500.00 cash to be used toward a Police Department expense. The Police Chief would like to use those funds to help with our honor guard expenses.

ACTION REQUESTED: Section 12.2 D of the Purchasing Manual establishes that donations exceeding \$500.00 in value shall be considered for acceptance by the City Council. The Council is asked to receive and accept the donation from the anonymous donor in the amount of \$500.00.

ATTACHMENTS: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/12/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/12/23
Advisory Commission Recommendation	N/R	

9.2 AWARD BID #2532 AND AUTHORIZE EXECUTION OF AGREEMENT FOR TEMPORARY LABOR CONTRACTS TO ENTECH STAFFING SOLUTIONS AND GLOBAL VISSE INC. – LAND PRESERVE AND DPW.

COMMUNITY IMPACT/BACKGROUND: On 02/21/2023, the City Council authorized the seeking of bids for Temporary Labor Contracts for the DPW and Land Preserve. Temporary personnel are utilized, as required by the City, for grass cutting and other manual jobs as needed for the DPW, and as required when wind-blown papers, etc. need to be picked up at the Land Preserve. On 04/06/2023, two (2) bids were opened and read aloud. It was decided to be in the best interest of the City to award all and extend 3 year contracts to both Entech Staffing Solutions and Global Visse Inc.

The Ad Hoc Land Preserve Committee concurred with this request at their 04/10/2023 meeting.

Funds have been budgeted in accounts #596-526-817.050 and #101-444-818.400 in the 2022/23 fiscal year.

ACTION REQUESTED: The City Council is requested to consider bid award and authorization to execute the agreement for 3 years for the pricing stated in the bid proposal for Temporary Labor Contracts at the Land Preserve and DPW.

ATTACHMENT: Bid Tabulation.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/13/23
Financial Certification	X	04/13/23
City Attorney Endorsement	N/R	
Department Recommendation	X	04/13/23
Advisory Commission Recommendation	X	04/10/23

9.3 AUTHORIZE SOLICITATION OF BIDS FOR TRANSPORTATION & DISPOSAL OF LEACHATE — LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Director of Solid Waste is requesting authorization to bid transportation & disposal of leachate at the Riverview Land Preserve as our current service bid is expiring. The transportation & disposal of leachate is normal practice as part of operating the landfill.

Funds have been budgeted in account #596-526-816.660 of the 2022/23 fiscal year.

ACTION REQUESTED: The City Council is requested to consider authorization to initiate the solicitation process for securing a new contract for transportation & disposal of leachate.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/14/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/14/23
Advisory Commission Recommendation	N/R	

9.4 APPROVE BUDGET AMENDMENTS – FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2022/23 General Fund Revenues				
Donated Capital	101-000-697.500	\$ 0.00	\$ 500.00	\$ 500.00
2022/23 Police Department Expenses				
Honor Guard Supplies	101-301-740.195	\$ 0.00	\$ 500.00	\$ 500.00

JUSTIFICATION: This amendment is to increase the current budget for Police Department honor guard supplies by the amount of a donation to put toward honor guard uniforms for ceremonies. This results in a \$0 net increase to the budget.

ACTION REQUESTED: The Comptroller requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

None.

11. ADMINISTRATION.

11.1 AWARD BID #2533 SPRING 2023 GAS COLLECTION AND CONTROL SYSTEM (GCCS) WELL DRILLING CONSTRUCTION PROJECT TO LANDFILL DRILLING & PIPING, INC. (LDP) IN THE AMOUNT OF \$432,252.00 PLUS 5% CONTINGENCY OF \$21,612.60, FOR A TOTAL COST OF \$453,864.60 – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The City Manager, the Director of the Riverview Land Preserve and Tetra Tech recommend awarding Bid #2533 to Landfill Drilling & Piping, Inc. (LDP) for the Spring 2023 Gas Collection and Control System expansion project. The contract amount is \$432,252.00 plus 5% contingency of \$21,612.60, for a total budget of \$453,864.60. LDP provided the lowest bid price, with proposed pricing in line with anticipated unit pricing. They also indicated they would not use subcontractors for this work. Tetra Tech has experience working with this contractor on numerous GCCS projects (including several projects at the RLP) and is confident the bid is complete, and the bidder fully understands the scope

and schedule for the project. LDP is available to start immediately upon award of the contract and will begin material orders and scheduling mobilization.

The GCCS project is completed yearly at a minimum, and is done to increase and improve the coverage of the Land Preserve gas wells to reduce the possibility of nuisance conditions as well as maintaining the quality of the gas that is sent to the City’s related green energy projects.

The Ad Hoc Landfill Committee concurred with this request at their 4/10/2023 meeting.

ACTION REQUESTED: Authorize award for the Spring 2023 GCCS Well Drilling Construction Project to Landfill Drilling & Piping, Inc. in the amount of \$432,252.00 plus 5% contingency of \$21,612.60.00, for a total cost of \$453,864.60.

ATTACHMENTS: Tetra Tech Recommendation Letter and Bid Tabulation.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/13/23
Financial Certification	X	04/13/23
City Attorney Endorsement	N/R	
Department Recommendation	X	04/13/23
Advisory Commission Recommendation	X	04/10/23

11.2 AUTHORIZE EXECUTION OF ADDENDUM EXTENDING AGREEMENT WITH AL’S ASPHALT PAVING AT THE CURRENT PRICING UNTIL SPRING 2023 FOR CART PATH REPAIR/REPLACEMENT, AS SPECIFIED BY THE GOLF COURSE DIRECTOR AND C.E. RAINES CO., ALLOWING FOR REMAINING BUDGETED FUNDS OF \$58,000.00 TO BE UTILIZED FOR THE COMPLETION OF REPAIR/REPLACEMENT PROJECT – GOLF COURSE.

COMMUNITY IMPACT/BACKGROUND: On 03/01/2021, City Council awarded Cart Path Repair/Replacement to Al’s Asphalt Paving Company, which submitted a letter, dated December 13, 2021, agreeing to extend their unit pricing at no increase through December 2022; and email dated 11/17/2022, which offered no change in pricing, extending the agreement to Spring 2023. Due to the temperature restrictions at the end of 2022 which did not allow for completion of the project, the Golf Course Director and City Engineering Co. are requesting that the remaining funds be utilized.

ACTION REQUESTED: City Council is requested to authorize the extension of the Addendum with Al’s Asphalt Paving Company, extending the current 2021 pricing through Spring 2023 in order to utilize the remaining funds of \$58,000.00 budgeted in the account for Cart Path Repair/Replacement, GL# 584-542-976.031.

ATTACHMENTS: Addendum.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/13/23
Financial Certification	X	04/13/23
City Attorney Endorsement	N/R	
Department Recommendation	X	04/13/23
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

12.1 AUTHORIZE FIRST READING OF PROPOSED ORDINANCE NO. 741 AMENDING ARTICLE VI ESTABLISHED GRADE AND DRAINAGE CONTROL OF CHAPTER 86 BUILDINGS AND BUILDING REGULATIONS – COMMUNITY DEVELOPMENT AND CITY ENGINEER.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview Community Development Department and City Engineer ask for approval of Proposed Ordinance No. 741 which requires a property owner to provide a plan and receive a permit to alter the grade of a property. City Council discussed the proposed amendment at the April 10, 2023 Study Session. This amendment proposal stems from complaints about properties that change grade and then drain excess water onto adjoining properties. This amendment gives the City the ability to correct and enforce poor drainage design.

ACTION REQUESTED: City Council is requested to authorize the first reading of the Proposed Ordinance No. 741.

ATTACHMENT: Proposed Ordinance No. 741.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/10/23
Financial Certification	N/R	
City Attorney Endorsement	X	04/10/23
Department Recommendation	X	04/10/23
Advisory Commission Recommendation	N/R	

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.