



**CITY COUNCIL *REGULAR* MEETING
JULY 18, 2022/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Norton
3. **INVOCATION:** Councilmember ONeil

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 06/20/22 REGULAR RIVERVIEW CITY COUNCIL MEETING AND THE CONDENSED VERSION FOR PUBLICATION - CITY CLERK.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

8.1 APPOINTMENT TO THE LIBRARY COMMISSION – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The Library Commission is composed of five members and has the exclusive control of the expenditure of all moneys collected to the credit of the Library fund, and of the construction of any Library building, and, in conjunction with the Department of Public Works, the supervision, care, and custody of the grounds, rooms or buildings constructed, leased or set apart for that purpose; provided that all moneys received for such Library shall be deposited in the Treasury of City to the credit of the Library fund, and shall be kept separate and apart from other moneys of the City, and drawn upon by the proper Officers of the City, upon the properly authenticated vouchers of the Library Board. The Library Commission shall have power to purchase or lease grounds, to occupy, lease, or erect an appropriate building or buildings for the use of the Library; shall have power to appoint a suitable librarian and necessary assistants, and fix their compensation, and shall also have power to remove such appointees.

Advertisements were published on cable and in the Riverview Register.

Mr. Gary Apkarian has applied for reappointment to the Library Commission for a five-year term, set to expire July 31, 2027.

ACTION REQUESTED: The City Council is requested to consider the reappointment of Mr. Gary Apkarian to the Library Commission to fill a five-year term, set to expire July 31, 2027.

ATTACHMENT: Application from Mr. Gary Apkarian.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/14/22
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/14/22
Advisory Commission Recommendation	N/R	

8.2 APPOINTMENT TO THE PARKS AND RECREATION COMMISSION - CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The Recreation Commission is an eleven member board with seven current members. Ms. Nicole Clark and Ms. Maria Alderman have filed applications for reappointment.

Commission vacancies are posted on the website, cable, and published in the News Herald.

ACTION REQUESTED: The City Council is requested to consider two reappointments on the Parks and Recreation Commission for two-year terms, set to expire July 31, 2024.

ATTACHMENTS: Application from Ms. Nicole Clark, dated July 1, 2022, and Ms. Maria Alderman, dated July 14, 2022.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/14/22
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/14/22
Advisory Commission Recommendation	N/R	

8.3 APPOINTMENT TO THE CITY PLANNING COMMISSION – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The City Planning Commission currently has a nine of nine member board. Two applicants have submitted applications seeking reappointment.

Commission vacancies are posted on the website, cable, and published in the News Herald.

ACTION REQUESTED: The City Council is requested to consider the appointment of two applicants to the City Planning Commission for a three-year term, set to expire July 31, 2025.

ATTACHMENTS: Applications from Ms. Antonia Bittner, dated June 28, 2022, and Mr. Daniel Sand, dated July 1, 2022.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/14/22
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/14/22
Advisory Commission Recommendation	N/R	

8.4 APPOINTMENT TO THE ZONING BOARD OF APPEALS AND ADJUSTMENTS – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: Currently the ZBA has six members. Legislation calls for a seven member board and two alternates.

Commission vacancies are posted on the website, cable, and in the local newspaper.

Currently, there are two terms expiring and applications have been received from three applicants seeking reappointment.

ACTION REQUESTED: The City Council is requested to consider three reappointments to the Board of Zoning Appeals for three-year terms, set to expire July 31, 2025.

ATTACHMENTS: Applications from Mr. Frank Christensen, dated June 29, 2022, Mr. Michael Pelkey, dated June 29, 2022, and Mr. Ricky Travis, Sr. dated June 28, 2022.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/14/22
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/14/22
Advisory Commission Recommendation	N/R	

9. CONSENT AGENDA.

9.1 APPROVE SALE OF CITY-OWNED PROPERTIES DEEMED UNABLE TO BUILD UPON TO HOMEOWNERS ON WEST JEFFERSON AND RIVERVIEW STREETS - COMMUNITY DEVELOPMENT.

COMMUNITY IMPACT/BACKGROUND: City Council authorized the City Manager and Community Development Department to offer vacant city-owned properties to adjacent homeowners at each property’s appraised value. Five homeowners have expressed interest. The following list identifies the interested homeowner, city-owned lot number and appraised value:

- Michelle Henderson (Mouhanis) – Lot 21 of the Riverview Subdivision for \$3,540.
- Debra Baumia – Lot 54 of the Wyandotte Heights Subdivision for \$3,640.

- Tinneth Thompson – Lot 56 of the Wyandotte Heights Subdivision for \$3,640.
- David Clark - Lots 62 and 64 of the Wyandotte Heights Subdivision for \$7,280.
- Ginger Moreno/David Tulacz – Lot 85 of the Wyandotte Heights Subdivision for \$4,130.

All interested owners have agreed to provide an additional \$1,000 escrow fee to pay for preparation and execution of the property sales agreement.

ACTION REQUESTED: Accept the offers and direct staff to finalize the property sales.

ATTACHMENT: Letters of interest.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/11/22
Financial Certification	N/R	
City Attorney Endorsement	X	07/11/22
Department Recommendation	X	07/11/22
Advisory Commission Recommendation	N/R	

9.2 APPROVE SPECIAL EVENTS APPLICATIONS FROM RIVERVIEW NEIGHBORHOOD WATCH FOR A NATIONAL NIGHT OUT EVENT USING YOUNG PATRIOTS PARK ON AUGUST 2, 2022 – RECREATION DEPARTMENT.

COMMUNITY IMPACT/ BACKGROUND: In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit applications to the Recreation Department. Riverview Neighborhood Watch has submitted a Special Events Application for the National Night Out event on August 2, 2022. The event will be held in Young Patriots Park to foster camaraderie between residents and the Police Department. The event is requesting use of the Community Center, Gazebo, and Young Patriots Park. The Night Out event will bring in inflatables and will need access to water and electricity. The Night Out event is also requesting use of a tent and tables.

ACTION REQUESTED: The City Council is requested to consider and approve the Special Events Applications from Riverview Neighborhood Watch for its National Night Out event on August 2, 2022.

ATTACHMENT: Special Events Application from Riverview Neighborhood Watch.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/14/22
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/14/22
Advisory Commission Recommendation	N/R	

9.3 AUTHORIZE SOLICITATION OF BIDS FOR REPAIRS OF THE DPW FUELING STATION AND AUTHORIZE ENGINEERING FEES IN THE AMOUNT OF \$28,400.00 FOR THE PREPARATION OF SPECIFICATIONS, THE SOLICITATION OF BIDS, FIELD ENGINEERING AND CONTRACT ADMINISTRATION BY THE CHARLES E. RAINES COMPANY - DEPARTMENT OF PUBLIC WORKS.

COMMUNITY IMPACT/BACKGROUND: The Department of Public Works is requesting authorization for repairs to their fueling station and for Charles E. Raines Company to prepare plans and specifications and authorization to seek bids for the repairs and field engineering and contract administration. The fueling station, which supplies fuel to City vehicles and school busses, is in dire need of repair due to water infiltration in the diesel tank at an unused fitting on the top of the tank, old equipment and deteriorated concrete in the island and surrounding pavement. The fuel pumps are outdated and in need of replacement.

Funds have been appropriated and approved in the fiscal year 2022-23 Capital Improvement & Equipment Fund budget.

ACTION REQUESTED: City Council is requested to consider authorization to solicit bids for repairs to the fueling station, and authorization of engineering fees for Charles E. Raines Company to prepare plans and specifications and authorization to seek bids for the repairs, field engineering and contract administration. Engineering fees are not to exceed \$28,400.

ATTACHMENTS: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/14/22
Financial Certification	X	07/14/22
City Attorney Endorsement	N/R	
Department Recommendation	X	07/14/22
Advisory Commission Recommendation	N/R	07/14/22

9.4 REJECT BID 2516 AND AUTHORIZE REBID OF ODOR CONTROL CHEMICAL SUPPLIES AND EQUIPMENT – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: On 06/20/22, The City Council authorized the seeking of bids for Odor Control Chemical Supplies and Equipment at the Riverview Land Preserve. On 06/22/22, a notice of Invitation to Bid for proposals was posted on the city website and was also posted on MITN. One bid proposal was received, opened, and read aloud on 07/07/22.

Upon review of the one bid proposal for this project, the Assistant City Manager recommends rejecting the bid from KSM Solutions LLC of Waterford MI, citing a reason of inferior equipment that did not meet Riverview Land Preserve’s requirements, and would cost additional money to function as currently required and operated.

The Ad Hoc Land Preserve Committee concurred with this recommendation at their meeting of 07/11/22.

ACTION REQUESTED: City Council is requested to reject the bid and authorize a rebid of Odor Control Chemical Supplies and Equipment.

ATTACHMENTS: KSM Proposal, Bid Tabulation, and Original Specs from TetraTech.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/14/22
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/14/22
Advisory Commission Recommendation	N/R	07/11/22

10. RESOLUTIONS.

10.1 ADOPT RESOLUTION TO APPROVE AGREEMENT BETWEEN WAYNE COUNTY AND THE CITY OF RIVERVIEW FOR IMPROVEMENTS TO THE RECREATIONAL FACILITIES AT MEMORIAL PARK – RECREATION.

COMMUNITY IMPACT/ BACKGROUND: The City of Riverview was awarded a grant from the Wayne County Parks Millage Funds of \$53,000 to enhance the offerings of Memorial Park by creating a pre-school age playground near the existing splash pad in Memorial Park. Per the agreement, the City Council must accept the agreement by Resolution, and designate

authorized officials to execute the agreement. The City Attorney reviewed the agreement and wrote the proposed Resolution on June 16, 2022.

ACTION REQUESTED: The City Council is requested to consider adopting the Resolution which will allow for improvements to recreational facilities at Memorial Park.

ATTACHMENTS: Resolution and Agreement between Wayne County and the City of Riverview.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/13/22
Financial Certification	X	07/13/22
City Attorney Endorsement	X	06/16/22
Department Recommendation	X	07/13/22
Advisory Commission Recommendation	N/R	

10.2 ADOPT RESOLUTION CALLING FOR THE STATE OF MICHIGAN AND THE COUNTY OF WAYNE TO ALLOCATE AMERICA RESCUE PLAN ACT (ARPA) FUNDS IN SUPPORT OF THE DOWNRIVER UTILITY WASTEWATER AUTHORITY (DUWA) – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: The State of Michigan and Wayne County have separately received funds from the federal government under the America Rescue Plan Act (ARPA) to be distributed to municipalities in their jurisdiction. These funds can be used for public health and infrastructure projects, including investments in sewer infrastructure. DUWA needs to replace its nearly 25 year old ultraviolet disinfection system, due to the obsolescence of replacement parts. The estimated cost of the replacement system is \$8,000,000, which if funded entirely by DUWA, will place great strain on sewer rate charges to its municipal customers.

DUWA has presented this project to the respective elected officials, and has requested support from its members via this resolution.

ACTION REQUESTED: Adopt Resolution in support of utilizing state and county ARPA funds.

ATTACHMENT: Proposed Resolution.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/15/22
Financial Certification	N/R	
City Attorney Endorsement	X	07/15/22
Department Recommendation	X	07/15/22
Advisory Commission Recommendation	N/R	

11. ADMINISTRATION.

11.1 AUTHORIZE EXTENSION OF THE 2019 PAVEMENT JOINT SEALING COOPERATIVE CONTRACT WITH SCODELLER CONSTRUCTION, INC. FOR THE 2022 PAVEMENT JOINT SEALING PROJECT IN THE AMOUNT OF \$80,000.00 PLUS 10% CONTINGENCY IN THE AMOUNT OF \$8,000.00 FOR A TOTAL OF \$88,000.00 AND AUTHORIZE ENGINEERING FEES WITH C.E. RAINES COMPANY TO PERFORM MARKING, CONTRACT ADMINISTRATION, INSPECTION AND AS-BUILTS MEASUREMENT IN AN AMOUNT NOT TO EXCEED \$12,000.00 - DEPARTMENT OF PUBLIC WORKS.

COMMUNITY IMPACT/BACKGROUND: On 06/17/19, the City of Riverview executed a contract agreement with Scodeller Construction, Inc. for the 2019 Pavement Joint Sealing project. In their letter dated May 3, 2022, Scodeller Construction, Inc. agreed to extend the unit prices in the 2019 contract for the 2022/2023 program. This cooperative bid is also extended to the cities of Allen Park, Flat Rock, Gibraltar, and Grosse Ile.

Funds have been appropriated in the 2022/23 fiscal year for pavement joint sealing and engineering.

ACTION REQUESTED: The City Council is requested to consider the following:

1. Extending the 2019 Pavement Joint Sealing project contract with Scodeller Construction, Inc. to cover the 2022 program in the amount of \$80,000.00 plus 10% contingency of \$8,000.00 for a total of \$88,000.00.
2. Approving engineering fees to C.E. Raines Company in an amount not to exceed \$12,000.00 to cover field marking, contract administration, inspection and As-Builts measurement.

ATTACHMENT: Scodeller Construction, Inc. May 3, 2022 letter.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/14/22
Financial Certification	X	07/14/22
City Attorney Endorsement	N/R	
Department Recommendation	X	07/14/22
Advisory Commission Recommendation	N/R	

11.2 AWARD BID 2513 - CELL 7 PHASE 4 CONSTRUCTION TO RYAN INCORPORATED CENTRAL AND AUTHORIZE EXECUTION OF AGREEMENT IN THE AMOUNT OF \$3,098,195.49 PLUS CONTINGENCY OF 10% (\$309,819.44) FOR A TOTAL OF \$3,408,015.04 – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: In 2004, the Land Preserve applied for and was granted a vertical expansion. The expansion area consisted of a 54-acre overfill on the east side of the Land Preserve, identified as Cell 7. This year’s project includes about 11 acres and consists of Phase 4 of Cell 7, and will complete Cell 7. The project includes grading, berm construction, liner, and gas collection below the liner that will connect to existing wells. This liner area is already permitted, and construction will allow the remaining permitted airspace to be utilized. Additional construction will include a gas header and condensate sump to provide additional gas collection infrastructure.

Ryan was the lowest bidder of the three bids submitted. This contractor has worked on other projects at the Land Preserve, including Cell 7 Phase 3 preliminary construction as well as the paved haul road construction in 2016-2017, providing excellent work and good communication with project management.

The overall project was originally priced above the budget estimate, so a re-evaluation of line item quantities and overall scope was reviewed with Ryan and agreed to. The project was budgeted under GL 994.098 and 994.089. The revised bid amount after adjustments is \$3,098,195.49.

Construction will start within 2 weeks from the execution of the contract and may continue through the end of the calendar year.

The Ad Hoc Land Preserve Committee concurred with this recommendation at their 07/11/22 meeting.

ACTION REQUESTED: City Council is requested to consider bid award and authorize execution of the agreement with Ryan Incorporated Central in the amount of \$3,098,195.49 plus contingency of 10% (\$309,819.55) for a total award amount of \$3,408,015.04.

ATTACHMENTS: Recommendation letter by Tetra Tech and Bid Tabulation.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/14/22
Financial Certification	X	07/14/22
City Attorney Endorsement	N/R	
Department Recommendation	X	07/14/22
Advisory Commission Recommendation	X	07/11/22

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

14.1 ADJOURN INTO CLOSED SESSION TO DISCUSS PENDING LABOR NEGOTIATIONS – CITY MANAGER.

15. ADJOURNMENT.