



**CITY COUNCIL *REGULAR* MEETING
AUGUST 7, 2023/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Workman
3. **INVOCATION:** Councilmember Robbins

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 07/17/23 REGULAR RIVERVIEW CITY COUNCIL MEETING AND THE CONDENSED VERSION FOR PUBLICATION - CITY CLERK.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

**8.1 APPOINTMENTS TO THE SENIOR RECREATION COMMISSION
– CITY CLERK.**

COMMUNITY IMPACT/BACKGROUND: The Senior Recreation Commission is a nine member board. There have been no appointments since 2012 where there was no longer an interest in the commission after former commissioners retired.

Interest has been renewed and nine applications have been received to re-establish this commission.

ACTION REQUESTED: The City Council is requested to consider nine appointments to the Senior Recreation Commission for a two-year term set to expire July 31, 2025.

ATTACHMENTS: Applications from:

- Ms. Jill Wheeler dated July 15, 2023
- Ms. Nicole Clark dated July 16, 2023
- Ms. Linda Farrar dated July 17, 2023
- Ms. Mary Ann Scott dated July 18, 2023
- Ms. Bernadette Seim-Barnes dated July 26, 2023
- Ms. Pamela "George" Brown dated July 26, 2023
- Mr. Robert Kulawczyk dated July 27, 2023
- Mr. Gary L. Dziubek dated July 29, 2023
- Ms. Maryann Steffey, dated July 31, 2023

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/31/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/31/23
Advisory Commission Recommendation	N/R	

8.2 APPOINTMENT TO THE CITY OF RIVERVIEW RETIREMENT BOARD OF TRUSTEES – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The board consists of four citizens-at-large who are not members or retirants of the City. Three full term board member positions are open for appointment.

ACTION REQUESTED: The City Council is requested to consider the appointment of one applicant to the Retirement board for a three-year term set to expire on June 30, 2026.

Commission vacancies have been advertised in the Riverview Register Newspaper and on the City website and bulletin boards.

ATTACHMENT: Application from Mr. Fredrick A. Stull, Jr., dated July 25, 2023.

ACTION REQUESTED: The City Council is requested to consider the appointment of one applicant to the Retirement Board to fill a term set to expire June 30, 2026.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/31/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/31/23
Advisory Commission Recommendation	N/R	

8.3 APPOINTMENT TO THE PARKS AND RECREATION COMMISSION - CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The Recreation Commission is an eleven member board. Currently, there are five members and an application has been received seeking appointment.

Commission vacancies are posted in the Riverview Register, the city website and cable.

ACTION REQUESTED: The City Council is requested to consider one appointment to the Parks and Recreation Commission for a two-year term set to expire July 31, 2025.

ATTACHMENT: Application from Ms. Pamela "George" Brown, dated July 26, 2023.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/31/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/31/23
Advisory Commission Recommendation	N/R	

9. CONSENT AGENDA.

9.1 AUTHORIZE PAYMENT OF PLANTE & MORAN, PLLC INVOICE # 2316601 FOR \$9,852.50 AND INVOICE # 2316606 FOR \$9,456.25, FOR A TOTAL OF \$19,308.75, FOR ACCOUNTING SERVICES – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview entered into an agreement with Plante & Moran, LLC on May 26, 2023 which stated that they will provide temporary financial assistance for the City since there are vacancies in the Finance Director position and Comptroller position. Plante & Moran, LLC have sent two invoices, one for accounting services rendered from May 26, 2023 – June 6, 2023 for \$9,852.50 and the other for accounting services rendered from June 7, 2023 – June 27, 2023 for \$9,456.25, for a total of \$19,308.75.

ACTION REQUESTED: The City Council is requested to authorize the payment of the two invoices from Plante & Moran, LLC.

ATTACHMENT: Plante & Moran, LLC invoice # 2316601 and invoice # 2316606.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/24/23
Financial Certification	X	07/24/23
City Attorney Endorsement	N/R	
Department Recommendation	X	07/24/23
Advisory Commission Recommendation	N/R	

9.2 AUTHORIZE SOLICITATION OF BIDS FOR CLEAN WOOD GRINDING —LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Director of Solid Waste is requesting authorization to bid a clean wood grinding contract at the Riverview Land Preserve. Clean wood grinding is for materials collected and stored at the Riverview Land Preserve. RLP accepts clean wood and brush for the purpose of grinding into woodchips for Alternative Daily Cover (ADC).

The Ad Hoc Landfill Committee concurred with this request at their 07/10/2023 meeting.

ACTION REQUESTED: The City Council is requested to consider authorization to initiate the solicitation process for clean wood grinding.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	08/01/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/01/23
Advisory Commission Recommendation	X	07/10/23

9.3 AUTHORIZE SOLICITATION OF BIDS FOR GLOBAL POSITIONING SYSTEM (GPS) MACHINE CONTROL FOR LANDFILL USE —LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Director of Solid Waste is requesting authorization to bid a global positioning system contract at the Riverview Land Preserve to be used on landfill heavy equipment for the primary purpose of compaction measurement and grade control.

The Ad Hoc Landfill Committee concurred with this request at their 07/10/2023 meeting.

ACTION REQUESTED: The City Council is requested to consider authorization to initiate the solicitation process for a global positioning system (GPS).

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	08/01/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/01/23
Advisory Commission Recommendation	X	07/10/23

9.4 AUTHORIZE ONE (1) YEAR CONTRACT EXTENSION OF BID #2454 - CALCIUM CHLORIDE TO SUBURBAN CALCIUM SALES, INC. – LAND PRESERVE & DPW.

COMMUNITY IMPACT/BACKGROUND: RLP utilizes Suburban Calcium Chloride Sales, Inc. for dust control throughout the Land Preserve and within the City of Riverview. The original contract price will be honored for this extension.

The recommendation received concurrence from the Ad Hoc Land Preserve Committee at their 07/10/2023 meeting.

ACTION REQUESTED: City Council is requested to approve a one (1) year contract extension with Suburban Calcium Chloride Sales, Inc.

ATTACHMENT: Extension Letter.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	08/01/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/01/23
Advisory Commission Recommendation	X	07/10/23

9.5 AUTHORIZE SOLICITATION OF BIDS FOR ONE (1) REPLACEMENT BULLDOZER – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Director of Solid Waste requests the City Council to consider authorizing the solicitation of bids for one (1) replacement bulldozer (45,000 – 60,000 lbs.) to be received during fiscal year 2024/25. This bid will also seek a trade-in value of one 2019 John Deere 850L LGP bulldozer with over 8,328 hours of use.

The recommendation received concurrence from the Ad Hoc Land Preserve Committee at their 07/10/2023 meeting.

ACTION REQUESTED: Authorize solicitation of bids for one (1) replacement bulldozer at the Land Preserve.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	08/01/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/01/23
Advisory Commission Recommendation	X	07/10/23

9.6 AUTHORIZE TO PREPARE BID DOCUMENTS FOR SPECIAL WASTE ANALYTICAL TESTING SERVICES – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Director of the Riverview Land Preserve is requesting authorization to initiate the bid process for a three (3) year contract to secure Waste Characterization Sampling and Laboratory Analytical Testing of solid waste generated by various customers of the Riverview Land Preserve. This testing is to ensure that RLP stays within the parameters of our permit and the City requirements that have been set forth through the Council. Sampling and testing services must be provided in accordance with the Technical Specifications.

The Ad Hoc Landfill Committee concurred with this request at their 07/10/2023 meeting.

ACTION REQUESTED: Authorize to prepare bid documents for Special Waste Analytical Testing Services.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	08/01/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/01/23
Advisory Commission Recommendation	X	07/10/23

9.7 REJECT ALL BIDS FROM BID #2536 LEACHATE TRANSPORTATION AND HAULING – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: On 4/17/2023, the City Council authorized the seeking of bids for leachate transportation and hauling at the Riverview Land Preserve. The Invitation to Bid was posted on the City website on 06/07/2023 and sent to 179 vendors on MITN. On 6/28/2023, one bid was opened and read aloud.

The submitted bid exceeds the current cost of leachate transportation and hauling. After review by the Land Preserve Committee on 07/10/2023, it was determined that this bid should be rejected and RLP will be looking into other options regarding this matter for a cost savings.

ACTION REQUESTED: The City Council is requested to consider rejection of bids from Bid #2536.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	08/01/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/01/23
Advisory Commission Recommendation	X	07/10/23

9.8 AUTHORIZE A ONE (1) YEAR CONTRACT EXTENSION TO KENNEDY INDUSTRIES FOR PRIOR BID #2452 PUMP REPAIRS – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: RLP is contracted with Kennedy Industries for the repair of pumps utilized throughout the Land Preserve. Kennedy Industries has indicated by letter that they are willing to extend their contract, honoring the previous contract pricing, through June 15, 2024.

The recommendation received concurrence from the Ad Hoc Land Preserve Committee at their 07/10/2023 meeting.

ACTION REQUESTED: City Council is requested to approve a one (1) year contract extension with Kennedy Industries.

ATTACHMENT: Extension Letter.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	08/01/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	08/01/23
Advisory Commission Recommendation	X	07/10/23

9.9 AUTHORIZE PARTICIPATION IN THE NATIONAL OPIOID SETTLEMENT WITH WALGREENS – CITY ATTORNEY.

COMMUNITY IMPACT/BACKGROUND: The State of Michigan, through its Attorney General's Office, settled the third round of National Opioid Settlements with Walgreens. In order for the City of Riverview to participate in the third National Opioid Settlement with Walgreens and obtain the settlement funds, the City of Riverview must agree to participate in the Walgreens settlement, release Walgreens, and use the settlement funds for approved opioid remediation uses only. The participation deadline for the Walgreens settlement is September 6, 2023.

ACTION REQUESTED: City Council is requested to authorize participation in the National Opioid Settlement with Walgreens to obtain settlement funds to be used for opioid remediation uses only in exchange of releasing Walgreens.

ATTACHMENTS: Letter from City Attorney and Instructions and Participation Forms.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	08/02/23
Financial Certification	N/R	
City Attorney Endorsement	X	08/02/23
Department Recommendation	X	08/02/23
Advisory Commission Recommendation	N/R	

9.10 APPROVE BUDGET AMENDMENT – FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2023/24 Finance / Treasurer Expenses</u>				
Full - Time Salaries	101-253-725.000	\$ 227,992.00	\$ 202,992.00	\$ (25,000.00)
Consulting	101-253-818.155	\$ 5,500.00	\$ 30,500.00	\$ 25,000.00
Net Change				\$ 0.00

JUSTIFICATION: This amendment is to increase the current budget for finance / treasurer consulting due to staffing shortages. This change results in a \$0 net increase to the budget.

ACTION REQUESTED: The City Manager requests that the budget amendment presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendment as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

10.1 ADOPT RESOLUTION ESTABLISHING THE WATER, SEWER, SEWER DEBT RATES, AND METER CHARGES FOR THE PERIOD BEGINNING SEPTEMBER 1, 2023 – FINANCE.

COMMUNITY IMPACT/BACKGROUND: Each year during budget preparations, the water and sewer rates are evaluated to ensure that they are adequate to cover the operating, maintenance, and capital costs of the City’s water and sewer system. For the current fiscal year, it was determined that rates should be as such: \$9.79 per thousand gallons for water, \$7.86 per thousand gallons for sewer, and \$0.00 per thousand gallons for sewer debt charges. This represents a 5% increase of total charges for the fiscal year. Meter charges were left the same.

ACTION REQUESTED: City Council is requested to adopt the resolution establishing the new rates and charges.

ATTACHMENT: Resolution.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/28/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/28/23
Advisory Commission Recommendation	N/R	

10.2 ADOPT RESOLUTION DESIGNATING THE VREELAND FARM AS THE OLDEST HOME IN THE CITY OF RIVERVIEW – MAYOR.

COMMUNITY IMPACT/BACKGROUND: The Vreeland Farm, located at 14356 Sibley Road, has stood as a symbol of historical significance and cultural heritage within the City of Riverview for numerous decades. Preserving and recognizing the Vreeland Farm as the oldest home in the City aligns with the City’s commitment to heritage conservation and historical awareness. The City also wishes to honor its historical importance and cultural legacy by making this designation.

ACTION REQUESTED: City Council is requested to adopt the resolution designating the Vreeland Farm as the oldest home in the City of Riverview.

ATTACHMENT: Resolution.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/31/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/31/23
Advisory Commission Recommendation	N/R	

11. ADMINISTRATION.

11.1 CONFIRM APPOINTMENT TO THE POSITION OF FINANCE DIRECTOR/TREASURER – CITY MANAGER.

BACKGROUND/COMMUNITY IMPACT: The City Manager has appointed Ann Darzniek to the position of Finance Director/Treasurer. Pursuant to the City Charter, the appointment of administrative officials requires confirmation by the City Council.

ACTION REQUESTED: City Council is requested to consider the confirmation of the City Manager’s appointment of Ann Darzniek to the position of Finance Director/Treasurer, in accordance with the City Charter.

ATTACHMENTS: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	07/31/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	07/31/23
Advisory Commission Recommendation	N/R	

11.2 ADOPT RESOLUTION AUTHORIZING THE FINANCE DIRECTOR/TREASURER TO SERVE AS THE AUTHORIZED INDIVIDUAL FOR MULTI-BANK SECURITIES, INC. ON BEHALF OF THE CITY OF RIVERVIEW – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: Council Policy #70 – Investment of Short and Long Term Operating Funds, adopted on 12/07/1998, delegates authority to the City Treasurer/Finance Director to manage the investment program.

The City currently has funds invested with Multi-Bank Securities, Inc. The Finance Director/Treasurer should be listed as an authorized person in order for her to be able to conduct business on behalf of the City of Riverview. The resolution has been reviewed by the City Attorney and is included as an attachment.

ACTION REQUESTED: City Council is requested to consider the adoption of a resolution specifically authorizing the Finance Director/Treasurer by name to be an authorized person for Multi-Bank Securities, Inc.

ATTACHMENT: Resolution from Multi-Bank Securities, Inc.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	08/02/23
Financial Certification	N/R	
City Attorney Endorsement	X	08/02/23
Department Recommendation	X	08/02/23
Advisory Commission Recommendation	N/R	

11.3 ADOPT RESOLUTION AUTHORIZING THE FINANCE DIRECTOR/TREASURER TO SERVE AS THE AUTHORIZED INDIVIDUAL FOR UBS FINANCIAL SERVICES INC. ON BEHALF OF THE CITY OF RIVERVIEW – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: Council Policy #70 – Investment of Short and Long Term Operating Funds, adopted on 12/07/1998, delegates authority to the City Treasurer/Finance Director to manage the investment program.

The City currently has funds invested with UBS Financial Services Inc. The Finance Director/Treasurer should be listed as an authorized person in order for her to be able to conduct business on behalf of the City of Riverview. The resolution has been reviewed by the City Attorney and is included as an attachment.

ACTION REQUESTED: City Council is requested to consider the adoption of a resolution specifically authorizing the Finance Director/Treasurer by name to be an authorized person for UBS Financial Services Inc.

ATTACHMENT: Resolution from UBS Financial Services Inc.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	08/02/23
Financial Certification	N/R	
City Attorney Endorsement	X	08/02/23
Department Recommendation	X	08/02/23
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

14.1 ADJOURN INTO CLOSED SESSION FOR COLLECTIVE BARGAINING DISCUSSIONS – HUMAN RESOURCES.

15. ADJOURNMENT.