



**CITY COUNCIL *REGULAR* MEETING  
DECEMBER 18, 2023/7:00 P.M.  
RIVERVIEW CITY HALL  
COUNCIL CHAMBERS  
14100 CIVIC PARK DR.  
RIVERVIEW, MI 48193-7600  
734-281-4201**

**AGENDA**

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Workman
3. **INVOCATION:** Councilmember Pray

**4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**

**4.1 PRESENT CERTIFICATES OF RECOGNITION TO THE 2023 HOME DECORATING CONTEST WINNERS – RECREATION.**

**COMMUNITY IMPACT/ BACKGROUND:** This year represents the 25th year of the holiday decorating contest sponsored by the Recreation Commission. This year the following houses were selected to be recognized as the 2023 Holiday Home Decorating Winners:

Beautification Commission Winners:

17706 Valade – Clark & Lorraine Dubois  
18297 Wendy Ct. – Elliot Fry  
19628 Brandywine – John & Janet Humble  
17422 Devonshire – Brian Wendel  
15831 Cumberland – Frank & Jonneal Petravicus

Mayor’s Choice Awards:

17064 Fort St. Parthenon Coney Island and Restaurant

**ACTION REQUESTED:** City Council is requested to allow the presentation of certificates to the 2023 Home Decorating Contest Winners.

**ATTACHMENTS:** Certificates.

**5. APPROVAL OF MINUTES.**

**5.1 APPROVE MINUTES OF THE 12/04/23 REGULAR RIVERVIEW CITY COUNCIL MEETING AND THE CONDENSED VERSION FOR PUBLICATION - CITY CLERK.**

**6. PUBLIC HEARINGS.**

**None.**

**7. PUBLIC COMMENTS.**

**8. ORGANIZATIONAL BUSINESS.**

**8.1 APPOINT CITY COUNCIL REPRESENTATIVES TO COMMITTEES AND ORGANIZATIONS – CITY MANAGER.**

**BACKGROUND/COMMUNITY IMPACT:** Following each general municipal election, the City Council considers appointments of City Council representatives to various committees and organizations for a two-year assignment, or the duration of the committee if less than two years. The City Manager has provided an advance communication to the City Council concerning City Council appointment preferences.

**ACTION REQUESTED:** Appoint City Council Representatives to Committees and Organizations.

**ATTACHMENT:** Updated City Council Committee Assignments.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	12/11/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/11/23
Advisory Commission Recommendation	N/R	

**9. CONSENT AGENDA.**

**9.1 APPROVE INTERFUND LOANS FROM THE WATER AND SEWER FUND TO THE LAND PRESERVE AND GOLF COURSE – FINANCE.**

**COMMUNITY IMPACT/BACKGROUND:** During the current audit, as well as audits in the past, Plante & Moran, the City’s Auditors, noted that the City has significant interfund loans and advances outstanding between City funds that needed to be addressed formally. Plante & Moran recommend that these balances be reviewed and be paid back with a formal plan established. The City has transferred funds to the Land Preserve and the Golf Course from the Water and Sewer Fund for cash flow needs for operations on an annual basis.

The City uses a consolidated cash approach, which maintains a steady cash flow for the City as a whole. However, the Golf Course and the Land Preserve carry a negative balance. These negative balances have been in accumulation for over 20 years. These interfund loans will create a formal payback from the Land Preserve and the Golf Course to the Water and Sewer Fund with interest that can be monitored more closely, on an annual basis. This type of loan is flexible and less costly than external financing.

**ACTION REQUESTED:**

1. The City Council is requested to approve an interfund loan from the Water and Sewer Fund to the Land Preserve Fund in the amount of \$5,200,000 for a period of 10 years with an annual interest rate of 2%.
2. The City Council is requested to approve an interfund loan from the Water and Sewer Fund to the Golf Course Fund in the amount of \$2,075,000 for a period of 25 years with an annual interest rate of 2%.
3. The City Council is requested to approve an interfund loan from the Water and Sewer Fund to the Golf Practice Fund in the amount of \$25,000 for a period of 25 years with an annual interest rate of 2%.

**ATTACHMENTS:** Plante & Moran audit letter, Note 4 of the financial statements, and Amortization Schedules.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	11/30/23
Financial Certification	X	11/30/23
City Attorney Endorsement	X	11/30/23
Department Recommendation	X	11/30/23
Advisory Commission Recommendation	N/R	

**9.2 AUTHORIZE GATE RATE INCREASES AT THE RIVERVIEW LAND PRESERVE – LAND PRESERVE.**

**COMMUNITY IMPACT/BACKGROUND:** RLP is requesting that the Gate Rate for non-contract customers be increased. This has been done annually to keep up with inflation and to stay competitive in the marketplace.

The Ad Hoc Land Preserve Committee concurred with the recommendation at their meeting on 12-11-2023.

**ACTION REQUESTED:** City Council is requested to authorize gate rate increases at the Riverview Land Preserve.

**ATTACHMENT:** Rate Sheet.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	12/14/23
Financial Certification	X	12/14/23
City Attorney Endorsement	N/R	
Department Recommendation	X	12/14/23
Advisory Commission Recommendation	X	12/11/23

**10. RESOLUTIONS.**

**10.1 ADOPT RESOLUTION ESTABLISHING PRECINCT BOUNDARY CHANGES AND RE-ESTABLISHMENT OF PRECINCT LOCATIONS – CITY CLERK.**

**COMMUNITY IMPACT/BACKGROUND:** A review of precinct boundaries and voting locations was discussed at the Study Session on December 11, 2023. These changes will take effect with the August 2024 election.

As a cost-saving measure and proposal 22-2 changes, the following is suggested:

- Combine former Precinct 2 (Riverview Municipal Building) with a portion of Precinct 3 (Seitz Middle School) to form a new Precinct 2.
- Combine Precinct 4 (Forest Elementary) with a portion of Precinct 3 (Seitz) to form a new Precinct 3.

Precinct numbers and locations would be reassigned as follows:

**CURRENT**

Precinct 1 – High School

Precinct 2 – Municipal Building &  
Precinct 3 (portion) – Seitz

Precinct 4 – Forest Elementary &  
Precinct 3 (portion) – Seitz

**PROPOSED**

Precinct 1 – High School

Precinct 2 – Municipal Building

Precinct 3 – Forest Elementary

**ACTION REQUESTED:** The City Council is requested to adopt a Resolution establishing Precinct Boundary changes and Re-establishing Precinct Locations in the City.

**ATTACHMENTS:** Resolution and Precinct Map.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	12/15/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/15/23
Advisory Commission Recommendation	N/R	

**11. ADMINISTRATION.**

**11.1 AWARD BID 2538 TO RECO EQUIPMENT FOR THE PURCHASE OF A BULLDOZER IN THE AMOUNT OF \$518,000.00 – LAND PRESERVE.**

**COMMUNITY IMPACT/BACKGROUND:** RLP utilizes multiple bulldozers in the operation of the landfill. RLP is requesting the purchase of one (1) Liebherr bulldozer in the amount of \$518,000.00, to be received during fiscal year 24/25.

The Ad Hoc Land Preserve Committee concurred with the recommendation on 12-11-2023.

**ACTION REQUESTED:** City Council is requested to award bid 2538 to Reco Equipment and approve the purchase of one Leibherr bulldozer in the amount of \$518,000.00.

**ATTACHMENT:** Bid sheet.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	12/14/23
Financial Certification	X	12/14/23
City Attorney Endorsement	N/R	
Department Recommendation	X	12/14/23
Advisory Commission Recommendation	X	12/11/23

**11.2 AWARD BID 2541 TO GEOLOGIC FOR THE PURCHASE OF A GLOBAL POSITIONING SYSTEM (GPS) MACHINE CONTROL FOR LANDFILL USE IN THE AMOUNT OF \$57,520.00 – LAND PRESERVE.**

**COMMUNITY IMPACT/BACKGROUND:** RLP is requesting to award bid to Geologic for the purchase of a Global Positioning System (GPS) Machine Control for landfill use in the amount of \$57,520.00. Geologic has provided services to RLP for many years. This bid will bring our system into a new service agreement with a few upgrades since technology is continuously improving.

The Ad Hoc Land Preserve Committee concurred with the recommendation on 12-11-2023.

**ACTION REQUESTED:** City Council is requested to award bid 2541 to Geologic for the purchase of a GPS Machine Control for landfill use in the amount of \$57,520.00.

**ATTACHMENT:** Bid Sheet.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	12/14/23
Financial Certification	X	12/14/23
City Attorney Endorsement	N/R	
Department Recommendation	X	12/14/23
Advisory Commission Recommendation	X	12/11/23

**11.3 AUTHORIZE SALE OF CNG STATION TO BAVARIAN TRUCKING COMPANY, INC. FOR \$180,000.00 – LAND PRESERVE.**

**COMMUNITY IMPACT/BACKGROUND:** RLP is requesting to sell the CNG station located at the Land Preserve. This system was purchased in 2012 and has since been outdated by the incoming RNG facility. RLP has received an offer from Bavarian Trucking Company, Inc. in the amount of \$180,000.

The Ad Hoc Land Preserve Committee concurred with the recommendation on 12-11-2023.

**ACTION REQUESTED:** City Council is requested to approve the sale of the CNG Station for \$180,000.00 to Bavarian Trucking Company, Inc.

**ATTACHMENTS:** Cost Summary and Quote for System.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	12/14/23
Financial Certification	X	12/14/23
City Attorney Endorsement	N/R	
Department Recommendation	X	12/14/23
Advisory Commission Recommendation	X	12/11/23

**11.4 AWARD COOPERATIVE BID PURCHASE TO BIDIGARE CONTRACTORS, INC. FOR LEAD SERVICES REPLACEMENT THROUGHOUT THE CITY FOR THE AMOUNT OF \$50,000.00 AND TO CHARLES E. RAINES CO. FOR ENGINEERING, CONTRACT ADMINISTRATION, AND INSPECTION FOR THE AMOUNT OF \$5,500.00, FOR A TOTAL COST OF \$55,500.00 - DEPARTMENT OF PUBLIC WORKS.**

**COMMUNITY IMPACT/BACKGROUND:** The City of Riverview’s Purchasing Manual, Section 10.2 A, authorizes the City’s participation in cooperative purchases to take advantage of volume buying. The City of Flat Rock recently awarded a bid for lead services replacement to Bidigare Contractors, Inc. of Plymouth, Michigan. The City of Flat Rock and Bidigare Contractors, Inc. have agreed to extend this bid to the City of Riverview.

The lead services replacement budgeted amount is \$50,000.00. The work will take place at various locations in the city as directed by the Department of Public Works.

Engineering, contract administration, and inspection of the project will be performed by Charles E. Raines Co. for the cost of \$5,500.00.

**ACTION REQUESTED:** The City Council is requested to consider the award of a cooperative bid to Bidigare Contractors, Inc. of Plymouth, Michigan for lead services replacement for the amount of \$50,000.00 and to Charles E. Raines Co. for engineering, contract administration, and inspection for the amount of \$5,500.00.

**ATTACHMENT:** Letter from Bidigare Contractors, Inc..

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	12/15/23
Financial Certification	X	12/15/23
City Attorney Endorsement	N/R	
Department Recommendation	X	12/15/23
Advisory Commission Recommendation	N/R	

**11.5 AWARD COOPERATIVE BID PURCHASE TO SEWER AND WATER SPECIALISTS, INC. FOR HYDRO-EXCAVATING FOR LEAD SERVICE LINES INVENTORY THROUGHOUT THE CITY FOR THE AMOUNT OF \$100,000.00 AND TO CHARLES E. RAINES CO. FOR ENGINEERING, CONTRACT ADMINISTRATION, AND INSPECTION FOR THE AMOUNT OF \$8,000.00, FOR A TOTAL COST OF \$108,000.00 - DEPARTMENT OF PUBLIC WORKS.**

**COMMUNITY IMPACT/BACKGROUND:** The City of Riverview’s Purchasing Manual, Section 10.2 A, authorizes the City’s participation in cooperative purchases to take advantage of volume buying. The City of Flat Rock recently awarded a bid for Hydro-Excavating for lead service line inventory throughout the city to Sewer and Water Specialists, Inc. of Monroe, Michigan. The City of Flat Rock and Sewer and Water Specialists, Inc. have agreed to extend this bid to the City of Riverview.

The lead services replacement budgeted amount is \$100,000.00. The work will take place at various locations in the city as directed by the Department of Public Works.

Engineering, contract administration, and inspection of the project will be performed by Charles E. Raines Co. for the cost of \$8,000.00.



**ACTION REQUESTED:** The City Council is requested to consider an award of a cooperative bid to Sewer and Water Specialists, Inc. of Monroe, Michigan for Hydro-Excavating for lead service lines inventory throughout the city for the amount of \$100,000.00; and to Charles E. Raines Co. for engineering, contract administration and inspection for the amount of \$8,000.00.

**ATTACHMENT:** None.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	12/18/23
Financial Certification	X	12/18/23
City Attorney Endorsement	N/R	
Department Recommendation	X	12/18/23
Advisory Commission Recommendation	N/R	

**12. ORDINANCES.**

**12.1 AUTHORIZE SECOND READING, BY TITLE ONLY, AND ADOPTION OF PROPOSED ORDINANCE NO. 743 - TO AMEND THE CODE OF ORDINANCES OF THE CITY OF RIVERVIEW, SECTION 66-3 TO RATIFY AND APPROVE AMENDED TRAFFIC CONTROL ORDER NUMBER 397 – POLICE.**

**COMMUNITY IMPACT/BACKGROUND:** Traffic Control Order 397 was originally put into place in 2001 to control vehicles that visit the boat ramp or for boaters who utilize the boat ramp and are permitted. It was pointed out to Police Chief John Allen that the ordinance and signage did not match. In order to accurately reflect the ordinance, the ordinance is being reintroduced with modifications to reflect the signage currently in place.

**ACTION REQUESTED:** The Police Department and the City Clerk ask the Mayor and Council to amend the Code of Ordinances as it relates to Section 66-3, and ratify and reapprove Traffic Control Order 397.

**ATTACHMENTS:** Images of the Signage and Proposed Ordinance.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	11/10/23
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	11/10/23
Advisory Commission Recommendation	N/R	

**13. OTHER BUSINESS.**

**14. CLOSED SESSION.**

None.

**15. ADJOURNMENT.**