



**CITY COUNCIL *REGULAR* MEETING  
SEPTEMBER 19, 2022/7:00 P.M.  
RIVERVIEW CITY HALL  
COUNCIL CHAMBERS  
14100 CIVIC PARK DR.  
RIVERVIEW, MI 48193-7600  
734-281-4201**

**AGENDA**

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Blanchette
3. **INVOCATION:** Councilmember Gunaga

**4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**

None.

**5. APPROVAL OF MINUTES.**

5.1 **APPROVE MINUTES OF THE 09/06/22 REGULAR RIVERVIEW CITY COUNCIL MEETING AND THE 09/06/22 SPECIAL MEETING AND THE CONDENSED VERSIONS FOR PUBLICATION - CITY CLERK.**

**6. PUBLIC HEARINGS.**

None.

**7. PUBLIC COMMENTS.**

**8. ORGANIZATIONAL BUSINESS.**

None.

**9. CONSENT AGENDA.**

**9.1 DISCUSS THE OFFER FROM GREG AND JODY MARKEN TO PURCHASE AN ADJACENT CITY-OWNED PROPERTY AT 18753 RIVERVIEW STREET DEEMED UNABLE TO BUILD ON - COMMUNITY DEVELOPMENT.**

**COMMUNITY IMPACT/BACKGROUND:** City Council authorized the sale of vacant non-conforming city-owned properties to adjacent homeowners on Riverview and West Jefferson Streets. Mr. and Mrs. Marken have recently expressed interest in purchasing an adjacent lot (Lot 45, 18753 Riverview Street) for the appraised value of \$3,120. The Markens have agreed to provide an additional \$1,000 escrow fee to pay for preparation and execution of the property sales agreement.

**ACTION REQUESTED:** Accept the offer and direct staff to finalize the property sale.

**ATTACHMENT:** Letter of interest.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	09/12/22
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	09/12/22
Advisory Commission Recommendation	N/R	

**9.2 AUTHORIZE SOLICITATION OF BIDS FOR SECURITY SERVICES – LAND PRESERVE.**

**COMMUNITY IMPACT/BACKGROUND:** The Interim City Manager and Director of the Riverview Land Preserve forwarded a request to the Purchasing Director to initiate the bid process for a three-year contract for Security Services for the Riverview Land Preserve. The guards patrol the grounds of the land preserve during non-operational hours, ensuring that buildings, gates, and grounds are secure. The current vendor has indicated that they cannot extend the current contract pricing.

The Ad Hoc Landfill Committee concurred with this request at their 09/12/22 meeting.

Funds have been budgeted in account # 596-526-817.000 for the 2022/23 fiscal year.

**ACTION REQUESTED:** The City Council is requested to consider authorization to the Purchasing Department to solicit bids for Security Services for the Riverview Land Preserve.

**ATTACHMENTS:** None.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	09/14/22
Financial Certification	X	09/14/22
City Attorney Endorsement	N/R	
Department Recommendation	X	09/14/22
Advisory Commission Recommendation	X	09/12/22

**9.3 AWARD BID 2516 AND AUTHORIZE EXECUTION OF ONE YEAR AGREEMENT WITH KSM SOLUTIONS AND ATMOS TECHNOLOGIES FOR ODOR CONTROL SUPPLIES AND EQUIPMENT – LAND PRESERVE.**

**COMMUNITY IMPACT/BACKGROUND:** On 07/18/22, City Council authorized the procurement process to secure odor control supplies and equipment for use at the Land Preserve. On 08/11/22, two companies responded to our invitation to bid.

The Interim City Manager and Land Preserve Director have recommended that both vendors be awarded. In past experience with one vendor, we had long delays due to unavailable parts and supplies. Awarding both vendors will provide the flexibility to use the vendor who can complete the project or get supplies in a timely manner.

The Ad Hoc Land Preserve Committee concurred with this request at their 09/12/2022 meeting.

**ACTION REQUESTED:** City Council is requested to consider bid award and authorize execution of a one year agreement to KSM Solutions and ATMOS Technologies for odor control supplies and equipment.

**ATTACHMENT:** Bid tabulation.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	09/14/22
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	09/14/22
Advisory Commission Recommendation	X	09/12/22

**9.4 APPROVE BUDGET AMENDMENT – FINANCE.**

**A.**

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2022/23 Water & Sewer				
Backhoe	592-536-974.475	\$ 0.00	\$ 111,000.00	\$ 111,000.00

**JUSTIFICATION:** This amendment is to pull forward unspent funds from the prior fiscal year for the purchase of a backhoe.

**ACTION REQUESTED:** The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

**RECOMMENDATION:** Approval of budget amendments as presented, in compliance with PA 621 of 1978.

**10. RESOLUTIONS.**

None.

**11. ADMINISTRATION.**

**11.1 AWARD COOPERATIVE BID PURCHASE FOR ONE (1) REPLACEMENT BACKHOE: CATERPILLAR 2022 MODEL 420XE BACKHOE LOADER FOR THE SOURCEWELL CONTRACT PRICE OF \$132,409.97, AND AUTHORIZE THE TRADE IN OF USED BACKHOE FOR A TRADE IN ALLOWANCE OF \$22,000.00, FOR A TOTAL NET PURCHASE PRICE OF \$110,409.97 – DPW / WATER & SEWER.**

**COMMUNITY IMPACT/BACKGROUND:** The City of Riverview Purchasing Manual, Section 10.2 A, authorizes the City’s participation in cooperative purchases to take advantage of volume buying. Through the SourceWell program, which has awarded a contract for heavy equipment to Caterpillar, Inc., the Director of the DPW requests the City Council to consider authorizing the purchase of one (1) replacement backhoe. The DPW has two

backhoes, of which the older 2007 model needs a complete front bucket replacement (with an estimated cost of \$25,000.00), plus other needed repairs. The DPW Director is recommending replacement of this machine with a new one while there is still some trade-in value left. These backhoes are used daily on many different jobs around town such as special pickups, water main breaks, street repairs, snow removal, loading and unloading material, etc.

**ACTION REQUESTED:** Award the purchase of one (1) new replacement backhoe: Caterpillar 2022 Model 420XE AMPRI Backhoe Loader for the SourceWell Contract Price of \$132,409.97, less trade-in allowance of \$22,000.00, for a total net purchase price of \$110,409.97.

**ATTACHMENT:** Michigan CAT quote.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	09/13/22
Financial Certification	X	09/13/22
City Attorney Endorsement	N/R	
Department Recommendation	X	09/13/22
Advisory Commission Recommendation	N/R	

**11.2 APPROVE EXTENSION OF THE 2021 STREET SECTIONING PROGRAM CONTRACT AGREEMENT WITH DOMINIC GAGLIO CONSTRUCTION, INC. FOR THE 2022 STREET SECTIONING PROGRAM IN THE AMOUNT OF \$200,000.00, PLUS 10% CONTINGENCY IN THE AMOUNT OF \$20,000.00, FOR A TOTAL OF \$220,000.00; and AUTHORIZE ENGINEERING FEES TO PERFORM FIELD EVALUATION, MARKING, CONTRACT ADMINISTRATION, INSPECTION, TESTING AND AS-BUILTS IN AN AMOUNT NOT TO EXCEED \$30,000.00 - DPW.**

**COMMUNITY IMPACT/BACKGROUND:** On 06/07/21, the City of Riverview authorized execution of a contract agreement with Dominic Gaglio Construction, Inc. for the 2021 Street Sectioning Program. In their letter dated April 11, 2022, Dominic Gaglio Construction, Inc. agreed to extend the unit prices in the 2021 contract for the 2022 program.

**ACTION REQUESTED:** The City Council is requested to consider approving:

1. Extension of the 2021 street Sectioning Program contract with Dominic Gaglio Construction, Inc. to cover the 2022 program, subject to approval of the City Attorney, in the amount of \$200,000.00, plus 10% contingency of \$20,000.00, for a total of \$220,000.00.
2. Engineering fees in an amount not to exceed \$30,000.00 to cover field evaluation, marking, contract administration, inspection, testing and As-Builts.

**ATTACHMENT:** Dominic Gaglio Construction, Inc. letter.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	09/14/22
Financial Certification	X	09/14/22
City Attorney Endorsement	N/R	
Department Recommendation	X	09/14/22
Advisory Commission Recommendation	N/R	

**12. ORDINANCES.**

**12.1 AUTHORIZE FIRST READING, BY TITLE ONLY, OF PROPOSED ORDINANCE NO. 736, TO AMEND THE CODE OF ORDINANCES FOR TRAFFIC CONTROL ORDERS 424 AND 426 TO RATIFY AND APPROVE THE TRAFFIC CONTROL ORDERS AND ADOPT SECTION 66-36 ACCORDINGLY – CITY ATTORNEY.**

**COMMUNITY IMPACT/BACKGROUND:** Traffic Control Order 424  
 Background: An improved roadway exists at the Riverview Land Preserve. As such, in order to reduce the frequency of speeding of semi-tractor trailers, noise reduction, and to increase the public safety of all vehicles traversing the roadway, speed limit signs are to be placed along the road titled “Haul Road”. In addition to speed, all other traffic laws are enforceable while vehicles are utilizing “Haul Road”.

Traffic Control Order 426 Background: Riverview Street was redeveloped and paved approximately 2 years ago. The street was moved several feet west of its previous location, allowing wider parking on the east side in front of the residents’ homes. As a result, the widest side gravel parking area is no longer large enough to accommodate vehicles. This forces drivers to park halfway into the roadway creating a traffic hazard. Additionally, parking on the west side of Riverview Street may cause long term damage to underground infrastructure and fire hydrant connections.

In consultation with the Fire Chief, it is our joint recommendation to make the western portion of Riverview Street a fire lane.

**ACTION REQUESTED:** Request the Council to ratify and approve traffic control orders 424 and 426.

**ATTACHMENTS:** Proposed Ordinance to amend the code of ordinances for Traffic Control Orders 424 and 426.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	09/12/22
Financial Certification	N/R	
City Attorney Endorsement	X	09/12/22
Department Recommendation	X	09/12/22
Advisory Commission Recommendation	N/R	

**13. OTHER BUSINESS.**

**14. CLOSED SESSION.**

**14.1 ADJOURN INTO CLOSED SESSION FOR A PERFORMANCE EVALUATION OF THE CITY MANAGER AT HIS REQUEST – CITY MANAGER.**

**15. ADJOURNMENT.**